

Minutes of the special **Committee of the Whole** meeting held on Tuesday, March 29 2022, at 10:00 a.m. in council chambers, Municipal Administration Building, 752 St. George Street, Annapolis Royal, NS.

Present: District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Alan Parish, Warden, present
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, present
District 7 – David Hudson, present
District 8 – Michael Gunn, Deputy Warden, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, absent
District 11 – Diane Le Blanc, present

Declaration of Interest

None.

Approval of Agenda (Order of the Day)

It was moved by Councillor Hudson, seconded by Councillor Longmire, to approve the Order of the Day as circulated. Motion carried unanimously.

New Business

Re: Tourism – Community Outreach and Tourism Manager Debra Ryan, gave a presentation highlighted by:

- Why Tourism?
- How to Create Opportunities
- Strategic Partnerships and Community Capacity Building
- Promotion, Marketing, and Education
- Next Steps

Re: 2022/23 Budget Overview – CAO David Dick and Accounts Payable Coordinator Heather Fox-Perry provided a high-level overview on the budget highlighted by:

- 2022/23 Budget Overview
- Financial Reserves
- Property Assessment Process
- Capped Assessment Program
- Tax Levy
- Assessment Change Year Over Year
- Revenue Increase at 2021/22 Tax Rate
- Residential Impacts of Year Over Year Change
- Annual Year Over Year Taxation Revenue Increase
- Deed Transfer Tax
- Building Permits and Associated Valley
- Staffing Requirements
- Capital Long-Term Planning
- 2022-23 Capital Projects

- Financial Indicators
- Assessment
- General Operating Expenses
- 2022/23 Expectations

Lunch

The Warden declared a lunch break at 12:10 p.m. All returned as previously noted at 1:23 p.m.

Re: Recommendation Report Municipal Administration Building Renovations

Deputy Warden Gunn moved, seconded by Councillor Longmire, to recommend that municipal council approve an expenditure of \$530,000 (including HST) to be funded through a Temporary Borrowing Resolution from Municipal Finance Corporation (MFC) to renovate the Annapolis Royal Municipal Administration Building to accommodate the consolidation of municipal staff to one administration building. Motion carried, 7 in favour, 3 against.

Adjournment

Upon motion of Deputy Warden Gunn and Councillor Longmire, the special meeting of Committee of the Whole adjourned at 2:14 p.m.

Warden

Municipal Clerk