

MUNICIPAL COUNCIL

April 28, 2017
Special Session

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Minutes of the **special session of Municipal Council** held on April 28, 2017, in the Municipal Administration Building, Annapolis Royal, N.S., at 11:00 a.m.

Present: Warden Timothy Habinski; Deputy Warden Martha Roberts; Councillors Marilyn Wilkins, John A MacDonald, Wayne Fowler, Alex Morrison, Michael J Gunn, Wendy Sheridan, and Diane LeBlanc.

Absent: Councillors Burt McNeil and Gregory Heming

Also

Present: Chief Administrative Officer John Ferguson, Municipal Clerk Carolyn Young, other staff members.

Purpose of Meeting

Warden Habinski advised there were a number of in-camera items, plus one out-of-camera item requiring discussion.

Additions

It was requested that the following items be added to the agenda: Excuse Meeting Attendance Requirements for Councillors Heming and McNeil; FCM 2018 Board Membership; and In-camera – (a) land acquisition and sale and (f) litigation.

Approval of the Agenda

Deputy Warden Roberts moved, seconded by Councillor Gunn, to approve the agenda as amended. Motion carried unanimously.

Town Hall District Two – Councillor MacDonald thanked the councillors and staff who attended the first Town Hall held in Port George on April 27th. The Warden and CAO were thanked for their leadership in the meeting.

In-camera

It was moved by Councillor Fowler, seconded by Councillor LeBlanc, that Council meet in-camera at 10:08 a.m., until 12:45 p.m., in accordance with Sections 22(2) (a) acquisition, sale, lease and security of municipal property, (c) personnel matters; (e) contract negotiations; and (f) litigation or potential litigation, of the *Municipal Government Act*. Motion carried unanimously.

LUNCH

The Warden declared a break for lunch at 12:45 p.m., with all returning at 1:30 p.m. as previously stated.

In-camera

It was moved by Councillor Fowler, seconded by Councillor MacDonald, that Council meet in-camera at 1:36 p.m., until 2:30 p.m., in accordance with Sections 22(2) (a) acquisition, sale, lease and security of municipal property, (c) personnel matters; (e) contract negotiations; and (f) litigation or potential litigation, of the *Municipal Government Act*. Motion carried unanimously

Addition

Deputy Warden Roberts moved, seconded by Councillor Sheridan, to add CAO Performance Evaluation to the agenda. Motion carried unanimously.

New Business

Re: 2017-18 Draft Capital Budget – the Director of Municipal Operations circulated a preliminary Five-Year Capital Investment Plan because Municipal Affairs needs to know the Municipality has a plan in order to approve a temporary borrowing resolution in relation to Telecommunications-Internet. He reminded Council this is a living document; we add and remove programs as necessary, and he highlighted additions/changes that have been made to the plan: General Government Services - Municipal Buildings; Protective Services – Police, Fire, REMO, Inspection and Bylaw; Transportation Services – Transit, Streets, Sidewalks and Storm Sewers; Water Systems; Environmental Health Services – Wastewater; Parks & Protection Services – Facilities, Parks and Trails; and Village of Lawrencetown. (*Preliminary 5 Yr Capital Investment Plan attached as **Schedule A***).

MOTION 170428.01 2017-18 Five Year Capital Investment Plan

It was moved by Councillor Morrison, seconded by Councillor LeBlanc, that Municipal Council approve the preliminary 5 year capital plan priorities in principle subject to confirmation of funding for the years 2017 to 2022. Motion carried, 8 in favour, 1 against.

Additions

Re: Excuse Meeting Attendance Requirements McNeil and Heming

MOTION 170428.02 Excuse Meeting Attendance Requirements McNeil and Heming

Councillor Sheridan moved, seconded by Councillor Wilkins, that meeting attendance requirements be excused for Councillors McNeil and Heming, for the Audit Committee meeting and Special Council session held this day, April 28, 2017. Motion carried unanimously.

Re: FCM Board of Directors 2017-18 – Habinski Application – Warden Habinski reported that Councillor Heming must withdraw his application and that he is willing to submit an application for the position.

MOTION 170428.03 Support Warden Habinski's Application for 2017-18 FCM Board Membership

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction; and
WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and
WHEREAS FCM's Annual Conference and Trade Show will take place from June 1 – 4, 2017, during which time the Annual General meeting will be held and followed by the election of FCM's Board of Directors;

IT WAS MOVED by Councillor Wilkins, seconded by Councillor Morrison, that the Council of the **Municipality of the County of Annapolis** endorse **Timothy Habinski** to stand for election on FCM's Board of Directors for the period starting in June 2017 and ending June 2018; and that Municipal Council assume all costs associated with **Timothy Habinski** attending FCM's Board of Directors meetings. Motion carried unanimously.

Re: 2017 Chief Administrative Officer's Evaluation

MOTION 170428.04 2017 Chief Administrative Officer's Evaluation

It was moved by Deputy Warden Roberts, seconded by Councillor Wilkins, that Municipal Council approve the 2017 Chief Administrative Officer's evaluation, and furthermore, to approve a pay increase of 5 percent to the pay band of the CAO as well as an additional sixth week of vacation, retroactive to April 1, 2017. Motion carried unanimously.

Re: Temporary Borrowing Resolution File 17/18-01 Telecommunications – Internet

MOTION 170428.05 Temporary Borrowing Resolution File 17/18-01 Telecommunications - Internet

It was moved by Deputy Warden Roberts, seconded by Councillor Gunn, under the authority of Section 66 of the *Municipal Government Act*, the County borrow a sum or sums not exceeding Thirteen Million (\$13,000,000) in total for the purpose set out above, subject to the approval of the Minister of Service Nova Scotia and Municipal Relations; and

that the sum be borrowed by the issue and sale of debentures of the Municipality of the County of Annapolis to such an amount as the Council deems necessary; and

that the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Municipality of the County of Annapolis borrow from time to time a sum or sums not exceeding Thirteen Million (\$13,000,000) in total from any chartered bank or trust company doing business in Nova Scotia; and

that the sum be borrowed for a period not exceeding Eighteen Months (18) from the date of the approval of the Minister of Service Nova Scotia and Municipal Relations of this resolution; and

that the interest payable on the borrowing be paid at a rate to be agreed upon; and

that the amount borrowed be repaid from the proceeds of the debentures when sold, and

that the Warden and Clerk be authorized to sign the Temporary Borrowing Resolution.

Motion carried unanimously.

Adjournment

Upon motion of Deputy Warden Roberts and Councillor LeBlanc, the meeting adjourned at 3:30 p.m.



Warden

Municipal Clerk