

Minutes of the regular **Committee of the Whole** meeting held on Tuesday, July 14, 2020, at 9:08 a.m., via Zoom Video-Conference.

### **Roll Call**

District 1 – Bruce Prout, present  
District 2 - John A MacDonald, present  
District 3 - Wayne Fowler, present  
District 4 - Burt McNeil, **unable, sent regrets**  
District 5 - Gregory Heming, present  
District 6 - Alex Morrison, **unable, sent regrets**

### **Re: Excuse Councillor Absence**

It was moved by Councillor LeBlanc, seconded by Councillor Fowler, to recommend that municipal council excuse Councillor Morrison from meeting attendance requirements for 2020-07-14 Committee of the Whole. Motion carried unanimously.

District 7 – Warden Timothy Habinski, Chair, present  
District 8 - Michael J Gunn, present  
District 9 - Wendy Sheridan, present  
District 10 – Deputy Warden Martha Roberts, present  
District 11 - Diane LeBlanc, present

### **Also**

**Present:** CAO John Ferguson, Municipal Clerk Carolyn Young, other staff (W. Atwell, S. McInnis, A. Dunphy, D. Ryan, C. Mason, D. Patterson, A. Laing)

The Warden was having connectivity issues and asked the Deputy Warden to Chair the meeting.

The Clerk requested the addition of one item under Agenda Additions: Kings Transit Authority – Cleaning on Buses.

### **Approval of the Agenda (Order of the Day)**

Upon motion of Councillors LeBlanc and Prout, the agenda was approved as amended. Motion carried unanimously.

### **Minutes**

Councillor Fowler moved, seconded by Councillor Sheridan, to approve the minutes of the regular meeting of Committee of the Whole held May 12, 2020, as amended to correct the mover for the motion on AM-1.2.1 Remuneration for Warden, Deputy Warden and Councillors Policy to Deputy Warden Roberts. Motion carried unanimously.

### **PRESENTATIONS**

**Re: Chris d'Entremont, MP West Nova –** Mr. d'Entremont noted that he had hoped to meet with all municipal council's until interrupted by COVID-19. This is the last council he is meeting with in his riding.

He asked what council priorities are regarding infrastructure and any shovel-ready projects that might be waiting for approval so that he can help move them forward. Several items were mentioned, including the Bear River Comfort Station, Community Halls as Comfort Stations, Infrastructure Issues at Fundy YMCA (Basinview Centre), Internet to All Communities, Queen Street Upgrades, Utility Generators, Granville Street West, and Programs to Initiate Economic Activity.

Mr. d'Entremont will provide his contact information and hopes to work together to find solutions. Deputy Warden Roberts thanked him for attending.

Re: Fundy Dental Community Project – As requested at June 16<sup>th</sup> Council, Dr. Scott Schofield attended to talk about their program and the community project that is the subject of their grant application, noting that participants in the program break down, roughly, to 45% Kings County, 17% Annapolis County, 16% Digby County, and other.

The Deputy Warden thanked Mr. Schofield for coming today to provide information.

*The Warden rejoined the meeting.*

### New Business

Re: Basinview Report Review/Workshop – S. McInnis stated that this is a detailed report with a lot of detail. He asked that a workshop date be set for council to receive the report from the consultant.

*The Warden took the Chair at 10:24 a.m.*

By consensus, Council will hold a workshop on Thursday, July 23, 2020, at 10:00 a.m.

Re: Discussion on Drafting County Policy for Activation of Community Centres – Staff are asking that a date be set for discussion regarding the activation of community centres in order to develop a policy formalizing our current practice.

It was the consensus that a draft policy come for review at August Council.

### Recess

A brief recess was held from 11:02 a.m. – 11:22 a.m.

Re: AM-1.4.12 Tax Exemption and Reduction Policy

Deputy Warden Roberts moved, seconded by Councillor Fowler, that seven-day notice be given for municipal council to amend *AM-1.4.12 Tax Exemption and Reduction Policy* as follows:

In District #7:

Paradise Historical Society

Field Card #07664000 Land and Building at Paradise

Prop. #703-394-077 (including AAN 10859220 and 10859239) 3317879

Motion carried unanimously.

Re: RFD Electronic Voting

It was moved by Deputy Warden Roberts, seconded by Councillor Sheridan, to recommend that municipal council authorize staff to prepare for an electronic ballot for the upcoming October 17, 2020 municipal election in the County of Annapolis. Motion carried, 6 in favour, 3 against (Fowler, Gunn, Roberts).

### Lunch

A break for lunch was held from 12:14 p.m. – 12:50 p.m., with all councillors present as previously noted.

Re: RFD First Advance Poll

Deputy Warden Roberts moved, seconded by Councillor MacDonald, to recommend that municipal council approve Saturday, October 10, 2020 (seventh day before ordinary polling day) as the first advance poll day, from noon until 8:00 p.m. Motion carried unanimously.

Re: RFD Public Notice and Dates for Revisions to Preliminary Elector List

- *Revisions to Preliminary Electors List - Notice to Public by Electronic Communication and Paper Flyer*

It was moved by Deputy Warden Roberts, seconded by Councillor Fowler, to recommend that municipal council approve additional methods of providing notice to the public on how the public/electors can make updates to the preliminary elector list to include both: 1. electronic communications to the public and 2. paper flyer distribution (in addition to the two newspaper insertions that are required in the *Municipal Elections Act*). Motion carried unanimously.

- *Set Deadline For Requests to Make Revisions to Preliminary Elector List*

Deputy Warden Roberts moved, seconded by Councillor Heming, to recommend that municipal council approve the deadline of Friday, August 21, 2020, for public requests to make revisions to the preliminary elector list. Motion carried unanimously.

Re: RFD Dangerous or Unsightly Premises File 2019/20-035

It was moved by Deputy Warden Roberts, seconded by Councillor Gunn, to authorize the Administrator of Dangerous and Unsightly Premises to call tender to remove the dilapidated outbuilding, remove debris from the property and demolish the residence located at 122650 / AAN 03619575. Motion carried, 5 in favour, 4 against (Roberts)

Re: RFD Suspend Committee Meetings in August

Deputy Warden Roberts moved, seconded by Councillor Sheridan, to recommend that municipal council suspend all regular committee meetings for the month of August, with it being noted that this does not include Municipal Council, nor does it prohibit the holding of special meetings of council, in accordance with the provincial State of Emergency (if it is all in place). Motion carried 7 in favour, 2 against (Roberts, Gunn)

Re: RFD Tupperville Community Hall Association Grant Application

It was moved by Deputy Warden Roberts, seconded by councillor Fowler, to recommend that municipal council approve a grant in the amount of \$1,200 from the 2020-21 Community Halls and Centres Assistance Program to the Tupperville Community Hall Association to assist with the installation of four new windows and repair a wall for the community hall in accordance with *AM-1.4.9 Community Grants Policy*. Motion carried unanimously.

Re: RFD Round Hill Hall Company Grant Application

Deputy Warden Roberts moved, seconded by Councillor LeBlanc, to recommend that municipal council approve a grant in the amount of \$2,400 from the 2020-21 Community Halls and Centres Assistance Program, to the Round Hill Hall Company to assist with several upgrades and renovations to the Hall (oil tank, roof, insulation, door replacements) in accordance with *AM-1.4.9 Community Grants Policy*. Motion carried unanimously.

Re: RFD Hampton Lighthouse and Historical Society Grant Application

It was moved by Deputy Warden Roberts, seconded by Councillor Fowler, to recommend that municipal council approve a grant in the amount of \$943 from the 2020-21 Marketing Promotion and Partnership Programs to the Hampton Lighthouse and Historical Society to assist with the cost of maintaining a portable toilet for the Hampton Beach area throughout the summer months in accordance with *AM-1.4.9*

*Community Grants Policy*. Motion carried unanimously.

Re: Margaretsville Community Hall Society Grant Application

Deputy Warden Roberts moved, seconded by Councillor MacDonald, to recommend that municipal council approve a grant in the amount of \$2,400 from the 2020-21 Community Halls and Centres Assistance Program to the Margaretsville Community Hall Society to assist with several upgrades and renovations to the hall and grounds (roof repair, new tables and chairs, landscaping, fencing and replacing the flag pole) in accordance with *AM-1.4.9 Community Grants Policy*. Motion carried unanimously.

Re: RFD 66520-35 Upper Clements 2020-MPS/LUB-001 Private and Independent School LUB Text Amendment

It was moved by Councillor Macdonald, seconded by Councillor LeBlanc, to recommend that municipal council amend Part 3 of the Upper Clements Area Municipal Planning Strategy (MPS) to reorient the focus of the Park Designation from commercial recreation to broad combined commercial and institutional uses and to concurrently amend Part 12.1 of the Upper Clements Area Land Use Bylaw (LUB) to add private and independent schools as a permitted use in the Commercial Park (C-1) Zone and to adopt a public participation process involving the appointment of a panel to UCAAC and PAC for their review and recommendation after holding a public meeting with the community. Motion carried, 7 in favour, 2 against (Roberts, Gunn)

Re: RFD Set Date for Special Council Swearing-In

Deputy Warden Roberts moved, seconded by Councillor Sheridan, to recommend that municipal council hold a special session of council be held on Tuesday, November 10, 2020, immediately preceding Committee of the Whole, in order to swear-in the new council and hold the election of Warden, Deputy Warden and Nominating Committee. Motion carried, 8 in favour, 1 against (Roberts)

Re: RFD AM-6.1.1 Progress Payments Policy Amend

It was moved by Deputy Warden Roberts, seconded by Councillor MacDonald, that seven-day notice be given for municipal council to amend *AM-6.1.1 Progress Payments Policy* as follows:

- Replacing “Mainland Telephone” with “Eagle Telecom” throughout;
- Deleting all references to interest payable; and
- Re-numbering as appropriate.

Motion carried, 7 in favour, 2 against (Gunn, Roberts)

Re: AM-1.4.11 Community Contributions Policy Amend

Deputy Warden Roberts moved, seconded by Councillor Fowler, that seven-day notice be given for municipal council to amend *AM-1.4.11 Community Contributions Policy* by changing the amount granted to the Annapolis County Barristers Association Lovett Library from \$2,460 to \$500. Motion carried unanimously.

Re: AM-1.3.5 Citizen Appointments to Committees Policy New

It was moved by Deputy Warden Roberts, seconded by Councillor Heming, that seven-day notice be given for municipal council to approve *AM-1.3.4 Citizen Appointments to Committees Policy* as circulated. Motion carried unanimously.

**Departmental Reports**

Re: Community Development (June)

Councillor Fowler moved, seconded by Councillor LeBlanc, to receive the June Community Development report for information. Motion carried unanimously.

Re: Protective Services (May)

It was moved by Councillor LeBlanc, seconded by Councillor Prout, to receive the June Protective Services report for information. Motion carried unanimously.

Re: Municipal Operations (May)

Councillor Fowler moved, seconded by Councillor Heming, to receive the June Municipal Operations report for information. Motion carried unanimously.

Re: Chief Administrative Office (May)

It was moved by Councillor Heming, seconded by Councillor Fowler, to receive the June CAO report and April-June council checklist for information. Motion carried unanimously.

**Council, Committee & Organizational Reports**

Re: Soldiers Memorial Hospital Foundation

Councillor Sheridan moved, seconded by Councillor Heming to recommend that municipal council send a letter of commitment to Soldiers Memorial Hospital Foundation to provide \$50,000 over five years, to assist in funding the construction of a new Primary Health Care Centre. Motion carried, 8 in favour, 1 against.

**Amend Order of the Day**

It was moved by Councillor LeBlanc, seconded by Councillor Fowler, to amend the order of the day to consider the Late Addition at this time. Motion carried unanimously.

**Late Addition**

Re: Kings Transit Authority – Cleaning Issues – inquiring when the county will be comfortable ceasing the two-hour wipe-down of touch points, but not affecting the deep cleaning every night.

Councillor Gunn moved, seconded by Councillor Heming, to recommend that municipal council support the alteration of cleaning practices to decrease the two-hour wipe-down of touch points while maintaining the nightly deep-cleaning, provided that the stringent measures of cleaning are ready to be implemented if the situation requires. Motion carried unanimously.

**In-Camera**

It was moved by Councillor Heming, seconded by Councillor Prout, to meet *in-camera* via telephone conferencing from 2:37 p.m. until 4:07 p.m. in accordance with Sections 22(2)(c) personnel and (e) contract negotiations of the *Municipal Government Act*. Motion carried unanimously.

**Adjournment**

The Warden declared the meeting adjourned at 4:15 p.m.

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Warden

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Municipal

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Clerk

**Direction of the Minister  
under a Declared State of Emergency**  
(Section 14 of the *Emergency Management Act*, the *Municipal Government Act*, and *Halifax Regional Municipality Charter*)

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the *Emergency Management Act*, in addition to any other directives I have issued, and as Minister of all municipalities, I direct all municipalities and villages in the Province, including the Halifax Regional Municipality, to:

1. **Effective at 2 pm on March 22, 2020**, discontinue holding their meetings in person, instead only virtual meetings may be held by video or telephone. Those virtual meetings must be recorded, and the minutes posted on a public website within 24 hours of the meeting.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

**A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.**

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated March 22, 2020.



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Hon. Chuck Porter  
Minister of Municipal Affairs and Housing