

Minutes of the regular (*continued*) Committee of the Whole meeting held on Friday, December 11, 2020, at 10:00 a.m., at the Annapolis Basin Conference Centre, in accordance with the Direction of the Minister under a Declared State of Emergency (*see attached*)

Roll Call: District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Alan Parish, Warden, present
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, present
District 7 – David Hudson, present
District 8 – Michael Gunn, Deputy Warden, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, present
District 11 – Diane Le Blanc, present

Also Present: CAO John Ferguson, Municipal Clerk Carolyn Young, other staff (W. Atwell, D. Campbell, A. Dunphy, S. McInnis, H. Orde, J. Young, C. Mason)

Point of Privilege

Councillor Morrison noted that at the end of the meeting on Tuesday, staff announced confirmed and suspected cases of COVID in Berwick, and statements made by councillors following that which he found disturbing.

Councillor Morrison moved, seconded by Councillor LeBlanc, to recommend that municipal council thank the citizens of the County of Annapolis for their positive spirit and determination in the face of the challenges presented by the COVID-19 virus, and that County staff be especially commended for their devotion to duty during all challenges. Motion carried unanimously.

Point of Information

Councillor Morrison made reference to receiving a copy of an email addressed to the Warden and Deputy Warden.

Warden asked what the Point of Information was about. Councillor Morrison indicated it was relation to Council MOTION 201208.01 Retain Cox & Palmer for Advice on Personnel Matter and contains an opinion buttressed by at least one citation that the so-called emergency meeting that passed that motion, was not actually a meeting, and he wondered how we will deal with the email sent to warden and deputy warden because they are the people directly involved in the motion and how we as a council wish to deal with this.

Councillor Connell moved, seconded by Councillor Morrison, that council move on with business. Motion carried, 9 in favour, 2 against.

Approval of the Agenda

It was moved by Councillor Hudson, seconded by Councillor Sheridan, to approve the agenda as circulated.

Councillor Redden moved, seconded by Deputy Warden Gunn, to amend the motion to move Returning Officer’s Report to the beginning of the agenda. Motion carried unanimously.

The question was called on the motion as amended to read:

It was moved by Councillor Hudson, seconded by Councillor Sheridan, to approve the agenda as circulated and that the Returning Officer's Report be moved to the beginning of the agenda. Motion carried unanimously.

New Business (as deferred or continued from December 8th)

Re: Returning Officer Final Report – Doug Patterson presented his November 17, 2020 Final Election Report as submitted to October Council.

Councillor Morrison moved, seconded by Councillor Longmire, to recommend that municipal council conduct a workshop on municipal elections. Motion carried unanimously.

Re: Annapolis County Municipal Housing Corporation / County of Annapolis Relationship – the Solicitor provided a letter dated May 24, 2019, from Taylor MacLellan Cochrane clearly outlining the relationship between the Municipality and the Housing Corporation.

Deputy Warden Gunn moved, seconded by Councillor Sheridan, to receive for information. Motion carried unanimously.

Re: AM-1.2.1 Remuneration for Warden, Deputy Warden and Councillors Policy – Warden Parish noted that Section 7 Pension Equivalent and that council consider removing the portion of section 7 that reads *subject to providing proof that he/she has established an instrument such as a Tax Free Savings Account or other suitable investment instrument for this purpose.*

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, that discussion about Section 7 of AM-1.2.1 Remuneration For Warden, Deputy Warden and Councillors Policy be deferred to January Committee of the Whole. Motion carried unanimously.

Re: Annapolis Community Health Centre Stakeholder Meeting Councillor Morrison advised he recently attended a meeting at the Annapolis Community Health Centre where he received the *Annapolis Community Health Centre Community Stakeholder Update.*

Councillor Morrison moved the adoption of the report for information, seconded by Deputy Warden Gunn. Motion carried unanimously.

Re: Report from Deputy Warden – Councillor Morrison noted it has been a long established practice that Committee of the Whole receives reports from the Warden, CAO and senior members of staff, and he wondered why the Deputy Warden who receives additional remuneration for that office was also not asked to provide a report.

It was moved by Councillor Morrison, seconded by Councillor Redden, to recommend that municipal council ask the Deputy Warden to submit a report on Deputy Warden activities at each Committee of the Whole. Motion lost, 3 in favour, 6 against.

Re: Resuming Zoom Meetings – given that Nova Scotia is experiencing an uptake in the number of COVID cases, and in particular an increase in areas close to Annapolis County, Councillor Prout asked that consideration be given to holding meetings via Zoom.

Many councillors indicated a preference to meet in person and offered up solutions as to where council might meet until chambers were renovated.

The CAO noted two estimates have been received for the renovations. Since that time meeting standards have changed that must be met, so we are waiting on revised estimates. He estimates the cost to be between \$10,000 and \$15,000 to renovate Council Chambers. He also noted that completion of the work may have to extend beyond the end of January because there may be delays in receiving materials. The cost of meeting at the Annapolis Basin Conference Centre is about \$1000 daily, and it costs \$300 / month to meet on Zoom.

Councillor Sheridan moved, seconded by Councillor Barteaux, to recommend that municipal council request staff to look into holding meetings at different venues until Council Chambers are available for Council to meet. Motion carried unanimously.

Re: Transportation and Infrastructure Renewal McGinty Road and Easy Street – Councillor LeBlanc advised residents have concerns about their safety on McGinty Road and Easy Street during the winter months when tree branches are full of snow and the branches hang into the road, which means one side of the streets is inaccessible for use.

It was moved by Councillor LeBlanc, seconded by Councillor Prout, to recommend that municipal council send a letter to Transportation and Infrastructure Renewal about the safety concern on McGinty Road and Easy Street requesting the ditches be cleared to provide safety during the winter months for driving and walking.

Councillor Sheridan moved, seconded by Councillor Redden, that the motion be amended by adding Nova Scotia Power as a recipient. Motion carried unanimously.

The question was called on the motion as amended to read:

It was moved by Councillor LeBlanc, seconded by Councillor Prout, to recommend that municipal council send a letter to Transportation and Infrastructure Renewal and Nova Scotia Power about the safety issue on McGinty Road and Easy Street requesting the ditches be cleared to provide safety during the winter months for driving and walking. Motion carried unanimously.

Re: Transportation and Infrastructure Renewal Belle Drive - Councillor LeBlanc reported many people drive down Belle Drive without knowing it is a dead end street, and does not lead to other roads in the subdivision. A number of young children are on the street and the increased traffic presents a safety issue. She would like to see a sign erected at the beginning of Belle Drive to inform people Belle Drive is a cul-de-sac. It was confirmed by staff that Belle Drive is a county-owned street, and signage for same is the responsibility of the County.

Councillor LeBlanc moved, seconded by Councillor Longmire, to recommend that municipal council instruct staff to erect a Cul de Sac or Dead End sign at the beginning of Belle Drive. Motion carried unanimously.

Re: Nova Scotia Power Inc Belle Drive – Councillor LeBlanc reported the LED street light appears to be missing at the beginning of Belle Drive at the Alexander Campbell entrance, and this presents a safety issue.

It was moved by Councillor LeBlanc, seconded by Deputy Warden Gunn, to recommend that municipal council instruct staff to investigate if a street light is missing on Belle Drive, the costs to install or replace, and report to January Committee of the Whole. Motion carried unanimously.

Re: FCM Universal Broadband Fund

Councillor Hudson moved, seconded by Councillor Longmire, to recommend that municipal council direct the CAO to investigate the potential of securing funding for our current internet project under the federal government's new Universal Broadband Fund, provide a report on this findings at January 2021 Committee of the Whole meeting, and that his investigation include the possibility of additional funding to expand our current project. Motion carried unanimously.

Re: Directions to CAO

Upon motion of Councillors Connell and Sheridan, the matter was deferred to January Committee of the Whole. Motion carried unanimously.

Re: 2020-1-30 Response from CAO to Warden Re Directions to CAO

Upon motion of Deputy Warden Gunn and Councillor Redden, the matter was deferred to January Committee of the Whole. Motion carried unanimously.

Re: Department of Municipal Affairs and Housing Training

Councillor Redden wished to discuss how to get the specialized training offered by the Department of Municipal Affairs and Housing.

Councillor Redden moved, seconded by Councillor Sheridan, to recommend that municipal council invite Municipal Affairs and Housing to provide training to municipal council on in-camera matters. Motion carried unanimously.

Re: Schell Zoning Matter

Warden Parish requested an update from the CAO and Director of Planning on the matter of holding a Public Hearing under current health restrictions in relation to the Schell Zoning Matter. He noted the Municipality of the County of Kings and HRM have been holding public meetings, some virtual.

Mr. Dunphy provided a background regarding the Schell zoning matter, and the process leading up to the public meeting, and notion of fair access. It was his recommendation that council should reject the current application and start over again because many of the new councillors have not been exposed to the process.

Councillor Redden moved, seconded by Councillor Hudson to recommend that municipal council reject the Schell Zoning application due to long delays caused by COVID-19.

Councillor Sheridan moved, seconded by Councillor LeBlanc, that the motion be amended to add the word "current" before Schell. Motion carried 10 in favour 1 against.

The question was called on the motion as amended to read:

Councillor Redden moved, seconded by Councillor Hudson, to recommend that municipal council reject the current Schell Zoning application due to long delays caused by COVID-19. Motion carried, 10 in favour, 1 against.

LUNCH

The Warden declared a lunch break from 12:19 p.m. – 1:05 p.m., with all returning as previously noted.

Re: Correspondence from CAO to Councillor Barteaux re Hiring Waste Personnel

Councillor Barteaux reported he noticed an ad for hiring staff at the Waste Transfer Station and sent his concerns to the CAO about continued spending for this facility without council becoming fully knowledgeable about the facility and the project. He received an email from the CAO confirming no hiring would take place until January 2021. He believes no more expenditures should take place with the project.

The CAO provided background to building the transfer facility to reduce costs, and suggested Council gets full information on what's taking place, noting it is important to move forward due to damages that could be incurred.

It was moved by Councillor Barteaux, seconded by Councillor Longmire, to recommend that municipal council suspend any monies that would affect the go forward, over and above what is required to maintain required operations, including hiring and capital expenditures at the facility, until council has a workshop on it.

Councillor Connell moved, seconded by Councillor Longmire that the motion be amended by adding "only continue the operations of the sorting plant as it operates today."

Councillor LeBlanc moved, seconded by Councillor Prout, to amend that amendment by adding "if any unforeseen circumstances arise that the CAO can bring it to Council." Motion carried unanimously.

The question was called on the amended amendment to read:

Councillor Connell moved, seconded by Councillor Longmire, to amend the motion to add to only continue the operations of the sorting facility as it operates today and that if any unforeseen circumstances arise that the CAO can bring it to Council. Motion carried unanimously.

The question was called on the motion as amended to read:

It was moved by Councillor Barteaux, seconded by Councillor Longmire, to suspend any monies that would affect the go forward, over and above what is required to maintain required operations, including hiring and capital expenditures at the facility, until council has a workshop on it, and to only continue the operations of the sorting plant as it operates today, and if any unforeseen circumstances arise that the CAO can bring it to Council. Motion carried 10 in favour, 1 against.

Re: Annapolis Valley Trails Coalition Request for Funding – a request had been received for municipal council to provide a one-time reimbursement grant of up to \$1,500 to assist with supporting needed work to disassemble the locomotive and boxcars in order to move them from the former Upper Clements Park to their new Middleton location. Janice Young reported the Annapolis Valley Trails Coalition has withdrawn their request.

Re: 2020-2021 Tax Sale Procedure

Director of Finance and the CAO provided background about tax sales, noting about 204 people attended the last tax sale. If the same amount of people wished to participate this year, limits to public participation would be exceeded under the current Public Health restrictions. The CAO noted that in accordance with the *Municipal Government Act*, it is mandatory for properties three years in arrears to be sold at tax sale. If the sale does not move forward, costs already included will increase and be added to the outstanding amount. This request is only considering the 20 three-years-in-arrears properties, not the two-years-in-arrears properties. here is a legal requirement to hold the sale and it is unlikely we can hold a traditional tax sale. Due to the pandemic, it is recommended the tax sale be held by calling tenders rather than by public auction.

Councillor Prout moved, seconded by Deputy Warden Gunn, to recommend that municipal council proceed with the 2020-2021 tax sale by calling tenders rather than by public auction. Motion carried unanimously.

Re: Quarterly Financial Reports

Councillor Hudson moved, seconded by Councillor Sheridan, to recommend that municipal council request the CAO provide balance sheet information (Statement of Financial Position) on the municipality's operating entities to council on a quarterly basis; this report is to accompany the quarterly statement of financial activities reports that are presently being presented to council. Motion carried unanimously.

Re: Tenders and Job Applications

Councillor Longmire reported it had been brought to her attention by an employee that an email circulated a couple of weeks ago about the hiring for the lead hand and operator at the waste transfer site. There was in that email union personnel and two specific not union. A union person who called on her was offended that his name was not included in that email.

Councillor Longmire moved, seconded by Councillor Morrison, to recommend that municipal council suspend all tenders and job hirings until a further time due to our unknown financial situation, and resume when council deems it appropriate.

Point of Order

Councillor Redden noted this was a council of decorum, and insinuating somebody is a twit because of something they did or did not do is out of order.

Councillor Hudson moved, seconded by Councillor Connell, that the motion be amended to read all tenders except those approved by the council be suspended.

The amendment was withdrawn.

Deputy Warden Gunn moved, seconded by Councillor Barteaux, that the motion be amended by removing the word tender. Motion carried unanimously.

The question was called on the motion as amended to read:

Councillor Longmire moved, seconded by Councillor Morrison, to recommend to municipal council that all job hirings be suspended until further time due to our unknown financial situation and then resume when council deems it appropriate. Motion carried, 10 in favour, 1 against.

Re: Gordonstoun Project with Documents

Councillor Longmire is confused because she doesn't have a full understanding of the project and would like all documents be provided to the Clerk for release to the Warden and Council for review.

It was moved by Councillor Longmire, seconded by Deputy Warden Gunn, to recommend that municipal council request the CAO provide all documentation, including emails, deeds to properties, correspondences with EA Farren Ltd, any personal involvements with Mr. E.A. Farren, intellectual property purchases, franchise documentation, agreements, contracts, electronic files, history of investors, expenses accrued to date with attempts to secure investors, and an up-to-date inventory, to the Clerk for circulation to councillors for review.

The CAO noted, for the record, part of the information being requested is based on misinformation. The motion would require him to contact Gordonstoun Scotland to ask for permission to release confidential franchise agreements, which he will do, but cannot guarantee he would receive. Also Council had asked for more information, and Council has been asked to sit in on workshops where it could be filled in. A lot of history has been put on the web page, and he had circulated all the agreements associated with it in-camera and no one has asked through the proper FOIPOP process in order to retrieve the information. He wanted Council to be aware that parts of the motion he does not how he would legally proceed.

Councillor Redden moved, seconded by Councillor Sheridan, that the motion be amended by adding “documents that are in the County’s possession.” Motion carried unanimously.

CAO noted any document in the custody and control of the municipality is subject to the Freedom of Information and Protection of Privacy rules. For the record, the Warden noted he disagreed with that.

The CAO has his legal advice and he is very solid it is required under FOIPOP; that aspect has to be followed, and only the responsible officer designated under the *Act* can make that decision.

The question was called on the motion as amended to read:

It was moved by Councillor Longmire, seconded by Deputy Warden Gunn, to recommend that municipal council request the CAO provide all documents in the County’s possession, including emails, deeds to properties, correspondences with EA Farren Ltd, any personal involvements with Mr. E.A. Farren, intellectual property purchases, franchise documentation, agreements, contracts, electronic files, history of investors, expenses accrued to date with attempts to secure investors, and an up-to-date inventory, to the Clerk for circulation to councillors for review. Motion carried unanimously.

Re: Request for CAO to Provide Clarity re the Waste Transfer Station

Councillor Longmire noted that with no public consultation held around waste transfer she remains unclear as to all of our involvement be it from contracts, agreements, to our involvement with Mr. Rice, and the agreements we have struck with him, the purchases of land - one parcel in particular that does not appear to be in hands of the County.

Councillor Longmire moved, seconded by Councillor Connell, to recommend that municipal council request the CAO to provide all documents inclusive of contracts, agreements, agreements with Mr. Albert Rice, and land deeds regarding the waste transfer station.

The CAO reminded there was a public meeting on September 26, 2019, and it is on video and part of County’s evidence. He will make it available to councillors via USB, and post it on the website so the public can see that a meeting did occur.

Councillor Redden noted his concern for the amount of work being dumped on staff; he really wants to see all of the documents; however, he would not want staff not to be working on Christmas, we should be conscious of the workload we are dumping on staff.

The question was called, motion was carried unanimously.

Recess

A brief recess was held from 2:21 pm. – 2:31 p.m.

Departmental Reports

Re: Community Development (November)

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to receive the November Community Development report for information. Motion carried unanimously.

Re: Protective Services (November)

It was moved by Councillor LeBlanc, seconded by Deputy Warden Gunn, to receive the November Protective Services report for information. Motion carried unanimously.

Re: Britex Property

Deputy Warden Gunn moved, seconded by Councillor Connell, to recommend that municipal council list the Britex property in the tender for tax sale if possible for this year. Motion carried unanimously.

Re: Municipal Services (November)

Councillor LeBlanc moved, seconded by Councillor Sheridan, to receive the November Municipal Services report for information. Motion carried unanimously.

Re: Queen Street Design

It was moved by Councillor Redden, seconded by Councillor LeBlanc to recommend that municipal council direct the CAO to arrange for a report on the Queen Street Design at January Committee of the Whole. Motion carried unanimously.

Re: Basinview Background

Councillor LeBlanc moved, seconded by Deputy Warden Gunn to receive for information. Motion carried unanimously.

The Director of Municipal Operations clarified on the second bullet on page 122 “has expended \$59,933.84” is a typo and should be removed.

Re: Waste Transfer Station Capital Costs

It was moved by Councillor LeBlanc, seconded by Councillor Redden to receive for information. Motion carried unanimously.

Re: Finance Services Q2 Report

It was moved by Deputy Warden Gunn, seconded by Councillor Prout, to receive the Q2 report as reviewed with the Director of Finance, CAO and other senior staff answering questions. Motion carried unanimously.

Re: CAO Office (November)

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to receive the October CAO Report and Council Motion Checklist for October and November for information. Motion carried unanimously.

Council, Committee & Organizational Reports

Re: Nominating Committee Recommendations (November 23rd)

- *Audit Committee (1 citizen)*
In accordance with the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Councillor Connell, to recommend that municipal council appoint Peter Nugent as the citizen member of the Audit Committee for a one-year term ending November 30, 2021. Motion carried unanimously.
- *Bridgetown Area Advisory Committee (NOT MORE THAN 5 citizens)*
Councillor LeBlanc moved, seconded by Deputy Warden Gunn, in accordance with the recommendation of the Nominating Committee, that municipal council appoint Brandon Lake and Steve Campbell as citizen members of the Bridgetown Area Advisory Committee (satisfying Section 29(c) of the policy) for a two-year term ending November 30, 2022. Motion carried unanimously.

In accordance with the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Councillor Sheridan, to recommend that municipal council waive by resolution the restriction regarding consecutive appointments, and appoint Grant Wright as a citizen member of the

Bridgetown Area Advisory Committee (satisfying Section 29(d) of the policy) for an additional two-year term ending November 30, 2022. Motion carried unanimously.

- *Bridgetown Source Water Protection Advisory Committee (NOT MORE THAN 6 citizens)*
Pursuant to the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Deputy Warden Gunn, to recommend that municipal council waive by resolution the restriction regarding consecutive appointments, and appoint Horace Hurlburt as a citizen member of the Bridgetown Source Water Protection Advisory Committee (satisfying Section 28(c) of the policy) for an additional two-year term ending November 30, 2022. Motion carried unanimously.
- *Cornwallis Park Area Advisory Committee (NOT MORE THAN 6 citizens)*
Councillor LeBlanc moved, seconded by Councillor Longmire, pursuant to the recommendation of the Nominating Committee, to recommend that municipal council appoint John (Chuck) Ryan as a citizen member of the Cornwallis Park Area Advisory Committee (satisfying Section 29(c) of the policy) for a two-year term ending November 30, 2022. Motion carried unanimously.
- *East End Area Advisory Committee (NOT MORE THAN 5 citizens)*
Councillor LeBlanc moved, seconded by Councillor Prout, in accordance with the recommendation of the Nominating Committee, to recommend that municipal council appoint Douglas Patterson as citizen member of the East End Area Advisory Committee for a second two-year term ending November 30, 2022. Motion carried unanimously.

Pursuant to the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Councillor Connell, to recommend that municipal council waive by resolution the restriction regarding consecutive appointments, and appoint Glen Goodall as a citizen member of the East End Area Advisory Committee for an additional two-year term ending November 30, 2022. Motion carried unanimously.

- *Heritage Advisory Committee (3 citizens)*
Councillor LeBlanc moved, seconded by Councillor Barteaux, pursuant to the recommendation of the Nominating Committee, to recommend that municipal council waive by resolution the restriction regarding consecutive appointments, and appoint Avery Jackson and Anne Crossman as citizen members of the Heritage Advisory Committee for an additional two-year term ending November 30, 2022. Motion carried unanimously.
- *Lake Cady Source Water Protection Advisory Committee (NOT MORE THAN 6 citizens)*
Pursuant to the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Deputy Warden Gunn, to recommend that municipal council waive by resolution the restriction regarding consecutive appointments, and appoint James Cress and Lloyd Wallis as citizen members of the Lake Cady Source Water Protection Advisory Committee (satisfying Section 28(d) of the policy) for an additional two-year term ending November 30, 2022. Motion carried unanimously.
- *Lake Cady Water Supply Area Advisory Committee (NOT MORE THAN 6 citizens)*
Councillor LeBlanc moved, seconded by Deputy Warden Gun, in accordance with the recommendation of the Nominating Committee, to recommend that municipal council waive by resolution the restriction regarding consecutive appointments, and appoint James Cress as a citizen member of the Lake Cady Water Supply Area Advisory Committee (satisfying Section 29(d) of the policy), for an additional two-year term ending November 30, 2022. Motion carried unanimously.

In accordance with the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Councillor Redden, to recommend that municipal council waive by resolution the

restriction regarding consecutive appointments, and appoint Lloyd Wallis as a citizen member of the Lake Cady Water Supply Area Advisory Committee (satisfying Section 29(e) of the policy), for an additional two-year term ending November 30, 2022. Motion carried unanimously.

- *Lawrencetown Water Supply Area Advisory Committee (NOT MORE THAN 4 citizens)*
In accordance with the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Councillor Redden, to recommend that municipal council appoint waive by resolution the restriction regarding consecutive appointments, and appoint Lynette Gilks and Philip Milo as citizen members of the Lawrencetown Water Supply Area Advisory Committee for an additional two-year term ending November 30, 2022. Motion carried unanimously.
- *Margaretsville Source Water Protection Advisory Committee (NOT MORE THAN 4 citizens)*
Councillor LeBlanc moved, seconded by Councillor Connell, in accordance with the recommendation of the Nominating Committee, to recommend that municipal council waive by resolution the restriction regarding consecutive appointments, and appoint William Street as a citizen member of the Margaretsville Source Water Protection Advisory Committee (satisfying Section 28 (d) of the policy) for an additional two-year term ending November 30, 2022. Motion carried unanimously.
- *Margaretsville Water Supply Area Advisory Committee (NOT MORE THAN 4 citizens)*
Pursuant to the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Councillor Connell, to recommend that municipal council waive by resolution the restriction regarding consecutive appointments, and appoint William Street as a citizen member of the Margaretsville Water Supply Area Advisory Committee (satisfying Section 29(c) of the policy) for an additional two-year term ending November 30, 2022. Motion carried unanimously.
- *Planning Advisory Committee (NOT MORE THAN 3 citizens)*
Councillor LeBlanc moved, seconded by Deputy Warden Gunn, pursuant to the recommendation of the Nominating Committee, to recommend that municipal council appoint James Stronach, Carolyn Hubble, and Rachel Humphreys as citizen members of the Planning Advisory Committee for a two-year term ending November 30, 2022. Motion carried unanimously.
- *Police Advisory Board (2 citizens)*
In accordance with the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Councillor Connell, to recommend that municipal council appoint Dane Berringer and Douglas S. Schofield as citizen members of the Police Advisory Board for a two-year term ending November 30, 2022, subject to an interview conducted by the Nominating Committee pursuant to §82(1)(c) of the Police Regulations made under the Police Act. Motion carried unanimously.
- *Upper Clements Area Advisory Committee (NOT MORE THAN 4 citizens)*
Pursuant to the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Councillor Morrison, to recommend that municipal council waive by resolution the restriction regarding consecutive appointments, and appoint Ian Davidson and Martin-Henri Villeneuve as citizen members of the Upper Clements Area Advisory Committee for an additional two-year term ending November 30, 2022. Motion carried unanimously.

Councillor LeBlanc moved, seconded by Councillor Morrison, pursuant to the recommendation of the Nominating Committee, to recommend that municipal council appoint Don Moar and Kenneth Knox as citizen members of the Upper Clements Area Advisory Committee for a two-year term ending November 30, 2022. Motion carried unanimously.

- **COUNCILLOR APPOINTMENTS** to Committees of Council, Advisory Boards and Committees, and Joint, Regional or Community Organizations

Councillor LeBlanc moved, seconded by Councillor Longmire, in accordance with the recommendation of the Nominating Committee, to recommend that municipal council approve the 2020-2022 Councillor Appointments as detailed in the following list for a two-year term ending November 30, 2022. Motion carried unanimously:

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| <p style="text-align: center;"><u>Prout – District 1</u></p> <ul style="list-style-type: none"> • Forestry Advisory Committee • (Adhoc) Glyphosate Advisory Committee • (Adhoc) Physician Recruitment & Retention Strategy Committee • <i>Trans County Transportation Society</i> | <p style="text-align: center;"><u>Connell – District 2</u></p> <ul style="list-style-type: none"> • Fences Arbitration Committee • Police Advisory Board • (Adhoc) Glyphosate Advisory Committee • <i>Valley Region Solid Waste-Resource Management Authority</i> |
| <p style="text-align: center;"><u>Parish – District 3</u></p> <ul style="list-style-type: none"> • Economic Development Committee | <p style="text-align: center;"><u>Barteaux – District 4</u></p> <ul style="list-style-type: none"> • Economic Development Committee • Forestry Advisory Committee • Heritage Advisory Committee • (Adhoc) Glyphosate Advisory Committee |
| <p style="text-align: center;"><u>Longmire – District 5</u></p> <ul style="list-style-type: none"> • (Adhoc) Cornwallis Park & Area Asset Review Committee • (Adhoc) Physician Recruitment & Retention Strategy Committee • <i>REMO Advisory Committee (Warden’s designate)</i> | <p style="text-align: center;"><u>Morrison – District 6</u></p> <ul style="list-style-type: none"> • (Adhoc) Cornwallis Park & Area Asset Review Committee • (Adhoc) Physician Recruitment & Retention Strategy Committee • <i>Annapolis Valley Regional Library Board</i> • <i>REMO Advisory Committee</i> |
| <p style="text-align: center;"><u>Hudson– District 7</u></p> <ul style="list-style-type: none"> • Fire Services Committee • Forestry Advisory Committee • <i>Annapolis Partnership Steering Committee</i> | <p style="text-align: center;"><u>Gunn- District 8</u></p> <ul style="list-style-type: none"> • Forestry Advisory Committee • (Adhoc) Glyphosate Advisory Committee • <i>Annapolis Partnership Steering Committee (alternate)</i> • <i>Southwest Nova Biosphere Reserve Association</i> • <i>Valley Region Solid Waste-Resource Management Authority (alternate)</i> |
| <p style="text-align: center;"><u>Sheridan – District 9</u></p> <ul style="list-style-type: none"> • Economic Development Committee • Heritage Advisory Committee • <i>Soldiers Memorial Hospital Foundation</i> | <p style="text-align: center;"><u>Redden – District 10</u></p> <ul style="list-style-type: none"> • Economic Development Committee • Fences Arbitration Committee (alternate) • Fire Services Committee • (Adhoc) Cornwallis Park & Area Asset Review Committee • <i>Annapolis Valley Exhibition Society (liaison)</i> |
| <p style="text-align: center;"><u>LeBlanc – District 11</u></p> <ul style="list-style-type: none"> • Heritage Advisory Committee • Police Advisory Board • (Adhoc) Physician Recruitment & Retention Strategy Committee • <i>Kings Transit Authority (liaison)</i> | |

- *(Adhoc) Strategic Planning Committee - Dissolve*
Pursuant to the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Deputy Warden Gunn, to recommend that municipal council dissolve the adhoc Strategic Planning Committee. Motion carried unanimously.
- *Re-Advertise to Fill Citizen Vacancies on the Granville Ferry Source Water Protection Advisory Committee and Cornwallis Park Area Advisory Committee*
In accordance with the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Councillor Sheridan, to recommend that municipal council re-advertise to fill citizen

vacancies on the Granville Ferry Source Water Protection Advisory Committee and the Cornwallis Park Area Advisory Committee, and that January 29th, 2021 be the deadline to receive applications. Motion carried unanimously.

Re: Warden's Report – The Warden provided a verbal report noting he had learned a lot by signing the cheques, and that staff were very helpful in explaining things. As a councillor he and Councillor Redden met about the dump on Arlington Road, which is a provincial issue, but hopes to assist in some way; he and Councillor Hudson also met with residents in Bridgetown.

Councillor Connell moved, seconded by Deputy Warden Gunn to receive the Warden's Report. Motion carried unanimously.

Re: Dates for Workshops

It was moved by Deputy Warden Gunn, seconded by Councillor LeBlanc, to recommend that municipal council direct the Office of CAO to arrange for: a workshop on Valley Waste, including a report from the solicitor relating to the transfer station to be held January 16th; a workshop on Mainland Telecom Litigation to be held February 2nd; and a workshop on Gordonstoun to be held February 5th, and that all workshops start at 10:00 am. Motion carried unanimously.

Adjournment

Upon motion of Councillors Connell and Sheridan, the meeting adjourned at 4:35 p.m.

Unapproved Draft

Warden

Municipal Clerk

Direction of the Minister
under a Declared State of Emergency
(Section 14 of the *Emergency Management Act*)
20-008

Under my authority in Section 14 of the Emergency Management Act, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the Emergency Management Act, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:

- i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;
- ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:

- i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and
- ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

Original signed by

Hon. Chuck Porter
Minister of Municipal Affairs and Housing