

Minutes of the special **Committee of the Whole** meeting held on Wednesday, April 7, 2021, at 9:09 a.m. at the Royal Canadian Legion, 20 Jeffrey Street, Bridgetown, in accordance with the Direction of the Minister under a Declared State of Emergency [updated July 29, 2020 (*see attached*)]

- Present:**
- District 1 – Bruce Prout, present
  - District 2 - Brian “Fuzzy” Connell, present
  - District 3 – Alan Parish, Warden, present
  - District 4 – Clyde Barteaux, present
  - District 5 – Lynn Longmire, present
  - District 6 – Alex Morrison, present (9:43 a.m.)
  - District 7 – David Hudson, present
  - District 8 – Michael Gunn, Deputy Warden, present
  - District 9 – Wendy Sheridan, present
  - District 10 – Brad Redden, present
  - District 11 – Diane Le Blanc, present

**Also Present:** A/CAO Louis Coutinho; New CAO David Dick (by zoom, 9:50 a.m.); Municipal Clerk Carolyn Young; other staff D. Campbell, N Comeau, A. Dunphy, S Hudson, C Mason, S. McInnis, H. Orde, G Price, and J Young, and 1 member of the public.

New Business

The Warden informed that we will proceed through the following three days and if we need another day after Friday, we will book one. He asked that questions be held until after the presentation, and that questions are only to clarify something, not to start debate.

Re: Budget Overview (CAO) –A/CAO Louis Coutinho stated he would provide an overview, an education process for council and the community about the budget process. Tomorrow department heads will give a brief orientation of their department, and then a presentation on their portion of the budget. Questions for clarity only please, not debate. Budget deliberations will start on Friday. If council is not ready on Friday, we can establish another special COTW to continue, and another if needed. We hope to have approval at April 20 Council. We will not be seeking direction from council today. The A/CAO added that new CAO David Dick will be attending by Zoom so that he is current when he arrives. He provided an in-depth PowerPoint presentation on the budgeting process.

Recess

A brief recess was held from 10:38 a.m. until– 10:47 a.m.

LUNCH

The Warden declared a lunch break from 12:01 p.m. – 1:00 p.m. with all councillors and staff present as previously noted.

Re: Capital Budget Overview (Dir Municipal Services) – Director Steve McInnis reviewed the current 21/22 draft capital budget highlighting 63 projects.

Warden Parish thanked Mr. McInnis for the detailed presentation, which he appreciated.

The CAO noted this concluded the first day, and looks forward to the many departmental presentations tomorrow.

**Adjournment**

Upon motion of Councillors Barteaux and LeBlanc, the special meeting of Committee of the Whole adjourned at 2:26 p.m.

---

**Warden**

---

**Municipal Clerk**

**Direction of the Minister**  
**under a Declared State of Emergency**  
(Section 14 of the *Emergency Management Act*)  
20-008

Under my authority in Section 14 of the Emergency Management Act, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the Emergency Management Act, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:

- i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;
- ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:

- i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and
- ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

**A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.**

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

**Original signed by**

Hon. Chuck Porter  
Minister of Municipal Affairs and Housing