



COUNTY of ANNAPOLIS
NATURALLY ROOTED

752 St. George Street, PO Box 100
Annapolis Royal, Nova Scotia, Canada B0S 1A0
Phone: (902) 532-2331 Fax: (902) 532-2096
Website: AnnapolisCounty.ca

Municipality of the County of Annapolis' Individual Service Provider/Contract Disclaimer

The Municipality of the County of Annapolis' Purchasing and Tendering procurement practice is all service providers/contractors are to carry and maintain in good standing Workers' Compensation coverage.

In the instance that the service provider does not carry Workers' Compensation, the Municipality will deduct from the service provider's/contractors invoice the cost of covering Workers' Compensation Insurance.

The Municipality of the County of Annapolis adheres to the Nova Scotia Occupational Health and Safety Act to ensure a safe working environment. All service providers/contractors are required to make themselves aware of Municipality's Occupational Health and Safety Guidelines before performing any services on Municipal worksites or events. The Municipality's Guidelines can be found on the county website: www.AnnapolisCounty.ca/employment.

Please check below the acknowledgment of the following:

- Do not carry Workers Compensation and acknowledge the Municipality will cover the fees on my/our behalf and deduct from any and all invoices submitted for remittance at a deduction rate of 1.7%.
- Acknowledge that I/we the service provider/contractor have read and are aware of the Municipality's Occupational Health and Safety Guidelines and will adhere to the guidelines, as well as any other person I/we may employ to provide the service.

Service Provider Information:

Mailing Address: _____
 Contact Name: _____
 Contact Number: _____
 Contact email: _____

Service Date: _____
 Service Provided: _____
 Service Location: _____
 Service Rate: _____

Signature of Service Provider: _____