

Minutes of a **Public Hearing** conducted by the Municipal Council for the Municipality of the County of Annapolis on **September 19, 2017**, at the Municipal Administration Building, Annapolis Royal, NS at 11:03 a.m.

**Present:** Warden Timothy Habinski; Deputy Warden Martha Roberts; Councillors: Marilyn Wilkins, John A MacDonald, Wayne Fowler, Burt McNeil, Gregory Heming, Alex Morrison, Wendy Sheridan, and Diane LeBlanc.

**Also**

**Present:** CAO John Ferguson, Municipal Clerk Carolyn Young, Director of Community Services Albert Dunphy, other staff, no members of the public.

Re: Format, Purpose, and Procedure

Warden Habinski stated that Municipal Council will hold a public hearing, and at the end of public hearing will return to its regular session. The purpose of a Public Hearing is to permit members of the public to make their views known to Council, via oral or written submissions, concerning, solely, the application before Council. This Public Hearing is to inform the public of Council's intention to adopt an amendment to the Annapolis County Subdivision Bylaw to include the Community of Bridgetown on a revised service area map - Schedule "T". All questions and comments throughout the public hearing are required to be addressed to the Chair, who will afford an opportunity for public input and will ask that persons speaking identify themselves each time they speak so that their comments may be recorded in the minutes of these proceedings and that the speaker identify if they are speaking in favour or against the application. Written presentations are acknowledged first, followed by public oral presentations. Questions and comments from Council members are asked to be held until all public comment is heard.

Re: File No. 66580-35 2017 S/D-001: Annapolis County Subdivision Bylaw Amendment Application

- *Presentation by Planner* (circulated at meeting) - Mr. Dunphy outlined the process to date as follows:
  - July 11, 2017 – COTW Meeting - *Action* - motion - request Municipal Council consider amending the Subdivision Bylaw and set aside July 31, 2017 as PAC Public Meeting date.
  - July 18, 2017 - Municipal Council Meeting - *Action* - motion passed to consider the application, send to PAC for review, to conduct public participation program, PAC Public Meeting on July 31 in Bridgetown.
  - July 26, 2017 - PAC Public Meeting ad in the Annapolis Valley Register
  - July 31, 2017 - The Planning Advisory Committee (PAC) Meeting - *Action* – motion passed recommending Municipal Council give Notice of First Reading to amend the Subdivision Bylaw and to hold a Public Hearing September 19, 2017.
  - August 15, 2017 - Municipal Council Meeting - *Action* - motion passed giving notice of First Reading to adopt amendments and to hold a Public Hearing on September 19, 2017.
  - September 7 and 14, 2017 - Public Hearing ads in the Annapolis Valley Register.
  - September 19, 2017 - Staff prepared a Public Hearing agenda and planning process update report.
- *Acknowledgement of Written Submissions* (Municipal Clerk)  
The Clerk reported that no written submissions had been received.
- *Call for Oral Presentations* (open discussion from the floor – public)  
Three calls were made for comments against the application. No presentations.  
Three calls were made for comments in favour of the application. No presentations.
- *Call for questions or comments from Council Members*  
No questions or comments from Councillors.

- *Planning Process Next Steps* – Mr. Dunphy noted the next steps as follows:
  - Decision is to be made by council.
  - Notice of First Reading was already given, signifying Council's intent.
  - If there are any major changes, the process must start over. Minor changes are permitted after the public hearing.
  - An ad must be placed notifying that the bylaw has been amended, once final reading is given.
  - The Clerk signs certified copies of the bylaw which are sent to Service Nova Scotia to be endorsed by the Minister.
  - Signed copies of the amended bylaw are returned to the Municipality.

Re: Closing Comments and Adjournment

The Warden thanked those present and declared the public hearing adjourned at 11:11 a.m. and returned to the regular session of council.

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**Warden**

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**Municipal Clerk**