

**Municipal Council  
Special Session  
April 1, 2015**

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Minutes of the special session of **Municipal Council** held on April 1, 2015, at 10:00 a.m. in Council Chambers of the Municipal Administration building, Annapolis Royal, N.S.

**Present:** Warden Reg Ritchie; Deputy Warden Timothy Habinski; Councillors Marilyn Wilkins, Brian “Fuzzy” Connell, Wayne Fowler, Paul McDonald, Gregory Heming, Alex Morrison, Frank Chipman, Martha Roberts, Diane LeBlanc and Horace Hurlburt.

**Also Present:** CAO John Ferguson, Municipal Clerk Carolyn Young, other staff and members of the public.

### **Opening Remarks**

The Warden welcomed all in attendance for this special occasion. He noted the final Council session in the Town of Bridgetown was both an exciting and sad time, and expressed his pride in a challenging but successful dissolution process. He encouraged all to work together towards a brighter future, and thanked residents for their continued support.

### **Additions to the Agenda**

The following items were added as “C” to the agenda: (i) Volunteer Recognition Ceremony, (ii) Town Undertaking – Sale of Town Property to Province of NS, (iii) Presentation of Cheque to Bridgetown Volunteer Fire Department, and (iv) Local Prosperity Conference Update.

### **Approval of the Agenda**

Councillor McDonald moved, seconded by Councillor LeBlanc, that the agenda be approved as amended. Motion carried unanimously.

### **New Business**

Re: Swearing-In of Councillor – Bridgetown – The CAO outlined the Nova Scotia Utility and Review Boards Order for the dissolution of the Town of Bridgetown, which took effect at midnight, March 31<sup>st</sup>, and which included that the Mayor sit as a 12<sup>th</sup> councillor on Municipal Council until the regular municipal election in October, 2016, which will be for 11 seats. The Municipal Clerk administered the Oath of Office and swore in Horace Hurlburt as the 12<sup>th</sup> councillor of the Municipality of the County of Annapolis representing the community of Bridgetown.

Re: Business Pertinent to March 31, 2015, Dissolution of Town of Bridgetown

- **2015-03-26 Correspondence from Minister Mark Furey, Municipal Affairs** – sending his regrets at being unable to attend swearing-in ceremony, and sending best wishes for Councillor Hurlburt on this important day for Bridgetown and Annapolis County. It was moved by Councillor Fowler, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.
- **Appointments** – the following re-appointments were made so that it is clear that the community of Bridgetown is included:

**MOTION 150401.01 Appointment of Building Inspectors**

Deputy Warden Habinski moved, seconded by Councillor Wilkins, that Russell Mackintosh and Danny Wright be re-appointed as Building Inspectors for the Municipality of the County of Annapolis. Motion carried unanimously.

**MOTION 150401.02 Appointment of Fire Inspectors**

It was moved by Deputy Warden Habinski, seconded by Councillor McDonald, that Russell Mackintosh and Danny Wright be re-appointed as Fire Inspectors for the Municipality of the County of Annapolis. Motion carried unanimously.

**MOTION 150401.03 Appointment of Development Officers**

Deputy Warden Habinski moved, seconded by Councillor Fowler, that Albert Dunphy and Linda Bent be re-appointed as Development Officers for the Municipality of the County of Annapolis. Motion carried unanimously.

- **Borrowing Motions**

**MOTION 150401.04 \$3,000,000 Annual Overdraft – Royal Bank of Canada**

Deputy Warden Habinski moved, seconded by Councillor Heming, that the Warden and Municipal Clerk be authorized to execute borrowing from the Royal Bank of Canada in the amount of \$3,000,000 annual overdraft for the Municipality. Motion carried unanimously.

**MOTION 150401.05 \$150,000 Bridgetown Water Utility – Royal Bank of Canada**

Upon motion of Deputy Warden Habinski, seconded by Councillor Hurlburt, the Warden and Municipal Clerk were authorized to execute borrowing from the Royal Bank of Canada in the amount of \$150,000 overdraft for the Bridgetown Water Utility. Motion carried unanimously.

**MOTION 150401.06 \$33,520 Former Clerk Pension – Royal Bank of Canada**

It was moved by Deputy Warden Habinski, seconded by Councillor Wilkins, that the Warden and Municipal Clerk be authorized to execute borrowing from the Royal Bank of Canada in the amount of \$33,520 to pay off a term loan with Scotiabank over a three year term for the Former Clerk Pension. Motion carried unanimously.

- **RFD – AM-1.2.1 Remuneration & Allowances for Warden, Deputy Warden and Councillors – Amend**

**MOTION 150401.07 AM-1.2.1 Remuneration & Allowances for Warden, Deputy Warden and Councillors - Amend**

Deputy Warden Habinski moved, seconded by Councillor Morrison, that seven day notice be given for Municipal Council to amend *AM-1.2.1 Remuneration & Allowances*

*for Warden, Deputy Warden and Councillors to provide for an increase to be determined at a future date; and changing Section 7 to read “All council remuneration shall be adjusted annually in accordance with the Nova Scotia Consumer Price Index of the previous calendar year (average – all items) for approval as part of the annual operating budget.”* Motion carried unanimously.

Regarding the following and future Requests for Decision to repeal Town of Bridgetown Bylaws and Policies, the Municipal Clerk noted Section 400(f) under **Order for dissolution of town** in the *Municipal Government Act*, which states:

*‘(4) When a town is dissolved, the policies and by-laws in effect continue in force in the area of the former town until repealed by the council or, to the extent it has jurisdiction, any village commission that may replace the former town council. 1998, c. 18, s. 400.*

- **RFD – Town of Bridgetown Dogs Bylaw – First Reading to Repeal**  
**MOTION 150401.08 Town of Bridgetown Dogs Bylaw – First Reading to Repeal**  
It was moved by Deputy Warden Habinski, seconded by Councillor McDonald, that Municipal Council give first reading to repeal the *Town of Bridgetown Dogs Bylaw*. Motion carried unanimously.
- **RFD – Town of Bridgetown Building Bylaw (1987 and subsequent amendments to fee schedules) – First Reading to Repeal**  
**MOTION 150401.09 Town of Bridgetown Building Bylaw – First Reading to Repeal**  
Deputy Warden Habinski moved, seconded by Councillor Fowler, that Municipal Council give first reading to repeal the *Town of Bridgetown Building Bylaw*. Motion carried unanimously.
- **RFD – Bridgetown Policy #14 Public Participation Program- Seven Day Notice**  
**MOTION 150401.10 Bridgetown Policy #14 Public Participation Program – First Reading to Repeal**  
It was moved by Deputy Warden Habinski, seconded by Councillor Wilkins, that seven day notice be given for Municipal Council to repeal *Bridgetown Policy #14 Public Participation Program*. Motion carried unanimously.
- **2015-16 Salary Projections**  
Two documents were circulated by the CAO regarding salary and wages projections. The first one showed a comparison of salary and wages for Bridgetown staffing yearly back to 2012-13. The second showed salary projections, inclusive of new staffing, with projected costs of \$503,072, which is less than the projection presented to Council in November 2014 of \$598,920. This was intended to be a high-level view of the projections to be included in the budgeting process. Councillor Morrison moved, seconded by Councillor Fowler, to accept the salary projections as presented. Motion carried unanimously.

### **Additions**

Re: Presentation to Bridgetown Volunteer Fire Department – the Warden presented a cheque to Chief Sheridan, Bridgetown Volunteer Fire Department, representing the funding approved by motion to

cover the gap in funding that they will encounter due to the dissolution. All assets were signed over to the Society.

Re: Annapolis County Volunteer Recognition Ceremony – Councillor Morrison, noted the volunteer awards given to citizens are cause for celebration and recognition. Until a few days ago, he thought the ceremony was a public occasion, only to find it is by invitation only due to the seating capacity at Kings Theatre. He feels that all public should be invited to this kind of ceremony. He plans to make a motion at Committee of the Whole to have future ceremonies open to the public at a venue that can accommodate all who would like to attend.

Re: Town of Bridgetown Undertaking – Sale of Property to Province of NS – As reported by Mayor Hurlburt at the last Bridgetown Town Council meeting held March 31<sup>st</sup>, it had been confirmed that the Province had purchased two parcels of land adjacent to the former town water supply for \$440,000. There is a requirement that a shed located on one of the properties be removed, pipes sealed and the hole filled and levelled with gravel prior to June 30, 2015, in order to release the final \$5,000. As the noted ‘heirs or successors’ to the assets and liabilities of the Town of Bridgetown upon its dissolution on March 31, 2015, it is incumbent upon the municipality to have this work completed for the release of the final \$5,000.

**MOTION 150401.11      Town of Bridgetown – Undertaking to Complete Work to Satisfy  
Terms of Sale PID 05170683**

It was moved by Councillor Fowler, seconded by Councillor McDonald, that Municipal Council authorize the undertaking of the removal of the shed, sealing of the pipes and filling/levelling of the hole on PID 05170683 prior to June 30, 2015, to fulfill the terms of sale and in accordance with current procurement procedures. Motion carried unanimously.

Re: Local Prosperity Conference Update – Councillor Heming noted that organizers have met their goal of 275 participants, and have awarded 40 scholarships. All B&Bs are full in Annapolis Royal and surrounding areas. Councillor Morrison thanked Councillor Heming for his determination and vision, noting if success is measured in numbers, then it is going very, very well.

**Adjournment**

Upon motion of Councillors Wilkins and LeBlanc, the meeting adjourned at 10:34 a.m.

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**Warden**

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**Municipal Clerk**