MUNICIPAL COUNCIL

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Minutes of the **regular session of Municipal Council** held on Tuesday, October 16, 2018, at 10:02 a.m. in Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S.

Present: Warden Timothy Habinski; Deputy Warden Martha Roberts; Councillors: John A MacDonald,

Wayne Fowler, Gregory Heming, Alex Morrison, Michael J Gunn, Wendy Sheridan, and

Diane LeBlanc.

Absent: Councillors Marilyn Wilkins and Burt McNeil

Also

Present: CAO John Ferguson, Municipal Clerk Carolyn Young, and other staff.

Additions to the Agenda (to end of Agenda)

Requests were made for the following items to be added to the agenda; under <u>In-Camera</u>, 4(A) MGA Sections 22(2)(e) contract negotiation and (f) litigation or potential litigation, and under <u>Additions/Deletions</u>: 11(A) Kings Transit Authority – Budget Approval (as presented), (B) Low Carbon Communities Initiative – Solar Nova Scotia Request, (C) MOU SSIP and County of Annapolis, (D) 100th Anniversary of the First World War, (E) Forestry Advisory Committee Recommendation (October 12th), (F) Annapolis County as a Draw Down Community, (G) Basinview Workshop, (H) Annapolis County Waste, (I) Absence, and (J) Benches in Bridgetown.

Approval of the Agenda

Upon motion of Councillors LeBlanc and Gunn, the agenda was approved as amended. Motion carried unanimously.

Minutes

MOTION 181016.01 Minutes – Regular Session 2018-09-18

Councillor Fowler moved, seconded by Councillor Heming, that the minutes of the regular session held on September 18, 2018 be approved as circulated. Motion carried unanimously.

<u>In-Camera</u>

Deputy Warden Roberts moved, seconded by Councillor LeBlanc, to meet in-camera from 10:05 a.m. a.m. until 12:12 p.m. in accordance with Sections 22(2) (a) acquisition, sale, lease and security of municipal property, (e) Contract negotiations and (f) litigation or potential litigation, of the *Municipal Government Act*. Motion carried unanimously.

Municipal Solicitor's Report

<u>Re: Municipal Solicitor</u> – A monthly report dated 9 October 2018 was circulated in the agenda package. Councillor Fowler moved, seconded by Councillor Heming, to receive for information as amended. Motion carried unanimously.

Addition to the Agenda

It was moved by Councillor Gunn, seconded by Councillor LeBlanc, to add Planning Advisory Committee Recommendation from October 4th as item 11(K). Motion carried unanimously.

LUNCH

The Warden declared a lunch break at 12:14 p.m., with all returning at 1:30 p.m. as previously noted.

Business Arising from the Minutes

Re: C3 Water Supply Program (WSP) Bylaw – Repeal and Replace – Final Reading

MOTION 181016.02 C3 Water Supply Program (WSP) Bylaw Repeal and Replace – Final Reading In accordance with first reading given on September 18, 2018, Deputy Warden Roberts moved, seconded by Councillor Fowler, that final reading be given to repeal and replace the C3 Water Supply Program (WSP) Bylaw. Motion carried unanimously.

Re: Annapolis Valley Exhibition Society – Councillor Appointments – Lift from the Table – it was moved by Deputy Warden Roberts, seconded by Councillor MacDonald, that municipal council lift the following motion from the table for discussion: *In accordance with the recommendation of Committee of the Whole, Deputy Warden Roberts moved, seconded by Councillor Fowler, that, in the absence of proof of insurance, municipal council discontinue the councillor appointments to the Annapolis Valley Exhibition Society.* Motion carried unanimously.

MOTION 181016.03 Solicitor to Investigate General Liability Insurance Re Councillor Appointments

Deputy Warden Roberts moved, seconded by Councillor Fowler, to request the Solicitor to report on whether Councillors that are appointed but are not on a board of directors or making decisions, are covered by the municipality's general liability insurance to attend. Motion carried unanimously.

Re: Kings Transit Authority Council Appointment - Lift from the Table - See instruction to Solicitor (above)

Re: Forestry Advisory Committee Recommendation (October 12th) — Councillor Heming noted that the following recommendation is to move forward with creating a climate forest in Annapolis County. The New Brunswick organization Belleisle Watershed Commission is creating a similar situation and have submitted an application to ACOA's Innovative Communities Fund. ACOA wants more regional buy-in in order to identify carbon credits onsite and to have someone to evaluate this. He added that NSCC COGS has this technology – surveying, drone surveillance, what is growing, soil content, etc. UNB and Dalhousie Universities have shown an interest, as well as proponents in Prince Edward Island.

In accordance with the recommendation of the Forestry Advisory Committee, Councillor Heming moved, seconded by Councillor Gunn, that municipal council direct the CAO to draft an application for council's consideration to ACOA's Innovative Communities Fund to establish a collaborative Maritimes Carbon Offset Pilot Project as one way to further council's intent to create a pilot climate forest in Annapolis County as outlined in Forestry Report 2018, and that an update on this application be provided at November Committee of the Whole.

The CAO added that he would like to streamline the process, and requested money to host prospective participants at a workshop to talk about this application to ACOA, so each participant has an idea where they fit in as we progress.

In camera

It was moved by Councillor LeBlanc, seconded by Councillor Sheridan, to meet in-camera in accordance with Sections 22(2)(c) personnel and (e) contracts of the *Municipal Government Act*, from 2:01 p.m. until 2:27 p.m. Motion carried unanimously.

Re: Forestry Advisory Committee Recommendation (October 12th) (cont'd)

After discussion, the question was called on the motion:

MOTION 181016.04 CAO to Apply to ACOA's Innovative Communities Fund

In accordance with the recommendation of the Forestry Advisory Committee, Councillor Heming moved, seconded by Councillor Gunn, that municipal council direct the CAO to draft an application for council's consideration to ACOA's Innovative Communities Fund to establish a collaborative Maritimes Carbon Offset Pilot Project as one way to further council's intent to create a pilot climate forest in Annapolis County as outlined in Forestry Report 2018, and that an update on this application be provided at November Committee of the Whole. Motion carried unanimously.

Councillor Heming left at 2:29

MOTION 181016.05 Maritimes Carbon Offset Pilot Project - Workshop Funding \$5,000 from Operational Reserve

It was moved by Councillor Gunn, seconded by Deputy Warden Roberts, to provide the CAO with a budget of \$5,000 from the operational reserve to conduct a workshop regarding a collaborative Maritimes Carbon Offset Pilot Project. Motion carried unanimously.

Councillor's Comments

- District 3 Councillor Fowler reported, that the pot-holes have been patched on Arlington Road and Brinton Road, and that walking lanes from Mountain Lea Lodge to the supervised apartments have been painted, thanks to TIR and Council for making this happen. He also reported that citizens had requested flags at the crosswalk at Granville Street/Chipman he thanked staff for providing those in a timely manner.
- District 2 —Councillor MacDonald represented the Annapolis Valley at Clan Donald Canada's AGM in Truro. He is excited about the leadership of the Forestry Advisory Committee and Council regarding forestry in Annapolis County. He attended the tour of Basinview Centre and the FundyYMCA. He also attended a tour of CFB 14 Wing Greenwood. He attended an NSFM Workshop, participating in conversations regarding Tax Cap removal. He attended Thanksgiving dinner with family in Kings County, supplying pies made from Annapolis County apples and pears.
- District 11 Councillor LeBlanc found the September 27th CFB Greenwood 14 Wing tour very informative. On September 29th she attended the Three Rivers Community Centre grand opening great work has been done on their entrance-way and they have future projects planned. On October 10th she attended the Basinview/YMCA tour. She was also present on October 13th for the signing of the Memorandum of Understanding with Suzhou Suqian Industrial Park (SSIP), and on October 25th at 430 there is a fundraising dinner at the Three Rivers Community Centre.
- District 6 Councillor Morrison was pleased to meet the guests from China on October 13th. He was present at the signing of the Development Agreement with Fort View which enables the owner to begin construction likely in two weeks. There is a new District 6 publication called the District Rambler he will add everyone to the mailing list. He ensured District 6 that they will get compost bins.
- District 8 Councillor Gunn attended the Queens County Exhibition last week, adding that many Annapolis County people work there. He has been fielding inquiries about when old green carts are

going and the new ones coming. He missed the tour of 14 Wing with the group but did go to the museum on his own. He attended the North Queens Fire Services banquet, where two service recognitions of 65 years were given. He was glad to attend a fall supper at the community hall in South Milford.

- District 10 Deputy Warden Roberts thanked the recreation department for providing canoes and kayaks at boat launch in Lawrencetown where 30 or more people attended. The Brickton community hall has received an accessibility grant to redo the bathrooms and doorway / ramp. She has spent time in the community dealing with various issues and is confident that everything will wind up soon.
- District 9 Councillor Sheridan reported a new gazebo at Nictaux Falls, where a free concert was held. She has attended local Lions suppers, the Basinview tour, and will be at the upcoming craft fair at the Nictaux fire hall.
- District 7 Warden Habinski reported that it was his pleasure to welcome the Suzhou Suqian Industrial Park (SSIP) delegation from China to sign a Memorandum of Understanding (MOU) on October 13th. Council has been working towards this MOU with our visits to China and it is opening for further partnerships. He was delighted that next fall the Mayor of Suzian attend here to sign the sister cities agreement.

Recess

A brief recess was held from 2:48 p.m. - 2:58 p.m.

New Business

Re: Sister City Relationship Agreement between Suqian City and County of Annapolis
It was moved by Councillor Morrison, seconded by Councillor Gunn, to receive for information. Motion carried unanimously.

Reports and Recommendations

Re: Committee of the Whole Recommendations 2018-10-09

- Wilmot Community Centre Grant MOTION 181016.07 Wilmot Community Centre Society Grant

It was moved by Deputy Warden Roberts, seconded by Councillor MacDonald, in accordance with the recommendation of Committee of the Whole that municipal council approve a grant in the amount of \$2,215.01 to the Wilmot Community Centre Society in accordance with *AM-1.4.9 Community Grants Policy*, Community Halls and Centres Assistance Program, to assist with the purchase of 50 new chairs and continuing renovations. Motion carried unanimously.

• Granville Ferry Source Water Protection Plan

MOTION 181016.08 Granville Ferry Source Water Protection Plan

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Roberts moved, seconded by Councillor Gunn, that municipal council approve the Granville Ferry Source Water Protection Plan prepared under the guidance of the Granville Ferry Source Water Protection Committee and forward the plan to the Department of Environment for their consideration. Motion carried unanimously.

• TIR Cost Share Program for J-Class Roads

MOTION 181016.09 TIR Cost Share Program for J-Class Roads

It was moved by Deputy Warden Roberts, seconded by Councillor MacDonald, pursuant to the recommendation of Committee of the Whole, that municipal council direct staff to submit the following subdivision streets to the Province for consideration under the Cost Share Program in the 2019-20 construction season: Mills Mountain Road, North Street, Troop Lane, Duke Street, Silver Street, West Clementsport Road, Cross Street, Pecks Hill, Session Street and Tupper Street. Motion carried unanimously.

• Allocation of Costs for Animal Pound Renovations

MOTION 181016.10 Allocation of Costs for Animal Pound Renovations

In accordance with the recommendation of Committee of the Whole, Deputy Warden Roberts moved, seconded by Councillor Fowler, that municipal council approve the allocation of \$65,000 from the Operating Reserve to cover the costs of the renovations required for the animal pound at 6231 Highway 1, Granville Centre. Motion carried unanimously.

• Municipal Emergency Management Mutual Aid Agreement

MOTION 181016.11 Municipal Emergency Management Mutual Aid Agreement

Deputy Warden Roberts moved, seconded by Councillor LeBlanc, in accordance with the recommendation of Committee of the Whole, that the Warden and Clerk be authorized to sign the Municipal Emergency Management Mutual Aid Agreement between the Municipality of the District of Digby, Town of Digby, Municipality of the County of Annapolis, Town of Annapolis Royal, and the Town of Middleton. Motion carried unanimously.

Solicitor to Consult with Auditor Re MCOA Consolidated Financial Statements to March 31, 2018 MOTION 181016.12 Solicitor to Consult with Auditor Re MCOA Consolidated Financial Statements to March 31, 2018

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Roberts moved, seconded by Councillor Morrison, that municipal council have the Solicitor consult with the Auditor in order to meet requirements regarding the MCOA Consolidated Financial Statements to March 31, 2018. Motion carried unanimously.

• MCOA Financial Statements to March 31, 2018

MOTION 181016.13 MCOA Financial Statements to March 31, 2018 - Approve

Deputy Warden Roberts moved, seconded by Councillor MacDonald, pursuant to the recommendation of Committee of the Whole, that municipal council approve the Municipality of the County of Annapolis Financial Statements to March 31, 2018, as prepared by Kent & Duffett, and authorize the Warden and CAO to sign the document for submission to the Minister. Motion carried unanimously.

- October 3, 2018 Audit Committee Letter
 - MOTION 181016.14 October 3, 2018 Audit Committee Letter Authorize CAO to Sign In accordance with the recommendation of Committee of the Whole, Deputy Warden Roberts moved, seconded by Councillor Fowler, that municipal council authorize the CAO to sign the October 3, 2018 Audit Committee letter. Motion carried unanimously.
- Audit Representation Letter
 - MOTION 181016.15 Audit Representation Letter Authorize Warden and CAO to Sign Deputy Warden Roberts moved, seconded by Councillor Sheridan, in accordance with the recommendation of Committee of the Whole, that municipal council authorize the Warden and CAO sign the Audit Representation Letter. Motion carried unanimously.
- Letter of Appreciation to Department of Foreign Affairs, City of Quzhou
 MOTION 181016.16 Letter of Appreciation to Dept. of Foreign Affairs, City of Quzhou
 Pursuant to the recommendation of Committee of the Whole, Deputy Warden Roberts moved,
 seconded by Councillor Gunn, that municipal council send a letter of appreciation to the
 Department of Foreign Affairs, City of Quzhou. Motion carried unanimously.
- Painting of the Eliza A Kenney
 - MOTION 181016.17 Painting of Eliza A Kenney Decline Offer to Purchase

 Deputy Warden Roberts moved, seconded by Councillor LeBlanc, pursuant to the recommendation of Committee of the Whole, that municipal council send a letter to Mr. Gary Morehouse declining his generous offer to the municipality to purchase the painting of the Eliza A Kenney, and with thanks for the opportunity to view the painting and associated documents. Motion carried unanimously.

Re: Planning Advisory Committee (October 4th)

MOTION 181016.18 2018-001 AC S/D Bylaw – Amendment - Reject

In accordance with the recommendation of the Planning Advisory Committee, Deputy Warden Roberts moved, seconded by Councillor Fowler, that municipal council reject 2018-001 AC S/D Bylaw S/D Amendment - Tiny Home Readiness, and suggests that municipal council revisits as a topic after changes are made to the National Building Code recognizing tiny homes. Motion called. Motion carried, 7 in favour 2 against.

MOTION 181016.19 CAO to Develop a Concept of Operation Regarding Intent for Tiny Homes

Councillor Morrison moved, seconded by Councillor LeBlanc, that the CAO develop a concept of operation that will enable council to declare their intent with regard to tiny homes and how we may achieve that intent. Motion carried unanimously.

Correspondence

Re: Rural Nova Scotia Health Care Working Group (September 18th) – addressed to all municipal unites, inviting them to get involved by joining the group to encourage the province to acknowledge the health care crisis and to improve access to necessary and appropriate health services for all Nova Scotians.

It was moved by Deputy Warden Roberts, seconded by Councillor Sheridan, to receive for information

Motion carried unanimously.

<u>Re: Bird Studies Canada (September 17th)</u> – encouraging action to prevent the destruction of a Chimney Swift roost chimney in Bridgetown, Nova Scotia.

Deputy Warden Roberts moved, seconded by Councillor Gunn, to receive for information. Motion carried unanimously.

<u>Re: Maritimes SwiftWatch (email, September 21st)</u> – thanking council for their motion to write to the Department of Transportation and Infrastructure Renewal urging preservation of the (former) Bridgetown Regional High School chimney for Chimney Swifts.

It was moved by Deputy Warden Roberts, seconded by Councillor MacDonald, to receive for information. Motion carried unanimously.

Re: VON Canada (September 21st) – two letters of appreciation for the recent grant of \$2,500 which helps ensure that people of all ages within our communities can continue to count on the services that VON provides.

Deputy Warden Roberts moved, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Re: Hampton Lighthouse and Historical Society (September 21st) – of appreciation for the grant which was used to provide a port-a-potty for visitors to the Hampton beach and wharf.

It was moved by Councillor Fowler, seconded by Deputy Warden Roberts, to receive for information. Motion carried unanimously.

<u>Re: Royal Canadian Legion Branch 001 (September 24th)</u> – requesting council's support through attendance and wreath purchase at the upcoming Remembrance Day Service taking place on Sunday, November 11th at 10:30 a.m. at the Annapolis Campus, Nova Scotia Community College, Middleton.

Councillor Gunn moved, seconded by Councillor Sheridan, to receive for information. Motion carried unanimously.

Councillors were informed that they would be reimbursed for the cost of purchasing a wreath. They were asked to confirm their attendance to the respective locations as soon as possible.

Councillor Gunn will attend services at and Bear River and Caledonia

Councillor Roberts will attend services in Lawrencetown, Springfield and Brickton (as possible);

Councillor McNeil will attend in Annapolis Royal;

Councillor Morrison will arrange for someone to attend and lay the wreath at the Clementsport Legion; Councillor LeBlanc will attend in Middleton:

Warden Habinski and Councillor Fowler will attend in Bridgetown;

Councillor Wilkins or MacDonald may attend in Kingston; and Councillor Sheridan will attend in Nictaux.

Additions

Re: Kings Transit Authority – Budget Approval (as presented at Committee of the Whole)

MOTION 181016.20 KTA Operational Budgets - Annapolis West and East

Councillor Morrison moved, seconded by Councillor Fowler, to approve the operational budget for Kings Transit Authority Annapolis West of \$191,006 and for Annapolis East \$182,893. Motion carried unanimously.

<u>Re: MOU SSIP and County of Annapolis</u> – The Warden read the Memorandum of Understanding (MOU) on cooperation between Suzhou Suqian Industrial Park (SSIP) and Municipality of the County of Annapolis. *See attached as Schedule A.*

MOTION 181016.21 MOU of Cooperation Between Suzhou Suqian (SSIP) and the Municipality of the County of Annapolis – Authorize Warden to Sign

It was moved by Councillor Morrison, seconded by Councillor Gunn, to authorize the Warden to sign the MOU of cooperation between Suzhou Suqian Industrial Park (SSIP) and the Municipality of the County of Annapolis. Motion carried unanimously.

Re: 100th Anniversary of the First World War – Warden Habinski reported that on November 6th, Councillor Morrison will travel to Montreal to join a national delegation to this ceremony being held in Belgium, led by Prime Minister Trudeau. Councillor Morrison will be the official representative of the Black Watch and will be placing a wreath on behalf of the Black Watch.

MOTION 181016.22 Endorse Councillor Morrison as Council Representative at Remembrance Recognition of the End of WWI in Belgium

Councillor Fowler moved, seconded by Councillor MacDonald, that Municipal Council endorse Councillor Morrison to also represent the Municipality of the County of Annapolis during the ceremony being held in Belgium. Motion carried unanimously.

<u>Re: Low Carbon Communities Initiative – Solar Nova Scotia Request</u> – the request had been circulated to desks. The CAO noted a similar request had been received from the Centre for Local Prosperity.

It was the consensus that a special session of council be held on Thursday October 18, 2018 at 9:30 a.m. to invite the two applicants to the Low Carbon Communities Initiative to present their applications.

<u>Re</u>: <u>Annapolis County as a Drawdown Community</u> –See above regarding special session of Council - the Centre for Local Prosperity is the other applicant (Annapolis County as a Drawdown Community)

<u>Re: Basinview Workshop</u> – Councillor Sheridan noted the great facility tour of the Basinview Centre held on October 10th. Staff was helpful and there were many great ideas. She felt that discussion would take longer than the one hour allotted at November Committee of the Whole.

MOTION 181016.23 Regular Workshops on 4th Tuesday of the Month

Councillor Sheridan moved, seconded by Councillor Gunn, that a workshop session be held once a month on the morning of the 4th Tuesday at 10:00 in council chambers starting on October 23rd to review county assets and bring back to discuss with council on how to possibly improve on these assets, and beginning with discussion on the Basinview Centre. Motion carried unanimously.

<u>Re: Annapolis County Waste</u> – Deputy Warden Roberts commented regarding large metal garbage bins at lake roads.

MOTION 181016.24 Seasonal Waste Bins for Lake Roads – CAO

It was moved by Deputy Warden Roberts, seconded by Councillor Sheridan, that direction be given to the CAO to delegate looking into getting seasonal bins built for the end of the lake roads where they had been in the past. Motion carried unanimously.

Deputy Warden Roberts moved, seconded by Councillor LeBlanc, to discuss payment to the caretakers of seasonal bins at November COTW. Motion carried unanimously.

Re: Absence

MOTION 181016.25 Excuse Absence – Councillor Gunn 2018-10-09 COTW

It was moved by Deputy Warden Roberts, seconded by Councillor LeBlanc, that Councillor Gunn be excused from meeting attendance requirements for COTW 2018-10-09. Motion carried unanimously.

<u>Re: Benches in Bridgetown</u> – Councillor Fowler has been contacted by Mr. Terry Rent, walking group in Bridgetown. They would like to see a few benches placed on the road (Granville Street) going to Tim Hortons and a few on the walking trail. He suggested cement pads with metal benches and maybe work with the trails group for funding.

Councillor Fowler will ask Mr. Rent to come give a presentation on what the community wants and how the volunteers can be involved.

Adjournment

H	on motion	$\overline{\text{of }C}$	ouncillors	Sheridan	and LeBlar	c the me	eting adi	ourned at	4.08 n n	n
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Warden		Municipal Clerk

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