



# Application for Connecting to Municipal Water

## County of Annapolis Office Locations & Hours of Operation

752 St. George Street, Annapolis Royal PO Box 100 Annapolis Royal, NS B0S 1A0 Tel: 902-532-2331 (Fax) 902-532-2096 Open 8:30-4:30, Monday to Friday	271 Granville Street, Bridgetown PO Box 609 Bridgetown, NS B0S 1C0 Tel: 902-665-4637 Fax: 902-665-5011 Open 9:00-1:00, Monday to Friday	396 Main Street, Lawrencetown PO Box 9 Lawrencetown, NS B0S 1M0 Tel: 902-584-2255 Fax: 902-584-3939 Open 8:30-4:30, Monday to Friday
--	--	---

<b>Office Use Only</b>	<b>System:</b>	
<b>SAP:</b>	<b>AAN:</b>	<b>PID:</b>

## Name of Registered Property Owner (Please Print)

Name:	Phone:
Location of Connection (Civic Address):	Cell:
Mailing Address of Property Owner:	Postal Code:

## Contractor Information

Company Name:	Phone:
Mailing Address:	Cell:
Contact Name:	Postal Code:
<i>Comments:</i>	

## Description of Service

No. of Connections on Property	Purpose of Lateral (check all that apply)	Office Use Only			
Existing	<input type="checkbox"/> Single Dwelling <input type="checkbox"/> Mobile Home <input type="checkbox"/> Duplex/Semi-Detached <input type="checkbox"/> Apartment (no. of units) _____ <input type="checkbox"/> School (no. of units) _____ <input type="checkbox"/> Nursing Home/Special Care (no. of beds) _____ <input type="checkbox"/> Restaurant (seating capacity) _____ <input type="checkbox"/> Bar/Lounge (seating capacity) _____ <input type="checkbox"/> Campground (no. of sites) _____ <input type="checkbox"/> Office (no. of employees) _____ <input type="checkbox"/> Other _____	<b>Comments</b>  Depth to Pipe _____ Distance from fixed point (give description) _____ Meter # _____ Initial Reading _____ RF# _____ Meter Size _____ Meter Type _____  Inspected by _____ Date _____			
After work complete			<b>Service to be Installed (check all that apply)</b> <input type="checkbox"/> New <input type="checkbox"/> Replace Existing Sprinkler Service: ___ Yes ___ No Size of Pipe _____ Type of Pipe _____		
<b>Connection Date:</b>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Connection Fee</td> <td style="width: 20%;">\$ _____</td> <td style="width: 20%; text-align: center;"> <input type="checkbox"/> Paid  <input type="checkbox"/> N/A               </td> </tr> </table>	Connection Fee	\$ _____	<input type="checkbox"/> Paid <input type="checkbox"/> N/A
Connection Fee	\$ _____	<input type="checkbox"/> Paid <input type="checkbox"/> N/A			

*Attach location plan or sketch lot: show building footprints, location of water main (if known), distance from property lines, distance from road centerline.*

Indicate North



### Municipal Tax Office

Water System: \_\_\_\_\_  
Water Code: \_\_\_\_\_

### Application Check List

#### Please Initial and Date

- |   |             |
|---|-------------|
| <input type="checkbox"/> Engineering _____  | Date: _____ |
| <input type="checkbox"/> Public Works _____ | Date: _____ |
| <input type="checkbox"/> Finance _____      | Date: _____ |
| <input type="checkbox"/> Planning _____     | Date: _____ |

## Authorization

I hereby declare this information to be true, accurate and complete to the best of my knowledge and request connection to the municipal water system. **PLEASE NOTE: Application not valid unless page 2 is signed.**

Signature of Applicant \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

**WATER SERVICE CONNECTION**  
**FEES, NOTICE OF INSPECTION REQUIREMENTS AND**  
**SPECIFICATION DETAILS**

This application is for the approval of a water connection to the Municipal Water System. Municipal Water Systems are deemed to terminate at the Curb Stop (Buried Service Valve) on the Water Service Pipe. Not all existing lots have water service lateral pipes installed to them. The customer is advised to confirm the presence of a lateral pipe by contacting the Municipal Operations Office at 902-665-4704.

The Nova Scotia Utility Review Board (NSURB) Orders require that persons connecting to the water systems comply with technical specifications. The NSURB Orders require that the Municipality inspect water service pipe and fitting installations. The Bylaws require that the installer provide the Municipality sufficient notice to enable the Municipal Inspector to carry out the Municipal inspection.

**THE MUNICIPALITY'S FEES, NOTICE OF INSPECTION REQUIREMENTS, AND SPECIFICATION DETAILS ARE OUTLINED IN THE FOLLOWING:**

**FEES:**

The Municipality charges a fee of \$50.00 for the connection to a water service.

The Property Owner is required to pay fees, unless the requirement is waived in writing by the Municipality. The Property Owner is required to supply and install all pipes and fittings for the water service connection.

**NOTICE OF INSPECTION REQUIREMENTS:**

The customer is required to have the Municipality inspect the work **before it is backfilled**. The Customer is to notify the Municipality and allow approximately three (3) working days' notice that an inspection is required. To book an inspection please call the Municipal Operations office in Bridgetown at 902-665-4704, between the hours of 8:30 am and 4:30 pm, Monday to Friday, excepting Public Holidays.

**SPECIFICATION DETAILS:**

- Water pipe shall be either Copper Tubing, conforming to ASTM B88, Type K annealed and with a pressure rating of 150 psi (1035 kPa), or Polyethylene Tubing, conforming to CAN/CSA B137.1-M Type PE, Series 160
- Water service pipe shall have a minimum diameter of ¾ inches (20 mm)
- Water pipe shall be buried a minimum depth of 4.5 feet (1.4 meters)
- Water pipe shall be joined, bedded, and backfilled in accordance with the Manufacturer's instructions

I hereby agree to comply with the Nova Scotia Utility Review Board Orders as well as the specifications for installation of water lateral(s) on private property.

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date