

Summary of Motions
2021-03-24
Special Session of Council

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| MOTION 210324.01 | Approve Offer of Employment for Chief Administrative Officer | 1 |
| MOTION 210324.02 | Extension of Contract for A/CAO to April 30, 2021 | 1 |

Minutes of the special **Municipal Council** meeting held on Wednesday, March 24, 2021, at 10:00 a.m., at the Royal Canadian Legion, Bridgetown, in accordance with the Direction of the Minister under a Declared State of Emergency [updated July 29, 2020 (*see attached*)]

- Present:**
- District 1 – Bruce Prout, present
 - District 2 - Brian “Fuzzy” Connell, present
 - District 3 – Alan Parish, Warden, present
 - District 4 – Clyde Barteaux, present
 - District 5 – Lynn Longmire, present
 - District 6 – Alex Morrison, present
 - District 7 – David Hudson, present
 - District 8 – Michael Gunn, Deputy Warden, present
 - District 9 – Wendy Sheridan, present
 - District 10 – Brad Redden, present
 - District 11 – Diane Le Blanc, present

Also Present: A/CAO Louis Coutinho, Municipal Clerk Carolyn Young, Deputy Clerk Wanda Atwell, and one member of the public.

In-camera

It was moved by Councillor Longmire, seconded by Deputy Warden Gunn, to meet in-camera from 10:03 a.m. until 12:16 p.m. in accordance with Sections 22(2)(c) personnel (f) litigation or potential litigation, and (e) contract negotiations of the *Municipal Government Act*. Motion carried unanimously.

Councillor Prout left at 11:26 a.m. during the in-camera.

Amend Order of the Day

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to amend the Order of the Day by adding Approve Offer of Employment for CAO, and Extension of Current Contract for Acting CAO. Motion carried unanimously.

Re: Approve Offer of Employment for Chief Administrative Officer

MOTION 210324.01 Approve Offer of Employment for Chief Administrative Officer

It was moved by Deputy Warden Gunn, seconded by Councillor Longmire, that municipal council approve the Offer of Employment for Chief Administrative Officer as reviewed and amended in-camera. Motion carried unanimously.

Re: Extension of Current Contract for Acting Chief Administrative Officer

MOTION 210324.02 Extension of Contract for A/CAO to April 30, 2021

Deputy Warden Gunn moved, seconded by Councillor Barteaux, that municipal council extend the contract for the Acting CAO to April 30, 2021. Motion carried unanimously.

Adjournment

Upon motion of Councillors Connell and Barteaux, the special session of council adjourned at 12:20 p.m.

Warden

Municipal

Clerk

Direction of the Minister
under a Declared State of Emergency
(Section 14 of the *Emergency Management Act*)
20-008

Under my authority in Section 14 of the Emergency Management Act, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the Emergency Management Act, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:

- i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;
- ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:

- i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and
- ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

Original signed by

Hon. Chuck Porter
Minister of Municipal Affairs and Housing