

# 2023-04-18 Council Agenda Package

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# MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

## **MUNICIPAL COUNCIL AGENDA**

10:00 a.m. – Tuesday, April 18, 2023

Municipal Administration Building, 752 St. George Street, Annapolis Royal

<b>PAGES</b>	<b>1.</b>	<b>ROLL CALL</b>
	<b>2.</b>	<b>DISCLOSURE OF INTEREST</b>
	<b>3.</b>	<b>APPROVAL OF THE ORDER OF THE DAY</b>
	<b>4.</b>	<b>IN-CAMERA</b>
	4.1	In accordance with Section 22(2)(d) labour relations of the <i>Municipal Government Act</i> .
	<b>5.</b>	<b>APPROVAL of MUNICIPAL COUNCIL MINUTES</b>
3	5.1	2023-03-14 Special
4-13	5.2	2023-03-21 Regular
14-22	5.3	2023-03-21 Public Meeting
	<b>6.</b>	<b>COTW RECOMENDATIONS</b>
23		<b><i>2022-03-17 Committee of the Whole</i></b>
	6.1	SR2023-23 AM-1.4.11 Community Contributions Policy Amend
	6.2	SR2023-28 AM-1.4.12 Tax Exemption and Reduction Policy Amend
24-44		<b><i>2022-04-11 Committee of the Whole</i></b>
	6.3	SR2023-35 Granville Street Parking Redevelopment
	6.4	SR2023-34 NS UARB Submission Boundary Review
	6.5	SR2023-28.2 AM-1.4.12 Tax Exemption and Reduction Policy Amend
	6.6	SR2023-30.2 AM-1.2.3 Warden and Deputy Warden Policy Amend
	6.7	SR2023-36 MRHP St. John’s Anglican Church Application for Alterations
	6.8	SR2023-37 Former Upper Clements Park Structure
	6.9	SR2023-38 2023-24 Sewer Rates County
	6.10	SR2023-38 2023-24 Sewer Rates Bridgetown
	6.11	SR2023-39 Letter of Awareness Lawrencetown Exhibition Youth Arena
	6.12	Speeding in Granville Ferry – Letter to Minister
	6.13	SR2023-28 (3) 1.4.12 Tax Exemption and Reduction Policy ( <i>see attached</i> )
	<b>7.</b>	<b>NEW BUSINESS</b>
45	7.1	Warden’s Update April
46-50	7.2	SR2023-40 Mountains and Meadows Offer to Purchase Portion of PID05142039
	<b>8.</b>	<b>COUNCILLOR COMMENTS</b>
51-61		<b>Council Tracking List (<i>January, February, March</i>)</b>
	<b>9.</b>	<b>ADJOURNMENT</b>

Minutes of a special **Municipal Council** meeting held on Tuesday, March 14, 2023, at 1:20 p.m., at the Municipal Administration Building, Annapolis Royal, NS.

**Present:** District 1 – Bruce Prout, present  
District 2 - Brian “Fuzzy” Connell, present  
District 3 – Dustin Enslow, present  
District 4 – Clyde Barteaux, present  
District 5 – Lynn Longmire, present  
District 6 – Alex Morrison, Warden, present  
District 7 – David Hudson, present  
District 8 – Michael Gunn, present  
District 9 – Wendy Sheridan, present  
District 10 – Brad Redden, Deputy Warden, present  
District 11 – Diane Le Blanc, present

**Also Present:** Municipal Clerk Carolyn Young

That municipal council meet in-camera from 1:23 p.m. 1:51 p.m. in accordance with Section 22(2)(c) personnel of the *Municipal Government Act*.

Moved: Councillor Sheridan

Seconded: Councillor Longmire

Motion carried.

**Adjournment**

The Warden adjourned the special session of council at 1:52 p.m.

Approved:

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**Warden**

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**Municipal Clerk**

**2023-03-21 Municipal Council  
Summary of Motions**

**MOTION 230321.01 Support Basic Income Guarantee ..... 1**

**MOTION 230321.02 2022-23 Capital Request Village of Lawrencetown ..... 2**

**MOTION 230321.03 Emergency Funds for Fire Department..... 2**

**MOTION 230321.04 2023-24 Capital Budget ..... 2**

**MOTION 230321.05 SR2023-15 2023 FCM Delegate Selection ..... 2**

**MOTION 230321.06 SR2023-16 Letter of Awareness Melvern Square and Area Community Centre ..... 2**

**MOTION 230321.07 SR2023-17 Joint Letter Causeway ..... 3**

**MOTION 230321.08 SR2023-09 Animal Control Annapolis Royal..... 3**

**MOTION 230321.09 SR2023-08 Animal Control Middleton ..... 3**

**MOTION 230321.010 SR2023-19 Grant Application Annapolis Valley Frugal Moms Society ..... 3**

**MOTION 230321.011 SR2023-20 Grant Application Port George Regional Recreation Centre ..... 4**

**MOTION 230321.012 SR2023-21 Grant Application Granville Ferry Community Association..... 4**

**MOTION 230321.013 SR2023-22 Grant Application Survivors of Abuse Recovering Society..... 4**

**MOTION 230321.014 SR2023-29 Annapolis County Comfort Centre Funding – Hurricane Dorian..... 4**

**MOTION 230321.015 SR2023-31 Appoint Connor MacQuarrie as a Development Officer..... 4**

**MOTION 230321.016 \$10,000 to Soldiers Memorial Hospital Foundation for Dr. Ama Asiedu..... 5**

**MOTION 230321.017 \$10,000 to Soldiers Memorial Hospital Foundation for Dr. Omorede Osayande..... 5**

**MOTION 230321.018 Granville Ferry Source Water Protection Advisory Committee – Appoint Alain Cottreau as Citizen Member..... 5**

**MOTION 230321.019 Speed Data Collection to RCMP ..... 5**

**MOTION 230321.020 2023-24 Municipal Priorities for RCMP..... 6**

**MOTION 230321.021 2023-24 Capital Request Village of Lawrencetown ..... 6**

**MOTION 230321.022 SR2023-06 M10 Sewer Charges Bylaw Amend – Final Reading..... 6**

**MOTION 230321.023 SR2023-33 Letter of Support Soldiers Memorial Hospital Emergency Room..... 6**

**MOTION 230321.024 Termination of Park Trust Bridgetown..... 8**

Minutes of the regular session of Municipal Council held on Tuesday, March 21, 2023, at 10:00 a.m., at the Municipal Administration Building, 752 St. George Street, Annapolis Royal, NS.

### **Roll Call**

- District 1 – Bruce Prout, present
- District 2 - Brian “Fuzzy” Connell, present
- District 3 – Dustin Enslow, present
- District 4 – Clyde Barteaux, present
- District 5 – Lynn Longmire, present
- District 6 – Alex Morrison, present
- District 7 – David Hudson, present
- District 8 – Michael Gunn, present
- District 9 – Wendy Sheridan, present
- District 10 – Brad Redden, present
- District 11 – Diane LeBlanc, present

**Also Present:** Interim CAO Doug Patterson, Municipal Clerk Carolyn Young; other staff including A. Anderson, D. Campbell, N. McCormick, and E. Melanson; 5 members of the public.

### **Disclosure of Interest**

Councillor Connell declared an interest in the item concerning the Port George Regional Recreation Centre.

### **Approval - Order of the Day**

Request to add under Committee of the Whole Recommendations the Recommendations from March 17 Special Committee of the Whole.

That municipal council approve the Order of the Day as amended.

Moved: Councillor LeBlanc

Seconded: Councillor Connell

Motion carried.

### **Minutes**

- ***2023-02-21 Regular Council***

Having no errors or omissions, the minutes were approved as circulated.

### **Committee of the Whole Recommendations 2023-03-14**

- *Support Basic Income Guarantee*

**MOTION 230321.01      Support Basic Income Guarantee**

That municipal council send a letter supporting a Basic Income Guarantee

Moved: Deputy Warden Redden

Seconded: Councillor Longmire

Motion carried, 8 in favour, 3 against

- *SR2023-27 Capital Request Village of Lawrencetown*

**MOTION 230321.02 2022-23 Capital Request Village of Lawrencetown**

That municipal council approve the release of \$51,000 of Canadian Community-Building Funds to the Village of Lawrencetown from the 2022-23 budget.

Moved: Deputy Warden Redden

Seconded: Councillor Hudson

Motion carried.

- *Emergency Funds for Fire Departments*

**MOTION 230321.03 Emergency Funds for Fire Department**

That Municipal council increase each fire department's operating funding by 5% for the fiscal year of 2022-23.

Moved: Councillor Connell

Seconded: Councillor Enslow

Motion carried.

- *2023-24 Capital Budget*

**MOTION 230321.04 2023-24 Capital Budget**

That Municipal Council authorize the remaining total capital budget *less \$150,000 for software initiatives*, as presented for a total project cost of \$3,298,900 for the County and \$350,000 for the County Water Utility.

Moved: Councillor Sheridan

Seconded: Councillor LeBlanc

Motion carried.

**Committee of the Whole Recommendations 2023-03-17**

- SR2023-15 2023 FCM Delegate Selection

**MOTION 230321.05 SR2023-15 2023 FCM Delegate Selection**

That municipal council appoint Councillors Gunn and LeBlanc and Deputy Warden Redden as delegates and Councillors Longmire and Barteaux as alternates, to attend 2023 FCM Annual Conference in Toronto, ON.

Moved: Councillor Prout

Seconded: Councillor Sheridan

Motion carried.

- *SR2023-16 Letter of Awareness Melvern Square and Area Community Centre*

**MOTION 230321.06 SR2023-16 Letter of Awareness Melvern Square and Area Community Centre**

That municipal council provide a letter of awareness to the Melvern Square Community Centre to accompany their 2023-2024 Recreation Facility Development Grant application, noting that no funding has been requested from the municipality for their roof replacement project.

Moved: Councillor Prout

Seconded: Councillor LeBlanc

Motion carried.

- *SR2023-17 Joint Letter Causeway*

**MOTION 230321.07 SR2023-17 Joint Letter Causeway**

That Municipal Council direct the Warden to sign the letter to the Hon. Kim Masland requesting assistance in the maintenance and management of the Granville Ferry Causeway in tandem with a signature from the mayor of the Town of Annapolis Royal.

Moved: Deputy Warden Redden

Seconded: Councillor Hudson

Motion carried.

- *SR2023-09 Animal Control Annapolis Royal*

**MOTION 230321.08 SR2023-09 Animal Control Annapolis Royal**

That Municipal Council authorize the Warden and Municipal Clerk to sign the renewal of the Animal Control Agreement with the Town of Annapolis Royal for 2-year term with a 2% cost of living increase each year on the administration fee.

Moved: Deputy Warden Redden

Seconded: Councillor Connell

Motion carried.

- *SR2023-08 Animal Control Middleton*

**MOTION 230321.09 SR2023-08 Animal Control Middleton**

That Municipal Council authorize the Warden and Municipal Clerk to sign the renewal of the Animal Control Agreement with the Town of Middleton for 2-year term with a 2% cost of living increase each year on the administration fee.

Moved: Deputy Warden Redden

Seconded: Councillor Gunn

Motion carried.

- *SR2023-19 Grant Application – Annapolis Valley Frugal Moms Society*

**MOTION 230321.010 SR2023-19 Grant Application Annapolis Valley Frugal Moms Society**

That Municipal Council approve a grant in the amount of \$2,000 to **Annapolis Valley Frugal Moms Society** to assist with their Continuing to Bridge Gaps, food rescue program from the Community Programs Assistance Fund in accordance with *AM-1.4.9 Community Grants Policy*.

Moved: Councillor LeBlanc

Seconded: Councillor Enslow

Motion carried.

**Declaration of Interest**

Councillor Connell declared an interest in the following matter as he is the Chair of the Committee.

***He left the room and did not participate in any discussion or subsequent decision.***

- *SR2023-20 Grant Application – Port George Regional Recreation Centre*

**MOTION 230321.011 SR2023-20 Grant Application Port George Regional Recreation Centre**

That Municipal Council approve a grant in the amount of \$2,400 to the Port George Regional Recreation Centre to assist with upgrades to the centre from the Community Halls and Centres Assistance Program in accordance with *AM-1.4.9 Community Grants Policy*.

Moved: Councillor Gunn

Seconded: Councillor Sheridan

Motion carried.

***Councillor Connell returned to the meeting.*****SR2023-21 Grant Application – Granville Ferry Community Association****MOTION 230321.012 SR2023-21 Grant Application Granville Ferry Community Association**

That Municipal Council approve a grant in the amount of \$2,400 to the Granville Ferry Community Association to assist with upgrades to the centre from the Community Halls and Centres Assistance Program in accordance with *AM-1.4.9 Community Grants Policy*.

Moved: Councillor Barteaux

Seconded: Councillor Gunn

Motion carried.

- ***SR2023-22 Grant Application – Survivors of Abuse Recovering Society***

**MOTION 230321.013 SR2023-22 Grant Application Survivors of Abuse Recovering Society**

That Municipal Council approve a grant in the amount of \$2,400 to the Survivors of Abuse Recovering (S.O.A.R.) Society to assist with the cost of Strategic Planning Professional Services from the Organizational Restructuring & Planning Grants in accordance with *AM-1.4.9 Community Grants Policy*.

Moved: Deputy Warden Redden

Seconded: Councillor Longmire

Motion carried.

- ***SR2023-29 Annapolis County Comfort Centre – Hurricane Dorian Funding***

**MOTION 230321.014 SR2023-29 Annapolis County Comfort Centre Funding – Hurricane Dorian**

That municipal council approve the issuing of the reimbursement of costs associated with facilities that activated as comfort centres during Hurricane Dorian in September 2019 (\$4,230.43) from the current REMO 2022-23 budget.

Moved: Councillor Longmire

Seconded: Councillor Enslow

Motion carried.

- ***SR2023-31 Appoint Connor MacQuarrie as a Development Officer***

**MOTION 230321.015 SR2023-31 Appoint Connor MacQuarrie as a Development Officer**

That Municipal Council appoint Connor MacQuarrie as a Development Officer for the Municipality of the County of Annapolis to administer the Municipality's Land Use Bylaws and Subdivision Bylaw.

Moved: Deputy Warden Redden

Seconded: Councillor Hudson

Motion carried.

- *Dr. Ama Asiedu*

**MOTION 230321.016 \$10,000 to Soldiers Memorial Hospital Foundation for Dr. Ama Asiedu**

That Municipal Council, in accordance with *AM-1.4.9.1 Medical Recruitment Financial Assistance Program Policy*, approve a payment of \$10,000 to the Soldiers Memorial Hospital Foundation for the purpose of providing a grant to Dr. Ama Asiedu.

Moved: Councillor Longmire

Seconded: Councillor Sheridan

Motion carried.

- *Dr. Omorede Osayande*

**MOTION 230321.017 \$10,000 to Soldiers Memorial Hospital Foundation for Dr. Omorede Osayande**

That Municipal Council, in accordance with *AM-1.4.9.1 Medical Recruitment Financial Assistance Program Policy*, approve a payment of \$10,000 to the Soldiers Memorial Hospital Foundation for the purpose of providing a grant to Dr. Omorede Osayande.

Moved: Councillor Longmire

Seconded: Councillor LeBlanc

Motion carried.

- *Granville Ferry Source Water Protection Advisory Committee (not more than 2 citizens)*

**MOTION 230321.018 Granville Ferry Source Water Protection Advisory Committee – Appoint Alain Cotteau as Citizen Member**

That Municipal Council appoint Alain Cotteau as a citizen member of the Granville Ferry Source Water Protection Advisory Committee (satisfying Section 28(f) of the policy) for a two-year term ending November 30, 2024.

Moved: Councillor LeBlanc

Seconded: Councillor Barteaux

Motion carried.

- *Speed Data Collection*

That Municipal Council direct staff to provide speed collection data to the RCMP Annapolis Detachment for their use and follow up action, and that this data be made available to the Police Advisory Board.

Moved: Councillor Longmire

Seconded: Councillor Barteaux

To amend the motion to strike *'and that this data be made available to the Police Advisory Board'*

Moved: Councillor LeBlanc

Seconded: Councillor Prout

Motion carried.

The Question was called on the motion as amended to read:

**MOTION 230321.019 Speed Data Collection to RCMP**

That Municipal Council direct staff to provide speed collection data to the RCMP Annapolis Detachment for their use and follow up action.

Moved: Councillor Longmire

Seconded: Councillor Barteaux  
Motion carried.

• *Municipal Priorities for RCMP*

**MOTION 230321.020 2023-24 Municipal Priorities for RCMP**

That Municipal Council provide the following to the RCMP Annapolis Detachment as the Municipality's priorities for inclusion in their Annual Performance Plan for the 2023-24 fiscal year – 1. Data Led Traffic Enforcement; 2. Property Crimes; and 3. Comprehensive Education.

Moved: Councillor LeBlanc  
Seconded: Councillor Prout  
Motion carried.

• *SR2023-27 Capital Request Village of Lawrencetown*

**MOTION 230321.021 2023-24 Capital Request Village of Lawrencetown**

That municipal council approve the release of \$30,200 of Canadian Community-Building Funds to the Village of Lawrencetown from the 2023-24 budget.

Moved: Deputy Warden Redden  
Seconded: Councillor Connell  
Motion carried.

**New Business**

Re: Warden Report to March 2023

Re: SR2023-06 M10 Sewer Charges Bylaw Amend – 2<sup>nd</sup> / Final Reading

**MOTION 230321.022 SR2023-06 M10 Sewer Charges Bylaw Amend – Final Reading**

That municipal council give final reading to amend the *M10 Sewer Charges Bylaw* by deleting “*point nine (0.9)*” in Sub-section 2(2)(c) and replacing with “*five (5).*”, in accordance with 1<sup>st</sup> reading given on February 21, 2023.

Moved: Deputy Warden Redden  
Seconded: Councillor Longmire  
Motion carried.

Re: SR2023-33 Letter of Support SMH Emergency Room

**MOTION 230321.023 SR2023-33 Letter of Support Soldiers Memorial Hospital Emergency Room**

That municipal council support the vital community services provided by the emergency room of the Solder's Memorial Hospital by authorizing the warden to sign a multi-municipality joint letter that will request help and information from the province.

Moved: Councillor Longmire  
Seconded: Councillor Gunn  
Motion carried.

Re: Annual Reports Received in Accordance with AM-Presentation of Annual Reports Policy

Juniper House  
Annapolis Valley Historical Society Macdonald Museum  
Special Olympics

Bear River Visitor Information Centre

## **Councillor Comments**

### *District 1 – Councillor Prout (as circulated)*

March is certainly a busy month. First I would like to begin by wishing everyone a happy Women's History Month. This month we also celebrate Saint Patrick's Day, International Women's Day and the first day of Ramadan. In addition, between today and our April COTW Meeting on Tuesday, April 11th we will be observing Palm Sunday, Passover, Good Friday and Easter. I would like to extend my best wishes to the residents of the County of Annapolis who will be celebrating any, and all, of these special occasions. Finally, SPRING has officially arrived!

### *District 2 – Councillor Connell*

Spring is here, community halls starting to get busy. Breakfasts at Port George and Margaretsville will start soon. Please support these groups. Margaretsville is hiring a student to help with the hall for the summer and is also looking for entertainers for the outside stage for the summer.

### *District 3 – Councillor Enslow*

Thanked everyone for his first month as a councillor. A great pleasure to meet and work with everyone. Thanked District 3 for their support. Bridgetown and surrounding area has a lot of awesome proud influential residents. Had a tour of the Bridgetown Arena – a passion that Annapolis County has and a source of pride in community. Thanks to volunteers that spend many hours away from family. Looking forward to continued learning. The Clarence community market opens in June.

### *District 4 – Councillor Barteaux*

From Highways to farmlands! Ongoing issue with traffic speeding in Granville Ferry. Farmlands – spring is here and he hopes the weather was good on the crops for this coming season. Community activities are increasing. Halls will be fundraising and getting the community together. The original Barteaux came from coast of France, born in 1718 and arrived here after that. His son was a member of this council in the 1800's!

### *District 5 – Councillor Longmire*

Looks like spring, lots of mud! Jams sessions have started in Litchfield and Youngs Cove. The Port Royal Lighthouse Association is working hard for the Shafner Point lighthouse. Held a monologue which was outstanding. Stephen Klein played fiddle. They continue to fundraise. Volunteers make up a team of amazing citizens. A significant start. April 2<sup>nd</sup> lobster roll dinner at the Annapolis Legion, tickets on sale for \$25. Welcome to Councillor Enslow from District 3. Caution – be mindful of potholes on the roads.

### *District 6 – Warden Morrison*

Clementsport Legion annual dinner theater returns May 6 & 7.  
Cornwallis Park Community Association breakfast is Saturday, April 5<sup>th</sup>  
Cornwallis Park Community Association seeks to involve youth more in community activities.  
Farmers market at the Deep Brook Lions Hall every Wednesday, 3-5  
Ongoing conversations re future uses of former railway track through District 6

### *District 7 – Councillor Hudson*

First full day of spring, anxious for warmer temps and for the snow to disappear – at least for the golfers. New restaurant Junction 16 opened last week, at the site of the former End of the Line Pub. The soft opening – food is delicious. Wood fired pizza oven has been delayed. Go try it out. St. James Anglican Church continues the Lenten Fish Chowder take out for the next two Fridays.

**District 8 – Councillor Gunn**

Recognized today as the Day for the Elimination of Racial Discrimination. Happy spring. Thanked the Foresters hall in Clementsvale who kept the rink open. They host a spring market on April 29<sup>th</sup>. Milford House is hosting a photo contest. Received calls from Bear River who follow council discussion on lack of potable water. Another set of test sites is being drilled where previous tests found no water. Would prefer to not waste time or resources on duplicating testing in this area. He welcomed Bear River Fire Department new Executive and trainees and thanked them for their dedication to their community. Took part in CAO recruitment group. Several strong candidates were considered. Thank to Doug Patterson for holding the fort until new CAO Mr. Chris McNeill starts.

**District 9 – Councillor Sheridan**

Middleton & District Lions are holding a turkey dinner on March 26<sup>th</sup>. Take out available, 20\$.

**District 10 – Deputy Warden Redden**

Brickton hall has a market from 9-1 on Saturday, March 26<sup>th</sup> complete with the Easter Bunny for photos. April 2<sup>nd</sup> Brickton Hall is hosting from 10-12 for ages 7-15 String Art \$15 registration - bring your own hammer. The Lawrencetown Village Commission has secured a \$48,000 grant for the Lawrencetown medical centre.

**District 11 – Councillor LeBlanc**

Happy to see spring. The Three Rivers Hall will hold a breakfast from 9-11 on Saturday April 1<sup>st</sup> with the Easter bunny, a colouring contest and an Easter egg hunt. Congratulated councillor Enslow for making it through the one month mark! Will be a pleasure to learn together as a council. Thank you to interim CAO Doug Patterson who was brave enough to act in the position for quite a few months. Thank you for service for taking on that role.

**Break**

10-45 a.m. – 11:44 a.m.

**Amend the Order of the day**

To add *Termination of Park Trust*

Moved: Councillor Gunn

Seconded: Councillor Connell

Motion carried.

**Re: Termination of Park Trust****MOTION 230321.024 Termination of Park Trust Bridgetown**

That Municipal Council instruct the municipal solicitor to make application to the Court to terminate the land trust dated December 13, 1887, that declared that the present 7 Park Street, Bridgetown lands (PID 05144787) were to be used for the “purposes of a public park for the citizens of Bridgetown for their use forever.”

Moved: Councillor Gunn  
Seconded: Councillor LeBlanc  
Motion carried.

**Lunch**

11:45 a.m. – 1:15 p.m. with all in attendance as previously noted.

**In-Camera**

That council meet in-camera from 1:15 p.m. until 2:09 p.m. in accordance with Sections 22(2)(a) acquisition, sale, lease and security of municipal property, (f) litigation or potential litigation, and (g) legal advice eligible for solicitor-client privilege.

Moved: Councillor Longmire  
Seconded: Councillor Gunn  
Motion carried.

**Adjournment**

The Warden declared the meeting adjourned at 2:10 p.m. until the next regular meeting scheduled for **Tuesday April 11, 2023**

Unapproved draft

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**Warden**

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**Municipal Clerk**

Minutes of a **Public Meeting** conducted by the Municipal Council on Tuesday, March 21, 2023, at 11:00 a.m., at the Municipal Administration Building, 752 St. George Street, Annapolis Royal.

### **Present**

Warden A. Morrison; Deputy Warden B. Redden, and Councillors B. Prout, B. Connell, D. Enslow, C. Barteaux, L. Longmire, D. Hudson, M. Gunn, W. Sheridan, and D. LeBlanc.

**Also Present:** Interim CAO Doug Patterson; Municipal Clerk Carolyn Young; other staff including A. Anderson, N. McCormick, L. Bent, D. Campbell, and E Melanson; and 5 members of the public.

### **Public Meeting**

At the end of the public meeting, Council will return to its regular session.

The purpose of this public meeting is to permit members of the public to make their views known to Council, via oral or written submissions, concerning, solely, the termination of a land trust dated December 13, 1887, that declared that the present 7 Park Street, Bridgetown lands (PID 05144787) were to be used for the “purposes of a public park for the citizens of Bridgetown for their use forever.”

All questions and comments throughout the public meeting are to be addressed to the Chair. In accordance with *AM-1.3.2 Public Participation Policy* any individual has to register to speak with the Clerk either prior to the day of the public meeting or at the public meeting itself. The Chair will call upon the individuals registered to speak to provide an opportunity for public input. All individuals who are providing public input will be asked to identify themselves *each time* for their comments to be recorded in the minutes of these proceedings. We ask that the person speaking identify if they are speaking in favour or against the application. Written presentations are acknowledged first, followed by public oral presentations in accordance with *AM-1.3.2 Public Participation Policy*. After the Chair has heard from all registered speakers, the chair will call three times to ask the public members in attendance if there are any additional speakers. Questions and comments from Council members are to be held until all public comment is heard.

### **New Business**

Re: 2023-13 Park Trust Termination, 7 Park Street, Bridgetown, PID 05144787

- *Presentation by Staff Person – Report Specifics*

#### **Highlights:**

- the school properties are for sale and we are working with a developer who has agreed to purchase the property. Conditions of sale are:
  - Have the properties rezoned from Institutional to Residential – which council supported through the planning process held in the Spring & Summer of 2022
  - Migration of the property in the provincial land registration system.
- surveyor was hired which entailed research of old deeds and old Town of Bridgetown Council Minutes which determined a couple of things:
  - 7 Park Street is actually 3 separate parcels of land.
  - A portion of Park Street was never formally “closed” (for use as a street) and Municipal Council had to formally close it. That action took place last November.
  - Lastly, the discovery of a December 13, 1887 deed which created a trust, where private citizens of Bridgetown held the property in trust for the community, for use as a park forever.

- The property, and the trust was later passed to the Former Town through the operation of the 1902 Act - “An Act to enable the School Commissioners of the Town of Bridgetown to acquire Lands for School Purposes”. The trust was varied in that Act and permitted the Land to be used for school purposes with the consent of the Town.
  - March 3, 1902, Town of Bridgetown Council minutes stated that a new school could be built and they could use as much of the land where the original school was as necessary. This might lead one to believe that the intent was for the Property to be wholly for the purposes of a school.
  - The trust applies only to the parcel that comprise the old school property: PID 05144787
  - The trust was not removed in 1902 nor was it regarded when the present building was built in 1959.
  - The Property is approximately 0.79 acres and the building footprint takes in most of the land area.
  - The Municipality was not aware of the trust and only found out about it through the migration process.
  - Municipal Council has already endorsed the future use of the property during the rezoning process last year. We would have dealt with this issue earlier, had we known.
  - The community has many park and recreational facilities that the Municipality owns and maintains. (20 acres) Jubilee Park (3 acres), Sports Hub (11 acres) & ballfield, area and pool (6 acres)
  - The development of a park would come at a cost to the citizens of Annapolis County and does not seem feasible given the constraints of the property.
  - Potential public use were considered when deciding to sell and re-zone the Property. The conclusion was that the most effective benefit to residents as taxpayers was the sale of the site vs ongoing tax dollars to maintain and find uses for it.
  - Therefore, continuing the plan to sell the Property and remove the park trust stipulation is consistent with work done to date through the re-zoning process.
  - Staff feel the option to remove the trust is practical so that the sale of the property can occur and the developer is not hindered by a trust put in place 136 years ago.
- *Acknowledgement of Written Submissions (Municipal Clerk)*  
The Clerk noted receipt of 3 written submissions; Darlene Delisi Karamanos, Karen Jones, and Carolyn Hubble. Nadine McCormack read the submissions for the record and they have been attached to the minutes.  
Three written submissions were received and read for the record by Nadine McCormack.
  - *Darlene Delisi Karamanos*, no community noted
  - *Karen Jones*, Bridgetown
  - *Carolyn Hubble*, no community noted
- *Call for Oral Presentations (following AM-1.3.2 Public Participation Policy) –*

*Theresa Thomas*, Bridgetown –due diligence - are we really in that much of a hurry to give this up? Lives close to the school. Important to have that space. Open space matters, people do use it. Would prefer to step back. If you can't give the land back because the school is on it, adjacent land could be used in that fashion. Pool across the street could use it, senior's residence close by, perhaps a place to sit on their way downtown. A shame. We have an opportunity. Don't let it go by the wayside. Need to look after our green space. Can't just let it go. Hopes council will consider. And having a

meeting in the middle of the day – people who have concerns can't be here. Maybe didn't go through the aggravation to have a written presentation. If there had been a meeting in town, so that those people without a computer could have a say. Only a few here today, looks like people don't care. We do care. Give the situation a pause. Look at it closely. New people in town, made commitments in business, sees the community becoming a town again. Hopes this gives some thoughts. Rethink. Thanks for time.

Warden called three times for additional speakers. There were none.

- *Call for questions or comments from Council Members*

*Prout* – reserves comment at this time. Appreciates comments heard. Unfortunate we didn't know about what was found from late 1800's. Have done our best to bring it this far.

*Connell* – hears the concerns of citizens. All had an opportunity to send a written submission. Understands people don't take the time but the opportunity was there. Housing is an issue across the country, not just here. This is an opportunity to change a building we would otherwise have to tear down. There are other park areas in Bridgetown. Maybe we need to upgrade with proper playground equipment in it. Old equipment was taken down because of safety reasons. Trespassers playing there. Our due diligence to have unsafe equipment taken down. Not everyone will agree with the outcome. Housing issue is big. Opportunity for a viable housing option. A good plan was presented to council. Lots of opportunities in the community of Bridgetown. Won't remark on it returning to Town status.

*Longmire* – commends the citizens who wrote and gave submissions today. Well thought out and lots of content, and emotion. Sensitive. Thanked Ms. Thomas for presenting from the heart. We are all communities. We want to look after green spaces moving forward. Looking at a park and knowing desperation for housing – we have a tough decision to make. The confusion or the land trust came late and doing the right thing is always tough. Not all will agree. This meeting was well advertised. There is opportunity to provide written submission or to speak. Understands that daytime meetings are tough, but so have evening meetings been. Thanked those for participating.

*LeBlanc* – thanked all who presented. Surprised that the equipment was there as long as it was. Enormous amount of money for safe equipment for children to play. Council has gone through every step, and were taken aback with the trust, there is now a building there. The trust was out the door when the school was built on it. Now our planners are reviewing all steps. The Bridgetown Area Advisory Committee had a meeting, which was also open to the public, staff have reviewed every matter that presented itself. Final comment, housing is a huge issue.

*Gunn* – some citizens expect the county to pay for demolition and develop another park in the town. Who absorbs that cost? Already a lot of parkland in Bridgetown. What would they give up to have a park? It is not green space, it is a former school. Housing is important, this project will offer housing and increase the tax base, and maybe lower the area rate.

*Enslow* – this is a difficult situation. Has a small family. Listening to all comments from councillors and participants, he is on the fence about how he will vote. Housing is a strong problem. This facility could be used with modifications to help that housing crisis. Also likes the idea of having a park.

There are parks in town. Look at using an existing park to install a playground. A compromise can be made. Supports the children of the community, being a parent, but recognizes we are in a housing crisis. People are living in campers etc.

*Hudson* – thanked people for written and oral presentations. Hears the concerns. Agrees with some comments from councillors. The playground that was there, it was the first place his grandchildren headed. Sees that the removal of the equipment was necessary, it was not safe. Even though popular for kids. Trying to decide which way he will support.

*Sheridan* – thank you for all the submissions. Appreciates hearing all the comments. As mentioned, the school exists, the equipment was not safe. There is a need for housing people living in campers, tents and couch surfing. Housing here is more important than green space. Maybe can work with the buyer to provide benches. Will vote in favour of the staff report.

*Barteaux* – history has developed with previous decisions. Appreciates comments. When the school was built, it created the situation we are in now. Housing needs – a big topic today county and province wide. If we didn't keep the school building – to re-create a park as originally intended would put hardship on all of county for demolition and ongoing maintenance. Would also end the current purchase process. This purchase will bring much needed housing to the people. It (the trust) was given to the town in perpetuity, but in early 1900's the school was built. That decision was already made against the trust. Leans to looking at costs, it is part of the county where we already have other open spaces maintained so do we need to add another one? Nice, but is it needed. We have to move forward. To develop back to a park is a huge expense that weighs heavy.

*Redden* – we need to do a better job with consultation.

*- Next Steps*

- a. Municipal Council returns to its regular session of Council
- b. Council to add "Termination of Park Trust" to the Regular Session of Council.
- c. It is recommended that Council make one of the following motions:
  - i. to instruct the municipal solicitor to make application to the Court to terminate the trust;
  - ii. to maintain the trust and separate the land to develop a park; or,
  - iii. to maintain the trust.

**Adjournment**

The Warden declared the Public Hearing for the Park Trust Termination, 7 Park Street, Bridgetown, PID 05144787 adjourned at 11:43 a.m.; and the regular session of council resumed.

**Warden**

**Municipal Clerk**

*unapproved draft*

## Carolyn Young

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**From:** Darlene Delisi Karamanos [REDACTED]  
**Sent:** March 11, 2023 2:21 PM  
**To:** Carolyn Young  
**Subject:** PID 05144787 Bridgetown Park

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Dear Carolyn and Council Members,

I always find it admirable when someone has the foresight to leave a parcel of land for the benefit of future generations. In this case, it is 0.79 acres for a public park for Citizens of Bridgetown "for their use forever."

I'm proposing it be used for a new kind of park, part food forest and part community solar garden. Wouldn't it be nice to have children who are waiting for their swimming lessons at the nearby pool be able to pick a handful of blueberries or whatever is in season? Wouldn't it be nice for waiting parents to be able to sit under the shade of a tree instead of on the hot bleachers? So a little food forest is one part of the plan. The other part is ground mounted raised solar panels covering about 0.5 acres. They would generate approximately 150 kW producing around 185,000 kWhours. At today's electricity pricing, that's about \$30,000/ year. ( But confirm with solar installation companies) That could be used to offset the costs of some of Bridgetown's public buildings like the rink, library, curling club etc. The south facing panels would be high enough off the ground to allow for benches and a few parking spots underneath. Also there are now funds available for grants for a community solar garden and food forests.

This space as a public park could be enjoyed by visitors and community residents alike, forever.

Respectfully submitted,

Darlene Delisi Karamanos

Public Response to Report : SR2023-13 Park Trust Termination

Presented by Karen Jones , Box 774 Bridgetown, B0S 1C0 , March 21, 2023 to Committee of the Whole ,  
Municipality of Annapolis , Nova Scotia

Good morning Warden and Councillors, I am going to ask Council to reject the recommendation made by Property and Planning in Report SR2023 to terminate a Public Trust in Bridgetown. The justification offered, by the report, as a reason to terminate the trust, is based on an informal logical fallacy known as the Fallacy of the Excluded Middle. This fallacy claims that there are two wildly extreme alternatives which are the only possibility of action, viz. that the alternatives to terminating the Public Trust are 1) doing nothing or 2) installing a prohibitively expensive formal Garden. In fact there is much middle ground to consider and the Municipal Act has the tools to needed to suggest several less extreme alternatives. Doing nothing is not an alternative and neither is installing a wildly expensive Park, and additionally has not even been suggested as a rational alternative by anyone, including the writer of the report. Public consultation must be held concerning this rezoning process.

But before this can commence, this report ought to be returned to Property and Planning with the instructions to add a current plan view map of the proposed development properties with their current PID's and standardized information on areas. The Report states that PID 05144787 was found to consist of 4 separate properties which combined to make 1.75 acres, but the separate locations and the individual areas of the 4 separate properties are not shown in the only plan view map available in Agenda Package (2023-02-14COTW 91 of 152). In fact, this map, is not very informative. Information is missing , area units are mixed and properties not identified. To equate the Public Trust Lands, in general with the former PID containing all four current PIDS is misleading. And that is what this report has done. It is necessary to have a plan view map showing current land designations. The present location and areas of the 4 separate parcels formerly all included in PID 05144787 must be indicated on a current plan view map! That the map in the agenda package is used to misrepresent the ground truth is evident when , for example PID 05144787 is said to include 05319330 and 05319348 as well as 05319280, and PID 05144787 is shown on the map as comprising the land on which the school is built. We are meant to assume that the property now called PID 05144787 contained all of the four properties. In addition we are meant to assume that PID 5319330 and PID 5319348 are also on the property where the school is built. We now know that that PID 05319280 is not on that property which the map indicates as PDI 05144787.

When Council agreed to formally close a portion of Park Street now called PID 05319280 a very serious blow was struck against the Children of Bridgetown. The Property 'formally closed' was not a street, but a Childrens Playground . And it was not 'closed' but demolished in November of 2022, and dumped in a landfill, according to municipal employees.

1 of 2

It is truly unfortunate that a centrally located and popular gathering place for young children and parents was demolished and sent for scrap. In the 2010 Bridgetown Integrated Community Sustainability Plan, the Playground was viewed as a Community Asset. Parents worked hard to raise the \$250,000 it took to install the playground and it seems to have been located on Public Trust Lands. Also rated high in the Sustainability Plan was the walkability of Bridgetown. It scores 97% on the walkability index. No mention has been made of the Pedestrian Public Right of Way through these lands proposed for development. Bridgetown was planned before the invention of automobiles and is a highly walkable town. The Municipality has maintained this Right of Way for many decades. Are we to find one day our access barred ?

To date it appears that the process of rezoning a number of properties, has resulted in loss of public open space, destruction of a Children's Playground and possible reduced walkability in a less child friendly Bridgetown. The Athletic Field is fine, but it is neither a park or a playground, it is an area for highly structured sports activities and is not centrally located. Jubilee Park is fine if you have a boat and a way to get your boat there, but suggesting that boulders to climb on will be preferred over monkey bars, swings, sandbox and a slide will not be believed by any four year old that I know.

The public is not well served by 'closings and recommendations to terminate'. The Report recommending termination of a land trust is based on the Fallacy of the Excluded Middle. There are other alternatives than the extremes presented in this report. I also do not need to remind Council that a Public Trust invested in a Municipality permits the Municipality to hold the property according to the terms of the trust and may do anything necessary to carry out the objects of the trust. (Municipal Act 50(2) It does not say that a public trust is a public trust until the municipality decides to sell the property.

I reiterate that there are a number of alternatives which could be visited by council in this matter. A public trust is not nothing. With due respect, I ask Council to deny the application for the termination of Public Trust requested by Property and Planning in Report:SR2023-13, and to request that Property Planning produce a plan view of the properties under discussion that reflects their current status and allows for a more literal view of these properties going forward. Thank you. Karen Jones

## Carolyn Young

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**From:** C and/or [REDACTED]  
**Sent:** March 21, 2023 7:28 AM  
**To:** Carolyn Young  
**Subject:** Public meeting, land trust

Please accept the following written submission to Council for the public meeting on Tuesday, Mar 21.

I think the Municipality should honour the land trust established to preserve public ownership and use of land for a park. It is important to preserve even small pieces of open, or green space throughout a community for social and environmental reasons.

The originators of the trust in 1888 found preserving parkland important enough to go to the effort to set it up. In the 1990s, the land use planning process for Bridgetown confirmed a public interest in preserving open/green space in this area by zoning another of the undeveloped lots (apart from the school and playground) as open space. During the 2022 rezoning process, the existence of the trust didn't surface and so was never discussed or considered by the Committees involved or by Council.

Small parks, even if not "developed", provide space for trees, play, community gatherings, etc. They should be found throughout communities so they can be readily accessed by those with mobility issues and on foot by mothers and tots. With the simple additions of shade and a park bench, they provide a destination that encourages walking for seniors and others.

Ideally, the current building would be utilized for a public purpose with the remaining land staying green and open to the public.

It seems to me that the Municipality unintentionally erred by not ensuring that the property was clear of encumbrances before putting it up for sale. This has led to a very complex situation which will take time to resolve and the community needs to be involved in finding solutions. For example, perhaps two or all 3 of the vacant lots adjacent to the school building could be rezoned for open space and legal mechanisms established to safeguard them from future development. This is just one idea to perhaps honour the intent of the original trust, while allowing the redevelopment of the building to proceed. I expect that putting more minds to work will generate many creative solutions.

I ask Council to pause and refer this matter to the Bridgetown Area Advisory Committee (or set up an ad hoc Committee) tasking them to engage the community, propose options and make recommendations.

Sincerely,  
Carolyn Hubble

**2023-03-17 COTW Recommendations to  
2023-04-18 Council**

- ***SR2023-23 AM-1.4.11 Community Contributions Policy Amend***

That municipal council amend *AM-1.4.11 Community Contributions Policy* by:

- listing the Visitor Information Centres annually receiving funding, in accordance with 7-day notice given on March 17, 2023.

- ***SR2023-28 AM-1.4.12 Tax Exemption and Reduction Policy Amend***

That Municipal Council to amend *AM-1.4.12 Tax Exemption and Reduction Policy* by adding Port Royal Lighthouse Association – AAN 03390721, Bridgetown Curling Club – AAN 00475602 and removing Bridgetown Curling Club – AAN 00475602 from the partial tax exemption, pursuant to 7-day notice given on March 17, 2023.

**2023-04-11 Committee of the Whole Recommendations to  
2023-04-18 Municipal Council**

• ***SR2023-35 Granville Street Parking Redevelopment***

That municipal council hold a public meeting in the community of Bridgetown to discuss Granville Street Parking Redevelopment project.

• ***SR2023-34 NS UARB Submission Boundary Review***

To authorize the Warden and Municipal Clerk to submit an application to the Nova Scotia Utility and Review Board (NS UARB) to confirm the number and boundaries of polling districts at 11, and to confirm the number of councillors at 11 pursuant to Section 369 of the *Municipal Government Act*.

• ***SR2023-28.2 AM-1.4.12 Tax Exemption and Reduction Policy Amend (see attached)***

That Municipal Council to amend *AM-1.4.12 Tax Exemption and Reduction Policy* by adding, Carleton Road Industries Association – AAN 01127705, in accordance with 7-day notice given on April 11, 2023.

• ***SR2023-30.2 AM-1.2.3 Warden and Deputy Warden Policy Amend***

That municipal council amend *AM-1.2.3 Warden and Deputy Warden Policy* as revised and circulated, pursuant to 7-day notice given on April 11, 2023.

• ***SR2023-36 MRHP St. John's Anglican Church Application for Alterations***

That Municipal Council refer the substantial alteration application for the replacement of the existing green asphalt shingles to black metal roofing material for Municipally-Registered Heritage Property St. John's Anglican Church, 694 Highway 201, Moschelle, to the Heritage Advisory Committee.

• ***SR2023-37 Former Upper Clements Park Structure***

That Municipal Council authorize staff to proceed with the cleanup of the remains of the structure that was destroyed by fire on March 30, 2023 at the former Upper Clements Park with funding to come from operational reserves.

• ***SR2023-38 2023-24 Sewer Rates County***

That Municipal Council authorize an increase to the County Sewer Rate of 2% resulting in a flat rate annual charge of \$590.39 per equivalent unit.

• ***SR2023-38 2023-24 Sewer Rates Bridgetown***

That Municipal Council authorize an increase to the Bridgetown Sewer Rate of 2% to both the base and variables rates resulting in a base rate of \$13.08 per quarter and \$2.12 per cubic meter.

• ***SR2023-39 Letter of Awareness Lawrencetown Exhibition Youth Arena***

That municipal council provide a letter of awareness to the Lawrencetown Exhibition Youth Arena to accompany their 2023-2024 Recreation Facility Development Grant application, noting that no funding has been requested from the municipality for their Warm Room Extension and Insulation project.

**2023-04-11 Committee of the Whole Recommendations to  
2023-04-18 Municipal Council**

- ***Speeding in Granville Ferry – Letter to Minister***

That municipal council request the Minister of Public Works to review the speed limit of 80km and the passing zone approaching the community of Granville Ferry from Victoria Beach with a view to eliminate the passing zone and/or reduce the speed on this approach, and to review the speed limit in the community of Granville Ferry.

- ***SR2023-28 (3) 1.4.12 Tax Exemption and Reduction Policy (see attached)***

That municipal council accept late applications from Atalanta Hospice Society AAN#09-148-698, AAN#09-149-295; and The Friends of Margaretsville Lighthouse AA#03-390-594, and add them to AM-1.4.12 Tax Exemption and Reduction Policy for 2023-24, in accordance with 7-day notice given on April 11, 2023.

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS <b>POLICY AND ADMINISTRATION MANUAL</b>	<b>AM - 1.4.12</b>
Section <b>MUNICIPAL SERVICES</b>	Subject <b>Tax Exemption and Reduction Policy</b>

1. Purpose

The purpose of this Policy is to provide relief of current taxes and area rates for:

- (a) property of qualifying non-profit organizations as defined within this policy and as specifically identified on appendices attached;
- (b) the taxes or a portion of the taxes payable on a building destroyed or partially destroyed by fire, storm, or otherwise proportionate to the reduction in assessed value;
- (c) the Annapolis County Water Utility.

2. Authority

This policy is enacted pursuant to Part IV, Sections 69A and 71, *Municipal Government Act*, as amended.

3. Definitions

For the purposes of this policy:

**Qualifying Non-profit Organizations** means – a registered Canadian charity [*Can. Revenue Agency*] (if the property being exempted is used directly and solely for a charitable purpose);

OR

a non-profit community, charitable, fraternal, educational, recreational, religious, cultural or sporting organization (if, in the opinion of the council, the organization provides a service that might otherwise be a responsibility of the council).

**Tax Reduction** means – a reduction from commercial tax rates to residential tax rates.

4. Tax Exemption – Charitable and Non-profit Community Organizations

- (a) Municipal Council may, at their discretion, provide a tax exemption or tax reduction to qualifying non-profit organizations demonstrating service to the residents of the County of Annapolis.
- (b) When a property listed in this policy ceases to be owned by the organization named or ceases to be used for the purpose for which the exemption or reduction was granted, the exemption or reduction shall cease and the owner shall immediately be liable for the full property tax and area rates on the entire property for the remainder of the current taxation year and all future taxation years.
- (c) New applications for tax exemptions must be received prior to February 28th of each year for the upcoming taxation year. Any applications received after this deadline shall be considered for the subsequent taxation year.
- (d) Notwithstanding § 4 (c) above, a property which is disqualified from tax exempt status under the *Assessment Act* may submit an application for exemption at any time.

5. Building Destroyed or Partially Destroyed

- (a) For a building that has been destroyed or partially destroyed by fire, storm, or otherwise, the County of Annapolis shall request Assessment Services to provide a new valuation for the purposes of this policy reflecting the reduction in value due to damage. Such reductions do not cover tax arrears.

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS <b>POLICY AND ADMINISTRATION MANUAL</b>	<b>AM - 1.4.12</b>
Section <b>MUNICIPAL SERVICES</b>	Subject <b>Tax Exemption and Reduction Policy</b>

(b) If the owner of the property is found guilty of arson, or if the County has reasonable and probable grounds to believe that the owner willfully and intentionally caused the property damage, the tax reduction shall be denied / revoked and the full taxes shall become due and payable with interest accrued thereon.

Municipal Clerk's Annotation for Official Policy Book  
I certify that this policy was adopted by Municipal Council as indicated below:  
*Seven (7) Day Notice* ..... **Pending April 11, 2023**  
*Council Approval* ..... **Pending April 18, 2023**

*Carolyn Young* **April 19, 2023**  
Municipal Clerk Date  
*At Annapolis Royal Nova Scotia*

- Approved April 19, 2011**  
**Amended 2011/06/21; 2011/10/18; 2012/03/20; 2012/08/21; 2013/02/19; 2013/05/21; 2014/04/15; 2014/07/15; 2015/04/21; 2015/06/16; 2016/02/16**  
**Amendments:**  
*Feb. 16, 2016*
- added in District 10 – Carleton Road Industries, 11 Prince St., Lawrencetown
  - deleted Section 6 which exempted water utilities
  - deleted – Carleton Road Industries, 3306 Highway 201, Centrelea (sold)
- Feb. 22, 2017*
- deleted Parker's Cove United Baptist Church (AAN 03231399) as this property has been sold to a private individual;
  - moved Trustees of Tupperville School Building (AAN 03392295) and Tupperville Community Hall Association (AAN 04692225) to District 4 and added assessment account numbers; and
  - moved Bridgetown and Area Historical Society (AAN 1854275) to District 7.
- June 20, 2017*
- deleted Clementsvale and District Recreation Commission Prop. #803-394-336 and Prop. #810-548-543 as these properties have been sold to private individuals
- Feb. 20, 2018*
- added in District 10 – Carleton Road Industries, 468 Main St., Lawrencetown
  - deleted in District 10 - Carleton Road Industries, 7.41 ac land / building Prop. #1007-031-912, Lawrencetown
- Mar. 20, 2018*
- added in District 7 – Paradise Community Hall Assoc, Land Highway 1, Paradise AAN#10638887
- July 18, 2018*
- deleted the words “*or tax reductions*” in Sub-section 4 (c); and
  - added “**and #510-699-789**” listing for Fundy Community Recreation Club
- Mar. 26, 2019*
- added in District 2 – Margaretsville Shore Society 37 Haddock Alley, Parcel HMQ-1A Margaretsville Buildings Prop. #203-390-616
- Feb. 18, 2020*
- added in District 10 – Carleton Road Industries Land Dining (Restaurant) 465 Main St., Lawrencetown AAN 2470853
  - changed in District 7 – “Paradise Women's Institute” to “Paradise Historical Society”

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS <b>POLICY AND ADMINISTRATION MANUAL</b>	<b>AM - 1.4.12</b>
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- changed in District 9 – “United Baptist Church (Twelve Baskets Food Bank)” to “Nictaux Baptist Church (Twelve Baskets Food Bank)”

*July 21, 2020*

- added in District 7 – Paradise Historical Society (including AAN 10859220 and 10859239)

*March 2021*

- added in District 2 – Mount Hanley & District Schoolhouse Museum Society AAN#09812881
- deleted in District 2 - Genesis Christian Ministries Prop. #203-325-318
- deleted in District 6 - Upper Clements Parks Society (3 properties) Prop# 607-008-457; Prop# 610-415-098; Prop. # 607-033-214

*June 2021*

- deleted in District 6 - HMCS/CFB Cornwallis Military Historical Association, Lot 97-2 Bldg. 413 Museum, 726 Broadway Ave., Cornwallis Park Prop. #607-041-403

*March 2022*

- moving Middleton & District Lions Club – Prop #903-228-819 from district #8 to #9
- moving The Keith Lodge Prop #804-561-856 from district #9 to #8.
- adding in District 8 – Bear River of Trade, Lot 95-1CDEF, 100 Wharf Street Prop. #807-029-330

*March 2023*

- added in District 4 – Port Royal Lighthouse Association – AAN #03390721
- added in District 3 – Bridgetown Curling Club – AAN #00475602
- deleted from Partial Tax Reduction - Bridgetown Curling Club – AAN #00475602

*April 2023*

- added in District 10 – Carleton Road Industries Association – AAN #01127705
- added in District 6 – Atalanta Hospice Society – AAN #09-148-698 & AAN #09-149-295
- added in District 2 – The Friends of Margaretsville Lighthouse – AAN #03-390-594

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS <b>POLICY AND ADMINISTRATION MANUAL</b>	<b>AM - 1.4.12</b>
Section <b>MUNICIPAL SERVICES</b>	Subject <b>Tax Exemption and Reduction Policy</b>

<u>Organization</u>	<u>Description</u>	<u>Incorp #</u>
<b>In District #1</b>		
Kinsman Club of Kingston – Greenwood Field Card #05969000	Land, Hall and Other Building at Wilmot Prop. #104-965-086	1275916
Melvorn Square & Area Community Association (1988) Field Card #05500000	Land and Community Centre at Melvorn Square 165 Bridge St. Prop. #103-394-018	1848245
Melvorn Square & Area Community Association (1988) Field Card #05504000	Land and Community Hall at Melvorn Square Prop. #109-900-276 Bridge St.	1848245
<b>In District #2</b>		
Forest Glade Community Club	Land – Forest Glade Prop. #201-540-572	1750415
Forest Glade Community Hall Field Card #05309000	Land, Community Hall and Other Building at Forest Glade Prop. #201-540-599	1750415
Margaretville Community Hall Society Field Card #05185000	Land at Margaretville Prop. #200-890-022	1280358
Margaretville Community Hall Society Field Card #05173000	Land and Building at Margaretville Prop. #203-024-466	1280358
Margaretsville Shore Society	37 Haddock Alley, Parcel HMQ-1A Margaretsville Buildings Prop. #203-390-616	79986892 2RR0001
Mount Hanley & District Schoolhouse Museum Society	2130 Mount Hanley Rd., Mount Hanley Land and building AAN 09812881	81365514 9RR001
Port George District Lighthouse Society	Land/lighthouse Port George Prop. #203-390-551	3027988
Port George Regional Recreation Centre Field Card #06362001	1.32 Acres Land & Community Hall at Port George Prop #206-338-984	1756504
The Friends of Margaretsville Lighthouse	13 Lighthouse Rd, Parcel 2015-1 Margaretsville AAN # 03-390-594	3274056 804282739 RR001
Wilmot Community Group Field Card #06186000	Land and Community Hall at Wilmot Prop. #204-964-969	1815847
<b>In District #3</b>		
Clarence Community Club Trust Field Card #07252000	Land and Community Hall at Clarence East Prop. #300-794-163	1742981
Bridgetown Curling Club	Land/Club and Lounge Prop. # 00475602	Private Act
Hampton Social and Recreation Society Field Card #07874000	Land and Community Hall at Hampton (Bayshore Rd) Prop. #301-870-521	1846472
Hampton Lighthouse Society	Land/lighthouse Hampton	3060949



MUNICIPALITY OF THE COUNTY OF ANNAPOLIS <b>POLICY AND ADMINISTRATION MANUAL</b>	<b>AM - 1.4.12</b>
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	Prop. #303-390-659	
Mt. Rose Community Club Trustees	Land and Community Hall Mount Rose Prop #303-344-231	3051697
Port Lorne Community Centre SAP#11714	Land & Hall Port Lorne Prop #303-789-004	3061761

<b>In District #4</b>		
74th Crusaders Motorcycle Touring Club Field Card #17273000	Land and Building (Boat Club) at Lequille Prop. #400-092-193	1481297
Granville Ferry Community Hall Field Card #10510000	Land and Community Hall at Granville Ferry Prop. #401-787-373	1267453
Granville Centre Community Club Trustees SAP#0000105720	Land & Hall 5650 #1 Hwy Granville Centre Prop. #404-371-178	3080694
Moschelle Community Hall Society Field Card #17216000	Land and Community Hall at Moschelle Prop. #403-620-956	2340493
Round Hill & District Recreation Commission Field Card #17128	Land and Community Hall at Round Hill Prop. #405-147-883	1286421
Round Hill Hall Company Field Card #17064000	Land and Community Hall at Round Hill Prop. #704-064-089	1286421
Trustees of Tupperville School Building SAP#114906	School Museum Land – 2663 Highway 201 AAN 03392295	3006590
Tupperville Community Hall Association Field Card #16859000	0.05 Acres Land and Community Hall at Tupperville AAN 04692225	2046824
<b>In District #5</b>		
Fundy Community Recreation Club Field Card #08358000	Land and Community Hall at Young's Cove Prop. #501-618-237 and #510-699-789	1755952
Fundy Community Recreation Club Field Card #08333000	0.69 Acres Land at Young's Cove Prop. #505-042-887	1755952
Habitation New Horizons Club Field Card #09316000	Land and Building at Port Wade Prop. #501-835-939	1267940
Litchfield-Delaps Cove Community Hall Association Field Card #09670000	Land and Community Hall at Litchfield Prop. #502-566-281	1732031
Lower Granville Community Hall Field Card #09556000	Land and Community Hall at Port Royal Prop. #502-613-077	1765193
Parker's Cove Fundy Thread and Thimble Field Card #09962000	Land and Building at Parker's Cove Prop. #500-811-734	1964798
Parker's Cove United Baptist Church SAP#106772	Land – 614 Milbury Lake Rd Young's Cove Prop. #502-021-897	1078153 18RR0001

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS <b>POLICY AND ADMINISTRATION MANUAL</b>	<b>AM - 1.4.12</b>
Section <b>MUNICIPAL SERVICES</b>	Subject <b>Tax Exemption and Reduction Policy</b>

	AAN# 02021897 PID # 05136387	
Port Royal Lighthouse Association PID 05268628	Land and Lighthouse – 3420 Granville Rd AAN 03390721	4445386
<b>In District #6</b>		
Cornwallis Park Recreation & Parks Society SAP#0000103275	Resource General for Land at Martingale Place Deep Brook Prop. #607-042-566	86385073 1RR0001
Cornwallis Park Recreation & Parks Society SAP#0000103274	Commercial Land at 285 Shady Lane Cornwallis Park Prop. #607-042-647	86385073 1RR0001
Cornwallis Park Community Assoc.	Community Centre Cornwallis Park Prop. #609-146-415	3012134
Atalanta Hospice Society	1126 Highway 1, lot 225 Cornwallis Park AAN #09-148-698	3310042 799430913 RR0001
Atalanta Hospice Society	Commercial Land No 1 Hwy Cornwallis Park AAN #09-149-295	3310042 799430913 RR0001
Deep Brook / Waldec Lions Club Field Card #11245000	23 Acres Land and Building at Deep Brook Prop. #603-394-212	2504520
Upper Clements & District Community Council Field Card #18034000	Leased Land, Hall and Other Building at Upper Clements Prop. #601-188-283	1532146
<b>In District #7</b>		
Bridgetown and Area Historical Society (effective April 1, 2015)	12 Queen Street, Bridgetown (James House Museum) AAN 1854275	1253941
Centrelea Community Club Field Card #16747000	Land and Community Hall at Centrelea Prop. #700-704-296	2093393
Centrelea Community Club SAP#118519	Lot 1 – Land Highway 201 Centrelea Prop. # 709-800-204	2093393
Paradise Historical Society Field Card #07664000	Land and Building at Paradise Prop. #703-394-077 (including AAN 10859220 and 10859239) 3317879	3317879
Paradise Community Hall Assoc. Field Card #07686000	Land and Community Hall at Paradise Prop. #703-653-617	1759696
Paradise Community Hall Assoc.	Land, Highway 1, Paradise ANN 10638887	1759696
Saint Anne's Anglican Youth Camp Field Card #16417000	2.5 Acres Leased Land and Buildings at Gibson Lake Prop. #709-554-017	1285879
West Paradise Community Club Field Card #16239000	Land and Community Hall at West Paradise Prop. #704-874-951	1768883
<b>In District #8</b>		
Bear River Board of Trade	Land & Windmill Bldg. 100 Wharf Rd	1647197



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	Prop. # 805-396-395	
Bear River Board of Trade	Lot 95-1 CDEF – 100 Wharf Rd Prop. #807-029-330	
Bear River Community Crafts & Recreation Field Card #12344000	Land & Building (fmr Oakdene School) at Bear River Prop. #803-394-239	2453306
Clementsvale & District Recreation Commission Field Card #12677000	2 Acres Land and Hall at Clementsvale Prop. #800-644-714	1574617
Community Hall Trustees (Maitland Bridge) Field Card #117560000	Land and Community Hall at Maitland Bridge Prop. #800-889-717	1699201
Milford Area Community Association Field Card #13224000	Community Hall at South Milford Prop. #803-233-588	1281442
The Keith Lodge, No. 16, AF & AM Field Card #12325000	Land and Lodge Hall at Bear River Prop. #804-561-856	1280832
<b>In District #9</b>		
Middleton & District Lions Club	Land Nictaux Prop. #903-527-794	1281400
Middleton & District Lions Club	Land and Hall at Nictaux Falls Prop. #903-228-819	1281400
Nictaux Baptist Church (Twelve Baskets Food Bank) SAP#115013	Land (Lot 8 Plan AC52) Buildings – Food Bank Highway 10 – Nictaux Prop #904-712-498	2169103
<b>In District #10</b>		
Annapolis Co Family Resource Centre Customer # 131401	10 Middle Road, Lawrencetown SAP# 131401	86686497 8RR0001
Brickton Community Hall Field Card #07413000	Land and Community Hall and Other Building at Brickton Prop. #1000-475-173	1767300
Carleton Road Industries Assoc. SAP #101188	Lot 2 – Land Lawrencetown Prop #1007-028-016	1285160
Carleton Road Industries Assoc. SAP # 108130	Land & Building 468 Main St., Lawrencetown AAN 1003-216-667	1285160
Carleton Road Industries Assoc. SAP # 111610	Land & Dwelling 455 Main St., Lawrencetown Prop # 05125166 AAN 04225546	1285160
Carleton Road Industries Assoc.	<u>Land, 11 Prince St., Lawrencetown</u> <u>AAN 00260827</u>	1285160
Carleton Road Industries Assoc.	Land Dining (Restaurant), 465 Main St., Lawrencetown AAN 2470853	1285160
<b>Carleton Road Industries Assoc.</b>	<b>Dwellings &amp; Building Lot 1 -347 Main St. Lawrencetown AAN #01127705</b>	<b>1127705</b>
Christian Community Council of Nova Scotia Field Card #13889000	Land and Buildings, 37 Old Lodge Rd., Lot 39/05 Albany Cross Campground SAP# 102772 AAN 00028061	11885613 7RR0001



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Inglisville Community Club Field Card #14683000	Land and Community Hall at East Inglisville Prop. #1002-141-175	2010889
South Shore Annapolis Valley Recreational Trail Association	Land Princess Road Springfield Prop. #1004-324-153 SAP# 113673	3051950
Springfield Golden Age Seniors Club Field Card #13327000	Land and Community Hall at Falkland Ridge Prop. #1001-453-793	3014249
Springfield Union Picnic Grounds Commission Field Card #13563000	12 Acres Land at Springfield Lake Prop. #1004-395-603	1719861
<b>In District #11</b>		
Three Rivers Community Association Field Card #16040000	Land, Community Centre and Other Buildings at Torbrook Mines Prop. #1103-394-085	1844670

COUNTY of ANNAPOLIS  
NATURALLY ROOTED

Tax Exemption or Reduction Application Form

Please complete and return to:

Municipality of the County of Annapolis, P. O. Box 100, Annapolis Royal, NS B0S 1A0

ATTN: Ms. Shelly Hudson

**\*\*Please attach a copy of the Tax Bill or Assessment Notice to this application form\*\***

Property Owner (Charitable or Non-profit Organization) \_\_\_\_\_

Assessment Account # \_\_\_\_\_ Property Location (civic address) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Briefly explain activities of the organization which provide a service to the residents of the County of Annapolis:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach a copy of the constitution or bylaws of the organization

NS Registry of Joint Stock Number: \_\_\_\_\_ Federal Charitable Status Number: \_\_\_\_\_

I hereby request Municipal Council to consider a tax exemption on the above noted property. I also declare that the information contained in the application is true and correct to the best of my knowledge.

Name (please print)

Signature

\_\_\_\_\_

\_\_\_\_\_

Date

Contact Phone#

Email

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If you require assistance, phone 902-532-3132 or email to: [shudson@annapoliscounty.ca](mailto:shudson@annapoliscounty.ca)

# COUNTY of ANNAPOLIS

NATURALLY ROOTED

## PROPERTY TAX REDUCTION FOR DAMAGE TO BUILDING

### APPLICATION FORM

Please complete and return to:

Municipality of the County of Annapolis, P. O. Box 100, Annapolis Royal, NS B0S 1A0

ATTN: Ms. Shelly Hudson

**\*\*Please attach a copy of the Tax Bill or Assessment Notice\*\***

Assessed Owner \_\_\_\_\_ Assessment Account # \_\_\_\_\_

Property Location (please use civic address) \_\_\_\_\_

Applicant \_\_\_\_\_

Mailing Address \_\_\_\_\_

Date Damage Occurred (Month/Day/Year) \_\_\_\_\_

Type of Damage (fire, wind, etc.) \_\_\_\_\_

Estimate of Damage/Loss \_\_\_\_\_

Briefly explain the situation that occurred (attach copies of reports such as Fire Department, Insurance Company, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby request a reduction in taxes on the above noted property based on the information provided. I declare that the information contained in the application is true and correct to the best of my knowledge. Any approved reduction does not cover area rates, tax arrears, or related interest charges.

Name (please print) \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_ Contact Phone# \_\_\_\_\_ Email \_\_\_\_\_

If you require assistance, phone 902-532-3132 or email to: [shudson@annapoliscounty.ca](mailto:shudson@annapoliscounty.ca)

SCHEDULE B – Application Forms

COUNTY of ANNAPOLIS

NATURALLY ROOTED

Tax Exemption or Reduction Application Form

Please complete and return to:

Municipality of the County of Annapolis, P. O. Box 100, Annapolis Royal, NS B0S 1A0

ATTN: Ms. Shelly Hudson

**\*\*Please attach a copy of the Tax Bill or Assessment Notice to this application form\*\***

Property Owner (Charitable or Non-profit Organization) Atalanta Hospice Society

Assessment Account # 9148698 Property Location (civic address) 1126 Hwy 1, Cornwallis Park

Mailing Address PO Box 40, Smiths Cove NS B0S 1S0

Briefly explain activities of the organization which provide a service to the residents of the County of Annapolis:

The Atalanta Hospice Society's objective is to raise capital in order to construct a 5-10 bed

residential style hospice on the site indicated. The hospice would also become a central point

for the distribution/dispatching of end-of-life care in homes.

Please attach a copy of the constitution or bylaws of the organization

NS Registry of Joint Stock Number: 3310042 Federal Charitable Status Number: 79943 0913 RR0001

I hereby request Municipal Council to consider a tax exemption on the above noted property. I also declare that the information contained in the application is true and correct to the best of my knowledge.

Name (please print)

David M. Cvet

Signature

David M. Cvet

Date

April 06, 2023

Contact Phone#

902-249-0009

Email

david.cvet@gmail.com

If you require assistance, phone 902-532-3132 or email to: [shudson@annapoliscounty.ca](mailto:shudson@annapoliscounty.ca)

COUNTY of ANNAPOLIS  
NATURALLY ROOTED

Tax Exemption or Reduction Application Form

Please complete and return to:

Municipality of the County of Annapolis, P. O. Box 100, Annapolis Royal, NS B0S 1A0

ATTN: Ms. Shelly Hudson

**\*\*Please attach a copy of the Tax Bill or Assessment Notice to this application form\*\***

Property Owner (Charitable or Non-profit Organization) Atalanta Hospice Society

Assessment Account # 9149295 Property Location (civic address) No 1 Hwy, Cornwallis Park

Mailing Address PO Box 40, Smiths Cove NS B0S 1S0

Briefly explain activities of the organization which provide a service to the residents of the County of Annapolis:

The Atalanta Hospice Society's objective is to raise capital in order to construct a 5-10 bed

residential style hospice on the site indicated. The hospice would also become a central point

for the distribution/dispatching of end-of-life care in homes.

Please attach a copy of the constitution or bylaws of the organization

NS Registry of Joint Stock Number: 3310042 Federal Charitable Status Number: 79943 0913 RR0001

I hereby request Municipal Council to consider a tax exemption on the above noted property. I also declare that the information contained in the application is true and correct to the best of my knowledge.

Name (please print)

David M. Cvet

Signature



Date

April 06, 2023

Contact Phone#

902-249-0009

Email

david.cvet@gmail.com

If you require assistance, phone 902-532-3132 or email to: [shudson@annapoliscounty.ca](mailto:shudson@annapoliscounty.ca)

# Tax Exemption or Reduction Application Form

Please complete and return to:

Municipality of the County of Annapolis, P. O. Box 100, Annapolis Royal, NS B0S 1A0

ATTN: Ms. Dawn Campbell

**\*\*Please attach a copy of the Tax Bill or Assessment Notice to this application form\*\***

Property Owner (Charitable or Non-profit Organization) Carleton Road Industries Association

Assessment Account# \_\_\_\_\_ Property Location (civic address) 347 Main Street, Lawrencetown, NS

Mailing Address 11 Prince Street, PO Box 10, Lawrencetown, NS B0S 1M0

Briefly explain activities of the organization which provide a service to the residents of the County of Annapolis:

**Carleton Road Industries Association is a non-profit, charitable Adult Service Centre. Our service provision is directed toward the vocational and life skills training to those adult residents of Annapolis and Kings Counties who are diagnosed with mental, intellectual, emotional, and/or physical disabilities. Our mandate is to provide high quality and diverse programs that will assist in the successful transition into the workforce. When this is not attainable, we provide meaningful employment opportunities with the supervision of qualified and professional staff.**

Please attach a copy of the constitution or bylaws of the organization

NS Registry of Joint Stock Number: 1285160 Federal Charitable Status Number: 10789 1020 RT0001

I hereby request Municipal Council to consider a tax exemption on the above noted property. I also declare that the information contained in the application is true and correct to the best of my knowledge.

Name (please print)

*Jennifer Tipple*

Date

*August 17/22*

Signature



Contact Phone# 902-584-7059

Email: [admin@carleton515.ns.ca](mailto:admin@carleton515.ns.ca)

If you require assistance, phone 902-532-2331 or email to: [dcampbell@annapoliscounty.ca](mailto:dcampbell@annapoliscounty.ca)

# COUNTY of ANNAPOLIS

NATURALLY ROOTED

## Tax Exemption or Reduction Application Form

Please complete and return to:

Municipality of the County of Annapolis, P. O. Box 100, Annapolis Royal, NS B0S 1A0

ATTN: Ms. Shelly Hudson

**\*\*Please attach a copy of the Tax Bill or Assessment Notice to this application form\*\*** ✓

Property Owner (Charitable or Non-profit Organization) Friends of the Margaretsville Lighthouse Society

Assessment Account# 03390594 Property Location (civic address) 13 Lighthouse Rd. Margaretsville, NS

Mailing Address 14 Seaman St., Margaretsville, NS B0S 1N0

Briefly explain activities of the organization which provide a service to the residents of the County of Annapolis:

The FMLS works in a volunteer capacity to ensure the well being of the historical Margaretsville Lighthouse. The property and building are maintained by the society to provide the public a historical museum, and tourist attraction. The Margaretsville Lighthouse was designated a heritage lighthouse under the Heritage Lighthouse Protection Act - March 2022. <sup>see</sup> attached.

Please attach a copy of the constitution or bylaws of the organization ✓

NS Registry of Joint Stock Number: 3274056 Federal Charitable Status Number: 804282739 RR0001 CRA #

I hereby request Municipal Council to consider a tax exemption on the above noted property. I also declare that the information contained in the application is true and correct to the best of my knowledge.

Name (please print)

Signature

Debbie Wrigley, VP FMLS

DWrigley

Date

Contact Phone#

Email

April 5, 2023

902-825-2013

wrigleydeb@gmail.com

If you require assistance, phone 902-532-3132 or email to: [shudson@annapoliscounty.ca](mailto:shudson@annapoliscounty.ca)

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Ministre de l'Environnement et  
du Changement climatique



Minister of Environment  
and Climate Change

Ottawa, Canada K1A 0H3

March 21, 2022

Margaretsville Community Hall Society  
619 Seaman Street  
Margaretsville NS B0S 1N0

Dear Sir/Madam:

I am pleased to advise you that I recently designated the Margaretsville Lighthouse in Nova Scotia as a heritage lighthouse under the *Heritage Lighthouse Protection Act*.

The designation of this lighthouse ensures the protection of its heritage character for present and future generations.

In view of their interest in this matter, I have informed the Member of Parliament for West Nova and the Minister of Communities, Culture, Tourism and Heritage for the Province of Nova Scotia regarding this designation.

A copy of the Statement of Significance is enclosed. For further details, I invite you to contact the Heritage Designations Branch at Parks Canada, at [cmhc-hsmhc@pc.gc.ca](mailto:cmhc-hsmhc@pc.gc.ca) or by telephone at 1-855-283-8730.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Guilbeault".

The Honourable Steven Guilbeault, P.C., M.P. (H/hi/he/him)

Enclosure

c.c.: Mr. Chris d'Entremont, M.P.  
The Honourable Pat Dunn, M.L.A.

Canada

## BY-LAWS FOR A NON-PROFIT SOCIETY

### Definitions

1. In these by-laws:
  - (a) "Society" means Friends of Margaretsville Lighthouse Society  
(society name)
  - (b) "Registrar" means the Registrar of Joint Stock Companies appointed under the Nova Scotia Companies Act.
  - (c) "Special Resolution" means a resolution passed by not less than three-fourths of such members entitled to vote as are present in person or by proxy, where proxies are allowed, at a general meeting of which notice specifying the intention to propose the resolution as a special resolution has been duly given.

### Membership Rights and Responsibilities

2. The Society is ultimately accountable to the members of the Society.
3. Every member is entitled to attend any members' meeting of the Society.
4. Every member may vote at any members' meeting of the Society after they have attended at least one previous members' meeting.
5. Any member of legal age, or with their guardian's written consent, is entitled to hold any office.
6. Membership in the Society shall consist of:
  - (a) the minimum of 5 subscribers to the Memorandum of Association,
  - (b) those who support the objects of the Society,
  - (c) those whose name and address is written in the Register of Members by the secretary,
  - (d) those who pay an annual fee in an amount to be determined by the Society, and/or
  - (e) those who reside in the geographic area of Margaretsville and area  
and/or
  - (f) other: Anywhere
7. Membership in the Society is not transferable.
8. Membership in the Society shall cease:
  - (a) upon death, or
  - (b) if the member resigns by written notice to the Society, or
  - (c) if the member ceases to qualify for membership in accordance with these by-laws, or
  - (d) if, by a vote of the majority of the members of the society or a majority vote of the Directors of the Society at a meeting duly called and for which notice of the proposed action has been given, the Member's membership in the Society has been terminated.
9. The members may repeal, amend or add to these by-laws by a special resolution. No by-law or amendment to by-laws shall take effect until the Registrar approves of it.
10. No funds of the society shall be paid to or be available for the personal benefit of any member.

Registry of Joint Stock Companies PO Box 1529 Halifax, NS B3J 2Y4  
Need help? Contact us at 902-424-7770 (toll-free in Nova Scotia: 1-800-670-4367) or at [www.rjsc.ca](http://www.rjsc.ca)  
Society Incorporation Forms Page 5 of 13 v0413

18. The President, or in his/her absence, the Vice-President, or in the absence of both of them, any member appointed from among those present, shall preside as Chair at members' meetings.
19. Where there is an equality of votes  
the motion shall be lost.
20. The Chair may, with the consent of the meeting, adjourn any meeting. No business shall be transacted at the subsequent meeting other than the business left unfinished at the adjourned meeting unless notice of such new business is given to the members.
21. At any meeting a declaration by the Chair that a resolution has been carried is sufficient unless a poll is demanded by at least three members. If a poll is demanded it shall be held by show of hands or by secret ballot as the Chair may decide.

#### **Directors**

22. Any member of the society shall be eligible to be elected a director of the Society and a director of the society shall be a member.
23. The number of directors shall be 5 (not less than 5). The subscribers to the Memorandum of Association of the Society shall be the first directors of the Society.
24. Directors shall retire from office at the end of each annual general meeting at which their successors are elected. Retiring directors shall be eligible for re-election. Directors shall be elected to  
two year terms, with one-half of the directors elected each year.
25. If a director resigns his/her office or ceases to be a member in the Society, his/her office as director shall be vacated and the vacancy may be filled for the unexpired portion of the term by the board of directors from among the members of the Society.
26. The members may, by special resolution, remove any director and appoint another person to complete the term of office.
27. The management of the Society is the responsibility of the directors. In particular, the directors may engage a General Manager, and determine his/her duties, responsibilities and remuneration.
28. The directors may appoint an executive committee and other committees as they see fit.
29. Directors who have, or could reasonably be seen to have, a conflict of interest have a duty to declare this interest. The declaration should be made to the members
  - (a) upon nomination, and
  - (b) if serving as a director, when the possibility of a conflict is realized.
30. A conflict of interest does not prevent a member from serving as a director provided that he/she withdraws from the decision making on matters pertaining to that interest. The withdrawal should be recorded in the minutes.

2. a copy of every special resolution within fourteen (14) days after the resolution is passed, and
- (d) have other duties as assigned by the board.

40. The directors may also appoint a Recording Secretary
- (a) who is responsible for taking minutes of all board and members' meetings, and
- (b) who need not be a director.
41. One of the officers shall be the Treasurer. The Treasurer shall have responsibility for the custody of all financial books and records of the Society, and carry out all other duties as assigned by the board.
42. Contracts, deeds, bills of exchange and other instruments and documents may be executed on behalf of the Society by the President or the Vice-President and the Corporate Secretary, or otherwise as prescribed by resolution of the Board of Directors.

### Finance

43. The fiscal year end of the Society shall be the last day of December  
(month)
44. The directors shall annually present to the members a written report on the financial position of the Society. The report shall be in the form of:
- (a) a balance sheet showing its assets, liabilities and equity, and
- (b) a statement of its income and expenditure in the preceding fiscal year.
45. A copy of the financial report shall be signed by the auditor or by two directors.
46. A signed copy of the financial report shall be filed with the Registrar within fourteen (14) days after each annual meeting.
47. An auditor of the Society may be appointed by the members at the annual general meeting and, if the members fail to appoint an auditor, the directors may do so.
48. The Society may only borrow money as approved by a special resolution of the members.
49. The members may inspect the annual financial statements and minutes of membership and directors meetings at the registered office of the Society with one week's notice. All other books and records of the Society may be inspected by any member at any reasonable time within two days prior to the annual general meeting at the registered office of the Society.
50. Directors and officers shall serve without remuneration and shall not receive any profit from their positions. However, a director or officer may be paid reasonable expenses incurred in the performance of his/her duties.
51. The Society shall not make loans, guarantee loans or advance funds to any director.

## Society Classification

Friends of Margaretsville Lighthouse Society

(society name)

Please review the following list and check off the classification that best describes the main activities of your organization. To gain a better understanding of the nature of non-profit societies, and as part of efforts to understand the overall impact of volunteerism in the Province, we are asking that groups classify their main activities using the International Classification of Non-Profit Organizations. Additional information can be found at [www.statcan.ca/english/freepub/13-015-XIE/2005000/icnpo.htm](http://www.statcan.ca/english/freepub/13-015-XIE/2005000/icnpo.htm).

- Culture and Recreation**  
Media and Communications  
Visual/Ceramic arts and architecture  
Performing arts  
Historical, literary and humanistic societies  
Museums  
Zoos and aquariums  
Sports  
Recreation and social clubs  
Service clubs
- Education and Research**  
Elementary, primary and secondary education  
Higher education  
Vocational/technical schools  
Adult/continuing education  
Medical research  
Science and technology  
Social sciences/policy studies
- Health**  
Hospitals  
Rehabilitation  
Nursing homes  
Psychiatric hospitals  
Mental health treatment  
Crisis intervention  
Public health and wellness education  
Health treatment, primarily outpatient  
Rehabilitative medical services  
Emergency medical services
- Social Services**  
Child welfare, child services and day care  
Youth services and youth welfare  
Family services  
Services for the handicapped  
Services for the elderly  
Self-help and other personal social services  
Disaster/emergency prevention and control  
Elder care services  
Elder abuse prevention  
Elder support and maintenance  
Material assistance
- Environment**  
Pollution abatement and control  
Natural resources conservation/protection  
Environmental beautification  
Animal protection and welfare  
Wildlife preservation and protection  
Veterinary services
- Development and Housing**  
Community and neighborhood organizations  
Economic development  
Social development  
Housing associations  
Housing assistance  
Job training programs  
Vocational counseling and guidance  
Vocational rehabilitation
- Law, Advocacy and Politics**  
Advocacy organizations  
Civil rights associations  
Ethnic associations  
Civic associations  
Legal services  
Crime prevention and public policy  
Rehabilitation of offenders  
Victim support  
Consumer protection agencies  
Political parties and organizations
- Philanthropic Intermediaries and Voluntaryism Promotion**  
Grant-making foundations  
Volunteerism promotion and support  
Fundraising organizations
- International**  
Exchange/friendship/cultural programs  
Development assistance  
International disaster and relief  
International human rights and peace
- Business and Professional Associations**  
Business associations  
Professional associations  
Other classifications classified (please specify)

Society of Joint Stock Companies 500-424-7770 (toll free in Nova Scotia, 1-800-424-7770) or at [www.nspsc.ca](http://www.nspsc.ca)  
Need help? Contact us at 602-424-7770 (toll free in Nova Scotia, 1-800-424-7770) or at [www.nspsc.ca](http://www.nspsc.ca)  
Society Incorporation Forms Page 4 of 46

Warden's Update to 12 April 2023  
Prepared by Warden Alex Morrison

A report commissioned by the Town of Annapolis Royal has indicated that the building of a sea wall to protect the town could cost as much as \$9.3 million. Climate change is here to stay and the costs of trying to delay, protect or other actions are, and will continue to be, enormous. Council adopted a climate change report in 2014 or thereabouts. Later, in 2019, the seriousness of the situation was realized and we hosted a Climate Change Action Plan summit. I was the Master of Ceremonies for the occasion; it attracted approximately 125 participants. A report was rendered by a consultant. We were going to hold another gathering in 2020 but came the pandemic and we ceased activity. We now need to review, regroup and decide on measures to be taken by citizens and by the County that will yield positive results.

Another file on which we need to continue to be active is that of forests. I, and many of my colleagues, attended a public session on 25 March hosted by the Arlington Forest Protection Society, which was both educational and interesting. The Bridgetown Legion was full to capacity. Views were presented, opinions exchanged, positions fortified, etc. Council must remain seized of this important subject.

The Spring meeting of the Nova Scotia Federation of Municipalities will be held on 4-6 May in Digby. These meetings are always informative and permit the wide and deep exchange of views with our municipal colleagues. I do hope you will consider attending.

This year's Atlantic Mayors (and Wardens) Congress will take place in Amherst in early June. I plan to attend. When I receive the agenda I will circulate it so you might have a look and, perhaps, give me some suggestions for comments I can share at that meeting.

I do hope we will be able to agree on a strategic plan soon. We have considered the report of the consultants, exchanged views among ourselves, and set out some wishes. The adoption of a strategic plan will give us guideposts according to which we will conduct our business for the coming years. However, the plan is but a plan. We must be ready to pivot whenever we are challenged by shifting conditions.

Our deliberations on the 2023-2024 operating budget have been extensive, multi-faceted, informative, and will ensure a sound plan.

I continue to examine our County historical documents and will continue pass on various tidbits to Council and the public as they are discovered.



# STAFF REPORT

**Report To:** Municipal Council  
**Meeting Date:** April 18, 2023  
**Prepared By:** Janice Young, Strategic Initiatives Manager  
**Report Number:** **SR2023-40 Mountains and Meadows Offer to Purchase Portion of PID 05142039**  
**Subject:** Mountains and Meadows Care Group offer to Purchase PID 05142039

## RECOMMENDATION(S):

That municipal council approve the Mountains and Meadows Care Group offer to purchase a portion of PID 05142039 in the amount of \$85,000 including terms as outlined in the letter dated March 22, 2023.

## LEGISLATIVE AUTHORITY

MGA  
Powers of municipality regarding property 50  
(5) A municipality may  
(b) sell property at market value when the property is no longer required for the purposes of the municipality;

## BACKGROUND

Mountains and Meadows Care Group contacted the County with interest to purchase a portion of PID 05142039 for the purpose of building a new care home facility. The original offer to purchase was \$60,000.00. Council requested an appraisal of the property and would sell according to the requirements of the MGA of selling at market value.

The appraisal (attached) came back at \$85,000.00 for value of the land.

Mountains and Meadows Care Group presented a new offer on March 2, 2022 (attached) of \$85,000.00 to purchase the portion of PID 05142039 with commitments to pay up to \$100,000.00 (commitment updated to up to \$185,000 – email attached) on the extension of the sewer with a positive funding application, bear the costs of the Geotechnical Report, Phase 1 Environmental Assessment and cover the costs of the legal survey to subdivide the existing property.

## DISCUSSION

The County has received approval of funding for the extension of the sewer, Geotechnical Report and Phase 1 Environmental survey were favourable to move forward to develop on the property.

Once Council approves a motion to sell, Mountain and Meadows Care Group cover the costs of the legal survey to subdivide the existing property.

## FINANCIAL IMPLICATIONS

Closing Costs will be paid through the sale funds.

## POLICY IMPLICATIONS

N/A

**ALTERNATIVES / OPTIONS**

N/A

**NEXT STEPS**

Contact legal to begin sale process.

**ATTACHMENTS**

Letter dated March 2, 2022

Email dated March 30, 2022

**Prepared by:**

Janice Young, Strategic Initiatives Manager

**Approved by:**



Doug Patterson  
Interim Chief Administrative Officer

**Approval Date:**

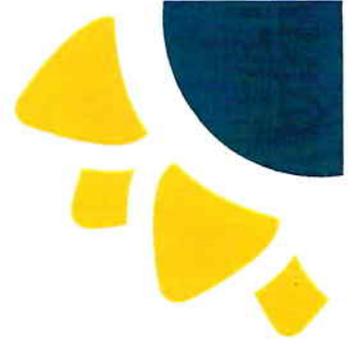
April 12, 23

(Date)



**MOUNTAINS  
& MEADOWS**  
CARE GROUP

T: 902 665 4489  
F: 902 665 2900  
W: [mountainsandmeadows.ca](http://mountainsandmeadows.ca)



March 2, 2022

Mr. David Dick, CAO  
Municipality of the County of Annapolis  
PO Box 100  
752 St. George Street  
Annapolis Royal, NS B0S 1A0

Re: **UPDATED Offer to Purchase Portion of PID 05142039**

Dear Mr. Dick:

Mountains and Meadows Care Group would like to make a formal offer of Eighty-Five Thousand Dollars and Zero Cents (\$85,000.00) for 619,884 square feet of PID 05142039, the approximate location shown on the attached sketch. The exact portion of the existing lands to be determined once a site survey is completed to ensure no future easements are required. We would like to also extend an offer of up to One Hundred Thousand Dollars and Zero Cents (\$100,000.00) for the work required to extend the sanitary lines to service the property.

This offer is contingent on the following:

- The Municipality of the County of Annapolis extend the wastewater system on Church Street, Bridgetown to enable the new facility to tie-into it.
- A favorable Geotechnical Report
- A Phase 1 Environmental Assessment

Mountains and Meadows Care Group will bear the costs for the Geotechnical Report and the Phase 1 Environmental Assessment mentioned above; we will also cover the costs for the legal survey to subdivide the existing property. As agreed, Mountains and Meadows Care Group will have access to the property to perform the noted assessments.

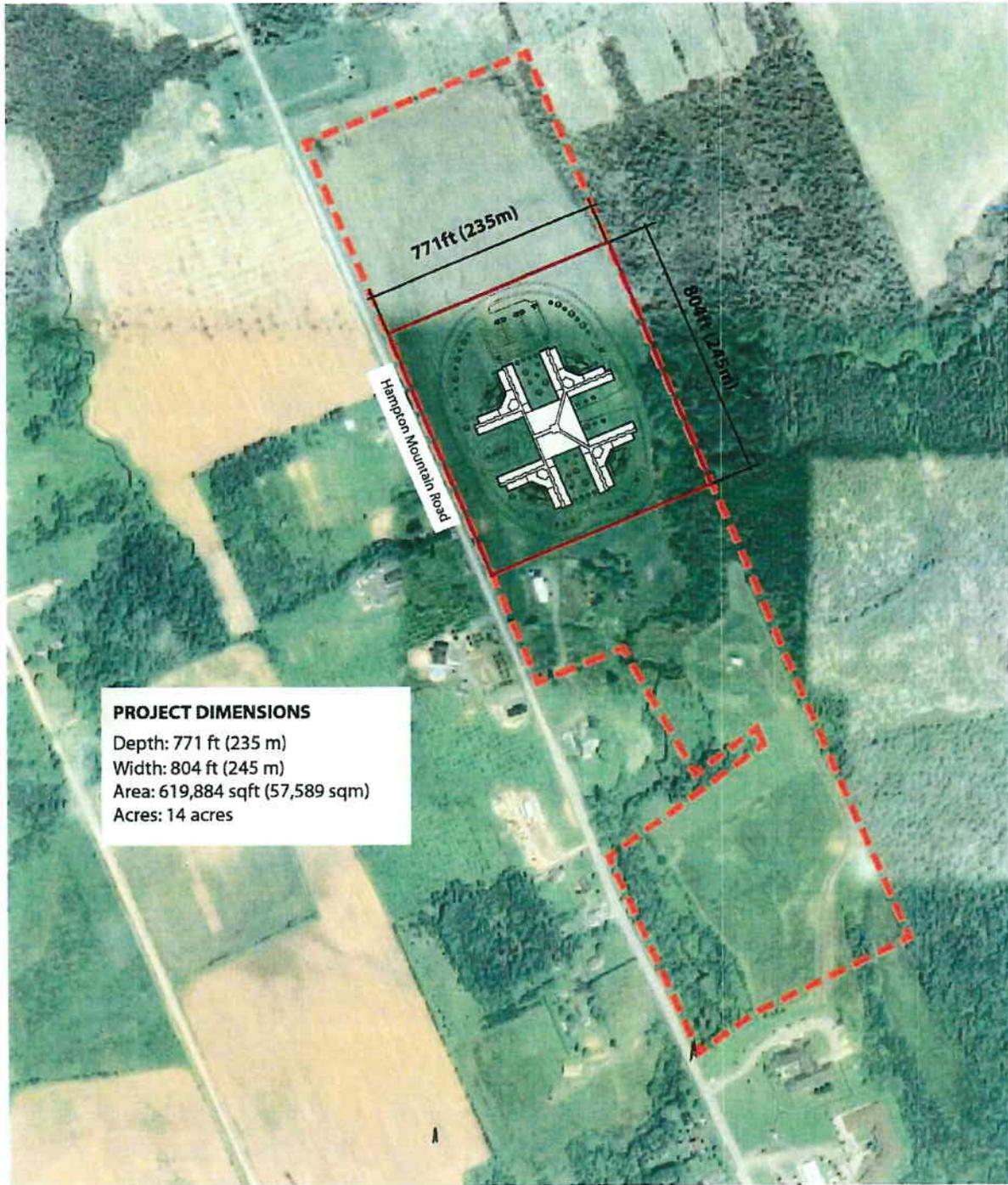
The closing date will be determined based upon favourable outcomes of both the Geotechnical Report and the Phase 1 Environmental Assessment; and Municipality of the County of Annapolis commitment to extend the wastewater system on Church Street, Bridgetown.

We trust the above is acceptable to you and look forward to your response.

Sincerely;

  
Joyce d'Entremont, CEO  
[identremont@mountainsandmeadows.ca](mailto:identremont@mountainsandmeadows.ca)

Approximate Location of Property



**From:** Donna Hoar [<mailto:donna.hoar@greycardinal.ca>]  
**Sent:** Wednesday, March 30, 2022 6:18 PM  
**To:** Janice Young <[JYoung@annapoliscounty.ca](mailto:JYoung@annapoliscounty.ca)>  
**Cc:** Doug Patterson <[DPatterson@annapoliscounty.ca](mailto:DPatterson@annapoliscounty.ca)>  
**Subject:** Re: ICIP Application

I met with Mountains and Meadows yesterday and they are in agreement to pay up to \$185,000 towards the sanitary line extension

D

Donna Hoar, GSC, CHC  
Vice President | Senior Project Manager  
Grey Cardinal Management Inc.

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**From:** Janice Young <[JYoung@annapoliscounty.ca](mailto:JYoung@annapoliscounty.ca)>  
**Sent:** Wednesday, March 30, 2022 5:26:35 PM  
**To:** Donna Hoar <[donna.hoar@greycardinal.ca](mailto:donna.hoar@greycardinal.ca)>  
**Cc:** Doug Patterson <[DPatterson@annapoliscounty.ca](mailto:DPatterson@annapoliscounty.ca)>  
**Subject:** ICIP Application

Hi Donna,

Do you have an update on the additional funding for the sewer extension – Doug is preparing to send application tomorrow, however the funding source from Mountain and Meadows needs to be confirmed.

Thank you,  
Janice

**Janice L. Young**  
Manager of Projects/Acting Municipal  
Services Manager

Telephone: (902) 532-0232

Fax: (902) 532-2096

Email: [jyoung@annapoliscounty.ca](mailto:jyoung@annapoliscounty.ca)

Website: [AnnapolisCounty.ca](http://AnnapolisCounty.ca)



COUNTY of ANNAPOLIS  
NATURALLY ROOTED

Municipality of the County of  
Annapolis

PO Box 100  
752 St. George Street  
Annapolis Royal, B0S 1A0



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## COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

OUTSTANDING ITEMS				
Month Requested	Staff Report #	Description	Council Approval	Follow Up Expected
July 2022	Recommendation Report	<p><b>Water Supply Municipal Planning Strategies &amp; Land Use Bylaws</b> That Municipal Council include the following water supply municipal planning strategies and land use bylaws in the County-Wide Plan review:</p> <ol style="list-style-type: none"> <li>1) Lake Cady Water Supply- serving Cornwallis Park;</li> <li>2) Lawrencetown Water Supply – serving the Village of Lawrencetown; and</li> <li>3) Margaretsville Water Supply- serving Margaretsville</li> </ol>	Motion 220719.08	<b>December 2023</b>
June 2022	Recommendation Report	<p><b>Governance and Boundaries – Public Consultation</b> THAT municipal council consult the public regarding governance and boundary input by:</p> <ol style="list-style-type: none"> <li>1. initiating an on-line survey throughout the summer regarding Governance and Boundaries; and</li> <li>2. circulating the same information in a local publication in early September adding an in-bound telephone number to complete the survey; and</li> <li>3. mailing the same information to all Annapolis County addresses in mid-September guiding public to the on-line and in-bound telephone number to complete the survey; and</li> <li>4. conduct eleven in-person meetings, one in each district;</li> </ol> <p>In order that municipal council can make a decision on Governance and prepare a submission to the NS Utility and Review Board regarding boundaries; and</p> <p>That municipal council submit an application for extension to the December 31, 2022 deadline to the NS Utility and Review Board in order to accommodate the addition of eleven in-person meetings, pursuant to the recommendation of Committee of the Whole.</p>	MOTION 220621.03	<p><b>July 2022 complete</b></p> <p><b>Sept 2022 complete</b></p> <p><b>October 20, 2022</b></p> <p><b>Oct 24 – Nov 9</b></p> <p><b>June 21, 2022</b></p>
May 2022		<p><b>Mayor vs Warden System of Governance</b> THAT Municipal Council seek public input regarding the move to a mayoral system in conjunction with the 2022 polling district review public consultations and bear in mind the potential of an extension from the NS Utility and Review Board, in accordance with the recommendation of Committee of the Whole</p>	MOTION 220517.09	<b>Before June 2023</b>

## COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

May 2022	Recommendation Report	<b>Road Naming Process for Shared Access Road at Long Lake, Hampton</b> THAT Municipal Council initiate the road naming review process to name the shared access road at Long Lake in Hampton.	MOTION 220517.08	Beginning Summer 2023
December 2022	SR2022-23	<b>Sewer Invoice Town of Annapolis Royal Defer Decision Re Payment for Sewer Service</b> That Municipal Council defer the decision regarding payment to the Town of Annapolis Royal for sewer services to be paid following the completion of the recommendation from the consultant.	Motion 221220.07	Pending Consultant Recommendation
December 2022	Council	<b>Enter Agreement with Western Woodlot Services Cooperative to Harvest on PID 05091152</b> That the municipality enter the agreement with Western Woodlot Services Cooperative to ecologically harvest the county's land in Greywood on PID 05091152.	Motion 221220.12	In progress
December 2022	Council	<b>Proceeds from Harvest Activity to be Placed in Separate Fund for Further Ecological Practices</b> That the proceeds from the ecological forestry activity be put in a separate fund to be used for further ecological practices.	Motion 221220.13	Pending Receipt of funds
January 2023	SR2023-1	<b>Boundary Review Submission to NS Utility and Review Board</b> To authorize the Municipal Clerk to commence submission proceedings to the Nova Scotia Utility and Review Board (NSUARB) to consider the number and boundaries of polling districts and councillors at 11 pursuant to Section 369 of the <i>Municipal Government Act</i> .	Motion 230117.03	In progress
January 2023	Council	<b>Annapolis County Environmental Impact and Climate Change Committee NEW</b> That Municipal Council create a new committee called "Annapolis County Environmental Impact and Climate Change Committee" to address related issues as referred to it by council; to be made up of 3 councillors, and 2 citizen members who preferably own land abutting the river.	Motion 230117.10	In progress
January 2023	Council	<b>Annapolis County Environmental Impact and Climate Change Committee NEW – Terms of Reference</b> That municipal council refer the new Annapolis County Environmental Impact and Climate Change Committee to staff to develop a terms of reference and other associated administrative matters.	Motion 230117.11	In progress

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

February 2023	Council	<p><b>MacBeth's Grooming and Kennel Boarding Development Agreement Amendment – Final Reading</b></p> <p>That, upon receiving a favourable recommendation from the East End Area Advisory Committee, and the Planning Area Advisory Committee, Municipal Council give second and final reading of its intent to approve the Development Agreement amendment application submitted by Harry Wilson to amend the MacBeth's Grooming and Kennel Boarding Development Agreement to permit the future expansion of the business on the property located at 10301 Highway 201 (PID 05292347), pending approval of Schedule 1 from the Municipal Development Officer.</p>	Motion 230221.20	Expect to be finalized April 30, 2023
March 2023	Council	<p><b>2022-23 Capital Request Village of Lawrencetown</b></p> <p>That municipal council approve the release of \$51,000 of Canadian Community-Building Funds to the Village of Lawrencetown from the 2022-23 budget.</p>	Motion 230321.02	
		<p><b>Emergency Funds for Fire Department</b></p> <p>That Municipal council increase each fire department's operating funding by 5% for the fiscal year of 2022-23.</p>	Motion 230321.03	
		<p><b>SR2023-29 Annapolis County Comfort Centre Funding – Hurricane Dorian</b></p> <p>That municipal council approve the issuing of the reimbursement of costs associated with facilities that activated as comfort centres during Hurricane Dorian in September 2019 (\$4,230.43) from the current REMO 2022-23 budget.</p>	Motion 230321.15	
		<p><b>Speed Data Collection to RCMP</b></p> <p>That Municipal Council direct staff to provide speed collection data to the RCMP Annapolis Detachment for their use and follow up action.</p>	Motion 230321.19	
		<p><b>2023-24 Capital Request Village of Lawrencetown</b></p> <p>That municipal council approve the release of \$30,200 of Canadian Community-Building Funds to the Village of Lawrencetown from the 2023-24 budget.</p>	Motion 230321.21	

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

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COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

COMPLETED ITEMS				
Month Requested	Staff Report #	Description		Date Complete
June 2022	Council	<b>Fire Services Review</b> Direction given to CAO that staff to prepare a recommendation report regarding carrying out a fire services review.	Direction to staff	February COTW
June 2022	Council	<b>Refer Matters to Fire Services Committee as Discussed</b> THAT Municipal Council refers to the Fire Services Committee all matters as discussed with representatives of the Fire Services Association at an information meeting on June 20 <sup>th</sup> for consideration and recommendation back to the Committee of the Whole.	MOTION 220621.19	<b>2023-03-14 COTW</b>
December 2022	<b>SR2022-35</b>	<b>NSPI Easement 2239 Virginia Road PID 05057211</b> That Municipal Council authorize the Warden and Clerk to sign an easement to Nova Scotia Power Inc. for PID 05057211 for the sum of \$1.	Motion 221220.10	February 2023
December 2022	<b>Council</b>	<b>Development Agreement Application MacBeth's Grooming and Kennel Boarding First Reading and Public Hearing Set</b> That municipal council give first reading of its intent to support the Development Agreement amendment application submitted by Harry Wilson to amend the MacBeth's Grooming and Kennel Boarding Development Agreement by permitting the future expansion of the business on the property located at 10301 Highway 201 (PID 05292347); and set a Public Hearing for this matter on Tuesday, February 21, 2023, at 11:00 a.m.	Motion 221220.16	PH held February 21, 2023
January 2023	<b>SR2023-2</b>	<b>Release Capital Reserve Funds Springfield Fire Department</b> That Municipal Council authorize the withdrawal of \$25,000 from Capital Fire Services Reserve Fund for the Springfield & District Volunteer Fire Department to complete the loan for their tanker/pumper.	Motion 230117.04	January 2023
January 2023	<b>SR2023-4</b>	<b>2022-23 Community Grants Town of Annapolis Royal Application</b> That Municipal Council approve a grant in the amount of \$2,850 to the Town of Annapolis Royal to assist with the Pierre Dugua Day Inauguration Weekend events from the Marketing and Promotion Partnership Programs in accordance with <i>AM-1.4.9 Community Grants Policy</i> .	Motion 230117.05	January 2023.
January 2023	<b>SR2022-36</b>	<b>AM-1.2.1 Remuneration for Warden, Deputy Warden and Councillors Policy Amend</b> That municipal council amend <i>AM-1.2.1 Remuneration for Warden, Deputy Warden and Councillors</i> as circulated in accordance with 7-day notice given.	Motion 230117.06	January 2023

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

January 2023	<b>SR2023-05</b>	<b>SR2023-05 AM-1.AM-1.4.14 Low Income Tax Exemption Policy</b> That Municipal Council amend <i>AM-1.4.14 Low Income Tax Exemption Policy</i> by increasing the exemption amount to \$400 and increase the allowable income amount to \$27,500; and to include the definition of total income to be equal to Canada Revenue Agency's (CRA) total income (line 15000), in accordance with 7-day notice given.	Motion 230117.07	January 2023
January 2023	REMO Advisory	<b>REMO Comfort Centre Agreement Template</b> That Municipal Council approve the "Annapolis REMO Comfort Centre Agreement template" as recommended to all Annapolis County REMO councils.	Motion 230117.08	January 2023
January 2023	REMO Advisory	<b>AM – 1.4.4 Comfort Centres and Shelters Policy Repeal and Replace</b> That Municipal Council repeal and replace AM – 1.4.4 Comfort Centres and Shelters Policy as updated in accordance with 7-day notice given.	Motion 230117.09	January 2023
January 2023	Council	<b>2023-01-03 Draft Letter to TIR Referred to Fire Services Committee</b> To refer the 2023-01-03 draft letter to Transportation and Infrastructure Renewal to the Fire Services Committee for review and recommendation.	Motion 230117.12	February 28
February 2023	<b>SR2022-36</b>	<b>AM-1.2.1 Remuneration for Warden, Deputy Warden and Councillors Policy Amend</b> That municipal council amend AM-1.2.1 Remuneration for Warden, Deputy Warden and Councillors Policy as revised and circulated in accordance with 7 day notice given.	Motion 230221.5	February 2023
February 2023	<b>SR2022-33</b>	<b>AM-6.6.6 Signing Authorities Policy Amend</b> That municipal council amend AM-6.6.6 Signing Authorities Policy as circulated pursuant to 7-day notice given.	Motion 230221.6	February 2023
February 2023	<b>SR2023-06</b>	<b>M10 Sewer Charges Bylaw Amend – 1<sup>st</sup> Reading</b> That municipal council give first reading to amend <i>M10 Sewer Charges Bylaw</i> by deleting " <i>point nine (0.9)</i> " in Sub-section 2(2)(c) and replacing with " <i>five (5).</i> "	Motion 230221.7	Ad placed March 9, 2023
February 2023	<b>SR2023-07</b>	<b>ICIP Agreement Execution – Church Street Sewer Main Extension</b> That Municipal Council authorize the Warden and Clerk to execute the Investing in Canada Infrastructure (ICIP) agreement for the Church Street Sewer Main Extension.	Motion 230221.8	February 2023

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

February 2023	<b>SR2023-10</b>	<b>Release of Fire Capital Reserve – Middleton Fire Dept.</b> That Municipal Council authorize the withdrawal of \$31,115 from Capital Fire Services Reserve Fund for the Middleton Fire Department to purchase four self-contained breathing apparatus.	Motion 230221.9	February 2023
February 2023	<b>SR2023-11</b>	<b>Kings Transit Authority Deficit Funding 2021-22</b> That Municipal Council authorize the payment of the deficit from the 2021/22 fiscal year per the adjusted financial statements in the amount of \$78,623 from the operating reserve.	Motion 230221.10	February 2023
February 2023	<b>SR2023-12</b>	<b>2022-23 Tax Sale Procedure</b> That Municipal Council authorize, pursuant to Section 141(2) of the <i>Municipal Government Act</i> , that all tax sale properties for the 2022/23 process be advertised by tender.	Motion 230221.11	<b>February 2023</b>
February 2023	<b>SR2023-13</b>	<b>Park Trust Termination 7 Park Street PID 05144787</b> That Municipal Council direct staff to hold a public meeting on March 21, 2023, at 11:00 a.m. in Council Chambers regarding the termination of a land trust dated December 13, 1887, that declared that the present 7 Park Street, Bridgetown lands were to be used for the “purposes of a public park for the citizens of Bridgetown for their use forever.”	Motion 230221.12	<b>Public meeting to be held March 21</b>
February 2023	<b>Nominating Committee</b>	<b>Citizen Appointments - Bridgetown Source Water Protection Advisory Committee</b> That Municipal Council appoint Robert Feagan and C. Stephen Clayton as a citizen members of the Bridgetown Source Water Protection Advisory Committee (satisfying Section 28(d) of the policy) for a two-year term ending November 30, 2024.	Motion 230221.13	February 2023
February 2023	<b>Nominating Committee</b>	<b>Citizen Appointments Bridgetown Source Water Protection Advisory Committee</b> <b>That Municipal Council appoint John Osborne as a citizen member of the Bridgetown Source Water Protection Advisory Committee (satisfying Section 28(c) of the policy) for a two-year term ending November 30, 2024.</b>	Motion 230221.14	February 2023
February 2023	<b>Nominating Committee</b>	<b>Citizen Granville Ferry Source Water Protection Advisory Committee</b> That Municipal Council appoint Charles Stewart as a citizen member of the Granville Ferry Source Water Protection Advisory Committee (satisfying Section 28(e) of the policy) for a two-year term ending November 30, 2024.	Motion 230221.15	February 2023

**COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)**

February 2023	<b>Council</b>	<b>Start Fire Services Review and Issue RFP</b> That municipal Council start a fire services review and that a Request for Proposal be put out by the end of March 2023.	Motion 230221.15	March COTW
February 2023	<b>Council</b>	<b>Dissolve CAO Review Committee</b> That municipal council dissolve the CAO Review Committee	Motion 230221.16	February 2023
February 2023	<b>Council</b>	<b>Establish CAO Review Working Group</b> That municipal council establish a CAO Review Working Group, composed of those who were on the CAO Review Committee.	Motion 230221.17	February 2023
February 2023	<b>Council</b>	<b>Request Staff Reports for Village of Lawrencetown CCBF Projects</b> That municipal council request recommendation reports for the lagoon maintenance and solar panel projects from Village of Lawrencetown to March Committee of the Whole.	Motion 230221.19	March COTW
March 21, 2023		<b>Support Basic Income Guarantee</b> That municipal council send a letter supporting a Basic Income Guarantee	Motion 230321.01	<b>March 2023</b>
		<b>2023-24 Capital Budget</b> That Municipal Council authorize the remaining total capital budget <i>less \$150,000 for software initiatives</i> , as presented for a total project cost of \$3,298,900 for the County and \$350,000 for the County Water Utility.	Motion 230321.04	<b>March 2023</b>
		<b>SR2023-15 2023 FCM Delegate Selection</b> That municipal council appoint Councillors Gunn and LeBlanc and Deputy Warden Redden as delegates and Councillors Longmire and Barteaux as alternates, to attend 2023 FCM Annual Conference in Toronto, ON.	Motion 230321.05	<b>March 2023</b>
		<b>SR2023-16 Letter of Awareness Melvern Square and Area Community Centre</b> That municipal council provide a letter of awareness to the Melvern Square Community Centre to accompany their 2023-2024 Recreation Facility Development Grant application, noting that no funding has been requested from the municipality for their roof replacement project.	Motion 230321.06	<b>March 2023</b>
		<b>SR2023-17 Joint Letter Causeway</b> That Municipal Council direct the Warden to sign the letter to the Hon. Kim Masland requesting assistance in the maintenance and management of the	Motion 230321.07	<b>March 2023</b>

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		Granville Ferry Causeway in tandem with a signature from the mayor of the Town of Annapolis Royal.		
		<b>SR2023-09 Animal Control Annapolis Royal</b> That Municipal Council authorize the Warden and Municipal Clerk to sign the renewal of the Animal Control Agreement with the Town of Annapolis Royal for 2-year term with a 2% cost of living increase each year on the administration fee.	Motion 230321.08	<b>April 2023</b>
		<b>SR2023-08 Animal Control Middleton</b> That Municipal Council authorize the Warden and Municipal Clerk to sign the renewal of the Animal Control Agreement with the Town of Middleton for 2 year term with a 2% cost of living increase each year on the administration fee.	Motion 230321.09	<b>April 2023</b>
		<b>SR2023-19 Grant Application Annapolis Valley Frugal Moms Society</b> That Municipal Council approve a grant in the amount of \$2,000 to Annapolis Valley Frugal Moms Society to assist with their Continuing to Bridge Gaps, food rescue program from the Community Programs Assistance Fund in accordance with <i>AM-1.4.9 Community Grants Policy</i> .	Motion 230321.10	<b>Letter Prepared March 2023</b>
		<b>SR2023-20 Grant Application Port George Regional Recreation Centre</b> That Municipal Council approve a grant in the amount of \$2,400 to the Port George Regional Recreation Centre to assist with upgrades to the centre from the Community Halls and Centres Assistance Program in accordance with <i>AM-1.4.9 Community Grants Policy</i> .	Motion 230321.11	<b>Letter prepared March 2023</b>
		<b>SR2023-21 Grant Application Granville Ferry Community Association</b> That Municipal Council approve a grant in the amount of \$2,400 to the Granville Ferry Community Association to assist with upgrades to the centre from the Community Halls and Centres Assistance Program in accordance with <i>AM-1.4.9 Community Grants Policy</i> .	Motion 230321.12	<b>Letter prepared March 2023</b>
		<b>SR2023-22 Grant Application Survivors of Abuse Recovering Society</b> That Municipal Council approve a grant in the amount of \$2,400 to the Survivors of Abuse Recovering (S.O.A.R.) Society to assist with the cost of Strategic Planning Professional Services from the Organizational	Motion 230321.13	<b>Letter prepared March 2023</b>

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		Restructuring & Planning Grants in accordance with <i>AM-1.4.9 Community Grants Policy</i> .		
		<b>SR2023-31 Appoint Connor MacQuarrie as a Development Officer</b> That Municipal Council appoint Connor MacQuarrie as a Development Officer for the Municipality of the County of Annapolis to administer the Municipality’s Land Use Bylaws and Subdivision Bylaw.	Motion 230321.16	<b>March 2023</b>
		<b>\$10,000 to Soldiers Memorial Hospital Foundation for Dr. Ama Asiedu</b> That Municipal Council, in accordance with <i>AM-1.4.9.1 Medical Recruitment Financial Assistance Program Policy</i> , approve a payment of \$10,000 to the Soldiers Memorial Hospital Foundation for the purpose of providing a grant to Dr. Ama Asiedu.	Motion 230321.16	<b>April 2023</b>
		<b>\$10,000 to Soldiers Memorial Hospital Foundation for Dr. Omorede Osayande</b> That Municipal Council, in accordance with <i>AM-1.4.9.1 Medical Recruitment Financial Assistance Program Policy</i> , approve a payment of \$10,000 to the Soldiers Memorial Hospital Foundation for the purpose of providing a grant to Dr. Omorede Osayande.	Motion 230321.17	<b>April 2023</b>
		<b>Granville Ferry Source Water Protection Advisory Committee – Appoint Alain Cottreau as Citizen Member</b> That Municipal Council appoint Alain Cottreau as a citizen member of the Granville Ferry Source Water Protection Advisory Committee (satisfying Section 28(f) of the policy) for a two-year term ending November 30, 2024.	Motion 230321.18	<b>March 2023</b>
		<b>2023-24 Municipal Priorities for RCMP</b> That Municipal Council provide the following to the RCMP Annapolis Detachment as the Municipality’s priorities for inclusion in their Annual Performance Plan for the 2023-24 fiscal year – 1. Data Led Traffic Enforcement; 2. Property Crimes; and 3. Comprehensive Education.	Motion 23321.20	<b>March 2023</b>

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		<p><b>SR2023-06 M10 Sewer Charges Bylaw Amend – Final Reading</b>                  That municipal council give final reading to amend the <i>M10 Sewer Charges Bylaw</i> by deleting “<i>point nine (0.9)</i>” in Sub-section 2(2)(c) and replacing with “five (5).”), in accordance with 1<sup>st</sup> reading given on February 21, 2023.</p>	Motion 230321.22	<b>Ad placed March 2023</b>
		<p><b>SR2023-33 Letter of Support Soldiers Memorial Hospital Emergency Room</b>                  That municipal council support the vital community services provided by the emergency room of the Solder’s Memorial Hospital by authorizing the warden to sign a multi-municipality joint letter that will request help and information from the province.</p>	Motion 230321.23	<b>March 2023</b>
		<p><b>Termination of Park Trust Bridgetown</b>                  That Municipal Council instruct the municipal solicitor to make application to the Court to terminate the land trust dated December 13, 1887, that declared that the present 7 Park Street, Bridgetown lands (PID 05144787) were to be used for the “purposes of a public park for the citizens of Bridgetown for their use forever.”</p>	Motion 230321.24	<b>March 2023</b>