

Minutes of the regular Committee of the Whole meeting held on Tuesday, June 8 2021, at 9:03 a.m., via Zoom Videoconference, in accordance with the Direction of the Minister under a Declared State of Emergency (*see attached*)

Roll Call: District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Alan Parish, Warden, present
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, present
District 7 – David Hudson, present
District 8 – Michael Gunn, Deputy Warden, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, present
District 11 – Diane Le Blanc, present

Also Present: CAO David Dick; Municipal Clerk Carolyn Young; other staff (W. Atwell, D. Campbell, A. Dunphy, D. Hopkins, C. Mason, and H. Orde) and six members of the public.

Approval of the Agenda (Order of the Day)

It was moved by Councillor LeBlanc, seconded by Councillor Barteaux, to approve the agenda as circulated. Motion carried unanimously.

Minutes

Re: May 11, 2021 Regular

Deputy Warden Gunn moved, seconded by Councillor Longmire, to approve the minutes of the regular Committee of the Whole held on May 11, 2021, as circulated. Motion carried unanimously.

Business Arising from the Minutes

There was no business arising from the minutes.

New Business

Re: NS Ground Search and Rescue Purchase Advertising Request – requesting council to purchase an ad in the 10th Anniversary Wilderness Survival Guide.

It was moved by Councillor Hudson, seconded by Councillor Barteaux, to recommend that municipal council purchase a ½ page colour ad in the 10th Annual NS Ground Search and Rescue Wilderness Survival Guide (5” x 3.8”) at a cost of \$560 (\$486.96 plus hst). Motion carried unanimously.

Re: Recommendation Report: Application for Municipal Heritage Registration Easson House –

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to recommend that municipal council refer the Easson House Heritage Property Application to the Heritage Advisory Committee for review/recommendation for inclusion in the Annapolis County Registry of Heritage Properties. Motion carried unanimously.

Re: Recommendation Report: Discontinuation of Rental Fees for Canoe/Kayak/Paddleboards at Queen Elizabeth II Jubilee Park

It was moved by Deputy Warden Gunn, seconded by Councillor Hudson, to recommend that municipal council approve the discontinuation of rental rates for the use of kayaks, canoes, and paddleboards, located in Queen Elizabeth II Jubilee Park, Bridgetown.

Councillor LeBlanc moved, seconded by Councillor Longmire, to amend the motion to add Raven Haven. Motion carried unanimously.

The Question was called on the motion as amended to read:

Deputy Warden Gunn moved, seconded by Councillor Hudson, to recommend that municipal council approve the discontinuation of rental rates for the use of kayaks, canoes, and paddleboards, located in Queen Elizabeth II Jubilee Park, Bridgetown and Raven Haven. Motion carried unanimously.

Re: Recommendation Report: Treeline Project Management Ltd. Bridgetown LUB Zoning Map Amendment Application –

It was moved by Deputy Warden Gunn, seconded by Councillor Hudson, to recommend that municipal council consider the Treeline Project Management Ltd. Application, ACPS File No. 66520-35-2021-LUB-001, to amend the Bridgetown Land Use Bylaw Zoning Map to rezone 431 Granville Street, PID 05173356 from the Residential Light Density (R1) Zone to the Highway Commercial (C2) Zone to permit the development of a construction equipment and trailer sales facility and to adopt a public participation process involving appropriate public notifications via newspaper ads and the referral of the application to the Bridgetown Area Advisory Committee (BAAC) and the Annapolis County Planning Advisory Committee (PAC) for their review and recommendation after holding a public meeting in the community. Motion carried unanimously.

Re: Recommendation Report: Annapolis County Accessibility Action Plan and Timeline

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to recommend that municipal council approve the Annapolis County Accessibility Action Plan and timeline as follows for the creation of the Annapolis County Accessibility Plan that is due to the province by April 1, 2022:

| Date | Action |
|------------------|---|
| May 2021 | Creation of the Accessibility Committee process, application form, advertisements and promotion (deadlines for applications) |
| June 2021 | Review and selection of applicants by Nomination Committee and approval by Council |
| June 2021 | Inventory of existing Municipal facilities and mapping |
| June 2021 | Inventory of existing accessible opportunities – Municipal |
| End of June 2021 | First meeting of the accessibility advisory committee- Orientation (Establishing meeting guidelines and clarifying expectation) |
| June 2021 | Assessment and identification of accessible needs of committee |

Ongoing training of committee – throughout the process included in all advisory meetings – development of a vision statement or framework statement for the overall plan, etc.

July 2021 Municipal Staff Capacity Building and Education-ongoing

July /August Accessibility orientation of municipal facilities and general assessment

(this is general overview and not an official audit)

Official audits will be required in year 1 of the plan but it is not part of this process.

September – October 2021 Public consultation process- Surveys, interviews, in person meetings pending COVID NS Health regulations or Zoom alternatives, etc.

Motion carried unanimously.

Re: Recommendation Report: AM-1.4.12 Tax Exemption Policy Amend –

It was moved by Deputy Warden Gunn, seconded by Councillor Hudson, that seven-day notice be given for municipal council to amend *AM-1.4.12 Tax Exemption and Reduction Policy* by deleting the following property in District 6:

HMCS/CFB Cornwallis Military Lot 97-2 Bldg. 413 Museum, 726 3005731
Historical Association Broadway Ave.,
Cornwallis Park Prop. #607-041-403

Motion carried unanimously.

Re: Recommendation Report: 2021 Bridgetown School Trust Expenditures

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to recommend that municipal council approve a total payout of \$8,215 from the School Trust bank account to:

1. Bridgetown Regional Community School for disbursement of student prizes on graduation night of \$5,415 (\$4,495 and \$920 for programs as per fund directives), and
2. \$2,800 to be available to disburse to educational institutions upon request of scholarship/award recipients.

Motion carried unanimously.

Re: Recommendation Report: Renewal of Animal Control Contract for the Town of Annapolis Royal

It was moved by Deputy Warden Gunn, seconded by Councillor Connell, to recommend that municipal council authorize the Warden and Municipal Clerk to sign a five-year agreement for animal control with the Town of Annapolis Royal starting July 1, 2021 ending March 31, 2026. Motion carried unanimously.

Re: Recommendation Report: Royal Canadian Legion Branch 122 Clementsport County Land Purchase Request

Deputy Warden Gunn moved, seconded by Councillor Redden, to recommend to municipal council that the County-owned property at 281 Clementsport Road (PID NO 05102785), not be sold. Motion carried unanimously.

Departmental Reports

Re: Community Development May – it was moved by Deputy Warden Gunn, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Re: HR & Legislative Services May – Deputy Warden Gunn moved, seconded by Councillor Sheridan, to receive for information. Motion carried unanimously.

Re: Finance Services May – it was moved by Deputy Warden Gunn, seconded by Councillor Longmire, to receive for information. Motion carried unanimously

Recess

A brief recess was held from 10:41 a.m. – 10:52 a.m.

Re: Municipal Services April – report not available this month.

Re: CAO Office May – Deputy Warden Gunn moved, seconded by Councillor Hudson, to receive for information. Motion carried unanimously.

Council, Committee, & Organizational Reports

Re: Warden’s Report – Warden Parish provided a verbal report for May, highlighted as follows:

- Last month, Basinview was at the top of the page. Many emails and phone calls received, expressing concern over anticipated closure. Has answered each one. Explained the closure is due to loss of insurance.
- He and CAO attended zoom with Chris D’Entremont and Gordon Wilson, other government leaders and citizens to see what action could be taken.
- Met with representatives of YMCA to offer our assistance.
- Daily communication with lawyers regarding the various legal matters.
- Daily communication with CAO for current matters
- Attended with CAO to meet at theme park re marketing the chattels on site.
- Attends at the office weekly to sign cheques

It was moved by Deputy Warden Gunn, seconded by Councillor Longmire, to receive for information. Motion carried unanimously.

Re: Trans County Transportation Society (May 19th meeting) – Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to receive for information. Councillor Prout added that effective June 7th, TCTS resumed services to HRM. Motion carried unanimously.

Re: Kings Transit Authority – it was moved by Deputy Warden Gunn, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Re: Information Report Joint Occupational Health & Safety Annual Report – Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Late Addition

Councillor Redden asked to add a late addition to the agenda. The Warden noted it was an unusual request and inquired why it would not wait. Councillor Redden noted he thought it would be prudent to deal with

it today, it is regarding an impact study around the closing of the Basinview Centre as suggested by residents.

Warden Parish noted that the CAO spoke of Basinview, and he himself spoke of Basinview. It was not brought up at that time. The rest of council should have some idea when an item is brought forward. The Warden suggested he send an email to the Clerk requesting to add it to the June council agenda.

In-Camera

It was moved Deputy Warden Gunn, seconded by Councillor Longmire, to meet in-camera from 11:32 a.m. until 3:28 p.m. in accordance with Sections 22(2)(c) personnel matters, (e) contract negotiations, and (f) litigation or potential litigation of the *Municipal Government Act*. Motion carried unanimously.

Re: Basinview Centre

The CAO made the following statement: Firstly, we want to thank the community for the continued engagement and interest in the recent decision for Council to close the Basinview Centre because of lack of insurance. As the community is aware, Council issued an Expression of Interest to determine if an alternative ownership for the centre was an option. The Expression of Interest closed June 4th with a viable option. This option provides a recommendation, that subject to continued due diligence, remediation efforts on the facility will be engaged on a completely closed building. Staff and the proponent are scheduled to commence negotiations on this transfer tomorrow. The Warden added that the building will still close, and we will reveal more information as soon as we can.

Adjournment

Upon motion of Councillors LeBlanc and Sheridan, the meeting adjourned at 3:33 p.m.

Warden

Municipal Clerk

**Direction of the Minister
under a Declared State of Emergency**
(Section 14 of the *Emergency Management Act*)
20-008

Under my authority in Section 14 of the Emergency Management Act, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the Emergency Management Act, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:
 - i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;
 - ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.
2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:
 - i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and
 - ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

Original signed by

Hon. Chuck Porter
Minister of Municipal Affairs and Housing
