

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM – 1.2.8
Section Procedure and Organization of Council	Subject Education & Training Expenses of Council Members Policy

1. APPLICATION

This policy applies to all council members of the Municipality of the County of Annapolis.

2. AUTHORITY

Sections 65A, 65B, 65C and 65D, *Municipal Government Act*, as amended

3. PURPOSE

The County of Annapolis wishes to promote an environment which recognizes the importance of training and professional development for all employees. This development should include both formal and informal learning opportunities.

4. DEFINITIONS

In this Policy words and phrases have the same meaning as in the *Municipal Government Act* or as provided below:

- (1) *Council* - means the Council for the Municipality of the County of Annapolis;
- (2) *Councillor* – means any member of the Municipal Council for the Municipality of the County of Annapolis;
- (3) *Municipality* - means the Municipality of the County of Annapolis;
- (4) *Training* – includes courses, seminars, workshops and conferences.

5. OBJECTIVES

- (1) The objectives of this policy are to provide educational and training opportunities to enhance understanding and decision making in key areas of council responsibility.

6. PROCEDURES

- (1) Each councillor shall be eligible for reimbursement of tuition, course fees, conference fees, registration fees, and the costs for printed course materials including textbooks, up to an amount equal to their pro-rated share of the money allocated in the current fiscal year’s budget allocation for councillor registration and course fees.

