APPLICATION

COUNTY of ANNAPOLIS
NATURALLY ROOTED

Municipality of the County of Annapolis
752 St. George Street
Annapolis Royal, NS B0S 1A0 (902) 532-3101
planning@annapoliscounty.ca

Building plans & construction details (floor plan layout, cross-section & elevations) and the attached site plan must be submitted with this application. Fee is payable prior to approval.

CHECK ALL THAT APPLY

☐ Building Permit	☐ Erect	☐ Demolish	☐ Change Use
☐ Development Permit	☐ Add	☐ Renew	☐ Relocate
☐ Occupancy Permit	☐ Rebuild/Repair/Alter	☐ Locate	☐ Operate

APPLICANT **MAILING ADDRESS** **PHONE**

REGISTERED OWNER **MAILING ADDRESS** **PHONE**

PROJECT LOCATION CIVIC # ROAD/STREET COMMUNITY

OFFICE USE ONLY

PROPOSED USE **PRESENT USE**

CONTRACTOR **MAILING ADDRESS** **PHONE**

ARCHITECT/ENGINEER **MAILING ADDRESS** **PHONE**

OWNER EMAIL:

ESTIMATED VALUE OF CONSTRUCTION
$_____

COMMENCEMENT DATE Day Month Year
_____/_____/_____

☐ Dug Well	☐ Septic System	☐ Public Street/Road	☐ Other
☐ Drilled Well	☐ Municipal Sewer	☐ Municipal Street/Road	_____
☐ Municipal		☐ Private Street/Road	

APPLICANT REMARKS

IMPORTANT: READ DECLARATION BELOW, THEN SIGN

I DO SOLEMNLY DECLARE: I am the owner/authorized agent of the owner(s) named in this application for a permit, and confirm that the information provided in the application and in supplementary information is true and complete, (provision of false information is an offence). As the owner/authorized agent I recognize that failure to provide all necessary information may cause delays.

_____ _____ ____/_____/_____
PLEASE PRINT NAME SIGNATURE OF REGISTERED OWNER(S) DAY MONTH YEAR

_____ _____ ____/_____/_____
PLEASE PRINT NAME SIGNATURE OF REGISTERED OWNER(S) DAY MONTH YEAR

OFFICE USE ONLY

ZONING	DISTRICT	PID#	AAN#

ADDITIONAL APPROVALS	Yes	No	DATE SENT D M Y	DATE RECEIVED D M Y
Office of Fire Marshall	( )	( )	____/____/____	____/____/____
Heritage Advisory	( )	( )	____/____/____	____/____/____
Transportation	( )	( )	____/____/____	____/____/____
Environment	( )	( )	____/____/____	____/____/____
Public Works/ Village Comm.	( )	( )	____/____/____	____/____/____

OFFICIAL DOCUMENTS

	Required	Supplied
Engineering	☐	☐
Building Plans/Specs	☐	☐
Site Plan	☐	☐
Location Certificate	☐	☐
Contour/Grading Plan	☐	☐
Other_____	☐	☐

PERMIT #

DATE APP.
REC'D_____
PERMIT FEE ($)
_____
DATE FEE PAID
_____

RECEIPT #_____

OFFICE REMARKS

DEVELOPMENT OFFICER APPROVAL
Comments/Conditions:

_____
Development Officer

BUILDING OFFICIAL APPROVAL
Comments/Conditions:

_____
Building Official