

**Summary of Motions**  
**2020-07-23**  
**Special Session of Council**

MOTION 200723.01	Municipal Election 2020 Selection of Vendor for Electronic Election – Intelivote Systems Inc.	1
MOTION 200723.02	Municipal Election 2020 – Full Service Plan.....	1
MOTION 200723.03	Municipal Election 2020 – Tariff of Fees and Expenses .....	1
MOTION 200723.04	Additional Capital Requests to be Added to 2020-2021 Capital Plan .....	1



Minutes of the special **Municipal Council** meeting held on Thursday, July 23, 2020, at 12: a.m., via ZOOM video-conferencing in accordance with the Direction of the Minister under a Declared State of Emergency (*see attached*).

**Roll Call:** District 1 – Bruce Prout, present  
District 2 - John A MacDonald, present  
District 3 - Wayne Fowler, present  
District 4 - Burt McNeil, absent  
District 5 - Gregory Heming, present  
District 6 - Alex Morrison, present  
District 7 – Warden Timothy Habinski, Chair, present  
District 8 - Michael J Gunn, present  
District 9 - Wendy Sheridan, present  
District 10 – Deputy Warden Martha Roberts, present  
District 11 - Diane LeBlanc, present

**Also**

**Present:** CAO John Ferguson, Municipal Clerk Carolyn Young, other staff (W. Atwell, S. McInnis, D. Patterson, L. Powell)

Re: Municipal Election 2020 – Selection of Vendor for Electronic Election

**MOTION 200723.01 Municipal Election 2020 Selection of Vendor for Electronic Election – Intelivote Systems Inc.**

Deputy Warden Roberts moved, seconded by Councillor Heming, that municipal council authorize the selection of Intelivote Systems Inc. as the electronic election service vendor for the 2020 municipal election. Motion carried unanimously.

Re: Municipal Election 2020 Service Plan

**MOTION 200723.02 Municipal Election 2020 – Full Service Plan**

It was moved by Deputy Warden Roberts, seconded by Councillor Sheridan, that municipal council choose the Full Service Election Plan option as prepared by staff. Motion carried, 7 in favour, 3 against (Fowler, Gunn, Roberts)

Re: Municipal Election 2020 Tariff of Fees and Expenses

**MOTION 200723.03 Municipal Election 2020 – Tariff of Fees and Expenses**

Deputy Warden Roberts moved, seconded by Councillor Heming, that municipal council approve the Tariff of Fees and Expenses for services required to conduct the 2020 Municipal Election, attached presented. Motion carried, 7 in favour, 3 against. (Fowler, Gunn, Roberts)

Re: Additional Capital Requests 2020-21

**MOTION 200723.04 Additional Capital Requests to be Added to 2020-2021 Capital Plan**

It was moved by Deputy Warden Roberts, seconded by Councillor Morrison, that municipal council approve the Additional Capital Projects as listed and that they be incorporated into the 2020-2021 County Capital Plan previously approved.

- Bridgetown – Pickup Truck Replacement - \$40,000
- Bridgetown JD Tractor Replacement - \$85,000
- County Operations - 2 Pickup Truck Replacements - \$80,000
- South Street - Water Services Replacement - \$210,000
- Bridgetown Water Reservoir - Master Meter Replacement - \$10,000

- SCADA Upgrade - CWP Water Treatment Plant - \$55,000
- Raven Haven - Supervisor Cabin Roof Replacement - \$3,800
- Bridgetown Arena - Condenser Gasket - \$7,500
- TIR Paving - Manhole adjustments \$25,000
- TIR Paving - Water Valve adjustments \$2,500
- Margaretsville Water - Roof Replacement - \$5,000
- Nictaux WW Treatment Plant - Roof Replacement - \$4,200

Motion carried unanimously.

**In-camera**

Councillor Sheridan moved, seconded by Councillor Fowler, to meet in-camera via teleconference from 1:06 p.m. until 1:45 p.m. in accordance with Sections 22(2)(c) personnel and (f) litigation or potential litigation of the *Municipal Government Act*. Motion carried unanimously.

**Adjournment**

Upon motion of Councillors MacDonald and Prout, the meeting adjourned at 1:48 p.m.

**Direction of the Minister**  
**under a Declared State of Emergency**  
(Section 14 of the *Emergency Management Act*)  
20-008

Under my authority in Section 14 of the *Emergency Management Act*, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the *Emergency Management Act*, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:
  - i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;
  - ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.
2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:
  - i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and
  - ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

**A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.**

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

**Original signed by**

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Hon. Chuck Porter  
Minister of Municipal Affairs and Housing