

**Summary of Motions**  
**2021-01-05**  
**Special Session of Council**

MOTION 210105.01	J-Class Paving Taylor Drive Clementsport – Approve \$25,125 County Share from Gas Tax .....	1
MOTION 210105.02	TIR Funding Agreement – Taylor Drive Clementsport .....	1
MOTION 210105.03	Engage Louis Coutinho as Acting Chief Administrative Officer .....	2

Minutes of the special **Municipal Council** meeting held on Tuesday, January 5, 2021, at 1:30 p.m., via Zoom teleconference, in accordance with the Direction of the Minister under a Declared State of Emergency [updated July 29, 2020 (*see attached*)]

- Present:**
- District 1 – Bruce Prout, present
  - District 2 - Brian “Fuzzy” Connell, present
  - District 3 – Alan Parish, Warden, present
  - District 4 – Clyde Barteaux, present
  - District 5 – Lynn Longmire, present
  - District 6 – Alex Morrison, present
  - District 7 – David Hudson, present
  - District 8 – Michael Gunn, Deputy Warden, present
  - District 9 – Wendy Sheridan, present
  - District 10 – Brad Redden, present
  - District 11 – Diane Le Blanc, present

**Also Present:** A/CAO Dawn Campbell, Municipal Clerk Carolyn Young, other staff (A. Dunphy, S. McInnis, H. Orde)

Re: Cost Share J-Class Paving

- *\$25,125 County Share – J-Class Paving Taylor Drive, Clementsport*

**MOTION 210105.01 J-Class Paving Taylor Drive Clementsport – Approve \$25,125 County Share from Gas Tax**

Deputy Warden Gunn moved, seconded by Councillor Longmire, that municipal council approve the funding of \$25,125 for the County share of the paving of Taylor Drive in Clementsport and that the funding come from the Gas Tax allocation previously approved by the County for the J-Class Repaving program in 2020/21 of \$818,645. Motion carried unanimously.

- *Funding Agreement with TIR for Taylor Drive, Clementsport*

**MOTION 210105.02 TIR Funding Agreement – Taylor Drive Clementsport**

Morrison Gunn That municipal council authorize the Warden to execute the Funding Agreement with Nova Scotia Transportation and Infrastructure Renewal for the paving of Taylor Drive in Clementsport under the Provincial 50/50 cost share program, and correcting the document to read County of Annapolis. Motion carried unanimously.

**In-camera**

Deputy Warden Gunn moved, seconded by Councillor Barteaux, to meet in-camera from 1:41 p.m. until 1:59 p.m. in accordance with Sections 22(2)(c) personnel and (e) contract negotiations of the *Municipal Government Act*. Motion carried unanimously.

***Councillor Barteaux left at 1:56 p.m. during the in-camera portion.***

Re: Acting Chief Administrative Officer

**MOTION 210105.03 Engage Louis Coutinho as Acting Chief Administrative Officer**  
Deputy Warden Gunn moved, seconded by Councillor Longmire, in accordance with Section 28 of the *Municipal Government Act*, that Municipal Council appoint Louis Coutinho as Acting Chief Administrative Officer for the County of Annapolis, approve the terms of his contract as set out in the draft contract distributed to councillors before the meeting, and grant authority for the warden and the clerk to sign the contract on behalf of the municipality. Motion carried, 9 in favour, 1 against.

Warden Parish read, for the record, the biography provided by Mr. Coutinho.

**Adjournment**

Upon motion of Councillors Sheridan and Connell, the special session of council adjourned at 2:03 p.m.

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**Warden**

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**Municipal Clerk**

**Direction of the Minister**  
**under a Declared State of Emergency**  
(Section 14 of the *Emergency Management Act*)  
20-008

Under my authority in Section 14 of the Emergency Management Act, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the Emergency Management Act, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:

- i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;
- ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:

- i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and
- ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

**A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.**

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

**Original signed by**

Hon. Chuck Porter  
Minister of Municipal Affairs and Housing