

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL		Policy 129
Section Procedure & Organization of Council	Subject Appointments to External Organizations	

GENERAL

1. This policy is referred to as the “Appointments to External Organizations Policy.”

AUTHORITY FOR POLICY

2. Section 23, *Municipal Government Act*, as amended

DEFINITIONS

3. Except as provided below, terms used in this policy shall have the same meaning as in the *Municipal Government Act*, or as their context applies according to a dictionary of the Canadian language.

PROVISIONS

4. Other than those required by provincial statute or by agreements signed by the County, appointments to external organizations shall be discretionary and subject to change by resolution of Municipal Council without notice.
5. Appointments shall be reviewed bi-annually (every two years) by Municipal Council within three months following each municipal general election or election anniversary.
6. Council may appoint a council member, a county resident or an employee as their representative to an external organization.
7. An appointee is entitled to reimbursement of expenses to attend meetings or conferences by the external organization or by the municipality but not both.
8. An appointee to an external organization who is a council member or employee is not entitled to receive remuneration for serving as a member of an external organization.
9. An appointee to an external organization who is **not** a council member or employee is entitled to remuneration from the organization for serving as a member.
10. Unless Municipal Council specifically determines otherwise by resolution, a citizen member may only be re-appointed for one additional consecutive term (2 years appointment + 2 years re-appointment).
11. Municipal Council may replace appointees who resign or who are unable or unwilling to discharge their duties.
12. Municipal Council may require regular or periodic verbal or written reports relating to the activities of the organization from any appointee.
13. Councillor appointees shall not have their remuneration reduced for absences from meetings of external organizations.

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14. *AM-1.3.7 Appointments to Joint, Regional or Community Organizations Policy*, adopted by Municipal Council of the County of Annapolis on January 16, 2018, is hereby repealed.

Municipal Clerk's Annotation for Official Policy Book	
I certify that this policy was adopted by Municipal Council as indicated below:	
<i>Seven (7) Day Notice</i>	Sept. 10, 2024
<i>Council Approval</i>	Sept. 17, 2024
 <i>Chris McNeill</i> Chief Administrative Officer	 <u>September 17, 2024</u> Date
At <u>Annapolis Royal</u> <i>Nova Scotia</i>	