

## 2021-04-20 Municipal Council Summary of Motions

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Minutes of the regular session of Municipal Council held on Tuesday, April 20, 2021, at 10:00 a.m., at the Royal Canadian Legion, 20 Jeffrey Street, Bridgetown, NS, in accordance with the Direction of the Minister under a Declared State of Emergency (*see attached*).

### **Roll Call**

District 1 – Bruce Prout, present  
District 2 – Brian “Fuzzy” Connell, present  
District 3 – Alan Parish, present  
District 4 – Clyde Barteaux, present  
District 5 – Lynn Longmire, present  
District 6 – Alex Morrison, present  
District 7 – David Hudson, present  
District 8 – Michael Gunn, present  
District 9 – Wendy Sheridan, present  
District 10 – Brad Redden, present  
District 11 – Diane Le Blanc, present

**Also Present:** A/CAO Louis Coutinho, CAO David Dick (via zoom); Municipal Clerk Carolyn Young; and other staff including: W. Atwell, S. McInnis, H. Orde, and J. Young; and one member of public Carolyn Hubble.

### **Amendments to the Agenda**

The Clerk requested to add under In-Camera 9A In accordance with 22(2)(c) personnel and (f) litigation or potential litigation of the MGA; and under Late Additions:

- 10A Approval of 2021/22 Operating Budget
- 10B Approval of 2021/22 Capital Budget
- 10C Recommendations from 2021-04-16 Special Committee of the Whole
- 10D 2021-04-12 Correspondence from Minister of Municipal Affairs

### **Approval of the Agenda (Order of the Day)**

Upon motion of Deputy Warden Gunn and Councillor Hudson, the Order of the Day was approved as amended. Motion carried unanimously.

### **Minutes**

Re: Regular Session March 16, 2021

#### **MOTION 210420.01 Minutes 2021-03-16 Regular**

It was moved by Councillor Prout, seconded by Councillor Longmire, to approve the minutes of the regular session held on March 16, 2021 as circulated with minor wording corrections. Motion carried unanimously.

#### **MOTION 210420.02 Minutes 2021-03-24 Special**

Deputy Warden Gunn moved, seconded by Councillor Hudson, to approve the minutes of the special session held on March 24, 2021 as circulated. Motion carried unanimously.

## **Councillor Comments**

### *District 1 – Councillor Prout (as submitted)*

I attended the monthly meeting of the Wilmot and area Neighbourhood Watch that was held on Monday April 12th at the Wilmot Community Centre. The group has been in existence for a number of years and traditionally meets on the first Monday night of the month, at 6:00 p.m., at that location. Any, and all citizens of the area are encouraged to attend the meetings. The signs of spring are everywhere in District 1. Both Spurr Brothers and Goucher's Farm are busy planting. Also, along Route 1, both Greenleaf Enterprises and Summerland Nursery are up and running and have a wonderful variety of plants and flowers for all their customers' needs. In addition, our local takeout, Auntie Dorn's is reopening for the season on Wednesday April 21<sup>st</sup>. I would encourage anyone who finds themselves in District 1 to drop in to these local businesses.

*District 2 – Councillor Connell* attended the Port George Community Hall general meeting where they talked about fundraising. They continue to have the water tested regularly, and have general concerns about grey areas around how to open and who is liable for use of the hall during COVID. They are working toward opening for a few fundraisers. He also attended a fundraising supper held in Margaretsville for young Tyson, where \$4,000 was raised for the family. Farm markets and flower shops are opening up in the county – hopes citizens support local and keep our county busy.

*District 3 – Warden Parish* noted he continues to get comments on eh Arlington dump, and a group of citizens continues work on that.

*District 4 – Councillor Barteaux* applauded the efforts that community halls are making to keep their facilities running. Spring is here, greenhouses are up and operating. Support local for flowers and produce. Constituents have been kind while doing budget review, which he appreciates.

*District 5 – Councillor Longmire* District 5 for April - is excited to start on committee work. On April 10 there was a pop-up clean up in Karsdale arranged by citizens, cleaning up sides of the roads and ditches. She was unable to attend the first meeting of the Habitation Community Area Advisory Committee, but has received the information. She attended the recent Physician Recruitment and Retention Committee which is off to a great start. She has received concerns via email and phone regarding the white and yellow lines on Parker Mt. Road – they are not visible and create a challenge, as well as concerns with deterioration of the rock wall in Hillsburn.

### *District 6 – Councillor Morrison (as submitted)*

I wish to thank he with the twinkle in the eye, the positive attitude replete with respect and friendliness, the one with the understanding turn of phrase, and who has educated and guided us these past few months. On behalf of the citizens of District 6, many of whom have become aware of his quiet and effective ways, I thank our Acting Chief Administrative Officer for his dedication and his caring and compassionate service to us all. “May ye no come back again, better loved ye canna be.”

*District 7 – Councillor Hudson* has received an update on community happenings from Nancy Price of the Bridgetown and Area Chamber of Commerce, whose focus extends beyond Bridgetown, with the goal of maintaining a viable community in Bridgetown. Of special note, the Bridgetown Regional Community School recently won the NSSAF Regional Banner for High School Girls Hockey – a team that is in the smallest school in Nova Scotia (with 148 senior students) competing against a school with 510 senior students. They were able to draw from the junior high girls in order to have a team.

*District 8 – Deputy Warden Gunn (as submitted)*

Since it's Volunteer Week, I wanted to congratulate all those whose names were put forward for recognition, add an acknowledgement to all of those who won't be mentioned and thanked this week. In this past year in particular, so many people have stepped up to help out, and the community at large has benefited greatly. So to all the neighbours who checked in with others bearing soup or baking, and to friends who drove others to appointments or shopping, and to the people rescuing animals, and to the protesters who stepped up to keep governments on their toes and the population informed, I'd like to send thanks and appreciation for all you do.

Amazingly, the phone calls about the Basinview building that houses the Fundy Y changed dramatically following our well viewed meeting about the renovation requirements. I received several calls from folks asking that Council stop throwing good money after bad. One person pointed out how we could have built a lot of low-income housing with the funds we've poured into that facility in recent years.

Homelessness has become a visible issue for Valley residents and at a recent online conference I learned more about the connections between youth homelessness and trauma that leads to mental illness. Much was said about how so many newcomers to the area make housing options unaffordable for locals who are the "working poor", and many of our youth fall into this category. For more information, and for invitations to further seminars and problem solving sessions, please go to [portalyouth.ca](http://portalyouth.ca).

Another series of phone calls concerned workers for a developer in our area who had not been paid their wages in months.

One constituent called about their inability to reach a human when calling the Department of Transportation, and I was happy to hand on the phone numbers I had, as well as make follow up calls on their behalf.

I heard from a few residents of District 8 asking where we were with the internet build, and I was pleased to be able to tell them that Bell will be able to provide high speed fibre service to their regions, thanks to the summary prepared by staff at the last Committee of the Whole meeting. While I'm mentioning the work of staff, I'd like to commend our Acting CAO and County staff for the best budget deliberations I have experienced in my 5 years of Council. Thank you to all, it was well prepared and presented.

Before he leaves us, I wanted to extend my personal thanks to outgoing Acting CAO Louis Coutinho for his handling of what could have been a very tumultuous time for us these past few months. His pleasurable manner and extensive knowledge and experience has helped guide us in a positive direction, and I wanted to express my appreciation for all he has done. Not the least of which is to help select his replacement, Mr. David Dick, who will be joining us in the near future. I'm looking forward to hearing about the vines and the progress of the vineyard for years to come.

On behalf of the County, I attended the tour of the many improvements at Kejim'kujik, and have sent a report to Council and our CAOs on what I learned. There are many new facilities and trails that are inclusive and accessible to all, and I encourage folks to get out there this summer and hike, bike, swim, paddle, camp, and take part in the many events planned through Parks Canada.

Finally, I wanted to let Council know that I've begun another course through Dalhousie's Local Government program, and it's Municipal Law II. I am finding the topics are very relevant to many of the issues we've been addressing in Council, so I'm looking forward to the learning I have ahead of me.

*District 9 – Councillor Sheridan (as submitted)*

I would like to thank our acting CAO Mr. Coutinho and his team for doing an excellent job with budget presentations. Very informative and expertly done.

Also would like to thank Mr. Coutinho for stepping away from retirement to help us out until our new CAO was chosen and able to take over. I truly appreciate everything that he has accomplished in a short period of time. He will certainly be missed.

I would like to congratulate our new Nictaux Fire Chief Rob Sheaves on his new role and thank outgoing Chief Sheldon Nichols for all his years of dedication.

*District 10* – Councillor Redden noted is quiet in District 10, and noted a vaccine clinic coming to Lawrencetown on May 4, 5 and 6, and 8 and 9. They are looking for volunteers.

*District 11* – Councillor LeBlanc reported that the Three Rivers Community Hall is having a fundraising turkey supper drive through on May 13<sup>th</sup>, 4:30-6 pm. Call or text Donna Pitman to pre-order your supper (902) 760-2471. Donna was recently interviewed by the Annapolis Valley Register about new renovations to the hall, a former elementary school turned community hall. There is an annual community meeting on April 25<sup>th</sup> – public is invited to attend to see all the recent changes, with COVID restrictions in place. Thanks to Louis Coutinho for coming out of retirement for us and going back into retirement to enjoy the vineyard. Hopes to see him wearing a different hat. Thanks to him and staff for providing direction.

**MOTION 210420.03 Letter of Congratulations to BRCS NSSAF Regional Banner for High School Girls Hockey**

It was moved by Councillor Hudson, seconded by Councillor LeBlanc, that municipal council send a letter of congratulations to the team and coaches at the Bridgetown Regional Community School for winning the NSSAF Regional Banner for High School Girls Hockey. Motion carried unanimously.

**Business Arising from the Minutes**

Re: Feasibility Study (from 2021-01-19) – The Warden noted this was introduced at November Council, to conduct a feasibility study to be funded from the \$7.2 million. A further motion was made at January Council to instruct the CAO to issue an RFP for a study with a target completion date of May 1, 2021.

A/CAO Coutinho added that at his first meeting on January 19, he was instructed to issue an RFP for Gordonstoun. A bit of a challenge gathering information. Council reviewed the draft. Received information last week, advising of milestones; based on that, incoming CAO David Dick has reviewed the RFP and will release it with slight modifications. It will be going out to the consulting community for May 1<sup>st</sup> with a June 1<sup>st</sup> target for successful proponent to discuss when a final report will come.

**New Business**

There was no new business.

**Reports and Recommendations**

Re: Committee of the Whole (2021-04-13)

• ***Auditor Appointment***

**MOTION 210420.04 Auditor Appointment for 20/21 – 25/26 Kent & Duffett**

In accordance with the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Connell, that municipal council appoint Kent & Duffett Chartered Professional Services to provide Audit Services for the General Operating/Capital Reserves/Trusts, the County Water Utility, and the Bridgetown Water Utility for fiscal years 2020/21 to 2025/26. Motion carried unanimously.

- ***PVSC Property Deactivation AA#700744***

**MOTION 210420.05 PVSC Property Deactivation AA#700744**

Deputy Warden Gunn moved, seconded by Councillor Hudson, in accordance with the recommendation of Committee of the Whole, that municipal council approve a refund of \$1,771.39 to the property owner of tax account AA# 700744, SAP # 134032 due to duplicate tax payments on this parcel. Motion carried unanimously.

- ***AM-1.2.8 Education and Training Expenses of Council Members Policy – NEW***

**MOTION 210420.06 AM-1.2.8 Education and Training Expenses of Council Members Policy New- Approve**

Pursuant to seven-day notice having been given at Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Redden that municipal council approve *AM-1.2.8 Education and Training Expenses of Council Members Policy* as amended. Motion carried unanimously.

- ***AM-1.8.1 Travel and Expenses Policy – Amend***

**MOTION 210420.07 AM-1.8.1 Travel and Expenses Policy – Amend**

Deputy Warden Gunn moved, seconded by Councillor Connell, pursuant to seven-day notice having been given at Committee of the Whole, that municipal council amend *AM-1.8.1 Travel and Expenses Policy* by keeping only the last line of Section 4.1 - ‘*Councillors may participate in two events per year (April 1 – March 31) apart from FCM which is by policy and UNSM which is different when local*’ and changing ‘*UNSM*’ to ‘*NSFM*’.

Motion carried unanimously

The CAO noted that ‘events’ would be seminars, or training events, not events in the community.

- ***AM-2.5.2 Employee Training and Development Policy Approve / AM-2.5.2 Educational Leave & Assistance Policy Repeal***

**MOTION 210420.08 AM-2.5.2 Employee Training and Development Policy Approve / AM-2.5.2 Educational Leave & Assistance Policy Repeal**

In accordance with seven-day notice having been given at Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Sheridan, that municipal council approve *AM-2.5.2 Employee Training and Development Policy* as circulated and repeal *AM-2.5.2 Educational Leave & Assistance Policy*. Motion carried unanimously.

- ***Bridgetown Volunteer Fire Department Request Withdrawal from Fire Services Capital Fund - \$70,000***

Deputy Warden Gunn moved, seconded by Councillor Hudson, in accordance with seven-day-notice having been given at Committee of the Whole, that municipal council authorize the withdrawal of \$70,000 from the Fire Services Capital Reserve to the Bridgetown Volunteer Fire Department in the 2021-22 fiscal year to assist in pay out of the loan for the 2017 Tanker.

It was moved by Councillor Prout, seconded by Councillor Redden, to amend the motion by removing ‘*seven day notice having been given*’ and replacing it with ‘*the recommendation of*’. Motion carried unanimously.

The Question was called on the motion as amended to read:

**MOTION 210420.09      Bridgetown VFD Request Withdrawal from Fire Services Capital Fund \$70,000**

Deputy Warden Gunn moved, seconded by Councillor Hudson, in accordance with the recommendation of Committee of the Whole, that municipal council authorize the withdrawal of \$70,000 from the Fire Services Capital Reserve to the Bridgetown Volunteer Fire Department in the 2021-22 fiscal year to assist in pay out of the loan for the 2017 Tanker. Motion carried unanimously.

- ***Consider D'Aubin Development Agreement Amendment***

**MOTION 210420.10      Consider D'Aubin Development Agreement Amendment**

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Hudson, that municipal council consider the D'Aubin application to amend the May 13, 2014 Development Agreement (DA) to permit the redevelopment and expansion of the existing retail store building located at 607 Granville Street, PID No . 05292297 in accordance with the Bridgetown Municipal Planning Strategy (MPS) Policy 7.10 and Section 8 of the May 13, 2014 Development Agreement and to adopt a public participation process involving appropriate public notifications via newspaper ads and the referral of the application to the Bridgetown Area Advisory Committee (BAAC) and the Annapolis County Planning Advisory Committee (PAC) for their review and recommendation after holding a public meeting in the community. Motion carried unanimously.

Re: Set date for Planning Advisory Committee Meeting – D'Aubin DA Amendment Application

It was the consensus of those present that the Planning Advisory Committee meet on Tuesday May 4, 2021 at 7pm at the Bridgetown Legion

- ***Capital Utility Funding for Pumps***

**MOTION 210420.11      Capital Utility Funding for Pumps**

Deputy Warden Gunn moved, seconded by Councillor Sheridan, pursuant to the recommendation of Committee of the Whole, that municipal council approve a withdrawal of \$34,000 from the County Sewer Reserve for the purchase of three replacement lift station pumps. Motion carried unanimously.

- ***Schell Request for Return of Application Fee***

**MOTION 210420.12      Schell Request for Return of Application Fee**

In accordance with the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Redden, that Municipal Council refund \$960.00 to Carrie Schell with the money being paid out of the Safe Restart Fund and that Municipal Council forgo the \$50.83 advertising fee over-expenditure, after receiving proof of payment for the engineering report. Motion carried unanimously.

- ***AM-1.3.6.9 Granville Ferry Source Water Protection Advisory Committee Policy - Amend***

**MOTION 210420.13      AM-1.3.6.9 Granville Ferry Source Water Protection Advisory Committee Policy - Amend**

Deputy Warden Gunn moved, seconded by Councillor Barteaux, in accordance with seven-day notice having been given at Committee of the Whole, that Municipal Council amend AM-

*1.3.6.9 Granville Ferry Source Water Protection Advisory Committee Policy* by deleting sub-sections 28 (e) and (f) and replacing with the following:

*One (1) citizen appointee shall be a person who owns or resides in a property in Granville Ferry or Lequille and the property is presently supplied with water from the Granville Ferry Water Supply.*

*One (1) additional citizen appointee shall be a person who owns or resides in a property presently supplied with water from the Granville Ferry Water Supply.*

Motion carried unanimously.

- **AM-1.3.6.14 Margaretville Source Water Protection Advisory Committee Policy - Amend**

**MOTION 210420.14 AM-1.3.6.14 Margaretville Source Water Protection Advisory Committee Policy - Amend**

Pursuant to seven-day notice having been given at Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Connell, that Municipal Council amend *AM-1.3.6.14 Margaretville Source Water Protection Advisory Committee Policy* by deleting sub-sections 28 (4) and (5) and replacing with the following:

*One (1) citizen appointee shall be a person who owns or resides in a property presently supplied with water from the Margaretville Water Supply. Two (2) additional citizen appointees may be appointed meeting the criteria of either section (3) or (4).*

Motion carried unanimously.

- **Appendix A - Amend**

**MOTION 210420.15 Appendix A - Amend**

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, pursuant to seven-day notice having been given at Committee of the Whole, that Municipal Council make the amendments recommended in “Appendix A” to revise quorum to be the following for all committees having citizen members:

*“A quorum of the committee shall be a majority (more than half) of the members appointed by Municipal Council at the time the meeting occurred.”*

Motion carried unanimously.

- **Vendor on Municipal Property Permit – Tom’s Cool Bus**

**MOTION 210420.16 Vendor on Municipal Property Permit – Tom’s Cool Bus**

In accordance with the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Longmire, that municipal council authorize the Clerk to issue a Vendor on Municipal Property permit for the 2021-22 fiscal year to Tom Marshall, for the Cool Bus Canteen, at the Annapolis River Causeway Park; pending all bylaw requirements are satisfied in accordance with *S6 Commercial Activity on Municipal Property Bylaw* and that all provincial and local restrictions are implemented pertaining to the COVID 19 pandemic; and that updated copies of the required insurance and permits are to be submitted when they are renewed on the expiry date (insurance policy is due again for renewal on May 28, 2021). Motion carried unanimously.

- **Seasonal Operation of Upper Clements Picnic Park**

**MOTION 210420.17 Seasonal Operation of Upper Clements Picnic Park**

Deputy Warden Gunn moved, seconded by Councillor Morrison, in accordance with the recommendation of Committee of the Whole, that municipal council approve the seasonal



operation of a park (formerly associated with the Upper Clements Parks) located at 2895 Highway 1, Upper Clements, to be included in the County's recreation parks inventory for programming, marketing and maintenance. Motion carried unanimously.

- ***Heritage Advisory Committee***

**MOTION 210420.18     Heritage Advisory Committee Citizen Appointment**

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Barteaux, that municipal council appoint Mark Robertson as a citizen member of the Heritage Advisory Committee for a two-year term ending November 30, 2022. Motion carried unanimously.

- ***Cornwallis Park Area Advisory Committee***

**MOTION 210420.19     Cornwallis Park Area Advisory Committee Citizen Appointments**

Deputy Warden Gunn moved, seconded by Councillor Morrison, pursuant to the recommendation of Committee of the Whole, that municipal council appoint Merwin Clayton and Teresa Hannam as citizen members of the Cornwallis Park Area Advisory Committee (both satisfying section 29(d) of the policy) for a two-year term ending November 30, 2022. Motion carried unanimously.

## **Correspondence**

Re: 2021-03-10 Centrelea Community Club – of thanks for the grant received in 2020, which was used to roof the hall. It was moved by Deputy Warden Gunn, seconded by Councillor Connell, to receive for information. Motion carried unanimously.

Re: 2021-03-12 C Chute – congratulating Council on forming this new government. Councillor Hudson moved, seconded by Councillor Barteaux, to receive for information. Motion carried unanimously.

Re: 2021-03-15 Bridgetown Off-Leash Dog Park – a list of names and comments was received regarding an off-leash dog park in Bridgetown. It was moved by Deputy Warden Gunn, seconded by Councillor Longmire, to receive for information. Motion carried, 10 in favour, 1 against.

**MOTION 210420.20     Refer 2021-03-15 Bridgetown Off-Leash Dog Park Document to  
Bridgetown Area Advisory Committee**

Councillor Connell moved, seconded by Councillor Longmire, to refer the 2021-03-15 Bridgetown Off-Leash Dog Park document to the appropriate Bridgetown Committee for consideration. Motion carried unanimously.

Re: 2021-03-20 Fédération des Associations de familles acadiennes (FAFA) Inc. – requesting the municipality to offer support for their project which will make Annapolis Royal a tourism destination for the Acadians of the world. The project is to create a Centre for Acadian families at Fort Anne. It was moved by Councillor LeBlanc seconded by Councillor Barteaux, to receive for information. Motion carried unanimously.

Re: 2021-03-25 Annapolis Board of Trade – congratulating councillors on their 2020 election to council. Deputy Warden Gunn moved, seconded by Councillor Longmire, to receive for information. Motion carried unanimously.

Re: 2021-03-26 Municipal Affairs – in response to municipal council’s letter regarding provincial funding for Ground Search and Rescue, and outlining the funding that the province currently provides to Ground Search and Rescue. It was moved by Councillor Hudson, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

**MOTION 210420.21      Forward 2021-03-26 Response from Municipal Affairs to Annapolis County Ground Search and Rescue**

Councillor Sheridan moved, seconded by Deputy Warden Gunn, to forward the 2021-03-26 Response from Municipal Affairs to Annapolis County Ground Search and Rescue. Motion carried unanimously.

Re: 2021-03-29 YMCA Southwest Nova Scotia – providing background on the relationship between the municipality and the YMCA, making suggestions on how the municipality can move forward, and offering their skills and experience to assist before final decisions are made. It was moved by Councillor Connell, seconded by Councillor Longmire, to receive for information. Motion carried unanimously.

Councillor Morrison moved, seconded by Councillor Barteaux, that the 2021-03-29 letter from the Chair and Vice Chair of YMCA Southwest Nova Scotia be referred to the CAO for a consideration of the suggestions made in the letter and that a report be submitted to council at June COTW as to any action that might be taken.

It was moved by Councillor Sheridan, seconded by Councillor Longmire, to amend the motion by adding ‘pending receipt of the geotechnical report’

Councillor Longmire moved, seconded by Councillor Redden, to amend the amendment to read ‘dependent upon the geotechnical report’. Motion carried, 10 in favour, 1 against.

On the amendment, as amended to read:

It was moved by Councillor Sheridan, seconded by Councillor Longmire, to amend the motion by adding “dependent upon the geotechnical report”. Motion carried, 8 in favour 3 against.

The Question was called on the motion as amended to read:

**MOTION 210420.22      2021-03-29 Letter from YMCA Southwest NS Referred to CAO for a Report to June Committee of the Whole**

Councillor Morrison moved, seconded by Councillor Barteaux, that the 2021-03-29 letter from the Chair and Vice Chair of YMCA Southwest Nova Scotia be referred to the CAO for a consideration of the suggestions made in the letter and that a report be submitted to council at June COTW as to any action that might be taken, dependent upon the geotechnical report. Motion carried unanimously.

Re: 2021-03-30 Lynn Mullen – offering commentary on recent meetings. It was moved by Deputy Warden Gunn, seconded by Councillor Connell, to receive for information. Motion carried unanimously.

Re: 2021-03-30 Norma Vascatto (Upper Clements Picnic Park) – providing background on the history of the former Picnic Park and outlining several options and recommendations on re-establishing a picnic park at the same site.

Councillor Morrison noted that this document came as a result of a motion at Council for recommendations to be made for May COTW, and was submitted with the hope that it would have been looked at prior to the conduct of a study.

**MOTION 210420.23      2021-03-29 Document from N Vascatto be Referred to CAO for a Report to June Committee of the Whole**

It was moved by Councillor Morrison, seconded by Deputy Warden Gunn, that the document submitted by N Vascatto relative to the establishment of a public county park at the site of the former Upper Clements provincial park be referred to the CAO for edification during his study that council has asked be submitted to June COTW. Motion carried unanimously.

Re: 2021-04-13 Infrastructure and Housing – confirming the appointment of Ms. Vance-Lousada's first term on the Board in accordance with of council's recommendation. Deputy Warden Gunn moved, seconded by Councillor Sheridan, to receive for information. Motion carried unanimously.

**LUNCH**

The Warden declared a lunch break from 12:13 p.m. until 1:14 p.m. with all returning as previously noted.

**In-Camera**

It was moved by Deputy Warden Gunn, seconded by Councillor Redden, to meet in-camera from 1:15 p.m. until 2:07 p.m. in accordance with Sections 22(2)(c) personnel and (f) litigation or potential litigation of the *Municipal Government Act*. Motion carried unanimously.

**Amend the Order of the Day**

Councillor Longmire moved, seconded by Councillor LeBlanc, to amend the order of the day by adding Contract for Louis Coutinho and that it be addressed at this time. Motion carried unanimously.

Re: Contract for Louis Coutinho

**MOTION 210420.24      Louis Coutinho – Contract for May, June, July 2021**

It was moved by Deputy Warden Gunn, seconded by Councillor Barteaux, that municipal council approve a payment of \$1,000 month for the months of May, June, and July, 2021, to Louis Coutinho on a contract basis. Motion carried unanimously.

Warden Parish added that this is for the purpose of acting as a consultant for new CAO David Dick.

**Late Additions**

Re: Approval of 2021-2022 Operating Budget

**MOTION 210420.25      2021-2022 Operating Budget**

Deputy Warden Gunn moved, seconded by Councillor Sheridan, that municipal council approve the 2021/22 operating budget as presented to 2021-04-16 Special Committee of the Whole. Motion carried unanimously. Attached as **SCHEDULE A**.

Re: Approval of 2021-2022 Capital Budget

**MOTION 210420.26      2021-2022 Capital Budget**

It was moved by Deputy Warden Gunn, seconded by Councillor Longmire, that municipal council approve the 2021/22 capital budget as presented and amended to 2021-04-16 Special Committee of the Whole. Motion carried unanimously. Attached as **SCHEDULE B**.

Re: Recommendations from 2021-04-16 Special Committee of the Whole

• ***Levy and Collection of Tax Rate for Fiscal Year 2021-2022***

**MOTION 210420.27 Levy and Collection of Tax Rate for Fiscal Year 2021-2022**

Pursuant to Section 72 of the *Municipal Government Act*, the Municipal Council of the Municipality of the County of Annapolis estimates that sums amounting to \$11,700,217 are required for the lawful purpose of the Municipality for the year ending March 31, 2022, to be raised from residential assessment and the sums amounting to \$1,002,040 are required as aforesaid to be raised from commercial assessment, after crediting the probable revenue from all sources other than rates for the said year and making due allowances for abatement and losses which might occur in the collection of the taxes for the said year which may not be collected or collectible;

In accordance with the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Longmire, that municipal council authorize the levying and collection of the rate of \$1.025 on each one hundred dollars of the assessed value of residential and resource property assessed in the assessment roll and the rate of \$1.80 on each one hundred dollars of the assessed value of commercial property assessed in the assessment roll, which rates the Council deems sufficient to raise the sums required to defray expenditures of the said Municipality for the said year, and any deficit from any preceding year; and

Authorize that interest at the rate of 12% per annum be charged on current rates and taxes remaining unpaid on or after June 30, 2021; and

Authorize the payment of said taxes to be made to the Municipal Treasurer of the said Municipality on or before the last day of June in the said year; and

That municipal council fixes June 30, 2021, as the day after which the Clerk may proceed to issue warrants for the collection of all rates and taxes unpaid.

Motion carried unanimously.

• ***Collection of Area Rates for 2021-2022***

**MOTION 210420.28 Collection of Area Rates for 2021-2022**

Pursuant to the recommendation of Committee of the Whole, it was moved by Deputy Warden Gunn, seconded by Councillor Connell, that municipal council set the area rates for streetlights, fire hydrants, paving, sidewalks and other specified rates as presented for the 2021/22 fiscal year; in accordance with section 75 of the *Municipal Government Act*, the area rate shall apply to the residential, commercial, resource, and business occupancy assessment in the area, attached. Motion carried unanimously. Attached as **SCHEDULE C**.

Re: 2021-04-12 Correspondence from Minister of Municipal Affairs – in response to council's request to extend the deadline for Minimum Provincial Planning Standards to December 2023; approving the extension and offering the aid of the Provincial Director of Planning. Deputy Warden Gunn moved, seconded by Councillor Connell, to receive for information. Motion carried unanimously.

Warden Parish expressed his thanks to Louis Coutinho, whom he now considers a friend. Not just for expertise and experience in guiding council through a difficult path, but for the way he did it; for his humility and ability to work all hours of the night and day; and for his work ethic. On behalf of all of us, thank you very much.

A/CAO Louis Coutinho noted council and staff are in good hands with Mr. Dick, and he looks forward to that transition. And thanks to staff for making him look good!

**Adjournment**

Upon motion of Deputy Warden Gunn and Councillor Sheridan, the meeting adjourned at 2:20 p.m.

**Warden**

**Municipal Clerk**

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**Direction of the Minister**  
**under a Declared State of Emergency**  
(Section 14 of the *Emergency Management Act*)  
20-008

Under my authority in Section 14 of the Emergency Management Act, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the Emergency Management Act, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:

- i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;
- ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:

- i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and
- ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

**A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.**

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

**Original signed by**

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Hon. Chuck Porter  
Minister of Municipal Affairs and Housing

# APPROVED 2021-04-20

Unaudited		Budget 2020-21	Projected 3/31/2021	Variance Over/(Under)	Budget 2021-22	Budget Increase (Decrease)
<b>Revenue</b>						
Assessable property taxes	R1-2	16,370,042	16,793,980	423,938	17,229,585	859,543
Payments in lieu of taxes	R2	336,655	323,245	(13,410)	331,413	(5,242)
Services provided to other governments	R2-3	59,000	59,000	0	59,000	-
Sales of services	R2	1,710,848	1,691,544	(19,304)	2,214,500	503,653
Other revenue from own sources	R3	596,404	592,886	(3,518)	569,889	(26,515)
Unconditional transfers from other governments	R4	743,874	951,593	207,719	951,593	207,719
governments or agencies	R4	59,169	107,169	48,000	17,169	(42,000)
Conditional transfers from other municipalities	R4	11,247	11,247	0	11,502	255
		19,887,239	20,530,663	643,424	21,384,652	1,497,413
<b>Expenditures</b>						
				(Over)/Under		
General government services	E1-7	4,085,096	3,952,543	132,552	4,174,346	89,250
Protective services	E7-9	4,955,086	4,867,302	87,784	5,108,766	153,680
Transportation services	E9-11	1,567,151	1,429,806	137,345	1,561,915	(5,237)
Environmental health services	E12-14	2,704,604	2,774,109	(69,505)	3,056,129	351,525
Public health services	E14	95,885	123,254	(27,369)	112,885	17,000
Environmental development services	E15	485,311	493,035	(7,724)	1,162,052	676,741
Recreation and cultural services	E16-18	1,526,661	1,366,442	160,219	1,553,301	26,639
Education-AVRCE		3,852,769	3,852,036	733	3,983,604	130,835
Bridgetown - Debenture and term loan principal installmer		136,365	136,365	0	136,363	(2)
Debenture - Compost Carts 10,000 carts		60,000	60,000		60,000	-
LED Street Lighting Debenture Principal		78,562	78,562	0	78,562	-
Debenture and term loan principal installments-Basinview				0		-
Transfers to (from) own reserves and agencies	T1	339,745	410,768	(71,023)	396,728	56,983
		19,887,238	19,544,222	343,013	21,384,651	1,497,416
Net revenue (expenditures)		0	986,441	300,411	0	(3)
<b>Change in fund balance Surplus (Deficit)</b>		0	986,441	986,438	0	(3)
Use of surplus of prior year(s)		0	0	0		0
Funding of deficit of prior year						
<b>Change in fund balance</b>		0	986,441	986,438	0	(3)
<b>Tax rates</b>						
Residential/resource tax rate (per \$100)		\$1.015			\$1.025	
Commercial tax rate (per \$100)		\$1.800			\$1.800	
Area rates - fire services capital (per \$100)		\$0.061	PL/M/S/NQ		\$0.061	
Area rates -Kingston Fire Services (per \$100)		\$0.060			\$0.060	
Community Rate - Bridgetown (per \$100) Residential		\$0.720			\$0.720	



**APPROVED 2021-04-20**

Community Rate - Bridgetown (per \$100) Commercial	\$1.585	\$1.585
Deed transfer tax rate	1.50%	1.50%

**APPROVED 2021-04-20**

**ASSESSABLE PROPERTY TAXES consists of the following:**

This is the largest revenue generator in our budget totalling \$13,187,051.

Residential assessment increased by 1.97% - 1.11% for new growth (construction) and 0.86% increase is attributable to market or sales in the area

Resource assessment increased by .78%

Commercial assessment decreased by 1.20%

As perscribed by the Assessment Act, a per acres levy is charged to owners of forest land. Records from the Assessment Office indicate that 223,612 acres are charged at 25 cents per acre if (if under \$50,000 acres are owned) and 24,326 acres at 40 cents per acre (over \$50,000 acres are owned).

On residential/resouce property, a one cent increase raises \$114,148 (residential) and \$5,189 (resource) of property tax rate. Total \$119,337  
On commercial, a one cent increase raises \$15,567 of property tax rate.

**Area Rates**

These charges located in specific areas of the County include the following:

Bridgetown residential and commercial community rate

Water supply for fire protection (hydrants) as perscribed by the Utility and Review Board of Nova Scotia Board Order subsequent to water rate studies - the Order indicates amounts to be raised from taxpayers within a water utility area, this money raised is transferred to the respective water utilities. We have two water utilities Annapolis County and Bridgetown Rates are determined by dividing the total assessment in the area by the amount to be raised.

Paving - determined by dividing the total assessment in the area by the amount to be raised. All paving projects were petioned by the residents of the area and are mostly for a 20-year period

Street lights - determined by dividing the total assessment throughout the county by the amount of expenses to include power bills, amount to be placed in street lighting reserve, operating repairs and debenture principal and interest for new LED lights. These lights were installed by petition in the late 1970's from residents of the respective areas. Not all areas in the County have street lights. No effect on the budget, as the expense is located on the expense side of the budget. They simply offset or cancel each other out.

Fire Services Capital - charged to all assessment in the County. The rate has been the same for some time of 6.1 cents per \$100 of assessment. These funds are placed in the Fire Services Capial Reserve on an annual basis. In addition, we collect 6 cents per \$100 of assessment for the Kingston District Fire Commission, the total amount is sent to them on a monthly basis.

Water Supply Lending Program - we have one application for this program funded from our Operating Reserve. The applicant is charged on their annual tax bill and the collected amount is placed back into the reserve.

**Business Property - Taxation**

Aliant - \$77,000 - the County receives annual funding from Aliant in lieu of taxes. The funding is based on subscription revenue of County residents.

Nova Scotia Power - \$515,247 - the County receives annual funding from NSP based on property assessment

Hamonized Sales Tax (HST) Offset Program - \$49,000 - the County receives this grant on an annual basis and is allocated on a propotional basis to municipalities. This grant is to offset the additional costs from HST.

**Other Taxes**

Deed Transfer Tax - the County receives 1.5% of the purchase price of properties sold in the County

Wind Turbine Taxation - as legislated under *Municipal Government Act* - information bulletin #54 - we have one turbine located off the Parker Mountain Road and located on the Tower Road. It is 1.99 megawatts. Billed to Scotian Web Ltd., Halifax. We will bill in 21-22 \$6,32.60 per megawatt totalling \$12,580 with an annual increase of 1%.

**PAYMENT IN LIEU OF TAXES**

Federal Government Property includes CBC Tower, RCMP building and Post Office in Bridgetown totals \$104,108  
This is a grant paid in lieu of property taxes. They have their own property Assessors and do not use PVSC assessments. They pay our tax and area rates based on the assessed values their Assorssors place on their properties.

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Provincial Government Property - this is a grant provided by the Province under the Municipal Grants Act. This grant is payable in respect of Provincial property in lieu of taxes totalling \$76,622.  
This is lower than budgeted last year since they removed NSCC in Lawrencetown.

Crown Timber Lands - this is a grant provided by the Province. This grant is payable in respect of Crown Timber lands totalling 376,706 acres x 40 cents per acre = \$150,682

**SERVICES PROVIDED TO OTHER GOVERNMENTS**

Animal Control Services (Towns) - we have an agreement with the Towns to provide animal control for a fee, \$1,000 is being budgeted same as last year.

County contribution - Church Street and Carleton Corner Sewer - we pay the Bridgetown sewer Utility for the use of their sewage lagoon \$18,000 per annum for Church Street and \$15,000 for Carleton Corner

Kings Transit Service (Towns) - Town of Annapolis Royal pays the county \$5,000 per year towards the transit service  
Town of Middleton pays \$20,000

**SALES OF SERVICES**

Annapolis County and Bridgetown Sewer Rates - Annapolis County sewer users pay based on weighted units. Bridgetown sewer is included in the Bridgetown Water Utility, they are billed water and sewer on the same bill, sewer is based on water consumption. All utility users are billed quarterly (June 30th; September 30th; December 31st and March 31st of each year) When the Annapolis County sewer rates were approved \$252,363 was included as a transfer to the sewer capital replacement reserve found on the transfer page of the budget - last page T1.

A \$40,000 transfer is made from general operating budget (sewer rates) to the Bridgetown sewer capital replacement reserve found on the transfer page of the budget - last page T1.

Sewer Inspection Fees - this fee is a \$75 charge when a sewer line is connected to the Annapolis County or Bridgetown system from the dwelling, Public Works is required to inspect the line prior to being covered over.

Sewer Utility Administration Fee - the Annapolis County annual sewer charge includes a 5% administration fee \$44,161

Water Utility Administration Fee - the Annapolis County water utility pays an administration fee to general operating of \$38,792.00

Cost sharing with Bridgetown Water Utility - all invoices for this utility are paid from general operating and at year end a cheque is cut to reimburse general operating based on percentages of expenditure set out by the former Town in 2014  
The amount for 21-22 will be \$181,071.

Annapolis County water invoices are all paid directly from the Annapolis County water utility fund

Kings Transit fares and advertising - Kings Transit provides their budget on an annual basis. This provides the revenue and expenditures and our cost. Kings Transit merely provides a service to Annapolis County, we are not part of the ISMA. We do however buy our own buses that are funded from our gas tax reserve, ICIP funding and Kings Transit capital reserve. Revenue was down 60% in 2020-21 and they have budgeted it to be down in 21-22 as well. We are able to use re-start funds to bridge the gap of \$38,650. Even though revenue is down, expenses are down as well, this leaves a budget increase of \$50,000 for 21-22. We will be able to transfer from the safe re-start reserve to bridge this gap at year end March 2022.

Internet Revenue - \$533,790 based on estimated uptake numbers from our engineer. Expenditures are estimated to be \$531,750.00

**OTHER REVENUE FROM OWN SOURCES**

Tax Certificates - the County charges a \$75 fee for providing tax certificates. Normally, these certificates are requested by lawyers and real estate agents when properties are transferring ownership. Budget amount for 21-22 is \$4,600

Leases (Lawrencetown Municipal Building) - The Provincial Land Information Centre is located on the bottom floor of this building for total revenue of \$20,976 plus HST.

Leases (Other) - the County leases pasture land on Church street at the foot of Hampton Mountain Road \$541 plus HST.

Vendor Permits - \$500 based on revenue from 20-21

Building Permits - \$24,000 based 20-21 revenue and permits issued

Bridgetown User/Permits Fees - \$1,372 based on final year 19-20 of five-year budget. The final budget of the Town 14-15 was used as a guide to compile the 15-16 up to and including 19-20 operating budget. The actual user/permits revenue for 20-21 is projected to come in at \$1,146.

Subdivision fees - processing fee - \$4,100.

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Development permit fee - \$990

Subdivision fees - Registry Filing Fee - \$4,650

Miscellaneous permits/fees - zoning - \$750

Animal licenses - \$1,420 - these licenses are voluntary by the pet owner

Fines (Court) RCMP - fine revenue received from Provincial courts for fines issued by RCMP \$15,000

Leases - land - Eastlink - Margaretsville - the County leases land to Eastlink for telecommunications equipment and structures on the Ben Phinney Road - \$1,631

Return on Investments - Deposit interest - \$45,000 - Royal Bank of Canada pays the County deposit interest on the general operating bank account. This amount is based on amounts deposited to the bank account 1-2%

Sewer Interest - \$12,200 - interest on outstanding and over due sewer accounts, unpaid sewer charges are subject to tax sale charged at 12% per annum/1% per month

Tax Accounts Interest - \$135,000 charged at 12% per annum/1% per month on outstanding and over due tax accounts

FundyYMCA utilities - county charges 53% of all oil and electricity bills for the entire Basinview building - bills total \$279,700  
Bills for YMCA will total approx. \$148,241

Commercial Leases/Agreements - Basinview - \$52,443

Interest on miscellaneous receivables - \$800 - county charges 12% per annum/1% per month on outstanding and overdue lease charges

Miscellaneous revenue - processing fee - county charges lending institutions a fee to give them the property tax amount for mortgages where taxes are included in the taxpayers mortgage, the charge is \$10 per mortgage and total budget amount is \$24,000

Area Rate Collection/Administration Fee - 3% is charged on all area rates expense amounts for the collection and administration of collecting the area rate. This fee is not charged on fire department capital area rate but is on hydrants, paving, street lighting, Kingston Fire Department for the collection of their Kingston fire protection rate, Village of Lawrencetown for the collection of their Village Rate 66 cents per \$100 of assessment, issued to them on a monthly basis. Kingston fire protection works the same way. They charge the taxpayers in their area 6 cents per \$100 of assessment.

Area Rate Provision - 4% is charged on expense amount used to calculate the area rate for losses on assessment appeals we budget based on the filed assessment roll; however, there are appeals throughout the year that could lower the amount of the area rate paid by the customer that in turn lowers the amount of revenue we receive.

Other fines - animal - under the animal bylaw, fines are issued, the revenue is placed in the line item \$1,000

Raven Haven - revenue received for canteen sales, special event revenue, facility/equipment rental and Annapolis Basin Conference Centre (ABCC) pays \$13,000 annually for the cadets. For 21-22 \$13,000 from ABCC will likely be the only revenue we will receive. Last summer Raven Haven was run as a day use park only. See corresponding expenses associated with Raven Haven on page E22

Recreation - this department generates revenue from facility rentals and program revenue. The new Sports Hub revenue is being budgeted to come in at \$2,500

**UNCONDITIONAL TRANSFERS (PROVINCIAL)**

Municipal Financial Capacity grant - \$811,260 - the Province sets this grant amount based on a formula they use, this amount is the County's portion

Farm Property acreage grant - \$140,333 - farm acreage is exempt for the taxpayer - the Province pays a grant in lieu

**CONDITIONAL TRANSFERS**

Provincial Grant - the Province will pay \$10,000 per year for the operation of the Sports Hub located in Bridgetown. They sent us \$50,000 for a five year period beginning 20-21, \$10,000 has been placed in 20-21 revenue and the remaining \$40,000 has been placed in the operating reserve and will be brought into current year revenue at \$10,000 per year until 2024-2025

Provincial Grant - (NSCAF-E911) - \$7,169 - this revenue represents partial recovery towards the maintenance of a 911 civic address data base. The amount is based on number of dwellings within each municipal until. The county has 10,710 dwellings The program began in 2001 when the Province announced it was implementing a 911 telephone subscriber fee to recover costs of providing 911 service.

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**Assessable property taxes- TAXATION**

**Assessable property**

	<b>Budget 2020-21</b>	<b>Projected 3/31/2021</b>	<b>Variance Over/(Under)</b>	<b>Budget 2021-22</b>	<b>budget to Increase (Decrease)</b>	
4000 Residential including Bridgetown	11,361,849	11,349,995	(11,854)	11,700,217	338,368	
4001 Commercial including Bridgetown	1,014,197	975,053	(39,144)	1,002,040	(12,157)	UCP tax-ex.
4004 Resource including Bridgetown	522,696	521,945	(751)	531,951	9,255	
4005 Recreation property tax	6,238	6,236	(2)	6,547	309	
4010 Forest (commercial - 40 cents/acre)	9,790	9,790	0	9,730	(60)	
4011 Forest (residential - 25 cents/acre)	56,322	56,283	(39)	55,903	(419)	
	<b>12,971,092</b>	<b>12,919,303</b>	<b>(51,789)</b>	<b>13,306,388</b>	<b>335,296</b>	

**Area rates**

4013 Bridgetown Community Rate-Residen	303,126	302,184	(942)	305,718	2,592	
4014 Bridgetown Community Rate-Commer	105,217	105,212	(6)	114,110	8,892	
4015 Water supply for fire protection-hydrants	228,354	227,351	(1,003)	250,163	21,809	
4012 Water supply for fire protection-B'town	150,181	148,230	(1,951)	148,150	(2,031)	
4019 Paving Brookside Dr/Pine Grove28-29	4,687	4,829	142	4,644	(43)	
4030 Paving (River Pines) 18-19			-		-	
4032 Paving (Amina) 19-20			-		-	
4033 Paving (Chipman/Baxter) 25-26	1,017	1,009	(8)	972	(45)	
4034 Paving (Cameron) 26-27	1,137	1,130	(7)	1,088	(49)	
4021 LED Street lights	188,500	186,859	(1,641)	190,995	2,495	
4035 Fire services capital	644,730	642,548	(2,182)	657,066	12,336	
4036 Paving (Bradley Street) 32-33	1,403	1,395	(8)	1,373	(30)	
4037 Paving - Ward Estates 25-26	3,105	3,105	(0)	3,096	(9)	
4039 Water Supply Lending Program P&I	3,091	3,091		1,892	(1,200)	
5735 Kingston District Fire Commission 6 cent	104,699	104,650	(49)	106,562	1,862	
	<b>1,739,248</b>	<b>1,731,594</b>	<b>(7,654)</b>	<b>1,785,828</b>	<b>46,580</b>	

**Business property-TAXATION**

4070 Based on revenue - Aliant	80,000	75,577	(4,423)	70,000	(10,000)	
4070 Bridgetown - Aliant	7,000	7,000		7,000	-	
4351 NSPI - Payment in lieu of taxes	515,247	515,247	-	515,247	-	
5533 NSPI - HST offset program	43,500	42,762	(738)	42,500	(1,000)	
5533 Bridgetown - HST offset program	6,500	6,500		6,500	-	
	<b>652,247</b>	<b>647,086</b>	<b>(5,161)</b>	<b>641,247</b>	<b>(11,000)</b>	

**Other taxes-TAXATION**

4090 Deed transfer tax	965,000	1,453,542	488,542	1,453,542	488,542	
4090 Deed transfer tax-includes Bridgetown	30,000	30,000		30,000	-	\$1.3 currently
4095 Change of use tax			-		-	
4097 Wind Turbine taxation	12,455	12,455	(0)	12,580	125	1% inc. annual
	<b>1,007,455</b>	<b>1,495,997</b>	<b>488,542</b>	<b>1,496,122</b>	<b>488,667</b>	

**Total taxes**

	<b>16,370,042</b>	<b>16,793,980</b>	<b>423,938</b>	<b>17,229,585</b>	<b>859,543</b>	
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**Municipality of the County of Annapolis**  
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	Budget 2020-21	Projected 3/31/2021	Variance Over/(Under)	Budget 2021-22	Budget Increase (Decrease)	
<b><u>Payments in lieu of taxes</u></b>						
4250 Federal government	78,788	75,959	(2,829)	75,959	(2,829)	
4300 Federal government agencies (CBC Town)	1,249	1,249	-	1,249	-	
<b>4250 Federal government - RCMP building</b>	<b>18,600</b>	<b>18,600</b>	-	<b>18,600</b>	-	
<b>4250 Federal government - Post Office building</b>	<b>8,300</b>	<b>7,415</b>	<b>(885)</b>	<b>8,300</b>	-	
Provincial government			-		-	
4320 Provincial property	79,036	69,427	(9,609)	76,622	(2,414)	NSCC rem.
4320 Crown timber lands	150,682	150,595	(87)	150,682	0	
	<b>336,655</b>	<b>323,245</b>	<b>(13,410)</b>	<b>331,413</b>	<b>(5,242)</b>	
					-	
<b><u>Services provided to other governments</u></b>					-	
4776 Animal control services (towns)	1,000	1,000	-	1,000	-	
<b>5600 County Contribution - Church St. Sewer</b>	<b>18,000</b>	<b>18,000</b>	-	<b>18,000</b>	<b>18,000</b>	
<b>5600 County Contribution - C.Corner Sewer</b>	<b>15,000</b>	<b>15,000</b>	-	<b>15,000</b>	<b>15,000</b>	
5600 Transit service (towns)	25,000	25,000	-	25,000	20,000	E13 expense
	<b>59,000</b>	<b>59,000</b>	-	<b>59,000</b>	<b>53,000</b>	
					-	
<b><u>Sales of services</u></b>					-	
4040 Sewer rates	1,134,335	1,177,002	42,667	1,179,737	45,402	
<b>4041 Bridgetown Sewer rates</b>	<b>145,700</b>	<b>145,700</b>	-	<b>145,700</b>	-	
4055 Sewer inspection fees	225	750	525	250	225	
5500 Transit fares and advertising	173,296	110,800	(62,496)	91,000	(82,296)	re-st.38,650
<b>5610 Cost sharing with B'own Water Utility</b>	<b>181,071</b>	<b>181,071</b>	-	<b>181,071</b>	-	
5610 Water utility administration Fee MCAW	33,099	33,099	-	38,792	5,693	
5610 Sewer utility administration Fee A.C.	43,122	43,122	0	44,161	1,039	
Internet Service Revenues				533,790		NEW E18
	<b>1,710,848</b>	<b>1,691,544</b>	<b>(19,304)</b>	<b>2,214,500</b>	<b>503,653</b>	
					-	
<b><u>Other revenue from own sources</u></b>					-	
4700 Tax certificates	4,500	4,675	175	4,600	100	
5002 Leases (Lawrencetown building)	20,464	20,976	512	20,976	512	
5003 Leases (other)	536	541	5	541	5	
5030 Vendor Permits		500		500	500	
5101 Building permits	24,000	23,000	(1,000)	24,000	-	
<b>5101 User/Permits Fees - Bridgetown</b>	<b>1,372</b>	<b>1,146</b>	<b>(226)</b>	<b>1,372</b>	-	
5102 Subdivision fees-Processing Fee	3,000	5,600	2,600	4,100	1,100	
5103 Development permits	750	1,045	295	990	240	
5104 Subdivision fees-Registry Filing Fee	4,500	4,600	100	4,650	150	
5105 Miscellaneous permits/fees Zoning	1,000	600	(400)	750	(250)	
5113 Animal Licenses	1,000	310	(690)	220	(780)	
<b>5113 Animal Licenses Bridgetown</b>	<b>1,200</b>		<b>(1,200)</b>	<b>1,200</b>	-	
5151 Fines(court) RCMP includes Bridgetown	18,000	13,730	(4,270)	15,000	(3,000)	
5300 Lease - land - Eastlink - M'ville	1,418	1,631	213	1,631	213	
5351 Return on investments - Deposit Interest	40,000	49,146	9,146	45,000	5,000	
5375 Sewer Interest	10,000	14,500	4,500	11,000	1,000	
<b>5380 Sewer Interest-Bridgetown</b>	<b>1,200</b>	<b>1,050</b>	<b>(150)</b>	<b>1,200</b>	-	
5401 Tax accounts interest-includes Bridgetown	130,000	149,000	19,000	135,000	5,000	
5403 YMCA Utilities 53% of heat/electricity	155,000	120,705	(34,295)	148,241	(6,759)	E23 expense
5403 Commercial Leases/Agreements	56,305	45,368	(10,937)	52,443	(3,862)	CPI dec.
5450 Interest on miscellaneous receivables	700	1,600	900	800	100	
5426 Miscellaneous revenue-proc.fee	23,500	27,497	3,997	24,000	500	
	<b>Budget</b>	<b>Projected</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	

**Municipality of the County of Annapolis**  
**Statement of Estimates**  
**Non-consolidated General Operating Fund**  
**Revenue**

**APPROVED 2021-04-20**

	2020-21	3/31/2021	Over/(Under)	2021-22	Increase (Decrease)	
<b>5426 Miscellaneous Revenue Bridgetown</b>	<b>7,550</b>		(7,550)	<b>7,550</b>	-	
5440 Area rate collection fees 3%	<b>26,701</b>	<b>26,828</b>	127	<b>27,385</b>	684	
5441 Area rate provision	<b>8,906</b>	<b>8,906</b>	(0)	<b>7,640</b>	(1,267)	
5442 Other fines-animal	<b>1,000</b>	<b>1,228</b>	228	<b>1,000</b>	-	
			-		-	
RAVEN HAVEN			-		-	
5006 Canteen sales	<b>7,000</b>		(7,000)		(7,000)	
5010 Other revenue (ABCC Camp Acadia)	<b>13,000</b>	<b>13,000</b>	-	<b>13,000</b>	-	E22 expense
5032 Special Event Revenue	<b>300</b>		(300)		(300)	
5033/5034 Facility/Equipment rentals	<b>17,000</b>		(17,000)		(17,000)	
RECREATION			-		-	
5010 Other revenue	<b>300</b>	<b>227</b>	(73)	<b>200</b>	(100)	
<b>5034 Facility rentals and rates Bridgetown</b>	<b>700</b>		(700)	<b>700</b>	-	
5031 Program Revenue	<b>3,000</b>		(3,000)	<b>3,700</b>	700	2500sportsh
5037 After School Program includes After the	<b>12,500</b>		(12,500)	<b>10,500</b>	(2,000)	
5037 After the Bell - Gender Equity		<b>1,200</b>	1,200		-	
5610 CFNS Conditional Transfer from Agencies		<b>9,990</b>	9,990		-	
	<b>596,404</b>	<b>592,886</b>	<b>(48,303)</b>	<b>569,889</b>	<b>(26,515)</b>	

**Unconditional transfers (Provincial)**

					-	
5530 Municipal Financial Capacity grant (Equa	<b>604,895</b>	<b>811,260</b>	206,365	<b>811,260</b>	206,365	
5532 Farm property acreage grant	<b>137,958</b>	<b>139,312</b>	1,354	<b>139,312</b>	1,354	
<b>5532 Farm property acreage grant B'town</b>	<b>1,021</b>	<b>1,021</b>	-	<b>1,021</b>	-	
	<b>743,874</b>	<b>951,593</b>	<b>207,719</b>	<b>951,593</b>	<b>207,719</b>	

**Conditional transfers (Federal & Provincial)**

					-	
5534 Provincial employment grants	-	-	-		-	
5535 Federal grant student - Recreation	<b>2,000</b>		(2,000)		(2,000)	
5536 Federal employment grant			-		-	
5536 Provincial grant - Sports Hub - Bridgetow	<b>50,000</b>		(50,000)	<b>10,000</b>	(40,000)	E22 Expense
5536 Provincial grant (NSCAF-E911)	<b>7,169</b>	<b>7,169</b>	-	<b>7,169</b>	-	E18 Expense
5536 Provincial grant (NSCAF-E911)			-		-	
5536 Provincial grant -Safe Re-start Covid-19	-	<b>100,000</b>	100,000	-	-	
	<b>59,169</b>	<b>107,169</b>	<b>48,000</b>	<b>17,169</b>	<b>(42,000)</b>	

**Conditional transfers (local governments)**

					-	
5600 Municipal grants (RDA)		-	-		-	
5600 Town grants (Active Living Program)			-		-	
5600 Town grants (Active Living Guide)			-		-	
5600 Town contributions (REMO)	<b>11,247</b>	<b>11,247</b>	-	<b>11,502</b>	255	E9 Expense
	<b>11,247</b>	<b>11,247</b>	-	<b>11,502</b>	<b>255</b>	

	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<b>GENERAL GOVERNMENT SERVICES</b>					
<b>Legislative services</b>					
<u>Warden</u>					
6006 Remuneration	67,119	67,119	(0)	66,992	(126)
6010 Benefits	8,054	8,054	0	9,379	1,325
6031 Kilometric allowances	7,500	740	6,760		(7,500)
6033 Meal allowances	2,000	145	1,855		(2,000)
6035 Hotel accomodations	5,000		5,000		(5,000)
6036 Airfare	2,000		2,000		(2,000)
6037 Registration/course fees	2,000	313	1,687		(2,000)
6038 Misc. travel costs	1,000		1,000		(1,000)
6040 Professional Membership/Dues and Fees	750	750	-		(750)
6050 Office supplies	150	68	82		(150)
6080 Advertising	300	293	8		(300)
8041 Telecommunications Services (internet)		938			-
Total Warden	95,873	78,419	18,392	76,371	(19,502)
<u>Council</u>					
6006 Remuneration	346,551	346,551	(0)	345,901	(650)
6010 Benefits	41,586	39,533	2,053	48,426	6,840
6031 Kilometric allowances	27,500	7,200	20,300	27,500	-
6033 Meal allowances	6,000		6,000	6,000	-
6035 Hotel accomodations	8,000		8,000		(8,000)
6036 Airfare	2,500		2,500		(2,500)
6037 Registration/course fees	9,000	3,129	5,871	9,000	-
6038 Misc. travel costs	550		550		(550)
	441,687	396,413	45,274	436,827	(4,860)
<u>Other legislative service</u>					
6040 Dues (FCM/UNSM)	13,500	15,607	(2,107)	16,000	2,500
6045 Gifts - Hospitality Policy	400			400	-
6050 Office supplies/expenses	5,500	3,439	2,061	5,500	-
6060 Office Equipment		52		55	55
6080 Advertising	3,318	3,160	158	3,318	-
<b>6080 Bridgetown Public Notification</b>	182		182	182	-
6090 Postage		1,708		1,750	1,750
6100 Courier	75			75	-
6150 Meeting expenses	1,000	6,822	(5,822)	1,000	-
6170 Promotion	6,500	6,286	214	6,500	-
8022 Hospitality Expense	500	50	450	500	-
8025 Community Events	1,500	461	1,039	1,500	-
8041 Telecommunications Services (internet)		9,793		9,180	9,180
8100 Professional services	400		400	200	(200)
8150 Community Grants 1.66% of taxable 1.4.9	215,033	215,033	(0)	218,624	3,591
<b>8151 Bridgetown Grants-BACC/Tourist Bureau</b>	4,330	4,330	-	4,330	-
8152 Recreation Facility Grants	24,000	24,000	-	30,000	6,000 inc. fr. \$8 - \$10K (3)
8150 Community Contributions Grants annual 1.4.11	64,960	64,960	-	64,960	-
8150 Harbour Authorities & Societies 1.4.3	20,000	20,000	-	20,000	-
	361,198	375,701	(3,425)	384,074	22,876
Total Council & Other Legislative	802,885	850,533	41,849	820,901	18,016



	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<u>Advisory committees</u>					
6006 Remuneration and allowances	200		200	200	-
6031 Kilometric allowances	50		50	50	-
	250	-	250	250	-
<b>Total Legislative Services</b>	<b>899,008</b>	<b>850,553</b>	60,491	897,522	<b>(1,486)</b>
<b>General administration services</b>					
<u>Administration</u>					
6020 Training/education	1,000	160	840	1,000	-
6031 Kilometric allowances	2,700	250	2,450	2,700	-
6033 Meal allowances	525		525	500	(25)
6035 Hotel accommodations	625		625	625	-
6037 Registration/course fees	2,400		2,400	2,400	-
6040 Professional membership dues/fees	675	688	(13)	700	25
6050 Office supplies	2,700	3,125	(425)	2,700	-
6080 Advertising	1,400		1,400	1,400	-
6090 Postage		23			-
6120 Publications/subscriptions	700		700	700	-
<b>8045 Community Rate - Administration Fee</b>	<b>123,829</b>		123,829	<b>123,829</b>	-
Election 2020 (Safe Resart Reserve)		75955.31	(75,955)		- \$33,600 safe re-start
	<b>136,554</b>	<b>80,202</b>	56,375	<b>136,554</b>	-
<u>Financial management</u>					
6000 Salaries	226,931	226,931	-	239,765	12,834
6010 Benefits	47,656	47,656	(0)	50,351	2,695
6020 Training/Education	2,500		2,500	250	(2,250)
6031 Kilometric allowances	1,100		1,100	1,000	(100)
6033 Meal allowances	250		250	250	-
6035 Hotel accommodations	1,000		1,000	1,000	-
6037 Registration/course fees	900	490	410	900	-
6038 Misc. travel costs			-		-
<b>6040 Bridgetown Professional Membership</b>	<b>1,082</b>	<b>344</b>	738	<b>1,082</b>	-
6040 Professional membership dues/fees	650	344	306	344	(306)
6050 Office supplies	1,050	1,400	(350)	1,050	-
6060 Office equipment	2,000	1,330	670	1,000	(1,000)
8110 Contracts (SAP licenses/maintenance)	43,000	43,000	-	43,000	-
8110 Contracts IBM programming E-Delivery			-		-
9090 Bank Charges-Direct Deposit			-		-
	<b>328,119</b>	<b>321,495</b>	6,624	<b>339,992</b>	11,873
<u>External audit</u>					
6006 Stipends & Allowances	150	150	-	150	-
6031 Kilometric allowances	175	175	-	175	-
8100 Professional services	40,000	40,000	-	30,000	(10,000)
	<b>40,325</b>	<b>40,325</b>	-	<b>30,325</b>	(10,000)

	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<u>Taxation administration</u>					
6000 Salaries	263,966	263,966	-	271,196	7,230
6010 Benefits	55,433	55,433	(0)	65,087	9,654
6020 Training/Education	1,685			1,685	-
6031 Kilometric allowances	1,000	500	500	1,000	-
6033 Meal allowances	400		400	300	(100)
6035 Hotel accomodations	1,000		1,000	700	(300)
6037 Registration/course fees	750	375	375	565	(185)
6040 Professional membership dues/fees	550	344	206	500	(50)
6050 Office supplies	1,500	2,220	(720)	1,500	-
6060 Office Equipment	650	593	57	650	-
6090 Postage	26,500	20,000	6,500	26,500	-
8100 Professional services	3,650	3,587	63	4,000	350
8110 Contracts /Agreements - Brooklyn St. Dev.	4,500	4,334	166	4,500	-
8120 Leases - Folding machine for bills				400	-
9090 Bank Charges	16,000	12,000	4,000	16,000	-
					-
<u>Tax rebates or cancellations</u>					
8180 Full/partial tax exemption Organizations	113,802	91,108	22,694	89,943	(23,859) UCPark removed
8180 Low income tax rebates	60,000	51,691	8,309	65,000	5,000
8180 Seasonal Reduction	17,954	17,400	554	16,930	(1,023)
	569,340	523,552	44,103	566,457	(3,283)
<u>Transfers for assessment services</u>					
8110 Contracts/agreements (assessment)	403,057	403,057	-	397,765	(5,292)
<b>8110 Bridgetown-Contracts (assessment)</b>	13,000	13,000	-	13,000	-
	985,397	939,610	44,103	977,222	(8,575)
<u>Legal services and liability insurance</u>					
6160 Liability insurance	77,000	76,984	16	86,992	9,992 13% increase
8100 Professional services (Municipal Solicitor)	50,000	140,000	(90,000)	100,000	50,000 3 year average NEW
8101 FOIPOP - Legal fees	1,000	1,034	(34)	500	(500)
	127,000	218,018	(90,018)	187,492	59,992
<u>Human resources and OH&amp;S/Wellness</u>					
6000 Salaries	200,297	210,364	(10,067)	230,933	30,636
6010 Benefits	42,062	50,487	(8,425)	55,424	13,362
6011 Misc. benefits (EAP)	3,500	5,000	(1,500)	5,000	1,500
6020 Training/Education	4,000	850	3,150	8,200	4,200
6031 Kilometric allowances	1,000	500	500	1,000	-
6033 Meal allowances	250	100	150	250	-
6035 Hotel accomodations	750		750	750	-
6037 Registration/course fees	2,500	200	2,300	2,500	-
6038 Miscellaneous Travel Costs	50		50	50	-
6040 Professional membership dues/fees	1,300	1,280	20	1,300	-
6050 Office supplies	2,000	1,500	500	2,000	-
<b>6050 Bridgetown Safety supplies</b>	500		500	500	-
6060 Office equipment	500		500	500	-
6080 Advertising	3,800	6,000	(2,200)	3,800	-
6120 Publications/subscriptions	208	300	(92)	275	67
8090 Uniforms/clothing (OHS)	250		250	250	-
8100 Professional services	35,000	34,000	1,000	35,000	-
9090 Bank charges (payroll processing)	16,500	16,500	-	19,000	2,500
	314,467	327,081	(12,614)	366,732	52,265
<u>Bylaw (Administration &amp; Enforcement)</u>					
6000 Salaries	126,810	124,000	2,810	128,222	1,412
PT wages and salaries	3,062				(3,062)
6010 Benefits	27,130	26,000	1,130	30,773	3,643
6030 Travel/Conference	500			500	-
6031 Kilometric allowances	2,500	1,500	1,000	2,500	-
6033 Meal allowances	500		500	500	-
6035 Hotel accomodations	1,700		1,700	1,000	(700)

	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
6037 Registration/course fees	3,000		3,000	3,000	-
6040 Professional membership dues/fees	300	400	(100)	300	-
6050 Office supplies	600	600	-	600	-
6080 Advertising	615		615	615	-
6090 Postage	500	500	-	600	100
6120 Publications/subscriptions	180	180	-	180	-
7200 D&U Premises Cleanup	1,000		1,000	1,000	-
8090 Uniforms/clothing	1,000	230	770	500	(500)
	169,397	153,410	12,425	170,290	893
<u>Information Technology</u>					
6000 Salaries	118,981	121,809	(2,828)	122,338	3,357
6010 Benefits	24,986	26,755	(1,769)	29,361	4,375
6020 Training and education	3,000	1,000	2,000	1,500	(1,500)
6031 Kilometric allowances	4,000	8,736	(4,736)	6,000	2,000
6033 Meal allowances	250	200	50	250	-
6035 Hotel accomodations	350		350	350	-
6037 Registration/course fees	600		600	600	-
6040 Professional membership dues/fees	300	292	8	300	-
6050 Office supplies	300	500	(200)	500	200
<b>6050 Bridgetown Office Supplies</b>	5,912	1,625	4,287	5,912	- NEWsupplies for BT copier
6060 Office equipment	7,000	9,500	(2,500)	9,000	2,000
<b>6060 Pitney Bowes Lease - Bridgetown</b>	970	1,050	(80)	970	- BT postage meter lease
6140 Computer Software	5,000	2,865	2,135	18,500	13,500
7050 Insurance - IT Equipment		108		200	
8041 Telecommunication Services (phone/internet)	80,500	82,000	(1,500)	91,000	10,500 AR/LT internet,cell/land
<b>8041 Landline &amp; Internet - Bridgetown</b>	5,412	7,347	(1,935)	5,412	- BT internet/landline
8090 Safety Equipment	500	100		200	(300)
8100 Professional services (applications)	2,000	1,000	1,000	2,500	500
<b>8110 Photocopier - Bridgetown Lease/usage</b>	8,118	2,487	5,631	8,118	- BT copier
8110 Contracts/ (internet and staff support)	16,500	21,756	(5,256)	22,000	5,500 AR postage/photocopier lea
	284,679	289,129	(4,742)	325,011	40,132
<u>Other administration (Office of CAO)</u>					
6000 Salaries	390,290	390,290	-	318,271	(72,019)
6010 Benefits	78,058	78,058	-	76,385	(1,673)
6020 Training and education	1,200		1,200	1,200	-
6030 Travel/Conferences	100			100	-
6031 Kilometric allowances	5,500	966	4,534	5,500	-
6033 Meal allowances	900		900	900	-
6035 Hotel accomodations	1,500		1,500	1,500	-
6036 Airfare	500		500	500	-
6037 Registration/course fees	5,000		5,000	5,000	-
6038 Misc. travel costs	850		850	825	(25)
6040 Professional membership dues/fees	1,100	1,043	57	1,100	-
6045 Gifts					-
6050 Office supplies	1,450	843	607	1,450	-
6120 Publications/subscriptions	1,200	1,218	(18)	1,220	20
6140 Computer Software		100			
6150 Meeting expenses	100	31	69	100	-
8100 Professional Services			-		-
8110 New CAO relocation expenses				20,000	
9463 Economic Development	45,000		45,000	45,000	-
	532,748	472,549	60,199	479,051	(73,697)
<b>Total General Administration Services</b>	<b>2,918,685</b>	<b>3,692,372</b>	<b>72,352</b>	<b>3,012,669</b>	<b>72,883</b>

	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<b>Common Services</b>					
<u>Administration buildings</u>					
6000 Salaries	46,815	60,000	(13,185)	56,863	10,048
6002 Overtime wages	1,000	1,000	-	1,020	20
6005 Part time wages and salaries	4,000	4,000	-	4,080	80
6010 Benefits	20,000	13,650	6,350	14,871	(5,129)
6020 Training/education	125	125	-	128	3
6031 Kilometric allowances	250	250	-	255	5
6033 Meal Allowances					-
6050 Office supplies			-		-
7000 Heat - Annapolis Royal Municipal Bldg.	25,000	25,000	-	20,400	(4,600)
7000 Heat - Lawrencetown Municipal Bldg.	9,000	9,000	-	9,180	180
<b>7000 Bridgetown Town Hall - Heat</b>	9,201	9,201	-	9,201	-
7010 Electricity	20,000	20,000	-	20,400	400
<b>7010 Bridgetown Town Hall - Electricity</b>	2,706	2,706	-	2,706	-
7020 Water	2,050	2,050	-	2,091	41
<b>7020 Bridgetown Town Hall - Water/Sewer</b>	2,381	2,381	-	2,381	-
7030 Building maintenance	25,000	15,000	10,000	25,500	500
<b>7030 Bridgetown Town Hall - Maintenance</b>	2,706	2,706	-	2,706	-
7030 Building Costs (Town of Middleton)	6,900	6,900	-	7,038	138
7050 Building insurance	6,911	6,144	767	6,943	32
<b>7050 Bridgetown Town Hall - Building Ins.</b>	1,900	1,900	-	1,900	-
<b>7110 Bridgetown Town Hall - Security</b>	271	271	-	271	-
7500/7510 Vehicle/equipment maintenance/fuel	2,000	2,000	-		(2,000)
7540 Vehicle equipment rental	375	375		383	8
8010 Operational materials/supplies	1,000	1,000	-	1,020	20
8110 Contracts/agreements (Janitor/snow)	55,000	51,700	3,300	51,700	(3,300)
<b>8110 Bridgetown Town Hall - Janitorial Ser./Misc.</b>	7,361	7,361	-	7,361	-
<b>9025 Bridgetown - Debt. Interest- Town Hall Reno34A1/31A1</b>	451	451	(0)	757	307
	252,403	245,171	7,232	249,155	(3,248)
<u>Other buildings</u>					
6010 Benefits			-		-
7010 Electricity			-		-
7030 Building maintenance			-		-
	-	-	-	-	-
<b>Total common services</b>	252,403	245,171	7,232	249,155	(3,248)
<u>Debt charges</u>					
9010 Interest on temporary borrowing			-		-
<b>Total Debt charges</b>	-	-	-	-	-
<u>Transfers</u>					
9300 Capital expenditures from operations			-		-
9440 Village of Lawrencetown operating grant	15,000	15,000	-	15,000	-
<b>Total Transfers</b>	15,000	15,000	-	15,000	-
<b>Total General Government Services</b>	4,085,096	3,952,543	140,075	4,174,346	89,250

	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<b>PROTECTIVE SERVICES</b>					
<b>Police and public safety services</b>					
6006 Stipends & Allowances (PAB)	900		900	600	(300)
6031 Kilometric Allowances (PAB)	600		600	400	(200)
6033 Meal Allowances (PAB)	50		50	50	-
6038 Miscellaneous Travel Costs (PAB)	50		50	50	-
8100 Professional services (DNA)	9,636	9,636	-	9,829	193 2%
<b>8100 Bridgetown - Professional Ser. DNA</b>	300	300	-	306	6 2%
8110 RCMP	2,269,675	2,269,675	-	2,389,560	119,885 4.93% increase-14 officers
<b>8110 Bridgetown - Contracts RCMP</b>	162,065	162,065	-	162,065	- 1 officer
	2,443,276	2,441,676	1,600	2,562,860	119,584
<b>Law enforcement</b>					
8100 Public prosecution service RCMP	11,506	11,506	-	11,436	(70)
<b>8100 Bridgetown - Public Prosecution Ser.</b>	300	300	-	300	-
9600 Transfer to correctional services	241,420	241,420	-	241,420	-
<b>9600 Bridgetown -Transfer to correctional services</b>	12,689	12,689	-	12,689	-
	265,915	265,915	-	265,845	(70)
<b>Fire protection</b>					
6010 Benefits (WCB)	17,136	17,136	-	12,500	(4,636) 357x\$48 20/21
6040 Fire Services - Long Service Awards	1,000	1,000	-	1,000	- 10 depts.
8110 Contracts/agreements (operating)ACFS	640,712	640,712	0	653,526	12,814 2% increase
<b>8110 Bridgetown - BVFD operating grant</b>	45,301	45,301	0	45,301	-
8135 Radio license fees	11,620	11,620	-	11,876	256 2.2% inc.
8150 Grants (dry hydrant program)	6,000		6,000	6,000	-
8195 Water supply and hydrants	228,354	228,354	-	250,163	21,809
<b>8195 Bridgetown - Water supply/hydrants</b>	150,181	150,181	-	148,150	(2,031)
	1,100,304	1,094,304	6,000	1,128,516	32,848
<b>9025 Bridgetown - Interest on Debt-Fire Hall 32A1 and 34A</b>	4,260	4,260	-	3,790	(469)
<b>9035 Bridgetown - Interest on Debt-2016 Fire Truck35A1</b>	5,484	5,484	-	4,771	(713)
9440 Fire services capital reserve fund	644,730	644,730	0	657,066	12,336
9650 Kingston District Fire Commission	104,699	104,699	0	106,562	1,862
	1,859,478	1,853,477	6,000	1,900,706	45,864
<b>Emergency Management (REMO)</b>					
6005 Wages/salaries (part time/term)Coorindator	32,484	32,484	-	32,813	329 Coordinator /Alternate
6010 Benefits	6,822	4,539	2,283	7,875	1,053
6020 Training/education	3,000		3,000	3,000	-
6031 Kilometric allowances	1,000	300	700	1,000	-
6033 Meal allowances	250	30	220	250	-
6035 Hotel accomodations	350		350	350	-
6040 Professional membership dues/fees	200		200	200	-
6050/6060 Office supplies/equipment	1,100		1,100	1,100	-
6070 Photocopying supplies	120		120	120	-
6080 Advertising	300		300	300	-
6110 Telephone/fax	1,400	1,000	400	1,400	-
6120 Publications	300		300	300	-
6150 Meeting expenses	250		250	250	-
6170 Promotion	250		250	250	-
7500 Equipment maintenance	1,000		1,000	1,000	-
8010 Operational materials/supplies	2,000	700	1,300	2,000	- satellite service 57.60 mo.
8110 Exercises	5,000	600	4,400	5,000	-
<b>8110 Bridgetown - REMO</b>	3,897		3,897	3,897	-
8130 Licenses/Permits	250		250	250	- annual radio licenses
	59,973	39,653	20,320	61,355	1,382



	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<b>Building and Fire Inspection</b>					
6000 Salaries	133,247	133,247	-	136,372	3,125
6010 Benefits	27,982	27,982	(0)	32,729	4,747
6031 Kilometric allowances	300		300	200	(100)
6033 Meal allowances	700		700	350	(350)
6035 Hotel accomodations	1,500		1,500	450	(1,050)
6037 Registration/course fees	4,000	207	3,793	1,500	(2,500)
6038 Miscellaneous travel costs	100		100	100	-
6040 Professional membership dues/fees	1,800	1,518	282	1,800	-
6050 Office supplies	1,200	850	350	850	(350)
6060 Office equipment	500		500	500	-
6080 Advertising	500		500		(500)
6090 Postage	1,300	1,200	100	1,200	(100)
6120 Publications/subscriptions	1,200	500	700	700	(500)
6150 Meeting expenses	75		75	100	25
7500 Vehicle operation and maintenance	3,835	3,835	-	4,100	265
7510 Vehicle Fuel	7,500	5,100	2,400	5,900	(1,600)
7520 Vehicle insurance	2,200	2,268	(68)	2,563	363
8090 Uniforms/Clothing (safety boots)	600	400	200	500	(100)
<b>8110 Bridgetown - Building/Fire Inspection</b>	2,165		2,165	2,165	-
	190,704	177,107	13,597	192,079	1,375
<b>Animal control</b>					
6000 Salaries-moved portion of admasst to Albert's budget	48,462	45,000	3,462	47,708	(754)
6005 P/T Wages/salaries	3,062		3,062		(3,062)
6010 Benefits	10,667	10,667	-	11,450	783
6031 Kilometric allowances	400	53	347	400	-
6050 Office supplies	100		100	100	-
6080 Advertising/ Court Fees	500		500	500	-
6090 Postage	50	24	26	50	-
6470 Waste Resource Management Expense	900	900	-	970	70
7010 Electricity	9,600	2,967	6,633	8,500	(1,100)
7020 Water	325	85	240		(325)
7030 Building/Facility Maintenance	5,000	1,730	3,270	5,000	-
7050 Building insurance	2,150	1,508	642	856	(1,294)
7500 Vehicle operation and maintenance	8,000	6,000	2,000	8,000	-
7510 Vehicle/Equipment - fuel	10,000	5,000	5,000	10,000	- 2 full time trks
7520 Vehicle insurance	2,200	2,268	(68)	2,563	363
8010 Operational materials/supplies	10,000	4,000	6,000	12,000	2,000
8090 Uniforms/clothing	1,000	754	246	1,000	-
8100 Professional services (euthanization/vet)	7,500	118	7,382	1,000	(6,500)
8110 Contracts/agreements (Misfit Manor)			-		-
8110 Contracts/agreements (CAPS)	6,200	3,000	3,200	6,200	-
8110 Contracts/agreements (TNR program)	8,000	4,800	3,200	8,000	-
<b>8110 Bridgetown - Animal</b>	1,624	600	1,024	1,624	-
	135,740	89,474	46,266	125,921	(9,819)
<b>Total Protective Services</b>	4,955,086	4,867,302	87,783	5,108,766	158,316

	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<b>TRANSPORTATION SERVICES</b>					
<b>Common services - Engineering</b>					
6000 Salaries engineer/adm.asst.	107,003	107,003	0	109,143	2,140
6002 Overtime wages	750	750	-	765	15
6005 P/T Wages/salaries	2,500	2,500	-	2,550	50
6010 Benefits	20,787	14,500	6,287	23,616	2,829
6020 Training/Education	2,550	2,550	-	2,601	51
6031 Kilometric allowances	5,800	5,800	-	5,916	116
6033 Meal allowances	600	600	-	612	12
6035 Hotel accomodations			-		-
6038 Miscellaneous Travel Costs			-		-
6040 Professional membership dues/fees	425	500	(75)	434	9
6050 Office Supplies	1,400	1,400	-	1,428	28
6060 Office equipment	250	250	-	255	5
6080 Advertising	150	1,000	(850)	1,000	850
6090 Postage			-		-
6100 Courier	200		200	200	-
6120 Publications/subscriptions	225		225	225	-
6470 WRM Expense	150	150	-		(150)
7000 Heat				5,000	
7030 Old animal facility maintenance	2,311		2,311	500	(1,811)
7050 Insurance - G.F. Public Works Bldg.	3,504	3,504	-	3,960	456
7500 Vehicle/equipment maintenance			-	2,040	2,040
7520 Vehicle/equipment insurance	8,021	8,021	-	10,651	2,630
8000 Operational equipment	450		450	450	-
8010 Operational material/supplies	9,000	15,000	(6,000)	11,572	2,572
8081 Street Light Repair	10,000	8,940	1,060	7,000	(3,000)
	176,076	172,468	3,609	189,917	11,841
<b>Roads and streets - Common Services</b>					
6000 Bridgetown - PW Wages/Salaries	151,541	151,541	-	151,541	-
6002 Bridgetown - Overtime Wages			-		-
6005 Bridgetown - Parttime PW WagesSalaires			-		-
6010 Bridgetown - PW Benefits	30,308	30,308	-	30,308	-
6020 Bridgetown - PW Training/Education	2,165	2,165	-	2,165	-
6031 Bridgetown - PW Kilometric Allow.	2,165	2,165	-	2,165	-
6033 Bridgetown - PW Meal Allowances			-		-
6040 Bridgetown - PW Mem/Dues and Fees			-		-
6110 Bridgetown - PW Telephone/Fax/Cell	4,330	4,330	-	4,330	-
6470 Bridgetown - WRM Expense			-		-
7000 Bridgetown - PW Heat	7,577	7,577	-	7,577	-
7010 Bridgetown - PW Electrical NSP	2,165	2,165	-	2,165	-
7020 Bridgetown - PW Water/Sewer	1,245	1,245	-	1,245	-
7030 Bridgetown - PW building maintenance	8,118	8,118	-	8,118	-
7030 Bridgetown - PW old fire hall	2,165	2,165	-	2,165	-
7050 Bridgetown - PW building insurance	1,353	1,353	-	1,353	-
8010 Bridgetown - Fuel Snow Clearing/tools/lines	20,025	20,025	-	20,025	-
8090 Bridgetown - PW uniforms/safety gear	4,330	4,330	-	4,330	-
8110 Bridgetown - Cleaning/Tree Disposal	6,948	6,948	-	6,948	-
8115 Bridgetown - Streets	93,089	60,000	33,089	93,089	-
	337,522	304,433	33,090	337,522	-
7050 Public Work Building Insurance G.F.	3,150	3,150	-	3,465	315
7520 LED Street Lights - Insurance	7,350	6,124	1,226	6,920	(430)
8110 Agreement (DOTPW J class streets)	157,474	157,474	-	160,623	3,149
8115 Local road maintenance/contracts	122,000	90,000	32,000	124,440	2,440
8080 Street lights - NSPI bill	55,994	55,994	0	67,405	11,410
9025 Debenture Interest-Streets/Sidewalks33A1/31A1	1,962	1,962	(0)	1,189	(773)
9025 Debenture Interest-Plow Truck 2011 31B1	1,067	1,067	0	547	(521)
9025 CMHC Loan Interest-Church St.Upgrades	5,887	5,887	(0)	4,555	(1,332)
9030 LED Street Lights - Debenture Interest	11,490	11,490	(0)	9,995	(1,494)
	366,374	333,148	33,226	379,139	12,765

	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<b>Public Transit</b>					
9480 Transit Service	602,888	540,341	62,547	571,241	(31,647) cost inc. 21-22 \$50,649
9480 Bridgetown - Kings Transit	8,659	8,659	-	8,659	- cost \$488,900 21-22
	611,547	549,000	62,547	579,900	(31,647) cost \$438,200 20-21
<b>General Equipment</b>					
7510 Bridgetown - Fuel - Vehicles/Equip.	28,684	21,157	7,527	28,684	-
7520 Bridgetown - Insurance - Vehicles/Heavy	3,951	1,247	2,704	3,951	-
8001 Bridgetown - 2007 Dodge 1 Ton Truck	5,412	4,368	1,044	5,412	-
8002 Bridgetown - 1988 Dodge 1 Ton Truck	2,165	3,909	(1,744)	2,165	-
8003 Bridgetown - 2006 JD Backhoe 310sg 4wd	3,247	512	2,735	3,247	-
8004 Bridgetown - 2007 JD 4310 Tractor/snowblower	2,165	5,038	(2,873)	2,165	-
8005 Bridgetown - 2007 3320 Tractor/Loader	2,165	1,541	624	2,165	-
8006 Bridgetown - 2011 7500 Int'l Plow Truck	5,412	9,074	(3,662)	5,412	-
8007 Bridgetown - 2013 GMC Sierra 3/4 Ton	1,082	2,562	(1,480)	1,082	-
	54,283	49,408	(2,653)	54,283	-
<b>Debt Charges and Transfers</b>					
Debt charges					
9440 Paving loans from Capital Reserve	11,349	11,349	0	11,154	(195)
Transfers (conditional)			-		-
9440 Village of Lawrencetown (sidewalks)	10,000	10,000	-	10,000	-
	21,349	21,349	0	21,154	(195)
Total Transportation Services	1,567,151	1,429,806	129,819	1,561,915	(5,237)



	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<b>ENVIRONMENTAL HEALTH SERVICES</b>					
<b>Sewage collection and treatment</b>					
<u>Sewage pumping</u>					
6000 Salaries	80,056	80,056	(0)	81,657	1,601
6002 Overtime Wages	1,500	1,500	-	7,000	5,500
6005 Part time Wages and Salaries	700	700	-	714	14
6010 Benefits	16,812	16,812	(0)	17,148	336
6020 Training/education	2,000	2,000	-	2,000	-
6031 Kilometric allowances	200	200	-	200	-
6033 Meal allowances	400	400	-	400	-
6035 Hotel accommodations	500	500	-	500	-
6070 Photocopying supplies	25	25	-	26	1
6090 Postage/6100 Courier	1,100	1,100	-	1,100	-
7000 Heat	2,400	2,400	-	2,400	-
7010 Electricity	18,500	18,500	-	18,870	370
7050 Pumping stations insurance	1,900	1,900	-	4,200	2,300
7500 Vehicle operation and maintenance	12,500	12,500	-	12,500	-
7510 Vehicle/Equipment Fuel	5,500	5,500	-	5,500	-
7520 Vehicle insurance	4,000	2,693	1,307	4,000	-
8010 Maintenance materials/supplies	61,000	51,000	10,000	61,500	500
8090 Uniforms/Clothing	1,000	1,000	-	2,000	1,000
8100 Professional Services	500	500	-	500	-
8110 Contracts/agreements	2,000	2,000	-	2,000	-
	<b>212,591</b>	<b>201,285</b>	<b>11,306</b>	<b>224,214</b>	<b>11,622</b>
<u>Sewage treatment</u>					
6000 Salaries	142,372	130,000	12,372	145,219	2,847
6002 Overtime Wages	5,610	5,610	-	6,000	390
6010 Benefits	29,312	29,312	(0)	29,898	586
6020 Training/education	4,180	4,180	-	4,200	20
6031 Kilometric allowances	750	750	-	750	-
6033 Meal allowances	1,145	1,145	-	1,145	-
6035 Hotel accommodations	4,000	4,000	-	4,000	-
6037 Registration/Course Fees	47	47	-	3,000	2,953
6040 Prof mem Fees and Dues	220	220	-	300	80
6050 Office supplies/expenses	1,260	1,260	-	1,285	25
6090 Postage	700	700	-	700	-
6100 Courier	300	300	-	300	-
6110 Telephone/fax	7,500		7,500	7,500	-
6150 Meeting Expenses	50		50	50	-
7000 Heat	5,000	5,000	-	5,000	-
7010 Electricity	62,000	50,000	12,000	62,000	-
7020 Water	57,000	25,812	31,188	57,000	-
7022 Sewer	400	400	-	553	153
7030 Building/facility maintenance	4,500	4,500	-	4,900	400
7050 Building/facility insurance	6,000	6,819	(819)	6,819	819
7500 Vehicle operation and maintenance	4,000	4,000	-	4,000	-
7510 Vehicle/Equipment Fuel	3,500	3,500	-	3,500	-
8010 Operational materials/supplies	104,500	126,500	(22,000)	104,500	-
8015 Chemicals	72,000	72,000	-	72,000	-
8090 Uniforms/Clothing	1,500	1,500	-	2,350	850
8100 Professional Services	1,500	1,500	-	1,530	30
8110 Contracts/agreements-lagoon charges	130,500	70,000	60,500	130,500	-
	<b>649,846</b>	<b>549,055</b>	<b>100,791</b>	<b>658,999</b>	<b>9,154</b>
Total sewage collection and treatment	<b>862,437</b>	<b>750,341</b>	<b>112,097</b>	<b>883,213</b>	<b>20,776</b>

	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<b>Bridgetown Sewage Collection</b>					
6000 Salaries	30,308	9,000	21,308	30,308	-
6002 Bridgetown - Overtime Wages			-		-
6005 Part time Wages and Salaries			-		-
6010 Benefits	6,062	4,500	1,562	6,062	-
6031 Bridgetown - Kilometric Allowances			-		-
7010 Electrical	12,448	12,448	-	12,448	-
7030 Building/Facility Maintenance	6,495	2,500	3,995	6,495	-
7050 Building/Facility Insurance	244	244	-	244	-
8010 Operational Materials/Supplies		12,000	(12,000)		-
8030 Maintenance Materials/Supplies			-		-
8090 Bridgetown - Uniforms/clothing			-		-
	55,557	40,692	14,865	55,557	-
<b>Bridgetown Sewage Treatment</b>					
6000 Salaries	17,860	11,000	6,860	17,860	-
6002 Overtime Wages			-		-
6005 Part time Wages and Salaries			-		-
6010 Benefits			-		-
6020 Training/Education			-		-
6031 Kilometric allowances			-		-
6033 Meal Allowances			-		-
6035 Hotel Accomodations			-		-
6040 Professional Membership Dues/Fees			-		-
6050 Office Supplies			-		-
6100 Courier			-		-
6110 Telephone/Fax			-		-
7010 Electrical			-		-
7030 Building Facility Maintenance			-		-
7050 Building Facility Insurance			-		-
8010 Operational materials/supplies/testing	24,896	5,000	19,896	24,896	-
8010 Maintenance materials/supplies	1,624		1,624	1,624	-
8015 Chemicals		35,000	(35,000)		-
8017 Testing			-		-
8090 Uniforms/Clothing/Safety	6,495	500	5,995	6,495	-
8110 Contracts/Agreements	1,082		1,082	1,082	-
9025 Bridgetown sewer treatment-Debt.Int.32A1	180	180	-	123	(57)
	52,137	51,680	457	52,080	(57)
<b>Total Bridgetown sewage collection and treat.</b>	107,693	92,371	15,322	107,636	(57)

	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<b><u>Solid Waste-Resource Management</u></b>					
6000 Wages/Salaries		11,000	(11,000)	10,000	10,000 backup and SM
6002 Overtime wages		1,133	(1,133)		-
6005 Part time wages and salaries		69,500	(69,500)	128,144	128,144
6010 Benefits		8,108	(8,108)		-
6020 Training/Education		333	(333)	1,500	1,500
6031 Kilometric Allowance		1,100	(1,100)	2,500	2,500
6033 Meal Allowances		163	(163)	700	700
6050 Office Supplies		250	(250)	600	600
6060 Office equipment		1,462	(1,462)	1,000	1,000
6080 Advertising		1,789	(1,789)	500	500
6090 Postage		60	(60)	50	50
6153 External Communicaitons		7,565	(7,565)	6,500	6,500
6200 Waste Management	1,624,879	22,943	1,601,936	25,029	(1,599,850)
6201 Curbside Collection		870,000	(870,000)	827,998	827,998
6202 Composting Services		184,000	(184,000)	186,000	186,000
6203 Recyclables		108,500	(108,500)	114,000	114,000
6204 Landfill		161,000	(161,000)	168,000	168,000
6205 Transportation Services		160,000	(160,000)	165,000	165,000
<b>6470 Bridgetown - Tipping Fees</b>	<b>600</b>	<b>600</b>	<b>-</b>	<b>600</b>	<b>-</b>
<b>6200 Bridgetown - Waste Contract</b>	<b>79,018</b>		<b>79,018</b>	<b>79,018</b>	<b>-</b>
7000 Heat		38	(38)	1,000	1,000
7010 Electrical		1,500	(1,500)	1,000	1,000
7030 Building Facility Maintenance		177	(177)	4,000	4,000
7050 Building/Facility Insurance	1,700	3,962	(2,262)	4,477	2,777
7080 Plant Maintenance		2,574	(2,574)	1,200	1,200
7120 Property Taxes		11	(11)	11	11
7500 Vehicle Equipment maintenance		5,500	(5,500)	7,000	7,000
7510 Vehicle Equipment fuel		4,000	(4,000)	2,500	2,500
7520 Vehicle Equipment Insurance		713	(713)	806	806
7540 Vehicle Equipment rental		10,466	(10,466)		-
8010 Operational Materials/Supplies		28,720	(28,720)	30,700	30,700
8017 Professional Services		11,000	(11,000)	15,000	15,000
8100 Professional Services - Legal		148,208	(148,208)	50,000	50,000 <b>NEW</b>
8030 Maintenance materials/supplies		332	(332)	1,500	1,500
8041 Telecommunication		793	(793)	850	850
8090 Uniforms/Clothing		620	(620)	1,000	1,000
8110 Contracts/Agreements			-		-
9026 Compost Carts - debenture interest 39A1	13,276	13,276	0	12,097	(1,179)
9056 Principal on Waste Debt-land		75,000	(75,000)	75,000	75,000 \$75Kdue Apr.30
Additional may be required if back to VWRM			-	125,000	125,000 <b>NEW</b>
	<b>1,719,473</b>	<b>1,916,397</b>	<b>94,991</b>	<b>2,050,280</b>	<b>330,807</b>
<b><u>Transfers to Village of Lawrencetown</u></b>			-		-
9440 Unconditional capital grant - L'town	15,000	15,000	-	15,000	-
	15,000	15,000	-	15,000	-
<b>Total environmental health services</b>	<b>2,704,603</b>	<b>2,774,109</b>	<b>222,410</b>	<b>3,056,129</b>	<b>351,526</b>
<b>Public Health Services</b>					
9610 Regional Housing Authority	58,000	74,094	(16,094)	75,000	17,000 3 year average
<b>9610 Bridgetown - Regional Housing Auth.</b>	<b>37,885</b>	<b>49,160</b>	<b>(11,275)</b>	<b>37,885</b>	<b>-</b>
	<b>95,885</b>	<b>123,254</b>	<b>(27,369)</b>	<b>112,885</b>	<b>17,000</b>

	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<b><u>ENVIRONMENTAL DEVELOPMENT SERVICES</u></b>					
<b>Environmental planning and zoning</b>					
<u>Research and Planning</u>					
6000 Salaries-zoning countywide	308,142	308,142	-	279,455	(28,687) 1 moved to operation
<b>6000 Salaries-zoning countywide</b>				<b>130,000</b>	<b>130,000 NEW-full time perm</b>
6010 Benefits	64,710	64,740	(30)	67,069	2,359
6031 Kilometric allowances	9,000	4,000	5,000	5,000	(4,000)
6033 Meal allowances	1,500	145	1,355	425	(1,075)
6035 Hotel accomodations	2,000	2,000	-	500	(1,500)
6036 Airfare	1,200	1,200	-		(1,200)
6037 Registration/course fees	2,100	310	1,790	570	(1,530)
6038 Misc. travel costs	500	4	496	100	(400)
6040 Professional membership dues/fees	1,200	1,000	200	1,200	-
6050 Office supplies/expenses	1,800	1,500	300	1,500	(300)
6060 Office equipment	750	105	645	750	-
6090 Postage	500	490	10	500	-
6120 Publications/subscriptions	150	103	47	150	-
6150 Meeting expense	500	500	-	500	-
8010 Operational materials/supplies(civic #ering)	7,233	3,400	3,833	7,233	-
8110 Accessibility Plan-Public Consultation			-	5,000	5,000 NEW
8135 Regulatory fees(subdivision)	3,000	5,000	(2,000)	5,500	2,500
	404,285	392,639	11,646	505,452	101,167
<u>Area Advisory Committees</u>					
6006 Honoraria	4,000	4,000	-	6,000	2,000
6031 Kilometric allowances	1,000	1,000	-	1,500	500
6080 Advertising	1,000	1,000	-	1,500	500
6090 Postage	100	100	-	100	-
7070 Building/facility rentals	250	250	-	750	500
	6,350	6,350	-	9,850	3,500
Total environmental planning and zoning	410,635	398,989	11,646	515,302	104,667
<b>Community Development</b>					
<u>Internet Service</u>					
Transport/transit MRC (F6) Explornet			-	45,000	45,000
Transport/transit NRC (F6) Explornet			-	2,000	2,000
ISP (Seaside) service fee			-	216,000	216,000
One-time hoop up \$70 customer/\$55 ours			-	55,000	55,000 assumed 1000 customers
ONT-one time equipment at home \$300			-		-
Service calls (Seaside)			-	6,750	6,750
Pole Fees			-	50,000	50,000
Non-routine maintenance (Seaside)			-	27,000	27,000
8100 Professional Services - Legal			-	50,000	50,000
9010 Interest - short term borrowing - Internet		30,000	(30,000)	80,000	80,000
Total Internet Service	-	30,000	(30,000)	531,750	531,750 NEW R2

	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<b>Economic development and Tourism</b>					
6000 Salaries	27,296		27,296		
6001 Wages Parks/Trails Full time		9,792	(9,792)		
6002 Overtime Wages		986	(986)		
6010 Benefits	6,005	609	5,396		
6020 Training and education	3,200	1,762	1,438		
6031 Kilometric allowances	3,000		3,000		
6033 Meal allowances	600		600		
6035 Hotel accomodations	1,200		1,200		
6036 Airfare			-		
6037 Registration/Course Fees	2,400		2,400		
6038 Misc travel	150		150		
6040 Professional memberships	600		600		
6050 Office supplies	400	805	(405)		
6080 Advertising			-		
6090 Postage	25		25		
6110 Telephone			-		
6120 Publications	850		850		
6150 Meeting expenses	950		950		
6170 Promotion (and Event sponsorship)	28,000	11,043	16,957	15,000	(13,000) AVCC/Ins.BRgreen
7030 Building/facility maintenance		688	(688)		
8041 Telecommunications		361	(361)		
8160 Donations to Charities - Foodbanks		8,000	(8,000)		
Total Economic Development	74,676	34,046	40,630	15,000	
<u>Former Upper Clements Park</u>					
8100 Legal fees				100,000	100,000
9010 Short-term borrowing - interest		30,000	(30,000)		-
Total Former Upper Clements Park		30,000	(30,000)	100,000	100,000 NEW
<b>Total environmental development services</b>	<b>485,311</b>	<b>493,035</b>	<b>(7,724)</b>	<b>1,162,052</b>	<b>204,667</b>
<b><u>RECREATIONAL AND CULTURAL SERVICES</u></b>					
<b>Cultural services</b>					
<u>Heritage</u>					
6006 Honoraria	200		200		(200)
6010 Benefits	10		10		(10)
6031 Kilometric allowances	75		75		(75)
6033 Meal allowances	50		50		(50)
6035 Hotel accomodations	100		100		(100)
6036 Airfare	50		50		(50)
6037 Registration/course fees	125		125		(125)
6038 Misc. travel costs			-		-
6050 Office supplies/expenses			-		-
6080 Advertising	100		100		(100)
6090 Postage	25		25		(25)
6150 Meeting Expenses			-		-
8010 Operational materials/supplies	50		50		(50)
8025 Community events	50		50		(50)
8100 Professional services	50		50		(50)
	885	-	885	-	(885)
<u>Libraries</u>					
9620 Annapolis Valley Regional Library	113,033	113,033	-	123,015	9,982 increase
9620 Bridgetown - Anna. Valley Reg. Library	7,685	7,685	-	7,685	-
7035 Bridgetown Library Revere Bldg. - Operating	10,824	11,417	(593)	10,824	-
9025 Bridgetown - Revere Bldg. debt Int.32A1	575	793	(218)	394	(181)
	132,117	132,928	(811)	141,918	9,801
Total cultural services	133,002	132,928	74	141,918	8,916



	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<u>Debt charges and transfers</u>					
Debt charges					
9024 Debt interest (Basinview Centre) 2017			-		-
	-	-	-	-	-
<b>Recreation services</b>					
6000 Salaries - Recreation staff	179,092	179,092	-	185,053	5,961
6001 Parks/Trails -Salaries - Full-time	5,000	5,000	-	27,000	22,000
6005 Part-time- Wages/salaries	9,072	2,363	6,709	9,251	179 1 recreation intern
<b>6000 Bridgetown - Wages/salaries (summer)</b>	19,484	19,484	-	19,484	-
<b>6005 Bridgetown - Programs - Student Labour</b>	7,036	1,990	5,046	7,036	- 1 recreation intern
6010 Benefits	41,274	41,274	(0)	44,413	3,139
6010 Benefits - Intern 9%				833	833
6010 Benefits - Parks/Trails Staff				6,480	6,480
<b>6010 Bridgetown - Recreation Facilities - Benefits</b>	2,923	12,000	(9,077)	2,923	-
6020 Training/Education	4,234	4,428	(194)	3,940	(294)
6031 Kilometric allowances	8,100	4,800	3,300	5,800	(2,300)
6033 Meal allowances	1,600	174	1,426	400	(1,200)
6035 Hotel accomodations	1,500		1,500	400	(1,100)
6037 Registration/course fees	2,800	99	2,701	1,200	(1,600)
6040 Professional membership dues/fees	760	760	-	760	-
6050 Office supplies/expenses	1,000	450	550	850	(150)
6060 Office equipment	800	700	100	400	(400)
6080 Advertising			-		-
6090 Postage			-		-
6120 Publications/subscriptions	95		95	120	25
6170 Promotion	22,000	8,551	13,449	15,000	(7,000)
<b>7037/38 Bridgetown - VIC/Canada Day</b>	9,201	3,084	6,117	9,201	-
<b>7039 Bridgetown - Tennis Court bldg-operating maintenance/Ins</b>	2,165	2,739	(574)	2,165	-
<b>7040 Bridgetown - Jubilee Park/Cyprus Walk</b>	3,789	5,005	(1,216)	3,789	-
<b>7045 Bridgetown - Ball Field-Insurance/Maint.</b>	2,165	725	1,440	2,165	-
<b>7046 Bridgetown - Soccer Field-Ins./Maint.</b>	4,330		4,330	4,330	-
<b>7047 Bridgetown - Arena</b>	7,036	14,398	(7,362)	7,036	-
<b>7048 Bridgetown - Pool-Ins./Maintenance</b>	1,624	1,644	(20)	1,624	-
<b>7049 Bridgetown - Other Programs/Charles Pratt</b>	1,382	1,341	41	1,382	-
7050 Nictaux Playground/Causeway-Liability Insurance	150	758	(608)	857	707
7051 Church Street Cemetery	1,500	2,085	(585)	2,100	600
7500 Parks/Trails Staff - Vehicle maintenance-parks/trails	3,500	1,100	2,400	3,500	-
7510 Vehicle/Equipment Fuel	2,400	1,200	1,200	1,200	(1,200)
7520 Vehicle Insurance - 2010 GMC truck	1,200	1,134	66	1,281	81
8008 Bridgetown - 2008 Canyon Truck - Brian	1,700	156	1,544	1,700	-
8010 Operational materials/supplies- Parks	7,250	6,426	824	7,250	-
8025 Community events and programs	23,500	9,353	14,147	13,000	(10,500)
8090 Parks/Trails - Uniforms/Clothing	1,400	700	700	800	(600)
8110 Parks/Trails-Upper Clements Pick Park				8,780	8,780 NEWcontract out
<b>8150 Bridgetown - Recreation Facility Grant - Pool</b>	8,659	8,659	-	8,659	-
<b>8150 Bridgetown - Operating Contribution - BCRA Arena</b>	15,154	15,154	-	15,154	-
<b>8150 Bridgetown - Grant - Soccer club</b>	3,789	3,789	-	3,789	-
8170 Volunteer Program	7,650	2,200	5,450	4,000	(3,650)
<b>8170 Bridgetown-Youth Ambass. Scholarship</b>	1,082	1,082	-	1,082	-
8173 After School Program	16,500	2,226	14,274	13,500	(3,000) includes salaries
8175 Active Living Program/Winter Active	9,900	5,058	4,842	6,000	(3,900) includes salaries
			-		-
	443,796	371,181	72,615	455,687	11,891

	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)
<u>Bridgetown Regional Sports Hub Park</u>					
6000 Wages/Salaries		1,770	(1,770)	12,000	12,000
6001 Wages Parks/Trails F/T		120	(120)	122	122
6002 Overtime Wages		6,022	(6,022)	6,142	6,142
6010 Benefits		856	(856)	4,383	4,383
6170 Promotion				2,500	2,500
7010 Electricity				4,000	4,000
7020 Water		10,557	(10,557)	5,807	5,807
7050 Building/Facility Insurance		10,266	(10,266)	11,601	11,601
8010 Operational materials and supplies	50,000	6,977	43,023	15,000	(35,000)
8025 Community Events and Programs				3,000	3,000
8120 Leases-John Deere Tractor		660	(660)	660	660
					- R3 offsetting Revenue
	50,000	37,228	12,772	65,216	5,300 NEW
<u>Raven Haven</u>					
6001 Salaries - Parks/Trails staff F/T	6,900	6,900	-	7,038	138
6002 Overtime Wages			-		-
6004 Wages Parks/Trails staff P/T			-		-
6005 Wages/salaries (summer)	45,197	13,065	32,132	13,185	(32,012)
6010 Benefits	5,517	1,576	3,940	1,187	(4,330)
6020 Training/education	700	103	597	500	(200)
6031 Kilometric allowances	800		800	100	(700)
6033 Meal Allowances	80		80		(80)
6040 Professional Membership Dues & Fees	160	133	28	140	(20)
6050 Office supplies/expenses	1,200	475	725	600	(600)
6060 Office equipment	500		500		(500)
6080 Advertising			-		-
6170 Promotion/Family Fun Day	4,000	744	3,256	1,000	(3,000)
6470 WRM Expense	600		600	600	-
7010 Electricity	2,400	1,200	1,200	1,200	(1,200)
7030 Building/facility maintenance	5,000	10,000	(5,000)	5,000	-
7050 Building/facility insurance	3,650	4,065	(415)	4,593	943
7500 Vehicle/Equipment Maintenance (Gator/2004 trk)	200	333	(133)	350	150
7510 Vehicle/Equipment Fuel	700	609	91	700	-
7520 Equipment insurance (Gator/2004 truck)	400	375	25	424	24
8010 Operational materials/supplies	5,950	4,070	1,880	4,000	(1,950)
8017 Testing	600		600	600	-
8020 Maintenance Equipment		13			-
8030 Maintenance materials/supplies	5,100	2,200	2,900	5,100	-
8041 Telecommunication	200		200	200	-
8050 Cost of sales (Canteen)	7,000		7,000		(7,000)
8090 Uniforms/Clothing	200	138	62	200	-
8130 Licenses/permits	750	189	561	440	(310)
	97,804	46,187	51,629	47,157	(50,647) R3 offsetting Revenue
Total Recreation Services	591,599	454,596	137,016	568,059	(33,456)

	Budget 2020-21	Projected 3/31/2021	Variance (Over)/Under	Budget 2021-22	Budget Increase (Decrease)	
<u>Basinview Centre</u>						
6000 Wages/Salaries	45,970	35,000	10,970	46,889	919	
6005 Wages/Salaries - Part time	125	125		125	-	
6010 Benefits	9,654	9,654	(0)	9,847	193	
6031 Kilometric allowance	2,700	2,700	-	2,700	-	
6038 Miscellaneous Travel Costs			-		-	
6040 Professional Membership/Dues & Fees	15	15		15	-	
6050 Office Supplies			-		-	
6080 Advertising			-		-	
6110 Telephone/fax -cell phone			-		-	
6470 WRM Expense	2,400	2,400	-	2,400	-	
7000 Heat	109,700	109,700	-	109,700	-	
7005 Grass Pellets			-		-	
7010 Electricity	175,200	150,000	25,200	170,000	(5,200)	
7020 Water	25,750	25,750	-	25,750	-	
7022 Sewer	34,600	34,600	-	34,600	-	
7025 Chemicals (Boiler)	1,000	1,000	-	1,000	-	
7030 Building/facility maintenance	73,075	73,075	-	74,537	1,462	
7050 Building/facility insurance	40,000	51,000	(11,000)	60,000	20,000	
7120 Property taxes	6,775	6,775	-	6,911	136	
7500 Vehicle/Equipment Maintenance			-		-	
8010 Operational materials/supplies	100	100	-	100	-	
8080 Street lights			-		-	
8110 Contracts - boiler, custodial,snow/ice removal etc.	65,000	65,000	-	66,300	1,300	inc.custodial/boiler maint.
8110 Contracts - Management Fee Fundy Y	50,000	50,000	-	50,000	-	
8110 Contracts - Deficit Contingency Fundy Y	160,000	162,025	(2,025)	182,450	22,450	
	802,064	778,919	23,145	843,323	41,260	R2 Offsetting Revenue
<b>Total recreation and cultural services</b>	<b>1,526,665</b>	<b>1,366,442</b>	<b>160,234</b>	<b>1,553,301</b>	<b>26,635</b>	



## Statement of Estimates

## Non-Consolidated General Operating Fund Transfers

APPROVED 2021-04-20

	Budget 2020-21	Projected 3/31/2021	Variance	Budget 2021-22	Change
<b><u>Transfers (from) own reserves/agencies</u></b>					
<b>Transfers from reserves</b>					
5610 Charles Pratt Beautification Trust Fund	(300)	(300)	-	(300)	-
5610 Tax Sale Surplus bank account interest			-		-
5610 Operating Reserve-Election			-		-
5610 Letter of Intent funding-salaries			-		-
5610 Letter of Intent - Operating-Roads			-		-
5610 Max Young Investments			-		-
5610 Capital (Interest)	(4,140)	(4,140)	-	(4,140)	-
5610 Operating Reserve (Interest)	(2,727)	(2,727)	-	(2,727)	-
5610 Operating Reserve - Sports Hub			-		-
5610 Succession Planning - Building Insp.			-		-
5610 Water Supply Program			-		-
5610 Interest - short term borrowing- Internet	(150,000)				(150,000) NEW \$4M
5610 Interest - short term borrowing-EcDev In	(100,000)				(100,000) NEW \$3.6M
5610 Election 2020	(88,000)				(88,000) NEW
<b>ONE TIME INITIATIVES FROM OPERATING RESERVE</b>					
5610 Survey - Victory Property			-		-
5610 Waste Management	(23,723)		(23,723)		(23,723)
5610 Economic Development Initiatives	(47,300)		(47,300)		(47,300)
	(416,190)	(7,167)	(71,023)	(7,167)	(409,023)
<b>Transfers to reserves</b>					
5610 Transfer to Capital Reserve					-
9440 Transfer to B'town Operating Res.	5,000	5,000	-	5,000	-
9440 Transfer to Operating Reserve				24,700	-
9440 Sewer capital replacement reserve	271,912	271,912	0	252,363	19,549
9440 Sewer capital replacement reserveB'tn	40,000	40,000	-	40,000	-
9440 LED Street Lighting capital replacement	30,000	30,000	-	26,832	(3,168)
9450 Culture & Recreation reserve (RRES)			-	55,000	55,000 \$100K in res.
9440 Interest - short term borrowing - Internet	150,000				(150,000) NEW2.50%
9440 Interest - short term borrowing - EcDev In	100,000				(100,000) NEW2.50%
9440 Election 2020 (Safe Restart)	88,000				(88,000) NEW
9300 Water Supply Program			-		-
<b>ONE TIME INITIATIVES FROM OPERATING RESERVE</b>					
9300 Survey - Victory Property			-		-
9440 Letter of Intent Expenditures			-		-
9300 Waste Management	23,723	23,723	-		(23,723)
9462 Economic Development Initiatives	47,300	47,300	-		(47,300)
	339,745	410,768	(71,023)	396,728	(746,665)
<b><u>Other transfers of record</u></b>					
<b>Tax collection agreement</b>					
5735 Village of Lawrencetown-Village Rate	(200,619)	(200,513)	(106)	(199,417)	1,202
<b>Transfers from reserves</b>					
5610 Sewer capital replacement reserve			-		-
	(200,619)	(200,513)	(106)	(199,417)	1,202
<b>Transmission of taxes</b>					
9650 Village of Lawrencetown-Village Rate	200,619	200,513	106	199,417	(1,202)
	-	(0)	0	(0)	(0)

[illegible]

		2021-22 DRAFT CAPITAL PROJECTS April 7 2021 Special COTW Indicates Priority Projects		X	BUDGET	GRES Gas Tax Reserve	CRRES Capital Reserve	LRRES L.R. Street Light Reserve	ORRES Operating Reserve	SRES Sewer Reserve	PAND Pandemic Reserve	PRRES Park Levy Reserve	RRRES Recreation & Culture Reserve	WRRES Water Reserve	LORES Lease of Interest	CWRRES Canada Water Wastewater Funds (CWWF)	PRRES Price of MS & Municipal Partners	BCAP Brown Capital Reserve	BGRS Brown Operating Reserve	BSPRS Brown Sewer Reserve	BTWCDBWS Brown Water Reserve	MYAT MAY Young Reserve	MCAG General Operating	Financing	Other Funding	Grants	Unfunded	Totals
X	Misc Waste Water Capital - Bridgetown	15,000																		15,000								15,000.00
X	Mobile Genset	75,000							37,500					37,500														75,000.00
	Phase Protection all LS	40,000	40,000																									40,000.00
	Carlton Corner LS #8 Site Improvement	40,000	20,000						20,000																			40,000.00
X	SCADA System Upgrade - Radios and PLC's	115,000	115,000																									115,000.00
X	CWP - Lid Replacement East& West Lift Stations	30,000												30,000														30,000.00
X	Mobile Genset Hookups - 7 stations /year	20,000	20,000																									20,000.00
X	BT Pick Up Truck Replacement	40,000															40,000											40,000.00
	New Holland Tractor Replacement	70,000							20,000				30,000	20,000												-		70,000.00
X	BT John Deer Tractor Replacement	85,000															85,000											85,000.00
X	County Pick Up Truck Replacement x 2	80,000							40,000				40,000															80,000.00
X	County Utility Operators Truck	50,000							25,000				25,000															50,000.00
	Gator - Sports Hub support (Rec Department)	20,000														20,000												20,000.00
X	Bear River Comfort Station	331,004	80,000																					20,000	231,004			331,003.51
X	Bridgetown Sport Hub -Field House & Storage	100,000	100,000																									100,000.00
	Lawrencetown-Village Energy Generation	25,000	25,000																									25,000.00
Total Spending Requests		\$ 21,134,931	\$1,427,000	\$ -	\$ -	\$ 11,000	\$ 322,500			\$ -	\$ 50,000	\$ 368,000	\$ 879,600	\$ 289,819	\$1,219,113	148,700	\$ -	\$ 51,500	\$ 483,000	\$ 42,500	\$ -	\$ 11,429,386	\$ 3,561,809	\$ 281,004	\$ 570,000			\$ 21,134,931
Funds Available this year		1,922,632	101,816	152,233	1,122,858	642,005				35,693	209,446	711,637	907,647	289,819	1,219,113	299,267	201,549	374,491	703,773	60,333	3,215	11,823,953	3,561,809	281,004				
BALANCE		495,632	101,816	152,233	1,111,858	319,505	-	35,693	159,446	343,637	28,047	-	(0)	150,567	201,549	322,991	220,773	17,833	3,215	394,567	0	0	(570,000)					

# 2021/22 AREA RATE SUMMARY

	DISTRICT #	CODE	RATE
<b><u>Hydrants</u></b>			
Margaretsville	2	HA	0.003351
Inglewood	3	HB	0.002482
Granville Ferry	4&5	HC	0.002026
Carleton Corner	7	HD	0.002119
Church Road	3	HE	0.002085
Middleton	2,10	HF	0.002093
Cornwallis Park	6	HG	0.002682
Bridgetown	3&7	HH	0.003073
<b><u>PAVING</u></b>			
Chipman Dr./Baxter Ave.	1	PK	0.000777
Cameron Drive	1	PL	0.000331
Brookside/Pine Grove	1	PQ	0.000685
Bradley Street	1	PS	0.000546
Ward Estates Paving (per 2021/22- lum sum)	11		\$ 439.88
<b>Water Supply Lending Program</b>	1 acct		
McKearney	115661		\$ 1,826.39
<b><u>STREET LIGHTING (Selected Areas)</u></b>			
	all	LT	0.000446
<b><u>KINGSTON FIRE PROTECTION</u></b>			
	1 & 11	FP	0.000600
<b><u>VILLAGE OF LAWRENCETOWN RATE</u></b>			
	10	V1	0.006600
<b><u>FIRE RATE CAPITAL</u></b>			
	all	FC	0.000611
<b><u>BRIDGETOWN COMMUNITY RATE</u></b>			
	Residential	BC	0.007204
	Commercial	B2	0.015851

**Bridgetown Rates - BC, B2, LT, HH, FC**