

Section
Procedures and Organization of Council

Subject
FCM Delegate Selection

1. APPLICATION

This policy establishes procedures for the selection of delegates to attend the Federation of Canadian Municipalities Annual Conference.

2. AUTHORITY

Section 65, *Municipal Government Act*, as amended

3. BASIC POLICY

The Warden or the Warden’s designate and three other members of the council shall normally attend the Federation of Canadian Municipalities Annual Conference. Conference fees and travel expenses shall be reimbursed in accordance with County policies.

4. SPECIFIC CONDITIONS AND PROCEDURES

4.1 Subject to Sub-section 4.3, three members of council shall be selected as delegates by placing the names of each eligible councillor in a box from which three names will be drawn. Three additional names will be drawn to be the alternates.

4.2 If the council endorses the candidacy of the Warden and the Warden becomes a member of the FCM National Board, the municipality shall provide reimbursement of expenses to attend national board meetings. Such endorsement and support will be subject to annual review by council.

4.3 If the council endorses the candidacy of another member of Municipal Council for a position on the FCM National Board, the municipality shall provide reimbursement of expenses for the FCM Annual Conference at which the candidacy will be put to a vote. If the candidacy is successful, the municipality shall provide reimbursement of expenses to attend national board meetings and the subsequent FCM Annual Conference. Such endorsement and support will be subject to annual review by Council. In this circumstance, the number of delegates under Subsection 4.1 will not be reduced.

4.4 In any year the FCM Annual Conference is held in the Maritime Provinces, Municipal Council may authorize that any member of council may attend and be reimbursed expenses.

4.5 During the regular four year term of Council, a councillor who has attended an FCM Annual Conference in either of the two preceding years, (excluding attendance in accordance with Subsection 4.4) is not eligible for selection.

4.6 Following a regular election, all councillors will be eligible for selection.

Municipal Clerk’s Annotation for Official Policy Book

I certify that this policy was adopted by Municipal Council as indicated below:

Seven (7) Day Notice..... **March 14, 2017**

Council Approval **March 21, 2017**

Wanda Atwell

March 24, 2017

Acting Municipal Clerk

Date

At Annapolis Royal, Nova Scotia

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Effective 2001/02/20

AMENDED 2010/12/21

AMENDED 2017/03/21 as follows:

- In Section 3 replacing “two” with “three”
- In Section 3 replacing “*AM-1.8.1 Travel / Conference / Municipal Related Activities Expenses Policy*” with “*County policies*”
- In Sub-section 4.1 replacing “two” with “three” in each place that it appears
- In Sub-section 4.1 deleting “*first and second*”
- In Sub-section 4.1 deleting “*A councillor who has attended an FCM Annual Conference in either of the two preceding years, (excluding attendance in accordance with Subsection 4.4) is not eligible for selection.*”
- In Sub-section 4.3 inserting “not” and deleting “*from two to one*”
- Adding Sub-section 4.5
- Adding Sub-section 4.6