

Minutes of the regular Committee of the Whole meeting held on Tuesday, July 13 2021, at 9:03 a.m., at the RCL Branch 33, 22 Jeffrey Street, Bridgetown, in accordance with the Direction of the Minister under a Declared State of Emergency (*see attached*)

Warden Parish welcomed real faces around the room, noting he was pleased to be meeting in person again.

Roll Call: District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Alan Parish, Warden, present
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, present
District 7 – David Hudson, present
District 8 – Michael Gunn, Deputy Warden, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, present
District 11 – Diane Le Blanc, present

Also Present: CAO David Dick; Municipal Clerk Carolyn Young; other staff (W. Atwell, D. Campbell, N. Chisholm, A. Dunphy, D Hopkins, C. Mason, and H. Orde) and 1 member of the public.

Amendments to Agenda

The Warden requested to remove New Business item 5C Harmony Park Concept

Approval of the Agenda (Order of the Day)

It was moved by Deputy Warden Gunn seconded by Councillor Longmire, to approve the agenda as amended. Motion carried unanimously.

Minutes

Re: 2021-06-08 Regular

Deputy Warden Gunn moved, seconded by Councillor Barteaux, to approve the minutes of the regular Committee of the Whole held on June 8, 2021 as circulated. Motion carried unanimously.

Business Arising from the Minutes

There was no business arising from the minutes.

New Business

Re: Meetings in August (CAO) – This item was added for discussion. It was noted that past practice was that there was no Committee of the Whole or other committee meetings in August, but there was regular Council. In previous years, meetings deemed to be essential were held.

It was moved by Councillor Hudson, seconded by Councillor LeBlanc, to recommend to municipal council that there be no Committee of the Whole meeting in August.

Councillor Morrison moved, seconded by Councillor Longmire, to amend the motion by adding ‘and other committees’.

It was moved by Councillor Prout, seconded by Deputy Warden Gunn, to amend the amendment by adding ‘unless of a timely nature’. Motion carried unanimously.

Councillor Morrison requested to have his amendment withdrawn, with the agreement of the seconder.

The question was called on the original motion (with no amendments), motion carried unanimously.

Re: Federation des Association de Familles Acadiennes Inc. – Request Letter of Support - the Warden noted that Mr. Surette had made a submission a few months ago with background information.

Deputy Warden Gunn moved, seconded by Councillor Barteaux, to recommend that municipal council provide a letter of awareness to the Federation des Association de Familles Acadiennes Inc. for their funding application to ACOA to engage architectural and engineering consultants to develop plans and specifications for the renovation of a building at the Fort Anne National Historic Site where they hope to house a Centre for Acadian Families.

It was moved by Councillor Morrison, seconded by Councillor Barteaux, to change the word *awareness* to *support*. Motion lost.

The question was called on the original motion. Motion carried, 10 in favour, 1 against.

Re: Harmony Park Concept – This item was removed from the agenda.

Re: Recommendation Report - West Paradise Community Hall – Application for Heritage Registration

Deputy Warden Gunn moved, seconded by Councillor Hudson, to recommend that municipal council refer the West Paradise Community Hall request for Heritage Property Registration to the Heritage Advisory Committee for review and recommendation to municipal council regarding inclusion in the Annapolis County Registry of Heritage Properties. Motion carried unanimously.

Re: Recommendation Report - Bridgetown Elementary School Redevelopment – Possible Compatible Neighborhood Land Uses – The Warden noted he had discussed this with the CAO, Councillor Hudson and former municipal planner Roger Sturtevant, who is a resident of the area.

It was moved by Deputy Warden Gunn, seconded by Councillor Prout, to recommend that municipal council take no rezoning action until such time as our real estate agent or a developer brings a proposal forward for consideration.

After discussion, the Question on the motion. Motion carried unanimously.

Re: Recommendation Report – Entertainment House Heritage Property Request to Deregister Portion

Deputy Warden Gunn moved, seconded by Councillor Sheridan, to recommend that municipal council hold a public hearing on August 17, 2021 at 11:00 a.m. to consider the deregistration of vacant lot PID #05108956. Motion carried unanimously.

Re: Recommendation Report – Grants to Organizations – all organizations were assisted by Nancy Chisholm in filling out their application. Ms. Chisholm gave a brief overview of the community grants policy as circulated in the agenda package.

Recess

A brief recess was held from 10:25 a.m. – 10:40 a.m.

Council reviewed the list of grants as circulated and were given an opportunity to ask questions.

• *Annapolis Valley Trails Coalition*

Councillor Connell moved, seconded by Councillor Barteaux, to recommend that municipal council provide a grant to the Annapolis Valley Trails Coalition grant as increased from \$5,000 to \$8,000 as requested. Motion carried unanimously

Declaration of Interest

Councillor Connell declared an interest in the following discussion. He is the Chair of the Mount Hanley District Schoolhouse Museum Committee. He left the room at 10:57 a.m. and did not participate in discussion or any consequent motion.

• *Mount Hanley District Schoolhouse Museum*

It was moved by Councillor LeBlanc, seconded by Councillor Redden, to move discussion on the Mount Hanley District Schoolhouse Museum Society to August Council so that staff can provide additional information. Motion carried unanimously.

Councillor Connell returned to the room at 11:05 a.m.

• *Clean Annapolis River Project River Guardians Project*

Councillor Redden moved, seconded by Councillor Morrison, to recommend that municipal council provide a grant to CARP River Guardians Project as increased from \$5,000 to \$6,467.25 as requested.. Motion carried, 10 in favour, 1 against.

It was moved by Councillor Morrison, seconded by Councillor Prout, to recommend that municipal council approve the allocation of grants as presented and amended in Appendix B from the 2021-22 Community Grants Program, in accordance with *AM-1.4.9 Community Grants Policy*. Motion carried unanimously.

Re: Recommendation Report - Application for Canada Community Revitalization Fund (Bridgetown Sports Hub Washroom Facility)

Deputy Warden Gunn moved, seconded by Councillor Hudson, to recommend that municipal council approve a funding application to the Canada Community Revitalization Fund for a new washroom facility and equipment storage space for the Bridgetown Regional Outdoor Sports Hub. Motion carried unanimously.

Re: Recommendation Report – Release of Funds North Queens Fire Association

It was moved by Deputy Warden Gunn, seconded by Councillor Sheridan, to recommend that municipal council authorize a withdrawal of \$70,000 from the Fire Services Capital Reserve for the North Queens Fire Association in the 2021-22 fiscal year to assist in pay out of the loan for the 2018 Pumper/Tanker. Motion carried unanimously.

Departmental Reports

Re: Community Development June

It was noted that the Cornwallis Community Walk was presented with a great deal of preparation and preceded by an informative briefing by staff.

Discussion was held regarding the availability of washrooms at our various sites. Portable washrooms have not been placed at sites as staff was not able to keep up with the rigorous COVID cleaning protocols. However, with changing protocols, this service will be provided as soon as possible.

Discussion was also held regarding Raven Haven. This year, two staff were hired - to clean the washrooms and oversee the coordination of the canoes and kayaks. When staff is not on site, pit toilets are available at all times. It was not planned for the canteen to be open this year. It was suggested that staff try to find the funds to hire staff to open the canteen for the rest of the summer.

An update was given on county-wide planning – ads are running to hire two planners and staff are preparing a Request for Proposals for a consultant. Staff is preparing by conducting background research and cross-referencing files to provide a baseline for existing land uses. There is on-going plan-writing and dealing with amendments. Legislation passed in 2019 for a plan to be complete in three years. We did receive an extension of one year – 2023.

Deputy Warden Gunn moved, seconded by Councillor Longmire, to receive the report for information. Motion carried unanimously.

Re: HR & Legislative Services June

It was moved by Deputy Warden Gunn, seconded by Councillor LeBlanc, to receive for information. The Administrator for Dangerous or Unsound Premises answered a few questions. She also fielded some questions regarding the Noise Bylaw. Motion carried unanimously.

Re: Finance Services June

Future reports will include outstanding amounts of currently held debentures, as well as the maturing date. Deputy Warden Gunn moved, seconded by Councillor Prout, to receive for information. Motion carried unanimously.

Re: Municipal Services April – *not available this month.*

Re: CAO Office June

It was moved by Deputy Warden Gunn, seconded by Councillor LeBlanc, to receive for information. The CAO provided an update on the Granville Ferry Water issue, stating the work of all staff involved has been phenomenal and he highly respects all the work that has been done. The problem may have existed for 15 years, starting very small and gradually increasing to the recent event. The floor of the tank had to be cut and removed through a small opening. A new floor has been installed and welded in place. It needs to be filled with water to test the floor, emptied and filled again. Once we have two positive tests, we will resume the distribution of water through the system. This may be by the middle of next week. An updated Public Service Announcement will go out today, but no change to the previous wording. Regarding the Boil Order, hoping to hear from Dept. of Environment that the water can be used to wash and shower, but not drink.

Updated information on the Internet Project can be seen on the Seaside website, in the current edition of the Reader, and on our website. Our annual newsletter will soon be in mailboxes and the information is on the front page.

Motion carried unanimously.

Lunch

A lunch break was held from 12:18 p.m. – 1:17 p.m. with all returning as previously noted, except for the one member of the public.

Council, Committee, & Organizational Reports

Re: Warden's Report – Warden Parish provided a verbal report for June, highlighted as follows:

1. With his legal background he has assisted the CAO with required communications with lawyers
2. Regular communication with councillors with questions and updates
3. Daily interaction with CAO
4. July 7th, met with CAO and John Wales, who proposed a seniors college for Annapolis County, but he has reported he is not going to pursue that.
5. Met with Mayor and CAO of Annapolis Royal regarding economic development and response to the water issue
6. Visited water tank at Granville Ferry
7. Met with staff regarding Dangerous or Unsightly Premises
8. Weekly review of expenditures of county, signing cheques
9. Yesterday met with Councillor Hudson, the CAO and Mr. Sturtevant regarding the former elementary school.
10. Last few weeks has assisted staff with formalities of sale of Basinview complex.

It was moved by Deputy Warden Gunn, seconded by Councillor Longmire, to receive for information. Motion carried unanimously.

Re: Forestry Advisory Committee (Recommendations from 2021-06-29) – Deputy Warden Gunn provided a verbal report on the Forestry Advisory Committee. Warden Parish noted that future committee meetings will have staff present and staff will report to council rather than recommendations coming from the committee. If there is a staff member on committee, it will streamline the process.

• ***Identify Possible Bylaw Infractions on County-Owned Forest Lands***

In accordance with the recommendation of the Forestry Advisory Committee, Deputy Warden Gunn moved, seconded by Councillor Morrison, to request that staff provide a report regarding the appointment of bylaw enforcement personnel to locate, visually inspect, and identify possible bylaw infractions on County-owned forest lands that exceed 20 acres, and that this exercise be completed annually. After discussion, the Question was called on the motion. Motion carried unanimously.

• ***Assessment of County-Owned Woodlots Greater Than 20 Acres***

Pursuant to the recommendation of the Forestry Advisory Committee, Deputy Warden Gunn moved, seconded by Councillor Longmire, to direct the CAO to contact the Western Woodlot Forest Cooperative regarding assessing selected woodlots owned by the municipality that are over 20 acres with the goal of providing recommendations for forest management to council. Motion carried unanimously.

Re: Glyphosate Advisory Committee Adhoc (Recommendations from 2021-06-29) – Deputy Warden Gunn

• ***Solicit Information from County Residents Regarding Use of Glyphosate in Annapolis County***

In accordance with the recommendation of the Glyphosate Advisory Committee Adhoc, Deputy Warden Gunn moved seconded by Councillor Prout to refer this matter to staff to solicit information from county

residents on the use of glyphosate in Annapolis County through its website and the Bridgetown Reader, and that the text be:

The Municipality of the County of Annapolis is aware of the steps being taken by communities and countries around the world to ban the use of glyphosate. While there are hundreds of examples to study, we would like your input on this issue. Please respond to these three questions (by September 30th):

1. *How is glyphosate used in the County (residentially, agriculturally, etc.)?;*
2. *What effective alternatives are there to using glyphosate products?; and*
3. *Would you support a ban on glyphosate use in our public spaces to protect humans, animals (domestic and wild), and ecosystems from exposure?*

We greatly appreciate your thoughts and interest.

Motion carried unanimously.

Re: Kings Transit Report – it was moved by Deputy Warden Gunn, seconded by Councillor LeBlanc to receive information. Motion carried unanimously.

Re: Trans County Transportation Society Report – Councillor Prout submitted a report. Councillor LeBlanc moved, seconded by Deputy Warden Gunn, to receive for information. Motion carried unanimously.

Re: Physician Recruitment and Retention Committee – Councillor Prout submitted a report. It was moved by Deputy Warden Gunn, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Recess

A brief recess was held from 2:15 p.m. to 2:32 p.m.

In-Camera

It was moved Deputy Warden Gunn, seconded by Councillor Longmire, to meet in-camera from 2:32 p.m. until 4:39 p.m. in accordance with Section 22(2) (f) litigation or potential litigation of the *Municipal Government Act*. Motion carried unanimously.

Adjournment

Upon motion of Councillors Connell and Longmire, the meeting adjourned at 4:31 p.m.

Warden

Municipal Clerk

**Direction of the Minister
under a Declared State of Emergency**
(Section 14 of the *Emergency Management Act*)
20-008

Under my authority in Section 14 of the Emergency Management Act, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the Emergency Management Act, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:
 - i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;
 - ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.
2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:
 - i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and
 - ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

Original signed by

Hon. Chuck Porter
Minister of Municipal Affairs and Housing
