

Minutes of the **special session of Municipal Council** held on Tuesday, April 23, 2019, at the Municipal Administration Building, 752 St. George Street, Annapolis Royal, NS, at 9:00 a.m.

Present: Warden Timothy Habinski, Deputy Warden Martha Roberts; Councillors Marilyn Wilkins, John A MacDonald, Wayne Fowler, Gregory Heming, Alex Morrison, Michael J Gunn, Wendy Sheridan, and Diane LeBlanc.

Absent: Councillor Burt McNeil

Present: Chief Administrative Officer John Ferguson, Municipal Clerk Carolyn Young, and other staff.

New Business

Re: 2019-2020 Draft Budget – the Director of Finance circulated a newly-revised operational budget dated April 18, 2019, for discussion, approval, and setting of the 2019-20 tax rate and 2019-20 area rates. A page by page review was conducted, with all questions being addressed as they arose.

Re: Training Workshop on Budgetary Process Prior to 20-21 Budget Process

MOTION 190423.01 Training Workshop on Budgetary Process Prior to 20-21 Budget Process

Deputy Warden Roberts moved, seconded by Councillor Fowler, to hold a workshop/training session on the budgetary process prior to 20-21 budget discussions. Motion carried unanimously.

Re: Workshop on Raven Haven Prior to 20-21 Budget Process

MOTION 190423.02 Workshop on Raven Haven

It was moved by Deputy Warden Roberts, seconded by Councillor Sheridan, to hold a workshop on Raven Haven prior to the 20-21 budget process. Motion carried unanimously.

MOTION 190423.03 Rescind Motion 190423.02

Deputy Warden Roberts moved, seconded by Councillor Fowler, to rescind Motion 190423.03. Motion carried unanimously.

• Operational Budget 2019-2020

MOTION 190423.04 Operational Budget 2019-2020 - Approve

Councillor Fowler moved, seconded by Councillor MacDonald, to approve the draft budget as amended and *attached as Schedule A*. Motion carried, 9 in favour 1 against.

• 2019-2020 Tax Rate

MOTION 190423.05 Authorize the Levy and Collection of the Tax Rate for the Fiscal Year 2019-2020

Deputy Warden Roberts moved, seconded by Councillor Heming,

THAT pursuant to Section 72 of the *Municipal Government Act*, the Municipal Council of the Municipality of the County of Annapolis estimates that sums amounting to \$11,075,039 are required for the lawful purpose of the Municipality for the year ending March 31, 2020, to be raised from residential assessment and the sums amounting to \$1,013,112 are required as aforesaid to be raised from commercial assessment, after crediting the probable revenue from all sources other than rates for the said year and making due allowances for abatement and losses which might occur in the collection of the taxes for the said year which may not be collected or collectible; and

THAT said Council hereby authorizes the levying and collection of the rate of \$1.015 on each

one hundred dollars of the assessed value of residential and resource property assessed in the assessment roll and the rate of \$1.80 on each one hundred dollars of the assessed value of commercial property assessed in the assessment roll, which rates the Council deems sufficient to raise the sums required to defray expenditures of the said Municipality for the said year, and any deficit from any preceding year; and

THAT said Council hereby authorizes that interest at the rate of 12% per annum be charged on current rates and taxes remaining unpaid on or after June 30, 2019; and

THAT said Council hereby authorizes the payment of said taxes to be made to the Municipal Treasurer of the said Municipality on or before the last day of June in the said year; and

THAT Council hereby fixes June 30, 2019, as the day after which the Clerk may proceed to issue warrants for the collection of all rates and taxes unpaid; and ***attached as Schedule B.***

Motion carried unanimously.

• **2019-2020 Area Rates**

MOTION 190423.06 Area Rates 2019-2020 - Approve

Deputy Warden Roberts moved, seconded by Councillor Gunn, that Municipal Council authorize the approval of area rates for streetlights, fire hydrants, paving, sidewalks, Bridgetown Community Rate and other specified rates as presented for the 2019-20 fiscal year; and in accordance with section 75 of the *Municipal Government Act*, the area rate shall apply to the residential, commercial, and resource assessments in the area, and ***attached as Schedule C.*** Motion carried unanimously.

Adjournment

The Warden declared the meeting adjourned at 11:10 a.m.

Warden

Municipal Clerk

Municipality of the County of Annapolis
Statement of Estimates Consolidated
For the Year Ending March 31, 2020

DRAFT as of April 18, 2019

Unaudited		Budget 2018-19	Projected 2019-03-31	Variance Over/(Under)	Budget 2019-20	Increase (Decrease)
	Pages					
Revenue						
Assessable property taxes	R 1	15,316,174	15,285,174	(31,000)	15,820,109	503,935
Payments in lieu of taxes	R 2	342,226	342,226	0	359,544	17,318
Services provided to other governments	R 2	59,000	59,300	300	59,000	-
Sales of services	R 2	1,390,995	1,406,438	15,443	1,689,657	298,662
Other revenue from own sources	R 2-3	618,099	602,890	(15,209)	599,210	(18,889)
Unconditional transfers from other governments	R 3	947,438	947,438	-	947,438	-
Conditional transfers governments or agencies	R 3	7,223	7,223	-	7,209	(14)
Conditional transfers from other municipalities	R 3	10,972	10,972	-	11,140	168
		18,692,126	18,661,661	(30,465)	19,493,306	801,180
Expenditures						
General government services	E 1-5	3,895,814	3,833,015	62,798	4,061,479	165,666
Protective services	E 6-7	4,758,788	4,696,651	62,137	4,853,432	94,644
Transportation services	E 8-9	1,344,686	1,340,425	4,261	1,559,144	214,457
Environmental health services	E 10-12	2,496,868	2,460,598	36,270	2,627,743	130,875
Public health services	E 12	83,651	83,651	-	84,394	743
Environmental development services	E 13	465,113	434,592	30,522	478,593	13,481
Recreation and cultural services	E 14-16	1,378,249	1,447,741	(69,492)	1,442,003	63,753
Education-AVRCE		3,665,369	3,665,369	-	3,665,369	-
		18,088,538	17,962,043	126,496	18,772,157	683,620
Net revenue (expenditure)		603,589	699,618	96,030	721,149	117,560
Financing and transfers						
B'town-Debenture and term loan principal installments		151,252	151,252	-	129,786	(21,466)
LED Street Lighting Debenture Principal		78,562	78,562	-	78,562	-
Debenture and term loan principal installments-Basinview		-	-	-	-	-
Transfers to (from) own reserves and agencies	T 1	373,775	419,309	(45,534)	512,801	139,026
Other transfers of record approved by council	T 1	-	-	-	-	-
Change in fund balance Surplus (deficit)		(0)	50,495	50,496	(0)	0
Use of surplus of prior year(s)		-	-	-	-	-
Funding of deficit of prior year		-	-	-	-	-
Change in fund balance		(0)	50,495	50,496	(0)	0
Tax rates						
Residential/resource tax rate (per \$100)		\$1.015			\$1.015	
Commercial tax rate (per \$100)		\$1.800			\$1.800	
Area rates - fire services capital (per \$100)		\$0.061			\$0.061	
Area rates -Kingston Fire Services (per \$100)		\$0.060			\$0.060	

Community Rate - Bridgetown (per \$100) Residential	\$0.722	\$0.720
Community Rate - Bridgetown (per \$100) Commercial	\$1.589	\$1.585
Deed transfer tax rate	1.50%	1.50%

Municipality of the County of Annapolis
Statement of Estimates
Non-consolidated General Operating Fund
Revenue

Assessable property taxes- TAXATION

Assessable property

4000 Residential including Bridgetown	10,729,138	10,719,893	(9,245)	11,075,039	345,901	\$30K losses on appeal
4001 Commercial including Bridgetown	1,005,219	1,001,039	(4,180)	1,013,112	7,893	
4004 Resource including Bridgetown	506,092	503,963	(2,129)	515,855	9,763	
4005 Recreation property tax	6,250	6,250	(0)	6,562	312	
4010 Forest (commercial - 40 cents/acre)	10,600	10,490	(110)	10,340	(260)	
4011 Forest (residential - 25 cents/acre)	56,391	56,469	78	56,210	(181)	

12,313,690	12,298,102	(15,588)	12,677,118	363,428
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Area rates

4013 Bridgetown Community Rate-Resider	297,627	295,113	(2,514)	298,877	1,250
4014 Bridgetown Community Rate-Comme	106,467	106,807	340	105,173	(1,294)
4015 Water supply for fire protection-hydrants	199,058	197,028	(2,030)	211,885	12,827
4012 Water supply for fire protection-B'town	153,285	151,450	(1,835)	151,343	(1,942)
4019 Paving Brookside Dr/Pine Grove Cres.	4,773	4,915	142	4,730	(43)
4030 Paving (River Pines) 18-19	1,803	1,795	(8)	-	(1,803)
4031 Paving (Seth) 18-19	1,086	1,080	(6)	-	(1,086)
4032 Paving (Amina) 19-20	1,573	1,555	(18)	1,470	(103)
4033 Paving (Chipman/Baxter) 25-26	1,106	1,101	(5)	1,062	(45)
4034 Paving (Cameron) 26-27	1,234	1,229	(5)	1,186	(49)
4021 LED Street lights	185,698	184,517	(1,181)	184,573	(1,124)
4035 Fire services capital	611,125	611,125	-	630,745	19,620
4036 Paving (Bradley Street) 32-33	1,463	1,456	(7)	1,433	(30)
4037 Paving - Ward Estates 25-26	2,902	3,163	261	3,134	232
5735 Kingston District Fire Commission 6 cen	99,535	99,454	(81)	102,667	3,133

1,668,735	1,661,788	(6,947)	1,698,278	29,543
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Business property-TAXATION

4070 Based on revenue - Aliant	89,692	89,692	-	88,000	(1,692)
4070 Bridgetown - Aliant	7,000	7,000	-	7,000	-
4351 NSPI - Payment in lieu of taxes	289,346	289,346	-	289,346	-
5533 NSPI - HST offset program	50,000	41,535	(8,465)	41,535	(8,465)
5533 Bridgetown -NSPI - HST offset progra	6,500	6,500	-	6,500	-

442,538	434,073	(8,465)	432,381	(10,157)
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Other taxes-TAXATION

4090 Deed transfer tax	849,000	849,000	-	970,000	121,000
4090 Deed transfer tax-includes Bridgetow	30,000	30,000	-	30,000	-
4095 Change of use tax	-	-	-	-	-
4097 Wind Turbine taxation	12,211	12,211	-	12,332	121

891,211	891,211	-	1,012,332	121,121
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Total taxes	15,316,174	15,285,174	(31,000)	15,820,109	503,935
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Municipality of the County of Annapolis
Statement of Estimates
Non-consolidated General Operating Fund
Revenue

	Budget 2018-19	Projected 2019-03-31	Variance Over/(Under)	Budget 2019-20	Budget Increase (Decrease)	
Payments in lieu of taxes						
4250 Federal government	80,696	80,696	-	79,834	(862)	
4300 Federal government agencies (CBC Town)	1,249	1,249	-	1,249	-	
4250 Federal government - RCMP building	18,600	18,600	-	18,600	-	
4250 Federal government - Post Office building	8,300	8,300	-	8,300	-	
Provincial government			-		-	
4320 Provincial property	82,699	82,699	0	100,879	18,181	new school
4320 Crown timber lands	150,682	150,682	-	150,682	-	
	342,226	342,226	0	359,544	17,318	
Services provided to other governments						
4776 Animal control services (towns)	1,000	1,300	300	1,000	-	
5600 County Contribution - Church St. Sew.	18,000	18,000	-	18,000	-	
5600 County Contribution - C.Corner Sewer	15,000	15,000	-	15,000	-	
5600 Transit service (towns)	25,000	25,000	-	25,000	-	
	59,000	59,300	300	59,000	-	
Sales of services						
4040 Sewer rates	879,683	879,683	(0)	1,154,352	274,669	
4041 Bridgetown Sewer rates	154,000	154,000	-	154,000	-	
4055 Sewer inspection fees	350	300	(50)	300	(50)	
5500 Transit fares and advertising	159,516	175,009	15,493	175,009	15,493	18-19 level
5610 Cost sharing with B'own Water Utility	177,521	177,521	-	181,071	3,550	
5610 Water utility admin. (CPWU 3%)	19,925	19,925	-	24,925	5,000	
	1,390,995	1,406,438	15,443	1,689,657	298,662	
Other Revenue from Own Sources						
4700 Tax certificates	4,300	4,300	-	4,500	200	
5002 Leases (Lawrencetown building)	23,534	23,534	-	23,534	-	
5003 Leases (other)	509	509	-	509	-	
5101 Building permits	24,500	22,000	(2,500)	23,000	(1,500)	
5101 User/Permits Fees - Bridgetown	1,372	616	(756)	1,372	-	
5101 Contract-Town of Middleton (Fire&Bldg)	20,000	22,500	2,500	25,000	5,000	
5102 Subdivision fees-Processing Fee	2,000	4,400	2,400	3,000	1,000	
5103 Development permits	1,000	740	(260)	750	(250)	
5104 Subdivision fees-Registry Filing Fee	3,200	4,600	1,400	4,500	1,300	
5105 Miscellaneous permits/fees Zoning	1,000	1,400	400	1,500	500	
5113 Animal Licenses	635	800	165	1,000	365	
5113 Animal Licenses Bridgetown	1,200	25	(1,175)	1,200	-	
5151 Fines(court) RCMP includes Bridgetown	25,000	18,000	(7,000)	18,000	(7,000)	
5300 Lease - land - Eastlink - M'ville	1,380	1,380	-	1,380	-	
5351 Return on investments - Deposit Interest	15,000	30,000	15,000	30,900	15,900	
5375 Sewer Interest	6,000	6,500	500	7,000	1,000	
5380 Sewer Interest-Bridgetown	1,800	1,000	(800)	1,000	(800)	
5401 Tax accounts interest-includes Bridgetown	130,000	130,000	-	135,000	5,000	
5403 YMCA Utilities	143,100	119,703	(23,397)	119,703	(23,397)	
5403 Commercial Leases/Agreements	60,471	67,734	7,263	56,043	(4,428)	
5450 Interest on miscellaneous receivables	3,000	900	(2,100)	900	(2,100)	
5426 Miscellaneous revenue-proc.fee	24,000	23,617	(383)	23,500	(500)	

Municipality of the County of Annapolis
Statement of Estimates
Non-consolidated General Operating Fund
Revenue

	Budget 2018-19	Projected 2018-19	Variance Over/(Under)	Budget 2019-20	Budget Increase (Decrease)
Other Revenue from Own Sources - continued					-
5426 Miscellaneous Revenue Bridgetown	7,550	-	(7,550)	7,550	-
5440 Area rate collection fees 3%	25,446	26,065	619	26,168	722
5441 Area rate provision	21,852	23,036	1,184	15,001	(6,851)
5442 Other fines-animal	1,000	1,000	-	1,000	-
					-
Raven Haven					-
5006 Canteen sales	14,000	9,429	(4,571)	14,000	-
5010 Other revenue (ABCC Camp Acadia)	13,000	13,000	-	13,000	-
5032 Special Event Revenue	250	416	166	300	50
5033/5034 Facility/Equipment rentals	16,700	19,907	3,207	16,700	-
					-
Recreation					-
5010 Other revenue	900	210	(690)	300	(600)
5034 Facility rentals and rates Bridgetown	700	1,054	354	700	-
5031 Program Revenue	4,200	4,392	192	4,200	-
5037 After School Program includes After the	14,000	16,363	2,363	14,000	-
5037 After the Bell - Gender Equity	5,500	3,760	(1,740)		(5,500)
5610 Province of Nova Scotia - Thrive Program		-	-	3,000	3,000
	618,099	602,890	(15,209)	599,210	(18,889)
TRANSFERS					
Unconditional transfers (Provincial)					-
5530 Equalization grant	811,257	811,257	-	811,257	- 19-20 final year
5532 Farm property acreage grant	135,160	135,160	-	135,160	- \$2,724 inc.
5532 Farm property acreage grant B'town	1,021	1,021	-	1,021	- 2% 19-20
	947,438	947,438	-	947,438	-
Conditional transfers (Federal & Provincial)					-
5534 Provincial employment grants	-	-	-	-	-
5535 Federal grant student	-	-	-	-	-
5536 Federal employment grant	-	-	-	-	-
5536 Provincial grant	-	-	-	-	-
5536 Provincial grant (NSCAF-E911)	7,223	7,223	-	7,209	(14)
5536 Provincial grant (NSCAF-E911)	-	-	-	-	-
5536 Provincial grant (other)	-	-	-	-	-
	7,223	7,223	-	7,209	(14)
Conditional transfers (local governments)					-
5600 Municipal grants (RDA)	-	-	-	-	-
5600 Town grants (Active Living Program)	-	-	-	-	-
5600 Town grants (Active Living Guide)	-	-	-	-	-
5600 Town contributions (REMO)	10,972	10,972	-	11,140	168
	10,972	10,972	-	11,140	168

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
GENERAL GOVERNMENT SERVICES					
Legislative services					
<u>Warden</u>					
6006 Remuneration and allowance	57,802	57,802	-	69,248	11,446
6010 Benefits	7,514	7,514	0	8,310	796
6031 Kilometric allowances	7,000	7,000	-	7,000	-
6033 Meal allowances	2,350	2,350	-	2,500	150
6035 Hotel accommodations	5,000	5,000	-	5,000	-
6036 Airfare	1,500	3,693	(2,193)	2,000	500
6037 Registration/course fees	2,000	2,000	-	2,000	-
6038 Misc. travel costs	1,500	1,500	-	1,250	(250)
6040 Professional Membership/Dues and Fees	750	750	-	750	-
6050 Office supplies	250	200	50	200	(50)
6120 Publications/subscriptions	-	-	-	-	-
Total Warden	85,666	87,809	(2,143)	98,258	12,592
<u>Council</u>					
6006 Remuneration and allowances	297,683	297,683	0	343,004	45,321
6010 Benefits	29,768	29,768	0	34,300	4,532
6031 Kilometric allowances	27,500	27,500	-	28,000	500
6033 Meal allowances	5,600	5,600	-	5,500	(100)
6035 Hotel accommodations	10,750	10,750	-	10,500	(250)
6036 Airfare	3,000	3,000	-	2,500	(500)
6037 Registration/course fees	9,500	9,500	-	9,250	(250)
6038 Misc. travel costs	550	550	-	500	(50)
	384,351	384,351	0	433,554	49,203
<u>Other legislative service</u>					
6040 Dues (FCM/UNSM)	13,200	13,200	-	13,500	300
6045 Gifts - Hospitality Policy	-	588	(588)	500	500
6050 Office supplies/expenses	5,000	5,000	-	4,750	(250)
6080 Advertising	3,500	3,500	-	3,750	250
6080 Bridgetown Public Notification	182	-	182	182	-
6100 Courier	-	97	(97)	100	100
6150 Meeting expenses	2,000	2,000	-	2,000	-
6170 Promotion	6,000	6,000	-	6,000	-
8025 Council Events	4,500	4,500	-	4,500	-
8100 Professional services	450	-	450	425	(25)
8150 Community Grants 1.66% of taxable 1.4	204,120	204,120	-	210,656	6,536
8151 Bridgetown Grants-BACC/Tourist Bu	4,244	4,244	-	4,330	86
8152 Recreation Facility Grants	24,000	24,000	-	24,000	-
8150 Community Contributions Grants annual	64,960	64,960	-	64,960	-
8150 Harbour Authorities & Societies 1.4.3	20,000	20,000	-	20,000	-
	352,156	352,209	(53)	359,653	7,497
Total Council & Other Legislative	736,507	736,560	(53)	793,207	56,700
<u>Advisory committees</u>					
6006 Remuneration and allowances	350	350	-	325	(25)
6031 Kilometric allowances	150	150	-	125	(25)
	500	500	-	450	(50)
Total Legislative Services	822,674	824,869	(2,196)	891,915	69,242

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
General administration services					
<u>Administration</u>					
6015 B'town Pension- retired Clerk-loan Int	215	3	212	-	(215)
6020 Training/education	1,000	1,000	-	750	(250)
6031 Kilometric allowances	3,000	1,500	1,500	2,750	(250)
6033 Meal allowances	550	300	250	525	(25)
6035 Hotel accomodations	650	650	-	625	(25)
6037 Registration/course fees	2,475	2,475	-	2,400	(75)
6040 Professional membership dues/fees	475	652	(177)	675	200
6050 Office supplies	3,000	1,500	1,500	2,750	(250)
6080 Advertising	1,475	800	675	1,450	(25)
6120 Publications/subscriptions	780	400	380	750	(30)
8045 Community Rate - Administration Fee	123,829	103,059	20,770	123,829	- \$25K CUPE Lawyer
Election (2020)			-	-	-
	137,449	112,339	25,110	136,504	(945)
<u>Financial management</u>					
6000 Salaries	214,148	214,148	-	224,545	10,397
6010 Benefits	38,547	38,547	(0)	42,664	4,117
6031 Kilometric allowances	1,000	1,000	-	1,500	500 AIMS Nancy
6033 Meal allowances	300	300	-	275	(25)
6035 Hotel accomodations	700	700	700	1,200	500 AIMS Nancy
6037 Registration/course fees	2,900	1,450	1,450	2,150	(750)
6038 Misc. travel costs	20	20	-	20	-
6040 Bridgetown Professional Membership	1,061	344	717	1,082	21
6040 Professional membership dues/fees	700	344	356	700	-
6050 Office supplies	1,300	1,000	300	1,125	(175)
6060 Office equipment	250	260	(10)	400	150
8110 Contracts (SAP licenses/maintenance)	42,000	42,000	-	42,000	-
8110 Contracts IBM programming E-Delivery	-	-	-	-	- 55K 18-19
9090 Bank Charges-Direct Deposit	650	650	-	-	(650)
	303,576	300,063	3,512	317,661	14,085
<u>External audit</u>					
6006 Stipends & Allowances	200	200	-	150	(50)
6031 Kilometric allowances	200	200	-	175	(25)
8100 Professional services	42,000	42,000	-	43,500	1,500
	42,400	42,400	-	43,825	1,425
<u>Taxation administration</u>					
6000 Salaries	249,440	249,440	-	257,332	7,892
6010 Benefits	47,394	47,394	(0)	51,466	4,073
6031 Kilometric allowances	1,070	600	470	1,500	430
6033 Meal allowances	540	400	140	615	75
6035 Hotel accomodations	1,000	600	400	1,000	-
6037 Registration/course fees	3,350	3,350	-	2,105	(1,245)
6040 Professional membership dues/fees	510	510	-	510	-
6050 Office supplies	1,300	1,457	(157)	1,450	150
6060 Office Equipment	300	481	(181)	350	50
6080 Advertising	1,000	-	1,000	-	(1,000)
6090 Postage	23,929	23,929	-	25,142	1,213

Municipality of the County of Annapolis
Statement of Estimates
Expenditures

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
8100 Professional services	4,100	3,564	536	3,650	(450)
8110 Contracts /Agreements - Brooklyn St. De	3,100	4,091	(991)	4,200	1,100
<u>Taxation administration - continued</u>					
9090 Bank Charges	18,000	18,000	-	17,500	(500)
9200 Valuation for uncollectible taxes	264	-	264	-	(264)
<u>Tax rebates or cancellations</u>					
8180 Full/partial tax exemption Organizations	113,450	113,450	-	118,280	4,830
8180 Low income tax rebates	45,000	45,841	(841)	55,800	10,800
8180 Seasonal Reduction	17,325	17,325	-	17,010	(315)
	531,072	530,432	640	557,910	26,838
<u>Transfers for assessment services</u>					
8110 Contracts/agreements (assessment)	407,329	394,329	13,000	399,035	(8,294)
8110 Bridgetown-Contracts (assessment)	13,000	13,000	-	13,000	-
	951,401	937,761	13,640	969,945	18,544
<u>Legal services and liability insurance</u>					
6160 Liability insurance	68,928	69,703	(775)	71,097	2,169 2% inc. esitmate
8100 Professional services (solicitor)	40,000	40,000	-	40,000	-
	108,928	109,703	(775)	111,097	2,169
<u>Human resources and OH&S/Wellness</u>					
6000 Salaries	201,075	232,560	(31,485)	211,784	10,709 Compensation/Benefits Co
6010 Benefits	42,226	43,348	(1,122)	46,683	4,457
6011 Misc. benefits (EAP)	2,095	3,097	(1,002)	3,500	1,405
6020 Training/Education	9,000	2,000	7,000	5,000	(4,000)
6031 Kilometric allowances	2,700	1,951	749	2,000	(700)
6033 Meal allowances	700	326	374	350	(350)
6035 Hotel accomodations	1,800	659	1,141	900	(900)
6037 Registration/course fees	3,300	2,500	800	2,500	(800)
6038 Miscellaneous Travel Costs	-	100	(100)	100	100
6040 Professional membership dues/fees	1,580	1,500	80	1,500	(80)
6050 Office supplies	800	1,701	(901)	1,500	700
6050 Bridgetown Safety supplies	500	500	-	500	-
6060 Office equipment	400	100	300	200	(200)
6080 Advertising	10,000	3,062	6,938	3,500	(6,500)
6120 Publications/subscriptions	500	125	375	125	(375)
8090 Uniforms/clothing (OHS)	850	150	700	450	(400)
8100 Professional services	12,000	17,599	(5,599)	20,000	8,000
8110 Contracts/Agreements (CUPE negotiations)	-	-	-	-	-
9090 Bank charges (payroll processing)	13,000	11,618	1,382	12,000	(1,000)
	302,526	322,896	(20,370)	312,592	10,066
<u>Bylaw (Administration & Enforcement)</u>					
6000 Salaries	116,257	116,257	-	119,118	2,861
6010 Benefits	24,414	24,414	(0)	26,206	1,792
6031 Kilometric allowances	2,500	2,500	-	2,500	-
6033 Meal allowances	225	281	(56)	500	275
6035 Hotel accomodations	500	500	-	1,750	1,250
6036 Airfare	-	332	(332)	-	-
6037 Registration/course fees	1,425	275	1,150	2,375	950
6040 Professional membership dues/fees	300	300	-	300	-
6050 Office supplies	1,500	500	1,000	500	(1,000)

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
6060 Office equipment	200	-	200	-	(200)
6080 Advertising	800	500	300	500	(300)
6090 Postage	700	500	200	500	(200)
6120 Publications/subscriptions	180	180	-	180	-
<u>Bylaw (Administration & Enforcement) - continued</u>					
7200 D&U Premises Cleanup	10,000	10,000	-	10,000	-
8090 Uniforms/clothing	1,000	1,000	-	1,000	-
	160,001	157,539	2,462	165,429	5,428
<u>Information Technology</u>					
6000 Salaries	113,360	109,966	3,394	116,140	2,780
6010 Benefits	23,806	24,108	(302)	24,389	584
6020 Training and education	5,500	4,200	1,300	4,200	(1,300)
6031 Kilometric allowances	5,000	3,837	1,163	4,000	(1,000)
6033 Meal allowances	600	200	400	250	(350)
6035 Hotel accommodations	250	290	(40)	350	100
6037 Registration/course fees	600	261	339	300	(300)
6038 Misc. travel costs	100	-	100	-	(100)
6040 Professional membership dues/fees	350	292	58	300	(50)
6050 Office supplies	650	200	450	300	(350)
6050 Bridgetown Office Supplies	5,806	2,920	2,886	5,912	106
6060 Office equipment	1,700	1,700	-	15,000	13,300
6060 Pitney Bowes Lease - Bridgetown	970	1,131	(161)	970	- BT postage meter lease
6140 Computer Software	12,800	5,000	7,800	9,200	(3,600)
8041 Telecommunication Services (phone/internet)	74,000	70,000	4,000	80,000	6,000 AR/LT internet, cell/land
8041 Landline & Internet - Bridgetown	5,306	12,429	(7,123)	5,412	106 BT internet/landline
8100 Professional services (applications)	8,000	5,000	3,000	5,500	(2,500)
8110 Photocopier - Bridgetown Lease/usage	7,959	3,210	4,749	8,118	159 BT copier
8110 Contracts/ (internet and staff support)	16,000	18,500	(2,500)	18,500	2,500 AR postage meter lease
	282,757	263,244	19,513	298,841	16,085
<u>Other administration (Office of CAO)</u>					
6000 Salaries	361,960	361,960	-	368,452	6,492
6010 Benefits	61,533	61,297	236	66,321	4,788
6020 Training and education	1,200	1,200	-	1,200	-
6031 Kilometric allowances	5,300	5,300	-	5,300	-
6033 Meal allowances	500	1,333	(833)	1,200	700
6035 Hotel accommodations	2,000	2,000	-	2,000	-
6036 Airfare	500	500	-	500	-
6037 Registration/course fees	6,700	6,700	-	6,000	(700)
6038 Misc. travel costs	250	436	(186)	250	-
6040 Professional membership dues/fees	1,500	1,500	-	1,500	-
6045 Gifts	-	588	(588)	-	-
6050 Office supplies	1,400	50	1,350	1,400	-
6120 Publications/subscriptions	75	75	-	75	-
6150 Meeting expenses	1,000	2,174	(1,174)	1,000	-
8100 Professional Services	-	-	-	-	-
9463 Strategic Initiatives	45,000	45,000	-	45,000	-
	488,918	490,113	(1,195)	500,198	11,280
Total General Administration Services	2,777,955	2,736,058	41,896	2,856,091	78,137

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
Common Services					
<u>Administration buildings/GF Public Works</u>					
6000 Salaries	93,426	95,000	(1,574)	83,882	(9,544)
6002 Overtime wages	-	375	(375)	5,000	5,000
6005 Part time wages and salaries	750	42	708	750	-
6010 Benefits	19,619	19,950	(331)	17,615	(2,004)
6020 Training/education	150	150	-	150	-
6031 Kilometric allowances	725	810	(85)	725	-
6033 Meal Allowances	-	50	(50)	-	-
6050 Office supplies	175	175	-	175	-
7000 Heat - Annapolis Royal Municipal Bldg.	22,000	18,250	3,750	30,000	8,000
7000 Heat - Lawrencetown Municipal Bldg.	8,000	6,750	1,250	8,000	-
7000 Bridgetown Town Hall - Heat	9,020	3,328	5,692	9,201	181
7010 Electricity	25,000	22,000	3,000	25,000	-
7010 Bridgetown Town Hall - Electricity	2,653	4,975	(2,322)	2,706	53
7020 Water	2,000	1,900	100	2,000	-
7020 Bridgetown Town Hall - Water/Sewer	2,334	2,180	154	2,381	47
7030 Building maintenance	25,000	15,000	10,000	30,000	5,000
7030 Bridgetown Town Hall - Maintenance	2,653	2,762	(109)	2,706	53
7030 Building Costs (Town of Middleton)	6,500	6,834	(334)	6,900	400
7050 Building insurance	12,660	10,337	2,323	12,600	(60)
7050 Bridgetown Town Hall - Building Ins.	1,061	5,365	(4,304)	1,900	839
7100 Maintenance tools/equipment	8,000	-	8,000	8,000	-
7110 Bridgetown Town Hall - Security	265	260	5	271	6
7500/7510 Vehicle/equipment maintenance/fuel	5,000	5,300	(300)	2,500	(2,500)
7520 Vehicle Insurance	1,069	1,100	(31)	1,120	51
7540 Vehicle equipment rental	-	35	(35)	-	-
8010 Operational materials/supplies	-	30	(30)	-	-
8030 Maintenance material/supplies	-	-	-	1,500	1,500
8090 Uniforms/clothing	500	200	300	500	-
8110 Contracts/agreements (Janitor/snow)	23,000	25,000	(2,000)	35,000	12,000
8110 Bridgetown Town Hall Janitorial Ser./	7,216	7,429	(213)	7,361	145
9025 Bridgetown Debt. Interest Town Hall	1,409	1,500	(92)	530	(879)
	280,185	257,088	23,098	298,473	18,288
<u>Other buildings</u>					
6010 Benefits	-	-	-	-	-
7010 Electricity	-	-	-	-	-
7030 Building maintenance	-	-	-	-	-
	-	-	-	-	-
Total Common services	280,185	257,088	23,098	298,473	18,288
<u>Debt charges</u>					
9010 Interest on temporary borrowing	-	-	-	-	-
Total Debt charges	-	-	-	-	-
<u>Transfers</u>					
9300 Capital expenditures from operations	-	-	-	-	-
9440 Village of Lawrencetown operating grant	15,000	15,000	-	15,000	-
Total Transfers	15,000	15,000	-	15,000	-
Total General Government Services	3,895,814	3,833,015	62,797	4,061,479	165,666

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
PROTECTIVE SERVICES					
Police and public safety services					
6006 Stipends & Allowances (PAB)	600	600	-	600	-
6031 Kilometric Allowances (PAB)	415	415	-	415	-
6033 Meal Allowances (PAB)	50		50	50	-
6038 Miscellaneous Travel Costs (PAB)	50		50	50	-
8100 Professional services (DNA)	9,842	9,619	223	9,619	(223)
8100 Bridgetown - Professional Ser. DNA	300	300	-	300	-
8110 RCMP	2,191,734	2,187,299	4,435	2,207,580	15,846 1% increase - 14 officers
8110 Bridgetown - Contracts RCMP	159,181	159,181	-	162,065	2,884
	2,362,172	2,357,414	4,758	2,380,679	18,507
Law enforcement					
8100 Public prosecution service RCMP	14,500	14,500	-	14,500	-
8100 Bridgetown - Public Prosecution Ser.	300	300	-	300	-
9600 Transfer to correctional services	243,373	243,373	-	243,418	45
9600 Bridgetown -Transfer to correctional	12,734	12,734	-	12,689	(45)
	270,907	270,907	-	270,907	-
Fire protection					
6040 Fire Services - Long Service Awards				3,400	3,400
8110 Contracts/agreements (operating)ACFS	619,470	619,470	-	630,002	10,532 1.7% increase
8110 Bridgetown - BVFD operating grant	42,557	42,557	-	44,544	1,987
8135 Radio license fees	11,124	11,124	-	11,369	245
8150 Grants (dry hydrant program)	6,000	-	6,000	6,000	-
8195 Water supply and hydrants	199,058	193,467	5,591	211,885	12,827
8195 Bridgetown - Water supply/hydrants	153,285	153,285	-	151,343	(1,942)
	1,031,494	1,019,903	11,591	1,058,543	23,649
9025 Bridgetown - Interest on Debt-Fire Ha	5,060	5,060	-	4,677	(383)
9025 Bridgetown - Interest on Debt-2016 Fi	6,619	6,619	-	6,096	(523)
9440 Fire services capital reserve fund	611,125	611,125	-	630,745	19,620 3.21% inc. in assessments
9650 Kingston District Fire Commission	99,535	99,535	-	102,667	3,132
	1,753,833	1,742,242	11,591	1,802,728	45,495
Emergency Management (REMO)					
6000 Salaries					-
6005 Wages/salaries (part time/term)Coorinda	31,843	27,319	4,524	32,384	541 Coordinator Acting
6010 Benefits	6,687	4,385	2,302	7,124	437
6020 Training/education	3,000	897	2,103	3,000	-
6031 Kilometric allowances	2,500	919	1,581	1,000	(1,500)
6033 Meal allowances	400	73	327	250	(150)
6035 Hotel accomodations	650	-	650	350	(300)
6040 Professional membership dues/fees	200	-	200	200	-
6050 Office supplies	200	43	157	100	(100)
6060 Office equipment	-	744	(744)	1,000	1,000
6070 Photocopying supplies	120	-	120	120	-
6080 Advertising	300	-	300	300	-
6110 Telephone/fax	1,300	1,366	(66)	1,400	100
6120 Publications	-	121	(121)	300	300
6150 Meeting expenses	250	-	250	250	-
6170 Promotion	-	36	(36)	250	250
7500 Equipment maintenance	1,000	-	1,000	1,000	-

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
8010 Operational materials/supplies	2,000	638	1,362	2,000	- satellite service
8110 Exercises	3,000	-	3,000	5,000	2,000
Emergency Management (REMO) - continued	-	-	-	-	-
8110 Bridgetown - REMO	3,745	-	3,745	3,897	152
8110 Emergency events	2,000	-	2,000	-	(2,000)
8130 Licenses/Permits	191	229	(38)	250	59 annual radio licenses
	59,386	36,770	22,616	60,175	789
Building and Fire Inspection					
6000 Salaries	127,894	127,894	-	130,481	2,587
6010 Benefits	26,858	26,858	-	26,096	(762)
6020 Training/Education	-	-	-	-	-
6031 Kilometric allowances	500	-	500	300	(200)
6033 Meal allowances	800	656	144	800	-
6035 Hotel accommodations	1,400	1,726	(326)	2,000	600
6037 Registration/course fees	3,000	2,795	205	3,500	500
6038 Miscellaneous travel costs	-	-	-	100	100
6040 Professional membership dues/fees	1,500	2,000	(500)	2,500	1,000
6050 Office supplies	1,200	1,000	200	1,200	-
6060 Office equipment	750	-	750	500	(250)
6080 Advertising	600	-	600	500	(100)
6090 Postage	850	850	-	850	-
6120 Publications/subscriptions	750	500	250	1,200	450
6150 Meeting expenses	-	50	(50)	75	75
7500 Vehicle operation and maintenance	6,000	5,000	1,000	6,000	-
7510 Vehicle Fuel	7,000	4,870	2,130	7,500	500
7520 Vehicle insurance	2,300	2,102	198	2,200	(100)
8090 Uniforms/Clothing (safety boots)	600	600	-	600	-
8110 Bridgetown - Building/Fire Inspection	2,122	-	2,122	2,165	43
	184,124	176,901	7,223	188,567	4,443
Animal control					
6000 Salaries-moved portion of admasst to Al	43,881	43,881	-	44,960	1,079
6005 P/T Wages/salaries	-	-	-	-	-
6010 Benefits	9,215	9,215	-	9,442	227
6031 Kilometric allowances	400	-	400	400	-
6050 Office supplies	100	-	100	100	-
6080 Advertising/ Court Fees	500	-	500	500	-
6090 Postage	50	-	50	50	-
6470 Waste Resource Management Expense	-	150	-	900	900
7010 Electricity	5,000	5,000	-	7,500	2,500
7020 Water	350	350	-	100	(250)
7030 Building/Facility Maintenance	6,500	6,500	-	12,000	5,500
7050 Building insurance	286	1,876	(1,590)	1,200	914
7500 Vehicle operation and maintenance	4,000	4,000	-	8,000	4,000
7510 Vehicle/Equipment - fuel	7,000	7,000	-	10,000	3,000 2 full time trks
7520 Vehicle insurance	4,192	3,153	1,039	3,200	(992)
8010 Operational materials/supplies	5,700	5,700	-	11,400	5,700
8090 Uniforms/clothing	1,000	500	500	1,000	-
8100 Professional services (euthanization/vet	8,000	8,000	-	10,000	2,000
8110 Contracts/agreements (Misfit Manor)	600	-	600	-	(600)
8110 Contracts/agreements (CAPS)	18,000	10,000	8,000	18,000	-
8110 Contracts/agreements (TNR program)	12,000	5,500	6,500	10,000	(2,000)

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
8110 Bridgetown - Animal	1,592	1,592	-	1,624	32
	128,366	112,417	16,099	150,376	22,010
Total Protective Services	4,758,788	4,696,651	62,287	4,853,432	91,244

TRANSPORTATION SERVICES

Common services - Engineering

6000 Salaries 20% engineer/adm.asst.	77,163	78,000	(837)	131,529	54,366	inc. % allocation to ENG
6002 Overtime wages	-	425	(425)	-	-	for Director, Asst. and Man.
6005 P/T Wages/salaries	-	19,000	(19,000)	-	-	
6010 Benefits	16,204	22,500	(6,296)	27,621	11,417	
6020 Training/Education	1,500	3,500	(2,000)	1,500	-	
6031 Kilometric allowances	5,000	5,100	(100)	5,000	-	
6033 Meal allowances	750	700	50	750	-	
6035 Hotel accommodations	-	1,500	(1,500)	-	-	
6037 Reg Course Fees	3,000	300	2,700	3,000	-	
6038 Miscellaneous Travel Costs	-	10	(10)	-	-	
6040 Professional membership dues/fees	1,500	550	950	1,500	-	
6050 Office Supplies	3,500	200	3,300	3,500	-	
6060 Office equipment	250	250	-	250	-	
6080 Advertising	1,500	500	1,000	1,500	-	
6090 Postage	-	75	(75)	-	-	
6100 Courier	250	150	100	250	-	
6120 Publications/subscriptions	250	-	250	250	-	
7030 Building/facility maintenance	-	6,000	(6,000)	-	-	
7100 Maintenance tools/equipment	5,000	250	4,750	5,000	-	
7500 Vehicle/equipment maintenance	-	300	(300)	-	-	
7520 Vehicle/equipment insurance	-	452	(452)	4,750	4,750	
8000 Operational equipment	500	-	500	500	-	
8010 Operational material/supplies	5,000	400	4,600	5,000	-	
	121,367	140,162	(18,795)	191,900	70,533	

Roads and streets - Common Services

6000 Bridgetown - PW Wages/Salaries	148,569	137,255	11,314	151,541	2,972	
6002 Bridgetown - Overtime Wages	-	400	(400)	-	-	
6005 Bridgetown - Parttime PW Wages/Salaries	-	845	(845)	-	-	
6010 Bridgetown - PW Benefits	29,714	82	29,632	30,308	594	
6020 Bridgetown - PW Training/Education	2,040	50	1,990	2,165	125	
6031 Bridgetown - PW Kilometric Allow.	2,205	1,500	705	2,165	(40)	
6110 Bridgetown - PW Telephone/Fax/Cell	4,245	4,162	83	4,330	85	
7000 Bridgetown - PW Heat	7,428	6,500	928	7,577	149	
7010 Bridgetown - PW Electrical NSP	2,122	2,081	41	2,165	43	
7100 Bridgetown - Other (tools,supplies)	-	400	(400)	-	-	
8110 Bridgetown - PW cleaning	1,910	-	1,910	1,948	38	
7020 Bridgetown - PW Water/Sewer	1,221	1,196	25	1,245	24	
7030 Bridgetown - PW building maintenance	7,959	2,000	5,959	8,118	159	
7030 Bridgetown - PW old fire hall	2,122	2,081	41	2,165	43	
7050 Bridgetown - PW building insurance	1,327	6,000	(4,673)	1,353	26	
8010 Bridgetown - Fuel Snow Clearing/tool	19,633	17,000	2,633	20,025	392	
8090 Bridgetown - PW uniforms/safety gear	4,245	1,000	3,245	4,330	85	
8110 Bridgetown - Contracts/Agreements	-	210	(210)	-	-	
8115 Bridgetown - Streets	91,265	60,000	31,265	93,089	1,824	

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
	326,005	242,762	83,243	332,524	6,519
<u>Common Services - continued</u>					
7050 Public Work Building Insurance G.F.	2,752	2,842	(90)	2,899	147
7520 LED Street Lights - Insurance	4,669	4,348	321	4,435	(234)
8110 Agreement (DOTPW J class streets)	151,069	146,100	4,969	151,069	-
8115 Local road maintenance/contracts	85,000	150	84,850	123,000	38,000
8080 Street lights	68,269	68,000	269	63,461	(4,808)
8090 Uniforms/clothing	-	150	(150)	-	-
9025 Debenture Interest-Streets/Sidewalks	2,562	2,562	(0)	1,642	(920)
9025 Debenture Interest-Plow Truck 2011	2,004	2,004	(0)	1,556	(448)
9025 Debenture Interest-P.W. Truck 2013 3	193	193	(0)	-	(193) Debenture paid
9025 CMHC Loan Interest-Church St.Upgra	8,451	8,451	0	6,579	(1,872)
9030 LED Street Lights - Debenture Interest	13,867	13,867	(0)	12,772	(1,095)
	338,835	248,667	90,168	367,413	28,578
<u>Public Transit</u>					
9480 Transit Service	473,732	607,516	(133,784)	581,350	107,618 19-20 inc. \$42K
9480 Bridgetown - Kings Transit	8,490	8,323	167	8,659	169
	482,222	615,839	(133,617)	590,009	107,787
<u>General Equipment</u>					
7520 Bridgetown - Insurance Vehicles/Heav	3,874	5,979	(2,105)	3,951	77
8000 Bridgetown - Fuel Vehicles/Heavy Equ	28,122	27,571	551	28,684	562
8001 Bridgetown - 2007 Dodge 1 Ton Truck	5,306	12,086	(6,780)	5,412	106
8002 Bridgetown - 1988 Dodge 1 Ton Truck	2,122	7,307	(5,185)	2,165	43
8003 Bridgetown - 2006 JD Backhoe 310sg	3,184	2,847	337	3,247	63
8004 Bridgetown - 2007 JD 4310 Tractor/sn	2,122	1,807	315	2,165	43
8005 Bridgetown - 2007 3320 Tractor/Loade	2,122	2,726	(604)	2,165	43
8006 Bridgetown - 2011 7500 Int'l Plow Truc	5,306	5,722	(416)	5,412	106
8007 Bridgetown - 2013 GMC Sierra 3/4 Tor	1,061	3,912	(2,851)	1,082	21
8008 Bridgetown - 2008 Canyon	-	-	-	-	-
	53,219	69,957	(16,738)	54,283	1,064
<u>Debt Charges and Transfers</u>					
<u>Debt charges</u>					
9440 Paving loans from Capital Reserve	13,038	13,038	-	13,015	(23)
	-	-	-	-	-
<u>Transfers (conditional)</u>					
9440 Village of Lawrencetown (sidewalks)	10,000	10,000	-	10,000	-
	23,038	23,038	-	23,015	(23)
Total Transportation Services	1,344,686	1,340,425	4,261	1,559,144	214,457

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
ENVIRONMENTAL HEALTH SERVICES					
Sewage collection and treatment					
<u>Sewage pumping</u>					
6000 Salaries	76,947	76,947	-	78,486	1,539
6002 Overtime Wages	1,500	1,500	-	1,500	-
6005 Part time Wages and Salaries	-	-	-	-	-
6010 Benefits	16,474	16,474	(0)	14,912	(1,562)
6020 Training/education	1,000	1,000	-	2,000	1,000
6031 Kilometric allowances	200	200	-	200	-
6033 Meal allowances	200	200	-	400	200
6035 Hotel accomodations	500	500	-	500	-
6037 Registration/Course Fees	-	-	-	-	-
6040 Prof mem Fees and Dues	-	-	-	-	-
6050 Office supplies	-	-	-	-	-
6070 Photocopying supplies	25	25	-	25	-
6090 Postage	1,000	1,000	-	1,000	-
6100 Courier	100	100	-	100	-
6110 Telephone/fax	-	-	-	-	-
6150 Meeting Expenses	-	-	-	-	-
7000 Heat	2,400	2,400	-	2,400	-
7010 Electricity	16,000	16,000	-	18,500	2,500
7030 Building/facility maintenance	-	-	-	-	-
7050 Pumping stations insurance	1,173	1,173	-	1,900	727
7100 Maintenance tools/equipment	1,000	1,000	-	1,000	-
7500 Vehicle operation and maintenance	12,500	12,500	-	12,500	-
7510 Vehicle/Equipment Fuel	3,475	3,475	-	5,500	2,025
7520 Vehicle insurance	4,000	4,000	-	4,000	-
8010 Maintenance materials/supplies	60,000	60,000	-	60,000	-
8090 Uniforms/Clothing	1,000	1,000	-	1,000	-
8100 Professional Services	500	500	-	500	-
8110 Contracts/agreements	2,000	2,000	-	2,000	-
	201,994	201,994	(0)	208,423	6,429
<u>Sewage treatment</u>					
6000 Salaries	136,843	136,843	-	139,580	2,737
6002 Overtime Wages	2,500	2,500	-	2,000	(500)
6005 Part time Wages and Salaries	500	500	-	1,000	500
6010 Benefits	29,262	29,262	0	25,124	(4,138)
6020 Training/education	1,000	1,000	-	1,000	-
6031 Kilometric allowances	1,000	1,000	-	1,200	200
6033 Meal allowances	500	500	-	500	-
6035 Hotel accomodations	2,000	2,000	-	2,000	-
6037 Registration/Course Fees	2,500	2,500	-	2,500	-
6040 Prof mem Fees and Dues	800	800	-	800	-
6050 Office supplies/expenses	500	500	-	500	-
6060 Office Equipment	-	-	-	-	-
6090 Postage	-	-	-	650	650
6100 Courier	300	300	-	300	-
6110 Telephone/fax	5,100	5,100	-	7,500	2,400
6150 Meeting Expenses	50	50	-	50	-
7000 Heat	5,000	5,000	-	5,000	-
7010 Electricity	55,000	55,000	-	62,000	7,000
7020 Water	-	-	-	57,000	57,000

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
7022 Sewer	-	-	-	400	400
<u>Sewage treatment - continued</u>					
7030 Building/facility maintenance	4,000	4,000	-	4,500	500
7050 Building/facility insurance	5,700	5,700	-	6,000	300
7100 Maintenance tools/equipment	2,500	2,500	-	1,500	(1,000)
7500 Vehicle operation and maintenance	4,000	4,000	-	4,000	-
7510 Vehicle/Equipment Fuel	3,500	3,500	-	3,500	-
8010 Operational materials/supplies	185,000	185,000	-	103,000	(82,000)
8015 Chemicals	-	-	-	72,000	72,000
8040 Communication lines (SCADA)	5,000	5,000	-	-	(5,000)
8090 Uniforms/Clothing	500	500	-	1,500	1,000
8100 Professional Services	-	-	-	1,500	1,500
8110 Contracts/agreements-lagoon charges	45,000	45,000	-	130,500	85,500
	498,055	498,055	0	637,104	139,049
Total Sewage Collection and Treatment	700,049	700,049	(0)	845,527	145,478
<u>Bridgetown Sewage Collection</u>					
6000 Salaries	29,714	16,000	13,714	30,308	594
6005 Part time Wages and Salaries	-	131	(131)	-	-
6010 Benefits	5,943	2,800	3,143	6,062	119
7030 Building/Facility Maintenance	6,366	1,500	4,866	6,495	129
7010 Electrical	12,204	11,965	239	12,448	244
7050 Building/Facility Insurance	239	234	5	244	5
8010 Operational Materials/Supplies	-	2,081	(2,081)	-	-
8030 Maintenance Materials/Supplies	-	700	(700)	-	-
	54,466	35,411	19,055	55,557	1,091
<u>Bridgetown Sewage Treatment</u>					
6000 Salaries	17,510	17,675	(165)	17,860	350
6002 Overtime Wages	-	577	(577)	-	-
6005 Part time Wages and Salaries	-	179	(179)	-	-
6010 Benefits	-	1,277	(1,277)	-	-
6020 Training/Education	-	174	(174)	-	-
6031 Kilometric allowances	-	23	(23)	-	-
6033 Meal Allowances	-	56	(56)	-	-
6037 Registration/Course Fees	-	-	-	-	-
6040 Professional Membership Dues/Fees	-	122	(122)	-	-
6050 Office Supplies	-	111	(111)	-	-
6100 Courier	-	898	(898)	-	-
6110 Telephone/Fax	-	601	(601)	-	-
8110 Bridgetown - Tipping Fees	600	600	-	600	-
7010 Electrical	-	210	(210)	-	-
7030 Building Facility Maintenance	-	360	(360)	-	-
7050 Building Facility Insurance	-	795	(795)	-	-
7100 Maintenance Tools/Equipment	-	55	(55)	-	-
8010 Operational materials/supplies/testing	24,408	30,000	(5,592)	24,896	488
8010 Maintenance materials/supplies	1,592	250	1,342	1,624	32
8090 Uniforms/Clothing/Safety	6,367	500	5,867	6,495	128
8110 Contracts/Agreements	1,061	-	1,061	1,082	21
9025 Bridgetown sewer treatment-Debt.Int.	282	327	(45)	233	(49)
	51,820	54,790	(2,970)	52,790	970
Total Bridgetown Sewage Collection and Treat.	106,285	90,201	16,085	108,346	2,061

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
Solid Waste-Resource Management					
8110 Bridgetown - Tree Disposal	5,000	-	5,000	5,000	-
9470 Valley Waste Resource Management	1,577,880	-	1,577,880	-	(1,577,880)
6200 Waste Resource Management	-	1,577,880	(1,577,880)	1,574,852	1,574,852
8110 VWRM-contracted service review	15,186	-	15,186	-	(15,186)
9470 Bridgetown - Valley Waste Contract	77,468	77,468	-	79,018	1,550
8100 Prof. services (site monitor/derelict veh)	-	-	-	-	-
	1,675,534	1,655,348	20,186	1,658,870	(16,664)
Transfers to Village of Lawrencetown			-		-
9440 Unconditional capital grant - L'town	15,000	15,000	-	15,000	-
	15,000	15,000	-	15,000	-
Total Environmental Health Services	2,496,868	2,460,598	36,271	2,627,743	130,875

Public Health Services					
9610 Regional Housing Authority	46,509	46,509	-	46,509	-
9610 Bridgetown Regional Housing Auth.	37,142	37,142	-	37,885	743
Total Public Health Services	83,651	83,651	-	84,394	743

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
ENVIRONMENTAL DEVELOPMENT SERVICES					
Environmental planning and zoning					
Research and Planning					
6000 Salaries-moved from bylaw,bldginsp,ani	290,755	290,755	-	299,269	8,514
6010 Benefits	61,059	61,059	(0)	65,839	4,781
6031 Kilometric allowances	8,500	8,500	-	9,000	500
6033 Meal allowances	1,500	1,100	400	1,200	(300)
6035 Hotel accomodations	2,700	913	1,787	2,500	(200)
6036 Airfare	1,200	-	1,200	1,200	-
6037 Registration/course fees	3,300	1,241	2,059	3,000	(300)
6038 Misc. travel costs	150	64	86	150	-
6040 Professional membership dues/fees	1,500	1,100	400	1,200	(300)
6050 Office supplies/expenses	2,000	2,000	-	1,800	(200)
6060 Office equipment	750	200	550	750	-
6090 Postage	800	800	-	800	-
6120 Publications/subscriptions	150	150	-	150	-
6150 Meeting expense	-	66	(66)	500	500
8010 Operational materials/supplies(civic #eri	7,223	600	6,623	7,209	(14)
8110 Bridgetown MPS/LUB Consultants	-	-	-	-	- moved to BT com.rate line
8135 Regulatory fees(subdivision)	3,000	4,000	(1,000)	3,000	-
	384,587	372,548	12,039	397,567	12,981
Area Advisory Committees					
6006 Honoraria	3,500	4,400	(900)	4,000	500
6031 Kilometric allowances	1,000	653	347	1,000	-
6080 Advertising	1,000	-	1,000	1,000	-
6090 Postage	100	-	100	100	-
7070 Building/facility rentals	250	25	225	250	-
	5,850	5,078	772	6,350	500
Total environmental planning and zoning	390,437	377,626	12,811	403,917	13,481
Economic Development and Tourism					
6000 Salaries	27,296	19,966	7,330	27,296	-
6010 Benefits	6,005	2,131	3,874	6,005	-
6020 Training and education	3,200	-	3,200	3,200	-
6031 Kilometric allowances	3,000	1,191	1,809	3,000	-
6033 Meal allowances	600	26	574	600	-
6035 Hotel accomodations	1,200	-	1,200	1,200	-
6036 Airfare	-	-	-	-	-
6037 Registration/Course Fees	2,400	250	2,150	2,400	-
6038 Misc travel	150	-	150	150	-
6040 Professional memberships	600	476	124	600	-
6050 Office supplies	400	-	400	400	-
6080 Advertising	-	-	-	-	-
6090 Postage	25	-	25	25	-
6110 Telephone	-	-	-	-	-
6120 Publications	850	-	850	850	-
6150 Meeting expenses	950	-	950	950	-
6170 Promotion (and Event sponsorships)	28,000	28,000	-	28,000	-
7050 Bear River Greenhouses Insurance	-	1,809	(1,809)	-	-
8022 Hospitality Expense	-	3,117	(3,117)	-	-
8110 Contracts/Agreements	-	-	-	-	-
	74,676	56,966	17,710	74,676	-

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
Total Environmental Development Services	465,113	434,592	30,521	478,593	13,481
RECREATIONAL AND CULTURAL SERVICES					
Cultural services					
<u>Heritage</u>					
6006 Honoraria	350	150	200	300	(50)
6010 Benefits	20	-	20	10	(10)
6031 Kilometric allowances	125	41	84	100	(25)
6033 Meal allowances	125	-	125	100	(25)
6035 Hotel accomodations	400	-	400	200	(200)
6036 Airfare	225	-	225	100	(125)
6037 Registration/course fees	525	-	525	250	(275)
6038 Misc. travel costs	-	-	-	-	-
6050 Office supplies/expenses	20	-	20	10	(10)
6080 Advertising	475	-	475	200	(275)
6090 Postage	75	-	75	50	(25)
6150 Meeting Expenses	-	-	-	-	-
8010 Operational materials/supplies	200	-	200	100	(100)
8025 Community events	200	-	200	100	(100)
8100 Professional services	125	-	125	100	(25)
	2,865	191	2,674	1,620	(1,245)
<u>Libraries</u>					
9620 Annapolis Valley Regional Library	110,519	113,183	(2,664)	113,033	2,514
9620 Bridgetown - Anna. Valley Reg. Librar	7,535	7,535	-	7,685	150
7035 Bridgetown Library Revere Bldg. - Op	10,612	13,738	(3,126)	10,824	212
9025 Bridgetown - Revere Bldg. debt Int.	902	902	-	745	(157)
	129,568	135,358	(5,790)	132,287	2,719
Total cultural services	132,433	135,549	(3,116)	133,907	1,474
<u>Debt charges and transfers</u>					
Debt charges	-	-	-	-	-
9024 Debt interest (Basinview Centre) 2017	-	-	-	-	-
	-	-	-	-	-
Recreation services					
6000 Salaries - Recreation staff	171,546	188,704	(17,158)	175,725	4,179
6000 Salaries - Parks/Trails staff	17,158	-	17,158	16,993	(165)
6005 Part-time- Wages/salaries	8,552	8,552	-	8,921	369
6000 Bridgetown - Wages/salaries (summe	19,102	19,907	(805)	19,484	382
6005 Bridgetown - Programs - Student Lab	6,898	10,640	(3,742)	7,036	138
6010 Benefits	40,055	40,055	-	41,274	1,219
6010 Bridgetown - Recreation Facilities - B	2,865	9,496	(6,631)	2,923	58
6020 Training/Education	6,000	4,080	1,920	4,100	(1,900)
6030 Travel/conferences	1,200	-	1,200	-	(1,200)
6031 Kilometric allowances	8,500	7,500	1,000	8,400	(100)
6033 Meal allowances	1,400	1,200	200	1,300	(100)
6035 Hotel accomodations	1,500	1,050	450	1,500	-
6037 Registration/course fees	1,300	1,150	150	2,800	1,500
6038 Misc. travel costs	50	5	45	50	-
6040 Professional membership dues/fees	760	740	20	760	-
6050 Office supplies/expenses	1,000	900	100	1,000	-
6060 Office equipment	1,000	500	500	800	(200)
6080 Advertising	-	-	-	-	-

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Municipality of the County of Annapolis
Statement of Estimates
Expenditures

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
6090 Postage	-	-	-	-	-
6120 Publications/subscriptions	80	87	(7)	90	10
Recreation Services - continued					
6170 Promotion	22,000	21,000	1,000	22,000	-
7037/38 Bridgetown - VIC/Canada Day	9,020	6,476	2,544	9,200	180
7039 Bridgetown - Tennis Court bldg-oper	2,122	2,081	41	2,165	43
7040 Bridgetown - Jubilee Park/Cyprus W	3,714	12,000	(8,286)	3,789	75
7045 Bridgetown - Ball Field-Insurance/Ma	2,122	1,300	822	2,165	43
7046 Bridgetown - Soccer Field-Ins./Maint.	4,245	-	4,245	4,330	85
7047 Bridgetown - Arena	6,898	11,634	(4,736)	7,036	138
7048 Bridgetown - Pool-Ins./Maintenance	1,592	1,420	172	1,624	32
7049 Bridgetown - Other Programs/Charles	1,361	600	761	1,382	21
7050 Nictaux Playground-Liability Insurance	550	550	-	550	-
7051 Church Street Cemetery	2,100	1,564	536	2,000	(100)
7500 Vehicle maintenance-parks/trails	500	1,996	(1,496)	2,000	1,500
7510 Vehicle/Equipment Fuel	600	3,324	(2,724)	3,400	2,800
7520 Vehicle Insurance - 2010 GMC truck	1,100	1,051	49	1,200	100
8008 Bridgetown - 2008 Canyon Truck - Briar	1,200	1,228	(28)	1,253	53
8010 Operational materials/supplies	8,000	6,000	2,000	8,000	-
8025 Community events and programs	22,200	23,100	(900)	24,000	1,800
8025 Community events and programs East B	1,800	-	1,800	1,500	(300)
8090 Uniforms/Clothing	500	882	(382)	900	400
9440 Bridgetown - Recreation Facility Gran	8,490	8,323	167	8,659	169
9440 Bridgetown - Operating Contribution	14,857	14,566	291	15,154	297
8150 Bridgetown - Grant - Soccer club	3,714	3,641	73	3,789	75
8170 Volunteer Program	7,650	6,100	1,550	7,650	-
8170 Bridgetown-Youth Ambass. Scholars	1,061	1,040	21	1,080	19
8173 After School Program	23,200	23,200	-	23,200	- includes salaries
8175 Active Living Program/Winter Active	9,900	9,700	200	9,900	- includes salaries
9025 Debenture Interest - Arena Repairs	35	35	-	-	(35) Debenture paid
	449,497	457,377	(7,880)	461,082	11,585
Raven Haven					
6000 Salaries - Parks/Trails staff	-	-	-	18,320	18,320
6002 Overtime Wages	-	331	(331)	-	-
6005 Wages/salaries (summer)	74,116	52,603	21,513	44,400	(29,716) housekeeper position
6010 Benefits	9,547	6,170	3,377	7,843	(1,704) eliminated
6020 Training/education	600	190	410	600	-
6031 Kilometric allowances	1,100	749	351	1,100	-
6033 Meal Allowances	50	-	50	50	-
6050 Office supplies/expenses	1,100	1,017	83	1,100	-
6060 Office equipment	1,500	81	1,419	1,500	-
6170 Promotion/Family Fun Day	6,000	4,141	1,859	4,200	(1,800)
7010 Electricity	2,400	2,400	-	2,400	-
7030 Building/facility maintenance	7,030	2,025	5,005	5,000	(2,030)
7050 Building/facility insurance	3,300	3,269	31	3,300	-
7500 Vehicle/Equipment Maintenance (Gator/	600	158	442	600	-
7510 Vehicle/Equipment Fuel	600	755	(155)	800	200
7520 Equipment insurance (Gator/2004 truck)	800	233	567	400	(400)
8010 Operational materials/supplies	5,100	3,133	1,967	4,000	(1,100)
8030 Maintenance materials/supplies	5,000	4,800	200	5,000	-
8041 Telecommunication	200	172	28	200	-
8050 Cost of sales (Canteen)	8,900	9,051	(151)	8,900	-
8090 Uniforms/Clothing	-	164	(164)	200	200

	Budget 2018-19	Projected 2019-03-31	Variance (Over)/Under	Budget 2019-20	Budget Increase (Decrease)
8130 Licenses/permits	700	678	22	750	50
	128,643	92,120	36,523	110,663	(17,980)
Total Recreation Services	578,140	549,497	28,643	571,745	(6,395)
<u>Basinview Centre</u>					
6000 Wages/Salaries	51,921	51,921	-	44,794	(7,127)
6010 Benefits	10,903	9,634	1,269	9,407	(1,497)
6031 Kilometric allowance	250	3,000	(2,750)	4,000	3,750
6033 Meal allowances	-	17	(17)	-	-
6038 Miscellaneous Travel Costs	-	-	-	-	-
6050 Office Supplies	25	25	-	-	(25)
6080 Advertising	-	-	-	-	-
6110 Telephone/fax -cell phone	-	-	-	-	-
7000 Heat	80,000	80,000	-	80,000	-
7005 Grass Pellets	40,000		40,000	-	(40,000)
7010 Electricity	150,000	150,000	-	152,550	2,550
7020 Water	15,500	25,000	(9,500)	18,600	3,100
7022 Sewer	-	25,000	(25,000)	27,900	27,900
7025 Chemicals (Boiler)	-	-	-	1,800	1,800
7030 Building/facility maintenance	50,000	124,617	(74,617)	78,000	28,000
7050 Building/facility insurance	33,000	36,848	(3,848)	36,500	3,500
7100 Maintenance tools/equipment	-	-	-	-	-
7120 Property taxes	6,827	6,621	206	6,800	(27)
7500 Vehicle/Equipment Maintenance	-	-	-	-	-
8010 Operational materials/supplies	-	12	(12)	3,000	3,000
8080 Street lights	-	-	-	-	-
8110 Contracts - boiler, custodial,snow/ice ref	48,000	40,000	8,000	73,000	25,000 inc.custodial/boiler maint.
8110 Contracts - Management Fee Fundy Y	50,000	50,000	-	50,000	-
8110 Contracts - Deficit Contingency Fundy Y	131,250	160,000	(28,750)	150,000	18,750
	667,676	762,695	(95,019)	736,351	68,674
Total Recreation and Cultural Services	1,378,249	1,447,741	(69,492)	1,442,003	63,753

Municipality of the County of Annapolis
Statement of Estimates
Non-Consolidated General Operating Fund Transfers

T1

	Budget 2018-19	Projected 2018-03-31	Variance	Budget 2019-20	Change
<u>Transfers to (from) own reserves/agencies</u>					
Transfers from reserves					
5610 Charles Pratt Beautification Trust Fund	(300)	(300)	-	(300)	-
5610 Tax Sale Surplus bank account interest	(6,639)	-	(6,639)	(7,500)	861
5610 Operating Reserve-Election	-	-	-	-	-
5610 Letter of Intent funding-salaries	-	-	-	-	-
5610 Letter of Intent - Operating-Roads	(38,000)	-	(38,000)	(38,000)	-
5610 Max Young Investments	(4,330)	(3,435)	(895)	(4,416)	86
5610 Capital (Interest)	(7,826)	(7,826)	-	(4,140)	(3,686)
5610 Operating Reserve (Interest)	(3,750)	(3,750)	-	(2,727)	(1,023)
5610 Succession Planning - Building Insp.	-	-	-	-	-
5610 Water Supply Program	(55,000)	-	(55,000)	(20,000)	(35,000)
					-
One Time Initiatives from Operating Reserve					
5610 Survey - Victory Property	(10,000)	-	(10,000)	-	(10,000)
5610 Legacy 2017 Project	(23,723)	-	(23,723)	(23,723)	-
5610 Economic Development Initiatives	(47,300)	-	(47,300)	(47,300)	-
	(196,868)	(15,311)	(181,557)	(148,106)	(48,762)
Transfers to reserves					
5610 Transfer to Capital Reserve	-	-	-	-	-
9440 Transfer to B'town Operating Res.	5,000	5,000	-	5,000	-
9440 Transfer to Operating Reserve-tentative	69,368	69,368	-	178,312	108,944
9440 Sewer capital replacement reserve	182,486	182,486	-	266,572	84,086
9440 Sewer capital replacement reserve B'tn	97,766	97,766	-	40,000	(57,766)
9440 LED Street Lighting capital replacement	25,000	25,000	-	25,000	-
9450 Operating reserve (C&R Reserve)	55,000	55,000	-	55,000	-
9300 Water Supply Program	55,000	-	55,000	20,000	(35,000)
					-
One Time Initiatives from Operating Reserve					
9300 Survey - Victory Property	10,000	-	10,000	-	(10,000)
9440 Letter of Intent Expenditures	-	-	-	-	-
9300 Waste Management	23,723	-	23,723	23,723	-
9462 Economic Development Initiatives	47,300	-	47,300	47,300	-
Total Transfers to Own Reserves/Agencies	373,775	419,309	(45,534)	512,801	139,026
Other transfers of record					
Tax collection agreement					
5735 Village of Lawrencetown taxes	(188,666)	(188,666)	-	(194,394)	(5,728)
Transfers from reserves					
5610 Sewer capital replacement reserve	-	-	-	-	-
	(188,666)	(188,666)	-	(194,394)	(5,728)
Transmission of taxes					
9650 Village of Lawrencetown	188,666	188,666	-	194,394	5,728
Total Other Transfers of Record	-	-	-	-	-

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legal fees

RESOLUTION

AUTHORIZING THE LEVYING AND COLLECTION OF THE TAX RATE

FOR THE FISCAL YEAR 2019-20

RESOLVED that pursuant to Section 72 of the *Municipal Government Act*, the Municipal Council of the Municipality of the County of Annapolis estimates that sums amounting to \$11,075,039 are required for the lawful purpose of the Municipality for the year ending March 31, 2020, to be raised from residential assessment and the sums amounting to \$1,013,112 are required as aforesaid to be raised from commercial assessment, after crediting the probable revenue from all sources other than rates for the said year and making due allowances for abatement and losses which might occur in the collection of the taxes for the said year which may not be collected or collectible;

FURTHER RESOLVED that said Council hereby authorizes the levying and collection of the rate of \$1.015 on each one hundred dollars of the assessed value of residential and resource property assessed in the assessment roll and the rate of \$1.80 on each one hundred dollars of the assessed value of commercial property assessed in the assessment roll, which rates the Council deems sufficient to raise the sums required to defray expenditures of the said Municipality for the said year, and any deficit from any preceding year;

FURTHER RESOLVED that said Council hereby authorizes that interest at the rate of 12% per annum be charged on current rates and taxes remaining unpaid on or after June 30, 2019.

FURTHER RESOLVED that said Council hereby authorizes the payment of said taxes to be made to the Municipal Treasurer of the said Municipality on or before the last day of June in the said year.

FURTHER RESOLVED that Council hereby fixes June 30, 2019, as the day after which the Clerk may proceed to issue warrants for the collection of all rates and taxes unpaid.



Timothy D.J. Habinski, Warden



John A. MacDonald



Wendy L. Sheridan



Gregory A. Heming



Diane D. LeBlanc



Martha L. Roberts



Michael J. Gunn



P. J. Burt McNeil



R. Wayne Fowler



Marilyn J. Wilkins



W. Alexander Morrison

Date Approved: April 23, 2019

**AREA RATES SUMMARY
2019/20
MUNICIPALITY OF THE COUNTY OF ANNAPOLIS**

*Schedule C
2019-04-23
Municipal Council*

	DISTRICT #	CODE	RATE
<u>Hydrants</u>			
Margaretsville	2	HA	0.002522
Inglewood	3	HB	0.002656
Granville Ferry	4&5	HC	0.001767
Carleton Corner	7	HD	0.002112
Church Road	3	HE	0.002090
Middleton	2,10	HF	0.002040
Cornwallis Park	6	HG	0.002156
Bridgetown	3&7	HH	0.003251
<u>PAVING</u>			
Whispering Pines (Amina Dr./Crt.)	1	PP	0.000533
Chipman Dr./Baxter Ave.	1	PK	0.000874
Cameron Drive	1	PL	0.000365
Brookside/Pine Grove	1	PQ	0.000717
Bradley Street	1	PS	0.000597
Ward Estates Paving (per 2019/20- lum sun	11		\$ 447.77
Water Supply Lending Program			?
<u>STREET LIGHTING (Selected Areas)</u>	all	LT	0.000446
<u>KINGSTON FIRE PROTECTION</u>	1 & 11	FP	0.000600
<u>VILLAGE OF LAWRENCETOWN RATE</u>	10	V1	0.006600
<u>FIRE RATE CAPITAL</u>	all	FC	0.000611
<u>BRIDGETOWN COMMUNITY RATE</u>	Residential	BC	0.007204
	Commercial	B2	0.015851

Bridgetown Rates - BC, B2, LT, HH, FC