

2023-10-10 COTW Agenda Package

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MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

COMMITTEE OF THE WHOLE AGENDA

Tuesday, October 10, 2023

9:00 a.m.

Municipal Administration Building, 752 St. George Street, Annapolis Royal



PAGES		
	1.	ROLL CALL
	2.	DISCLOSURE OF INTEREST
	3.	APPROVAL of the Order of the Day
	4.	APPROVAL OF MINUTES
3-7	4.1	2023-09-12 Regular COTW
	5.	INFORMATION/STAFF REPORTS
8-9	5.1	IR 2023-10-10 Dangerous and Unsightly Premises 2 nd Quarter Report
10-107	5.2	IR 2023-10-10 Community Spaces Inventory
108-114	5.3	SR2023-75 Hospital Parking Fees Letter to NS Minister of Health
115-117	5.4	SR2023-76 RCMP Policing Services Facilities Agreement – Town of Middleton
118-124	5.5	SR2023-77 Policy 101 Community Grants New
125-130	5.6	SR2023-78 Policy 103 Asset Retirement Obligations New
131-133	5.7	SR2023-79 2023-24 Community Grants Applications
	6.	RECOMMENDATIONS and REPORTS FROM BOARDS and COMMITTEES
134-135	6.1	2023-09-20 Trans County Transportation Society Report
136-150	6.2	2023-09-25 Annapolis REMO Advisory Committee Recommendations
151	6.3	2023-10-03 Audit Committee – Recommendation
	7.	IN-CAMERA
	7.1	In accordance with Section 22(2)(c) personnel of the <i>Municipal Government Act</i>
		5:00 p.m. STATED ADJOURNMENT

Minutes of the regular Committee of the Whole meeting held on Tuesday, September 12, 2023, at 9:00 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

ROLL CALL

District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Dustin Enslow, present (via Zoom)
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, Warden, present
District 7 – David Hudson, present
District 8 – Michael Gunn, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, Deputy Warden, present
District 11 – Diane Le Blanc, present (via Zoom)

Also Present: CAO Chris McNeill; Municipal Clerk Carolyn Young; other staff, A. Barr (9:40 a.m.), L. Bent, D. Campbell, C. Mason, C. MacQuarrie, N. McCormick, B. Olsen, Janice Young, and Jim Young.

Disclosures

None.

Order of the Day

There were no changes to the Order of the Day.

Minutes

2023-07-11 Regular Committee of the Whole – approved, no errors or omissions.

Information/Staff Reports

Re: IR Bylaw Infractions on County-Owned Forestry Land

The CAO noted that the Greenland land referenced in the report will remain status quo (inaccessible) until or unless Municipal Council decides to do something with it.

Re: SR2023-46(4) AM- 1.2.0 Committees of Council and Council Meetings – Procedures Policy – Amend

That municipal council amend AM-1.2.0 Committees of Council and Council Meetings – Procedures Policy by adding:

In Article 3 Regular Meetings of Council

- There shall be no regular meeting during the month of August; and

In Article 5 Committees of Council Meetings

- There shall be no regular meetings during the month of August.

Moved: Councillor Barteaux

Seconded: Councillor Hudson

Motion carried.

Re: SR2023-64 Bridgetown - Use of Reserve Funds

That Municipal Council use the proceeds from the sale of the former Town of Bridgetown Town Hall to fund the re-development of the lands adjacent to the former Bridgetown Town Hall owned by the Municipality of the County of Annapolis as a paved parking area with associated amenities; and that Municipal Council authorize the withdrawal of up to \$186,702 from the Capital Reserve to be used for this purpose.

Moved: Councillor Hudson

Seconded: Councillor Enslow

Motion carried.

Re: SR2023-65 Arlington Forest Protection Society – Request Letter of Support

That the Municipality of the County of Annapolis send a letter to the Premier of Nova Scotia outlining its support for the Arlington Forest Protection Society's advocacy work surrounding the protection of old growth forests and request that specific Society and general community consultations take place in Annapolis County this fall prior to the Province of Nova Scotia's development and approval of a comprehensive or long-term ecological forestry approach for Nova Scotia's forests.

Moved: Deputy Warden Redden

Seconded: Councillor Gunn

Motion carried.

Re: SR2023-65 Arlington Forest Protection Society – Invite Minister of Natural Resources and Renewables

That the Municipality invite the Nova Scotia Minister of Natural Resources and Renewables to visit Annapolis County this fall to discuss the future long-term sustainability of forestry resources across Nova Scotia on both Crown and private woodlands, extending an invitation to local large private sector woodlot owners to the meeting as well.

Moved: Deputy Warden Redden

Seconded: Councillor Gunn

Motion carried.

Re: SR2023-66 S1 Solid Waste-Resource Bylaw NEW – 1st Reading

That Municipal Council give first reading to *S1 Solid Waste-Resource Bylaw*.

Moved: Deputy Warden Redden

Seconded: Councillor Longmire

Motion carried.

Re: SR2023-67 Habitation Community Municipal Planning Strategy and Land Use Bylaw

That Municipal Council call a Planning Advisory Committee (PAC) meeting on October 5th at 7pm, at the Lower Granville Community Hall for consideration of the Habitation Community planning documents.

Moved: Councillor Longmire

Seconded: Councillor Sheridan

Motion carried.

Re: SR2023-68 Nictaux & District Fire Department – Release of Funds

That Municipal Council authorize the withdrawal of \$25,000 from the Capital Fire Services Reserve Fund to the Nictaux & District Volunteer Fire Department in the 2023-24 fiscal year.

Moved: Councillor Sheridan

Seconded: Councillor Gunn

Motion carried.

Re: SR2023-69 AM-1.4.2.0 Waste Management Site Tipping Fees Policy – Repeal

That Municipal Council repeal *AM-1.4.20 Waste Management Site Tipping Fees Policy* (7-day notice).

Moved: Deputy Warden Redden

Seconded: Councillor Longmire

Motion carried.

Re: SR2023-70 Policy 102 Personnel – New

That Municipal Council approve *Policy 102 - Personnel* as circulated (7-day notice).

Moved: Councillor LeBlanc

Seconded: Deputy Warden Redden

Motion carried.

Re: SR2023-71 East End Servicing Study

That Municipal Council authorize an additional \$97,218 in funding from county water and sewer reserves for the expanded scope of the East End Servicing Study.

Moved: Councillor Prout

Seconded: Councillor Sheridan

Motion carried.

Re: SR2023-72 Bridgetown Regional Outdoor Sports Hub – Lease

That Municipal Council approve a five-year renewable lease agreement between the Municipality of the County of Annapolis and the Annapolis County Outdoor Sports Society (ACOSS) to oversee the management of the Bridgetown Regional Outdoor Sports Hub.

Moved: Councillor Hudson

Seconded: Councillor Enslow.

To amend the motion to remove under 1. Premises, Equipment, and Furnishings, item 1(d)(iii).

Moved: Councillor Hudson

Seconded: Councillor Gunn

Motion lost, 3 in favour, 8 against.

To amend the motion that 7. ACOSS's Covenants be amended in 7Cii ACOSS's Insurance by increasing two million to five million, and to include a section requiring Directors and Officers Liability Insurance, and to add that the County be a named as an insured on the policies.

Moved: Hudson

Seconded: Longmire

Recess

10:41 a.m. – 10:49 a.m.

Councillor Hudson withdrew the motion.

To amend the motion that 7. ACOSS's Covenants be amended in 7C ii ACOSS's Insurance to increase the insurance from two million to Five million

Moved: Councillor Hudson

Seconded: Councillor Longmire

Motion lost 2 in favour, 9 against.

To amend the motion that 7. ACOSS's Covenants be amended in 7C ACOSS's Insurance to add Section vi requiring them to have Directors and Officers liability insurance.

Moved: Councillor Hudson

Seconded: Councillor Longmire.

Motion carried, 6 in favour, 5 against.

To amend the motion that 7. ACOSS's Covenants be amended in 7C ACOSS's Insurance that the municipality be named as a joint insured on all insurance policies.

Moved: Councillor Hudson

No Second.

To amend the motion to add a termination clause to the lease

Moved: Councillor Hudson

Seconded: Councillor Connell

Motion lost, 1 in favour, 10 against.

On the Original Motion as amended to read:

Re: SR2023-72 Bridgetown Regional Outdoor Sports Hub – Lease

That Municipal Council approve a five-year renewable lease agreement between the Municipality of the County of Annapolis and the Annapolis County Outdoor Sports Society (ACOSS) to oversee the management of the Bridgetown Regional Outdoor Sports Hub, and that the proposed lease agreement be amended to add 7C Section vi requiring them to have Directors and Officers liability insurance.

Moved: Councillor Hudson

Seconded: Councillor Enslow.

Motion carried.

Re: SR2023-18 (2) Fire Services Review

That Municipal Council authorize an additional \$14,000 in funding as an unfunded liability for the awarding of the Fire Services Review contract.

Moved: Councillor Connell

Seconded: Councillor Hudson

Motion carried.

Recommendations and Reports from Boards and Committees

Re: 2023-07-06 Trans County Transportation Society – Report

Re: 2023-07-26 Nominating Committee – Recommendations• *Climate Change Action Plan Review Committee (not more than 3 citizens)*

That Municipal Council appoint Maurya Braun, Clifford Drysdale, and Gregory Heming as citizen members of the Climate Change Action Plan Review Committee (satisfying Section 28(2) of the policy) for a term ending November 30, 2024.

Moved: Councillor LeBlanc

Seconded: Councillor Sheridan

Motion carried.

• *Climate Change Action Plan Review Committee (not more than 3 councillors) –Councillor Appointments*

Rather than the Nominating Committee recommending particular councillors be appointed to the Climate Change Action Plan Review Committee, it was agreed that councillors should be given the opportunity to volunteer for service on the committee at the September 12th meeting of Committee of the Whole.

That Municipal Council put the appointment of council members to the Climate Change Action Plan Review Committee to a vote.

Councillors Longmire, Barteaux, and Enslow indicated they would like to serve on this committee.

That municipal council appoint Councillors Longmire, Barteaux and Enslow to the Climate Change Action Plan Review Committee for a term ending November 30, 2024.

Moved: Councillor LeBlanc

Seconded: Councillor Sheridan

Motion carried.

Re: 2023-09 IMSA Board Update Report

Deputy Warden Redden added that next week, Phase 2 funding for the purchase of electric/hybrid buses will be announced.

Lunch

11:45 a.m. – 1:15 p.m.

In-Camera

To meet in-camera from 1:15 p.m. to 2:22 p.m. in accordance with Sections 22(2)(c) personnel, (e) contract negotiations and (f) litigation or potential litigation of the *Municipal Government Act*.

Moved: Councillor Longmire

Seconded: Councillor Sheridan

Motion carried.

Adjournment

The Warden declared the meeting adjourned at 2:23 p.m.



INFORMATION REPORT

Report To: Committee of the Whole
Meeting Date: October 10, 2023
Prepared By: Cheryl Mason, Manager of Protective Services
Subject: Dangerous and Unsightly Premises 2nd Quarter Report

ORIGIN

Report to Committee of the Whole for 2nd quarter July 1st to September 30, 2023 for information.

LEGISLATIVE AUTHORITY

Municipal Government Act PART XV 345(3)
 AM-1.4.15 Dangerous and Unsightly Premises Policy

File No.	DIST	Date of Complaint	Property Location	Dangerous	Unsightly	Diary	Comments /Status
2023/24							
2023/24-008	8	25-Apr-23	4862 Clementsvalle Road, Princesdale		x	Diary Oct. 31, 2023	continue to work on it
2023/24-009	10	26-Apr-23	585 Highway #10, Springfield		x	Diary Oct. 31, 2023	Dumpster now on site; requested more time
2023/24-017	10	30-May-23	4914 Highway #10, New Albany		x	Diary Oct. 31, 2023	Working on it; fall pickup missed
2023/24-018	10	30-May-23	271 Zwickers Lake Road, New Albany		x	Diary Oct. 31, 2023	Family working on it requested more time
2023/24-030	2	25-Jul-23	519 Seaman Street, Margaretsville		X	Diary Oct. 31, 2023	2nd 30 day letter sent
2023/24-031	11	25-Jul-23	15 Main Street, Meadowvale		X	Diary Oct. 31, 2023	Discussed with Dev. Officer for permitted use
2023/24-033	9	1-Aug-23	8611 Highway 10, Nictaux South		X	Diary Oct. 1, 2023	to revisit after Fall cleanup
2023/24-034	6	21-Aug-23	4 Taylor Drive, Clementsport		X	Diary Oct. 31, 2023	spoke to owner/son truck under repair
2023/24-035	9	14-Sep-23	8800 Highway 201, Nictaux		X	Diary Oct. 31, 2023	discussed with Dev. Officer - permitted use??
2022/23							
2022/23-007	10	11-May-22	641 Main Street Lawrencetown		X	Diary Oct. 1, 2023	cleaned up substantially; need to revisit
2022/23-012	11	16-May-22	2212 Old Mill Road, South Farmington		X	Diary Oct. 1, 2023	to revisit
2022/23-020	11	17-Aug-22	1918 Torbrook Rd., Meadowvale	x	X	Diary Oct. 31, 2023	Extension requested
2022/23-031	9	05-Dec-22	Middle Road, Nictaux		X	Diary Oct. 16, 2023	to revisit after 30 days
2022/23-032	5	13-Dec-22	Granville Road, Granville Beach	x	X	Diary Oct. 1, 2023	demo underway
2022/23-037	3	04-Jan-23	295 Granville Street, Bridgetown		X	Diary Oct. 31, 2023	property put back on market; needs more time
2022/23-039	3	04-Jan-23	54 Church Street, Bridgetown		X	Diary Oct. 31, 2023	1st 30 day to new owner
2022/23-040	10	06-Jan-23	1429 Inglisville Road, Inglisville		X	Diary Oct. 31, 2023	building knocked down but needs to be flatted and cleaned up
2022/23-044	9	17-Feb-23	Nictaux Falls	x		Diary Oct. 31, 2023	NSP disconnected; owner to get quotes; requested extension
2022/23-046	11	13-Mar-23	Meadowvale		X	Diary Oct. 31, 2023	Final 30 day Order sent Registered Mail
2022/23-047	9	14-Mar-23	Highway 10, Nictaux	x		Diary Oct. 1, 2023	Tenant to be out September 30; to revisit after date

2022/23-048	11	20-Mar-23	Torbrook Rd., E. Torbrook		x	Diary Oct. 31, 2023	Registered Mail returned - need to hand-deliver
2019/20							
2019/20-015	9	28-May-19	9413 Hwy #10, Nictaux		X	Diary Oct. 31, 2023	demo permit issued; fire dept to do controlled burn

Report Prepared by:

Cheryl Mason,
Manager of Protective Services/Administrator under Dangerous & Unsightly Premises

Report Approved by:


Chris McNeill, Chief Administrative Officer



COUNTY of ANNAPOLIS
NATURAL RESOURCES

INFORMATION REPORT

Report To: Committee of the Whole
Meeting Date: October 10, 2023
Prepared By: Debra Ryan, Community Development Director
Subject: Annapolis County Community Spaces Inventory

BACKGROUND

Council approved the following motion.

Motion 230620.46 Parks and Recreation Facilities Report Requested

That staff prepare a report on the staffing and maintenance of all parks and recreation facilities in the County for Fall 2023; including identification of all recreational facilities that reside in the Towns and Village that our constituents use.

Moved: Councillor Hudson; Seconded Councillor Connell. Motion Carried

CURRENT SITUATION

Over the last couple of months, staff have been working on a inventory of recreation, sport and cultural facilities and have created a document called Annapolis County Community Spaces which is Phase 1 of a comprehensive inventory which includes 58 completed inventories.

Annapolis County Section includes all parks and facilities owned by the county and includes the Bridgetown Curling Club which is owned by a not for profit. Total 21

Annapolis Royal Section includes all such facilities owned by the town plus the Annapolis Royal Historic Gardens which is owned and managed by a society. Many events happen at the gardens and is a destination for walking for many county residents. Total 15

Lawrencetown Section includes the parks owned by the Village of Lawrencetown and includes other recreation facilities that are used by residents and owned by other community organization including the Annapolis Valley Exhibition. Total 6

Middleton Section includes all recreation facilities owned by the town. Total 6

Schools and Educational Section are included as they are centres for active recreation and sport opportunities. Total 10

As stated in the report introduction this is Phase 1. Phase 2 will include federal, provincial, and community owned facilities in the county and it is anticipated that it will be completed by December.

The report including maps are attached for review and discussion.

ATTACHMENTS:

October 2023 Annapolis County Community Spaces

Approved by:

Chris McNeill
Chief Administrative Officer

Approval Date:

OCTOBER 4, 2023

COMMUNITY SPACES

COUNTY OF ANNAPOLIS



Prepared by
Community Development
October 2023

Annapolis County Community Spaces

October 2023

Introduction

The **Annapolis County Community Spaces** is an inventory of recreation, sport and cultural facilities that are owned by the County of Annapolis, and also includes those spaces located in the communities of Annapolis Royal, Lawrencetown and Middleton.

In the community listing summary of each there is an asterisk * besides the spaces that are not owned by County, Towns or Village of Lawrencetown. For quick reference, ownership is included in the detailed inventory listing.

As part of this inventory stage are the educational facilities (schools) in the county as they are important recreation and sport spaces that are utilized by residents.

Maps show locations of the spaces as it relates to districts to indicate where county owned spaces are located. Separate ones are done for the Towns and the Village of Lawrencetown.

In 2021, we created a map of the recreation and sport infrastructure in the County, and it is located on the County website under Community Development /Recreation Programs and Activities. This will be updated in the near future.

The second phase of the comprehensive inventory has already started and will include federal, provincial, and community-based parks, spaces in Cornwallis, Bear River, Margaretsville, and other Annapolis County communities.

The second phase will also include our community halls (34) and areas of assembly which are important community spaces in which people gather for social, recreational, cultural, and active pursuits. The anticipated timeline for inventory completion is December 2023 or earlier.

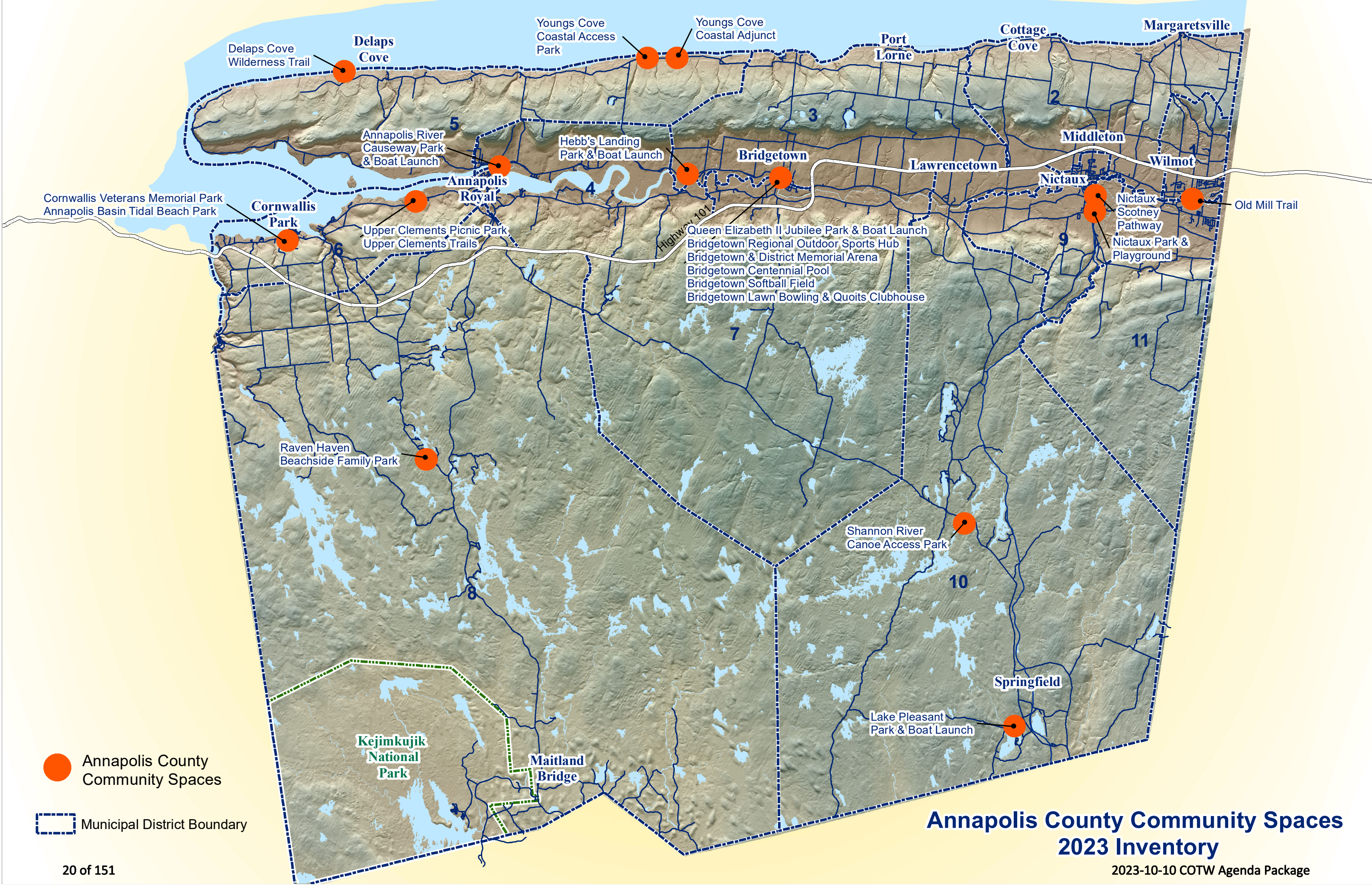
For the purpose of this stage of the inventory, we have addressed only those that were included in council's original motion.

Creating inventories of this nature allows for strategic planning for the health and well-being of our communities.

**COUNTY OF ANNAPOLIS
COMMUNITY SPACES 2023**

COUNTY OF ANNAPOLIS INVENTORY SUMMARY


Annapolis Basin Tidal Beach Park
Annapolis River Causeway Park
Bridgetown and District Memorial Arena
Bridgetown Centennial Pool
Bridgetown Softball Field
Bridgetown Lawn Bowling and Quoits Clubhouse
Bridgetown Regional Outdoor Sports Hub
Cornwallis Veterans Memorial Park
Delaps Cove Wilderness Trail System
Hebb's Landing Park and Boat Launch
Lake Pleasant Park and Boat Launch
Nictaux Park and Playground
Old Mill Trail
Queen Elizabeth II Jubilee Park
Raven Haven Beachside Family Park
Nictaux Scotney Pathway
Shannon River Canoe Access Park
Upper Clements Picnic Park
Upper Clements Trails
Youngs Cove Coastal Access & Coastal Adjunct Park



● Annapolis County Community Spaces

▬ Municipal District Boundary

Annapolis County Community Spaces 2023 Inventory

 COUNTY of ANnapolis ANnapolis, Prince George's County, MD	Owner: Municipality of the County of Annapolis	Property Identifier: ANNPOLIS BASIN TIDAL BEACH PARK
	PID#: 05218789	Size: 3.2 Acres
	Civic Address: 14 Paardeberg St.	Community: Cornwallis Park

Description

Annapolis Basin Tidal Beach Park opened in August 2023. The park is located on the north side of Cornwallis Park and is directly below the Basin Centre, separating the park from the Basin Centre is the abandoned rail trail. The park overlooks the Annapolis Basin and features a parking lot with accessible parking, accessible porta pottie, 6-foot-wide accessible pathway with accessible benches and picnic tables as well as switchback pathway allowing for accessibility access to the beach. The property to the east of the park is owned by the Cornwallis Park Development Association and is privately owned to the west and south borders. The old rail corridor which is owned by the province is undeveloped. It was acquired as part of a parks levy agreement in 2000.

Photos




Current Maintenance

This is a new park; municipal staff will conduct a maintenance needs assessment over the coming year. However, we expect to follow the established procedure for all parks, such as staff of the Municipality conduct the cleanup of the property with a full sweep and review for winter damage as soon as weather permits in the spring of each year, usually in early April. An accessible porta pottie was available at opening until after thanksgiving weekend. Normally available from Victoria Day weekend to Thanksgiving weekend. Additional checks may be required during hot summer days.

From May 1 to October 31 of each year, one full-time seasonal and one seasonal summer student will mow the grass and whipper snip, pick up litter and empty garbage cans, remove broken or damaged tree limbs, and check property for any safety concerns. This maintenance takes place approximately every 10 calendar days, weather dependent and depending on use it will be increased for garbage collection and other maintenance needs.

Current and Future Uses

The property is a passive recreational space that is used for picnics, walks, spending time on the beach or a rest stop for washroom use.

 COUNTY of ANnapolis NS MUNICI-PALITE	Owner: Province of Nova Scotia	Property Identifier: Annapolis River Causeway Park
	PID#: 05132113	Size: 9.6 ACRES
	Civic Address: 4468 Highway 1	Community: Granville Ferry

Description

Annapolis River Causeway Park was established in 2017 after the property was leased by the Municipality from the NS Department of Infrastructure Renewal for a term of 99 years. The development of the park was a collaboration between the County and Annapolis Royal Wharf Association. The park is located on the French Basin, at the northeast corner of the Annapolis-Granville Causeway and just north of the Annapolis Tidal Power Plant exhibit. The park includes a staging deck for the floating dock, boat launch, a parking lot, porta pottie, and a pathway borders the upper parking lot linking to picnic tables and benches and then to the floating dock and boat launch. Most of the park is developed except for the banks located on the river side of the causeway and there is a green space on the north side.

Photos




Current Maintenance

Staff of the Municipality currently cleanup the property with a full sweep and review for winter damage as soon as weather permits in the spring of each year, usually in early April. Once this is completed, a work order is generated for Municipal Operations to add gravel to the roadway and parking area and remove any protruding rocks, repair, or replace picnic tables, re-paint or replace signs when required and seasonal installation and removal of docks. A porta pottie is available from Victoria Day weekend to Thanksgiving weekend. No winter maintenance takes place.

From May 1 to October 31 of each year, one full-time seasonal and one seasonal summer student mow the grass and whipper snip, pick up litter or remove debris, and check property for any safety concerns. The garbage collection is managed by the Town of Annapolis Royal. This maintenance takes place approximately every 10 calendar days, weather dependent.

Current and Future Uses

The property is a recreational space that is used for picnics, rest stop to use the washroom, and a boat launch. The property has a mobile food establishment who is a seasonal tenant.

 COUNTY of ANNAPOLIS <small>ANnapolis is a special place</small>	Owner: Municipality of the County of Annapolis	Property Identifier: BRIDGETOWN & DISTRICT MEMORIAL ARENA
	PID#: 05149083	Size: 2 ACRES
	Civic Address: 30 Jeffery Street	Community: Bridgetown

Description

Bridgetown Arena was opened in 1975 and has a regulation size ice surface. Located near Bridgetown Curling Club & Ball Field, it has a gravel parking lot on the southeast side and there is a small paved parking area in front of the Arena. Four change rooms and 7 washrooms. Warming room upstairs overlooking the ice with washroom.

The County has a Memorandum of Understanding with Bridgetown Community Recreation Association which outlines responsibilities for both.

Photos




Current Maintenance

Bridgetown Community Recreation Association oversees the overall operations of the arena including painting lines, putting in ice, cleaning change rooms and washrooms, cleaning ice after each use, regular check ups of the facility, scheduling, promotion, program and tournament coordination. Public works oversee snow removal for the parking lot and assist in other ways as outlined in the Memorandum of Understanding. (MOU)

Current and Future uses

Western Valley Minor Hockey Association serving Berwick to Allain's Creek use this arena for practice and games. Ice time can be rented to the public by the hour and public skating is available free of charge. The school uses the arena during the winter season. Junior C team is expected to play out of the Bridgetown arena for the 2023-2024 season.

During off season, it is available for community use and the local cadet unit use the facility.

 COUNTY of ANNAPOLIS ANnapolis	Owner: Municipality of the County of Annapolis	Property Identifier: BRIDGETOWN CENTENNIAL POOL
	PID#: 05144803	Size: 41978 SQFT
	Civic Address: 18 Freeman Street	Community: Bridgetown

Description

Bridgetown Centennial Pool, a 25 metre pool located in a residential district close to downtown. It is across from the former elementary school. The pool contains four swim lanes, one diving board and two change rooms with bathrooms. Small gravel lot in front of the pool for public parking and staff and deliveries park out back. There are bleachers located on site. BCRA work in cooperation with the County of Annapolis according to the MOU operating agreement. The pool was built in 1967 as a centennial project.

Photos




Current Maintenance

BCRA is responsible for pool operations for the summer months and do the seasonal staff hires, coordinate program development and promotion and cleaning of facility daily inside/out and manage the pool chemicals and adjustments during the summer.

Municipal staff do the start and closing for water, preparing pumps/ motors, etc., and assessing for winter damage early on in season and prepare a list of work for next season. BCRA coordinates pumping out the pool, power washing the decks. This includes cleaning, fixing cracks, painting which involves coordination with Fire Dept and the final pumping with Connell Services. Municipal staff do a walk through daily to ensure pool mechanicals are working smooth and no leaks for water and deals with accordingly.

Current and Future uses

The pool offers a range of swim programs that include public swims for all ages, swimming lessons and provide pool rentals. BCRA hires certified lifeguards and swim instructors that work for the summer and are involved with special events and other community offerings. Bridgetown has a small swim team, and they are building that interest once again.

 COUNTY of ANNAPOLIS AN APPALACHIAN COMMUNITY	Owner: Bridgetown Curling Club	Property Identifier: BRIDGETOWN CURLING CLUB
	PID#: 05149364	Size: 37918 SQFT
	Civic Address: 333 Granville Street	Community: Bridgetown

Description

Local committee runs the curling club in Bridgetown. The club offers memberships that support their programs. Bridgetown Curling Rink was established in 1923. Over time, businesses have sponsored the curling club, which can be seen from posters surrounding the ice surface. There are three ice surfaces, bathrooms and a warm room which offers hospitality (drinks and food). The parking lot has two accessible parking spots located by the main entrance.

Photos




Current Maintenance

Municipal Public Works look after snow removal for their parking lot. Members of the club and staff look after maintenance of the ice, bathrooms, curling sheets and warm room.

Current and Future uses

Current programs the club offers are: Little Rocks, Special Olympics, Seniors, Juniors, and regular league curling. Ice surface can be rented out to private groups.

 COUNTY of ANNAPOLIS <small>ANnapolis Quality of Life</small>	Owner: Municipality of the County of Annapolis	Property Identifier: BRIDGETOWN SOFTBALL FIELD
	PID#: 05149505	Size: 3.1 ACRES
	Civic Address: Mckenna Street	Community: Bridgetown

Description

Located adjacent to the old fire hall and across the road from the north end of the curling rink. Field includes two dugouts with benches, scoreboard, and backstop. Parking is available beside the curling club and near the old fire hall. There were three sets of bleachers on site but were removed in 2023 due to age and safety.

Photos




Current Maintenance

The ball field is owned and maintained by Annapolis County which includes preparing the site for spring /summer use. Assessing it for additional aggregate, dragging, installing the bases, mowing/whipping, liming the field and weekly garbage. If needed the dugouts and signs are painted.

Bridgetown Community Recreation Association coordinate the scheduling of the fields and assist with the installation of the netting that protects homes on the west side.

Current and Future uses

Practices, games, and tournaments for youth/adult softball.

 COUNTY of ANNAPOLIS <small>ANnapolis Quality Living</small>	Owner: Municipality of the County of Annapolis	Property Identifier: BRIDGETOWN LAWN BOWLING & QUOITS CLUB
	PID#: 05148499	Size: 31215 SQFT
	Civic Address: 72 Chipman Avenue	Community: Bridgetown

Description

Bridgetown Lawn Bowling & Quoits club is not-for-profit. Memberships and fundraisers go towards their facility. Lawn bowling facility is accessible, as well as the lawn bowling field. Parking is on the small gravel lot in front of the lawn bowling facility. The club had the building and lawn bowling green developed on the lands and members indicate their club has been operational since 1919 and the clubhouse was built 1942.

Photos




Current Maintenance

The not-for-profit club maintains & operates the facility with a volunteer board of directors. This includes lawn care, building maintenance and capital repairs.

Current and Future uses

Lawn bowling tournaments, practice, games. The hall space and kitchen are available for rent. The lawn bowling club has had many successful championships representing their community over the decades.

 COUNTY of ANNAPOLIS <small>ANnapolis County of Prince George's</small>	Owner: Municipality of the County of Annapolis	Property Identifier: BRIDGETOWN REGIONAL OUTDOOR SPORTS HUB
	PID#: 05270459	Size: 11.1 ACRES
	Civic Address: 30 Faye Road	Community: Bridgetown

Description

Bridgetown Regional Outdoor Sports Hub was officially opened in September 2020. Located in the community of Bridgetown at 30 Faye Road. It was developed on the site of the former Bridgetown Regional High School and soccer field and is now located off Granville Street and adjacent to the new school complex called the Bridgetown Regional Community School located at 25 Cromwell Court. Site amenities include : Memorial Park and Chimney Swift Roost Tower (31 feet high) which includes interpretive signs and memorial monuments; Natural Turf Youth Field (50 m x 70 m); Official entrance and parking for 90 spaces including accessible parking spaces; Tennis/Pickleball Courts; Sport Washroom Building (accessible); Synthetic eight Lane Running Track (400 metre and built to IAAF standards with markings suitable for districts, regionals, provincials and the track is a Beynon BSS 1000; Synthetic Turf Soccer Field is located inside the track (68 m x 100 m) and both track and soccer has LED lighting system; Steeplechase water Jump; High Jump; Jumping runways for triple and long jump; Active transportation connective pathways for easy walking and the site includes accessible picnic tables and benches. Not part of the Sports Hub property, built to complement the track and field complex on school property is the javelin throw area (westside) and shot put throw area (east side) with safety cage located on the natural school sports field called "North Field" which is (68 m x 100 m).

Photo




Current Maintenance

The facility maintained by County since its opening in 2020. Council has approved a lease agreement with the Annapolis County Outdoor Sports Society (ACOSS) for the overall maintenance and operation of the Bridgetown Regional Outdoor Sports Hub which will start January 2024 which is a five-year renewable agreement.

Presently there is an accessible porta pottie on site and a regular porta pottie. Public Works mows the facility on a regular basis which includes whipper snipping, garbage and preparing the synthetic soccer field. This includes adding rubber bits on high traffic areas and grooming. Public Works has plowed the facility and open and close the facility within the scheduled timelines. Track can be open for use in all seasons providing there is no ice or snow.

Current and future Uses

Property is an active sport and recreation facility. Community uses for active walking and running, passive picnic and community socials. Used for soccer and track and field practice, tournaments that have included local districts, regional and provincial meets. Tennis club activities have included lessons, club play and tournaments. There are many and varied opportunities to expand the tournament and community events at this site in partnership with ACOSS.

 COUNTY of ANNAPOLIS ANnapolis, MD	Owner: Municipality of the County of Annapolis	Property Identifier: CORNWALLIS VETERANS MEMORIAL PARK
	PID#: 05204847	Size: 1.5 ACRES
	Civic Address: 266 Spinnaker Drive	Community: Cornwallis Park

Description

Cornwallis Veterans Memorial Park is located on the south side of Highway 1 in Cornwallis Park and is in a residential area bordered on all sides by streets. The park is developed with a large grass area with rose bushes around the perimeter with four entrances. There is a gazebo located in the park and three flag posts with a memorial to veterans hence the name. It was developed in the 1990's when a community association requested a lease agreement to develop and maintain. They disbanded in 2016 when they passed it back to the County of Annapolis.

Photos




Current Maintenance

Staff of the Municipality currently cleanup the property with a full sweep and review for winter damage as soon as weather permits in the spring of each year, usually in early April. Once this is completed, a work order is generated for Municipal Operations to repair or replace tables and benches, and re-paint or replace signs when required. No winter maintenance takes place.

From May 1 to October 31 of each year, one full-time seasonal and one seasonal summer student mow the grass and whipper snip, pick up litter and empty garbage cans, remove broken or damaged tree limbs, and check property for any safety concerns. This maintenance takes place approximately every 10 calendar days, weather dependent.

Current and Future Uses

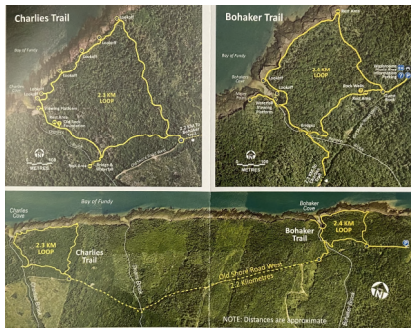
The property is a passive recreational space that is used for picnic, casual community gatherings and or recreational use such as tossing/kicking a ball or frisbee throwing etc.

 COUNTY of ANnapolis NEW BRUNSWICK	Owner: Municipality of the County of Annapolis	Property Identifier: DELAPS COVE WILDERNESS TRAIL SYSTEM
	PID#(s): 05101829, 05101803, 05113782, 05197041, 05197058, 05304993, 05301783 & 05101811	Size: 115 Acres
	Civic Address: 2077 Shore Rd. West	Community: Delaps Cove

Description

The Delaps Cove Wilderness Trail system consists of two nature trails - Bohaker Trail, a 2.4 km loop, and Charlies Trail, a 2.3 km loop. Both trails are linked by the Shore Road Trail (2.2 km one way which is an unmaintained provincial road). The walk/hike when completed in its entirety will take approximately 3-4 hours as it is a 10 km hike. The single tract trail meanders through approx. 115 acres of forests along boardwalks/foot bridges and sight seeing platforms. Designed with views of the waterfall and Bay of Fundy. One outhouse pit privy on site in the parking lot. The wilderness trail system officially opened in 1985 and was the county's first park. Located 25 km north of Annapolis Royal, access from the Shore Road West paved road to a dirt road of 2 km leading to a parking lot and trail head map kiosk.

Photos




Current Maintenance

Staff of the Municipality currently cleanup the property with a full sweep and review for winter damage as soon as weather permits in the spring of each year, usually in early April. Once this is completed, a work order is generated for Municipal Operations to add gravel to parking area and remove any protruding branches/tree roots, rocks, repair or replace damaged structures such as boardwalks and platforms, outhouse structure, tables and benches, and re-paint or replace signs when required. No winter maintenance.

From May 1 to October 31 of each year, one full-time seasonal and one seasonal summer student does maintenance. This maintenance takes place approximately every 10 calendar days, weather dependent. No winter maintenance signs posted but it is used all year.

Current and Future Uses

The property is a passive recreational space used for walking, hiking, bird watching, photography and sightseeing along the Bay of Fundy coastline and forested areas.

 COUNTY of ANNAPOLIS <small>AN APPROPRIATE PLACE</small>	Owner: Municipality of the County of Annapolis	Property Identifier: HEBB'S LANDING PARK & BOAT LAUNCH
	PID#: 05165808	Size: 1.2 ACRES
	Civic Address: 7464 Highway 1	Community: Upper Granville

Description

Hebb's Landing Park & Boat Launch officially opened on June 11, 2005, after the Bridgetown Community Recreation Association requested the County to take over ownership of the facility as it was in Annapolis County. This park is located on the north side of the Annapolis River, approximately halfway between Annapolis Royal and Bridgetown on Highway 1. The park is developed with a small gravel parking lot, boat launch, picnic area and a roofed shelter. The park is situated on a narrow strip of land with private property bordering on both the east and west sides of the park. A brook to the west separates the park from a private property. Interpretive signs, picnic tables and benches on site.

Photos




Current Maintenance

Staff of the Municipality currently cleanup the property with a full sweep and review for winter damage as soon as weather permits in the spring of each year, usually in early April. Once this is completed, a work order is generated for Municipal Operations to add gravel to parking area, assess gazebo for repair or general maintenance and re-paint or replace signs, picnic tables and benches when required. At season end, the porta pottie is removed and no winter maintenance takes place.

From May 1 to October 31 of each year, one full-time seasonal and one seasonal summer student mows the grass and whipper snip, pick up litter and empty garbage cans, do a general ground clearing of the area, and check property for any safety concerns. This maintenance takes place approximately every 10 calendar days, weather dependent.

Current and Future Uses

The park is a passive recreational area that provides a rest stop, boating access, open and sheltered picnic areas along the Annapolis River.

 COUNTY of ANNAPOLIS <small>ANNE ARUNDEL COUNTY, MD</small>	Owner: Municipality of the County of Annapolis	Property Identifier: LAKE PLEASANT PARK AND BOAT LAUNCH
	PID#: 05216940	Size: 2.3 ACRES
	Civic Address: 808 Lake Pleasant Road	Community: Springfield

Description

Lake Pleasant Park and Boat Launch officially opened in 2017. It was acquired through an outright purchase to provide public access to Lake Pleasant. The park is developed with a gravel parking lot, picnic area and a boat launch area for small crafts. It includes a pathway that provides a short walk with views of Lake Pleasant. The North River borders on the south-west side of the municipal property and private property to the east.

Photos




Current Maintenance

Staff of the Municipality currently clean up the property with a full sweep and review for winter damage as soon as weather permits in the spring of each year. Usually in early April. Once this is completed, a work order is generated for Municipal Operations to add gravel to the parking lot, assess the pathway for repair and clear any debris from the site, repair and paint any signs, add the picnic table and two benches. No winter maintenance.

From May 1 to October 31 of each year, one full-time seasonal and one seasonal summer student mow the grass and whipper snip, pick up litter and empty garbage cans, do a general ground clearing of the area, and check property for any safety concerns. This maintenance takes place approximately every 10 calendar days, weather dependent.

Current and Future Uses

The park is a passive recreational area that provides a rest stop for travellers, picnic area and small craft boating access and for fishing. It is listed in Canoe Annapolis County Guide as access to Lake Pleasant.

 COUNTY of ANNAPOLIS BY THE PEOPLE FOR THE PEOPLE	Owner: Municipality of the County of Annapolis	Property Identifier: NICTAUX PARK AND PLAYGROUND
	PID#: 05308242	Size: 20,000 SQFT
	Civic Address: 15 Old Runway Drive	Community: Nictaux

Description

The Nictaux Park and Playground was opened in 2016. It was a partnership with “Lets get a Playground in Nictaux Society”. It consists of playground apparatus, picnic tables and benches. A small pathway leads from Old Runway Drive to the playground site. There is private wooded land located on three sides and the east side borders the back of private homes. The county purchased the land for the purpose of a playground park. There is no parking unless you park on Old Runway Drive or walk or bike to the site.

Photos




Current Maintenance

Staff of the Municipality currently clean up the property with a full sweep and review for winter damage as soon as weather permits in the spring of each year. Usually in early April. Once this is completed, a work order is generated for Municipal Operations to add gravel to the parking lot, assess the pathway for repair and clear any debris from the site, repair and paint any signs and conduct inspection of playground equipment. No winter maintenance.

From May 1 to October 31 of each year, one full-time seasonal and one seasonal summer student mow the grass and whipper snip, pick up litter and empty garbage cans, do a general ground clearing of the area, and check property for any safety concerns. This maintenance takes place approximately every 10 calendar days, weather dependent.

Current and Future Uses

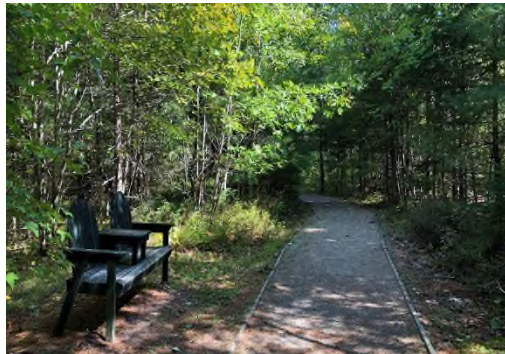
A community playground that is open year-round and used for community gatherings.

 COUNTY of ANNAPOLIS <small>ANnapolis River</small>	Owner: Municipality of the County of Annapolis	Property Identifier: OLD MILL TRAIL
	PID#: 05207188 PID#: 05207162 PID#: 05207170	Size: 5.4 acres
	Civic Address: 213 Adam Dr.	Community: South Farmington

Description

Old Mill Trail was opened in 2000 with a trail expansion in 2013 once additional property was acquired. It is the first wheelchair accessible trail opened by the Municipality. The 800 metre trail has been levelled, compacted, and designed in a way that people who require a wheelchair can move along it with ease and it is five feet wide. Throughout the trail, there are benches, accessible picnic tables, and bridges that are accessible for people using the trail. Old Mill Trail is situated in Old Mill Subdivision on land with three PID numbers with a combined total of 5.4 acres bordering the Annapolis River. Includes a paved parking lot with a Kiosk with map and rules. Land was acquired through a parks levy agreement for the first parcel. The County purchased an additional lot, and one was donated. Balser Point located in the northwest corner of the park was so named as part of that donation agreement.

Photos




Current Maintenance

Staff of the Municipality currently clean up the property with a full sweep and review for winter damage as soon as weather permits in the spring of each year. Usually in early April. Once this is completed, a work order is generated for Municipal Operations to assess the parking lot and pathways for repair and clear any debris from the site, repair and paint signs, picnic tables or benches. No winter maintenance.

From May 1 to October 31 of each year, one full-time seasonal and one seasonal summer student mow the grass and whipper snip, pick up litter and empty garbage cans, do a general ground clearing of the area, and check property for any safety concerns. This maintenance takes place approximately every 10 calendar days, weather dependent.

Current and Future Uses

The property is an accessible recreational space that is used for walking, running, rolling, for picnic and rest stop and a popular spot for fishing. The trail is used year-round.

 COUNTY of ANNAPOLIS <small>ANnapolis River Conservation Board</small>	Owner: Municipality of the County of Annapolis	Property Identifier: QUEEN ELIZABETH II JUBILEE PARK
	PID#: 05144209	Size: 2.9 ACRES
	Civic Address: 228 Granville Street	Community: Bridgetown

Description

Jubilee Park is located beside a section of the Annapolis River, receiving its name in 1977 when it opened. Park name was dedicated to Queen Elizabeth II on her Silver Jubilee. Site amenities include picnic areas, natural playground, covered stage and pavilion, floating dock and paved boat launch including storage area for canoe/kayaks, etc. Washrooms located on site and there is a porta pottie on site for boaters and general public for use when washrooms are closed. A Visitor Information Centre is located beside the front parking lot. Bridgetown Cyprus Walk starts on the bridge leading over Solomons creek beside the park. In 2023, accessible pathways were constructed from Granville Street extending to the pavilion. Jubilee offers parking on the gravel area in the front of the park near VIC, includes a small lot near the pavilion and boat launch. Interpretive signs located on site as well as rules for boating use.

Photos




Current Maintenance

Annapolis County oversees maintenance of the park including opening and closing washrooms. This includes cleaning washrooms, garbage collection, mowing and whipper snipping. Any work done to the buildings on the property is contracted.

Current and Future uses

Recreation events, community events, boat loans, physical activity (Cyprus Walk), leisure, swimming, private events such as weddings. Home to the annual Canada Day Celebrations, River Fest, Ciderfest to name a few. Community development provides canoe, kayak, stand up paddle board sign out for the summer.

 COUNTY of ANNAPOLIS BY THE PEOPLE FOR THE PEOPLE	Owner: Municipality of the County of Annapolis	Property Identifier: RAVEN HAVEN BEACHSIDE FAMILY PARK
	PID#: 05057211,05212618	Size: 4.3 Acres & 1.8 ACRES
	Civic Address: 2239 Virginia Road	Community: West Springhill

Description

Raven Haven Beachside Family Park opened as a municipal park 1995, after the closure of HMCS Cornwallis and was obtained for a \$1.00. The park is located on Sandy Bottom Lake and consists of a large sandy beach area, jetty, boat launch, beach volleyball, grassy picnic area next to the beach, parking lot, canteen building with accessible washrooms, small cabin and outbuildings used for storage. The property borders Virginia Road, to the east a brook separates the park from private lakeside lot, as well there are private lakeside properties to the west. There is a well on site and sewage holding tank that pumps to an on-site sewer system across Virginia Road on property owned by the County of 1.8 acres which was donated.

Photos




Current Maintenance

Staff of the Municipality currently cleanup the property with a full sweep and review for winter damage as soon as weather permits in the spring of each year, usually in early April. Once this is completed, a work order for Municipal Operations to add gravel to parking area, remove any protruding rocks, repair, paint or replace damaged buildings, structures or tables and benches, and signs when required, install well pump, turn water on in buildings, install raft and buoys and rake beach. At season end, the pump is removed from well and buildings are winterized and secured. No winter maintenance takes place.

From Mid June to Labour Day of each year, one full-time seasonal and one seasonal summer student mow the grass and whipper snip, pick up litter and empty garbage cans, remove broken or damaged tree limbs, and check property for any safety concerns. Light maintenance is also performed by day staff at the park. This maintenance takes place approximately every 10 calendar days, weather dependent.

Current and Future Uses

The property is a day use park that offers accessible access to the beach and water, is used for swimming, canoeing, paddle boarding and kayaking, fishing, and picnic lunches. Seasonally, the site also offers amenities such as a canteen, special events and canoe/kayak/paddle board services including a Mobi Mat to the beach and a floatable wheelchair for sign out.

 COUNTY of ANNAPOLIS BY MARYLAND CONSTITUTION	Owner: Municipality of the County of Annapolis	Property Identifier: SCOTNEY PATHWAY
	PID#: 05306923	Size: 8490 sq. ft
	Civic Address: 101 Orchard Drive	Community: Nictaux

Description

Scotney Pathway connects two subdivisions in Nictaux from Orchard Drive to Fairview Drive and offers resting areas along the way. It is five feet wide, 430 meters long and it is accessible with assistance due to the hill slope on Orchard Drive entrance. Easy to use for most users, including families with strollers, or people on scooters and bicycles to move safely in the area. The pathway portion was donated to allow the connectivity to land that the county owns, PID 05301718. Named after the person who donated the land, opened in 2014.

Photos




Current Maintenance

Staff of the Municipality currently cleanup the property with a full sweep and review for winter damage as soon as weather permits in the spring of each year, usually in early April. Once this is completed, a work order is generated for Municipal Operations to add gravel to roadway and parking area and remove any protruding rocks, repair, or replace damaged buildings, structures or tables and benches, and re-paint or replace signs when require. No winter maintenance.

From May 1 to October 31 of each year, one full-time seasonal and one seasonal summer student mow the grass and whipper snip, pick up litter and empty garbage cans, remove broken or damaged tree limbs, and check property for any safety concerns. This maintenance takes place approximately every 10 calendar days, weather dependent.

Current and Future Uses

Scotney Pathway is an assisted accessible pathway connecting communities and is open year-round for walking, biking or rolling.

 COUNTY of ANNAPOLIS <small>ANNE ARUNDEL COUNTY</small>	Owner: Municipality of the County of Annapolis	Property Identifier: SHANNON RIVER CANOE ACCESS PARK
	PID#: 05157599	Size: 8933 SQFT
	Civic Address: 4081Hwy 10	Community: Albany Cross

Description

Shannon River Canoe Access Park official opened in 2000. It was acquired through a parks levy agreement. It is located on the west side of Highway #10 in Albany Cross and borders on the Shannon River. Located on the south mountain approximately 25 km south of Middleton.

The park is developed with a small gravel parking lot, picnic area and a canoe access.

Private property borders to the north and south.

Photos




Current Maintenance

Staff of the Municipality currently cleanup the property with a full sweep and review for winter damage as soon as weather permits in the spring of each year, usually in early April. Once this is completed, a work order is generated for Municipal Operations to add gravel to parking area, assess gazebo for repair or general maintenance and re-paint or replace signs, picnic tables and benches when required. No winter maintenance takes place.

From May 1 to October 31 of each year, one full-time seasonal and one seasonal summer student mow the grass and whipper snip, pick up litter and empty garbage cans, do a general ground clearing of the area, and check property for any safety concerns. This maintenance takes place approximately every 10 calendar days, weather dependent.

Current and Future Uses

The park is a passive recreational area that provides a rest stop for travellers, picnic area and small craft boating access and for fishing. It is the gateway to several paddling opportunities to Shannon River, McGill, and Big Molly Upsim. It is listed in Canoe Annapolis County Guide as access to those lake systems.

 COUNTY of ANNAPOLIS <small>NOVA SCOTIA</small>	Owner: Municipality of the County of Annapolis	Property Identifier: UPPER CLEMENTS PICNIC PARK
	PID#: 05304100	Size: 10.9 ACRES
	Civic Address: 2895 Highway 1	Community: Upper Clements

Description

Upper Clements Picnic Park was established in 2021 after the property was purchased by the Municipality from the Upper Clements Park Society in April 2020. Only about 50% of the property has been developed, with the remainder being raw forest and brush. On the east side of the property is the former lands of the Upper Clements Theme Park also owned by the Municipality and on the west side is a strip of land that serves as a right-of-way to a long narrow strip of waterfront property owned by Nova Scotia Department of Natural Resources and Renewables, directly in front of this Picnic Park as does the old rail trail.

Photos




Current Maintenance

Staff of the Municipality currently cleanup the property with a full sweep and review for winter damage as soon as weather permits in the spring of each year, usually in early April. Once this is completed, a work order is generated for Municipal Operations to add gravel to roadway and parking area and remove any protruding rocks, repair, or replace damaged buildings, structures or tables and benches, and re-paint or replace signs when required. At season end, the porta pottie is removed and no winter maintenance takes place.

From May 1 to October 31 of each year, one full-time seasonal and one seasonal summer student mow the grass and whipper snip, pick up litter and empty garbage cans, remove broken or damaged tree limbs, and check property for any safety concerns. This maintenance takes place approximately every 10 calendar days, weather dependent.

Current and Future Uses

The property is a passive recreational space that is used for short picnic lunches or a rest stop to use the washroom. Access to the adjacent trail and waterfront is often sought; however, those properties are not under municipal ownership or maintenance.

 COUNTY of ANnapolis <small>ANNO DOMINI 1709</small>	Owner: Municipality of the County of Annapolis	Property Identifier: UPPER CLEMENTS TRAILS
	PID#: 05304084	Size: 74 Hectares (182 acres)
	Civic Address: 2958 Highway 1	Community: Upper Clements

Description

Upper Clements Trails was established in 2023 after the property was purchased by the Municipality from the Upper Clements Park Society in April 2020. Only about 1/3 of the property has been developed with a trail system however more trails are being added. Land is a mix of Acadian forest old and new with Ryerson Ravine and brook, erratics, large grassy field, and outbuildings. The east, and south side of the property borders land owned by Nova Scotia Department of Natural Resources and Renewables. The lot to the west serves as an easement/access road lot and borders on Ryerson Road. (A provincial unmaintained road)

Photos




Current Maintenance

This is a new park; municipal staff will conduct a maintenance needs assessment over the coming year. Staff of the Municipality will conduct a cleanup of the property with a full sweep and review for winter damage as soon as weather permits in the spring of each year, usually in early April. Municipal Operations to perform maintenance such as gravel to parking area and lower pathways, remove any debris, repair, or replace damaged tables and benches, and re-paint or replace signs when required. A porta pottie is available from Victoria Day weekend to Thanksgiving weekend and only placed in June 2023 on opening day. This park is being monitored by the Annapolis Basin Outdoor Adventures Society (ABOAS), a group of volunteers who are currently building trails and are assisting Municipal Operations in the general maintenance of the completed trails. An agreement with ABOAS is being discussed to continue to monitor, check and maintain the 12 km of trails in all seasons with exception of parking lot, and family trails near parking lot which require mowing and garbage collection.

From May 1 to October 31 of each year, one full-time seasonal and one seasonal summer student mow the parking lot and family pathways that include whipper sniping, pick up litter and empty garbage cans, remove broken or damaged tree limbs, and check property for any safety concerns.

Current and Future Uses

The property is a recreational space that is used for mountain biking, hiking, trail running, and in winter for snowshoeing, cross-country skiing, and fat biking. The trail system will undergo planning stages for Phase 2 & 3 which will include an expansion of existing trail systems, including an accessible trail. There are opportunities for recreation programming such as hiking, and snow shoeing combined with special event planning.

 COUNTY of ANnapolis <small>ANnapolis Royal, NS</small>	Owner: Municipality of the County of Annapolis	Property Identifier: YOUNG'S COVE COASTAL ACCESS & COASTAL ADJUNCT PARK
	PID#: 05172259 & 05172150	Size: 33,296 sq ft and 17,975 sq ft
	Civic Address: 6169 Shore Rd West	Community: YOUNG'S COVE

Description

Young's Cove is approximately 20 km north of Annapolis Royal. The park includes a small parking lot and pathway to the shore to a viewing area with two Adirondack chairs and picnic table. The pathway is approximately 25 meters from parking to the shoreline and is bordered by residential properties on the east and west boundaries. Property is long narrow and only 66 feet wide. The adjunct property located 2 km east is too narrow for parking and only serves as a pathway link from the coast to Shore Road West. Property was purchased from Public Works Canada in 2007 and opened in 2012 and the adjunct acquired in 1989/90 and opened 2014.

Photos



Current Maintenance

Staff of the Municipality currently cleanup the property with a full sweep and review for winter damage as soon as weather permits in April. Municipal Operations weed the pathway, add gravel to parking area and do pathway maintenance, remove any debris, and re-paint or replace signs, benches or tables when required.

From May 1 to October 31 of each year, one full-time seasonal and one seasonal summer student mow the grass and whipper snip, pick up litter and empty garbage cans, remove broken or damaged tree limbs, and check property for any safety concerns.

Current and Future Uses

There is access to the shore for the adventurous hikers and explorers to hike along the shore to Young's Cove Coastal Adjunct located approximately 2 kms east. The property is a passive recreational space that is used for picnics, sunset enjoyment and provides access to the coastal shoreline to enjoy the Bay of Fundy experiences for beachcombing, etc. Hikers/ explorers often choose to navigate the coastline to the Young's Cove Coastal Adjunct which is located 2 km east. Makes for a great 4 km-5 km return hike or loop back to the access park along Shore Road West.

TOWN OF ANNAPOLIS ROYAL COMMUNITY SPACES 2023

TOWN OF ANNAPOLIS ROYAL

(Asterisks * not owned by Town of Annapolis Royal)

Annapolis Royal Sieur de Mons Boardwalk
Annapolis Royal Community Pool
Annapolis Royal Farmers and Traders Market
Annapolis Royal Gym and Academy Loft Climbing Gym
Annapolis Royal Membertou Trail
Oqwa'Titek Amphitheatre
Annapolis Royal Paddy's Dog Park
Annapolis Royal Skateboard Park
Annapolis Royal Sports Field
Annapolis Royal Tennis Courts
Annapolis Royal Wharf
French Basin Trail
Grant Potter Memorial Park and Playground
Kings Theatre
Annapolis Royal Historic Gardens *




 Annapolis Royal Community Spaces

 Municipal District Boundary

Annapolis Royal Community Spaces 2023 Inventory

2023-10-10 COTW Agenda Package

 COUNTY of ANnapolis <small>ANnapolis is the heart of the region</small>	Owner: Town of Annapolis Royal	Property Identifier: ANNAPOLIS ROYAL SIEUR DE MONS BOARDWALK
	PID#: Not Available	Size: Approx. 370 m
	Civic Address: St. George Street	Community: Annapolis Royal

Description

Annapolis Royal Boardwalk located along the waterfront in Annapolis Royal on the Annapolis Basin. The boardwalk begins at the Town Hall and ends at the wharf.

Boardwalk features a stairway to a tidal beach, large display area near Kings Theatre, many picnic tables and benches, access points to the amphitheatre, town hall and Fort Anne National Historic Site to experience Queens Wharf with the famous Parks Canada red chairs.

The boardwalk features interpretative panels and passes along the town's amphitheatre and by its very nature connects to many attractions including the Annapolis Royal lighthouse.

Photos




Current Maintenance

Maintained by Town of Annapolis Royal.

Current and Future Uses

The property is a passive recreational facility utilized for walking and sightseeing along the Annapolis Royal waterfront on the Annapolis Basin. It is a connective scenic pathway that links to other pathways in the community that allows residents of the region to connect to 1km, 2 km, 5 km loops or more. Boardwalk has been used for Tai Chi and other artistic youth drama events.

 COUNTY of ANNAPOLIS BY THE PEOPLE FOR THE PEOPLE	Owner: Town of Annapolis Royal	Property Identifier: ANNAPOLIS ROYAL COMMUNITY POOL
	PID#: 05000401	Size: 26132 SQFT
	Civic Address: 62 Champlain Drive	Community: Annapolis Royal

Description

Annapolis Royal Community Pool is located off Champlain Drive next to the Annapolis West Education Centre and the community tennis courts.

It includes a 25-metre pool with washroom facilities and a large deck area. It has an accessible lift on site and the facility has a splash pad and numerous picnic tables.

Photos




Current Maintenance

The community pool operations and maintenance is coordinated by the Friends of the Annapolis Pool Society (FAPS).

Current and Future Uses

The property is a recreational facility utilized for public swimming, swim lessons, swim competitions and social events.

 COUNTY of ANNAPOLIS ANnapolis, Maryland	Owner: Town of Annapolis Royal	Property Identifier: ANNAPOLIS ROYAL FARMERS AND TRADERS MARKET
	PID#: 05003405	Size: 13454 SQFT
	Civic Address: 194 St. George Street	Community: Annapolis Royal

Description

Annapolis Royal Farmers and Traders Market is an open-air market square located across the street from the Annapolis Wharf and borders St. George Street and Drury Lane. The facility is a concrete area with both open and roofed areas for vendors during the market days and or events. There is a paved parking lot located to the east of the market. There is a large building on site that faces along St. George Street and the market square that is used for both storage and a business venture for antiques.

Photos




Current Maintenance

Maintained by Town of Annapolis Royal.

Current and Future Uses

Used for the farmers market during Saturdays and Wednesday from May until Thanksgiving weekend. Community, business celebrations, holiday celebrations take place in all seasons. During January to March weather permitting, the market square is used as an outdoor rink.

Often used for the registration for running and walking events planned in the region as washrooms are available across the Street on on Drury Lane.

 COUNTY of ANnapolis ANnapolis Valley Climbing Club	Owner: Town of Annapolis Royal	Property Identifier: ANNAPOLIS ROYAL GYM & ACADEMY LOFT CLIMBING GYM
	PID#: n/a	Size: n/a
	Civic Address: 590 St. George Street	Community: Annapolis Royal

Description

Annapolis Royal gymnasium is in the former Annapolis Royal Regional Academy, currently a condo building. The facility consists of a large wooden court gymnasium (84 x 50 feet) with stage area (17 x 35 feet). The stage area gives access to the wall climbing facility via a stair entrance leading to a large space called the Academy Loft Climbing Gym which is approx. 800 – 1000 square feet. Washroom available on site off the gym floor.

Photos




Current Maintenance

Gymnasium facility is maintained by the Town of Annapolis Royal; the wall climbing facility is maintained by the Annapolis Valley Climbing Club.

Current and Future Uses

The property is a recreational facility utilized for basketball, volleyball, and pickleball or general meetings or assemblies. The stage area on one end is used for a variety of activities. The wall climbing facility is utilized for climbing, training events, and showcasing bouldering and climbing.

 COUNTY of ANnapolis ANnapolis Royal	Owner: Town of Annapolis Royal	Property Identifier: ANNAPOLIS ROYAL MEMBERTOU TRAIL
	PID#: 05002803	Size: 2.6 ACRES LINEAR
	Civic Address: Starts at Fire Hall ends at Lower St. George Street	Community: Annapolis Royal

Description

Annapolis Royal Membertou Trail is in Annapolis Royal. It is a linear waterfront trail that starts at the north parking lot of the Annapolis Royal Volunteer Fire Department located at 5 St. Anthony Street. It follows along the water side of the Fortier Mills Subdivision and there is a Right of Way connector to the subdivision approximately halfway.

There is a sheltered gazebo at the entrance that is owned and maintained by the fire department. The trail pathway ends at Lower St. George Street. It is a trail pathway that follows along the Annapolis River with benches and amazing views of both the river and Granville Ferry. It is 500 metres in length.

Photos




Current Maintenance

Maintained by Town of Annapolis Royal.

Current and Future Uses

Used for walking and running and a connective pathway to longer walks or runs in the town and surrounding community.

 COUNTY of ANNAPOLIS <small>ANnapolis Royal</small>	Owner: Town of Annapolis Royal	Property Identifier: OQWA'TITEK AMPHITHEATRE
	PID#: 05004239	Size: 41,979
	Civic Address: 275 St. George Street	Community: Annapolis Royal

Description

Oqwa'titek Amphitheatre is located on the Annapolis Royal waterfront. The amphitheatre officially opened in 2017. The amphitheatre has access from the Sieur de Mons boardwalk and from parking lot off St. George Street. The facility seats approximately 140 people in an amphitheatre style with gradual slope tiered seating. The seating area consists of grass framed by wood. There is a set of stairs located off St. George Street that provides the main access however; people walk along the boardwalk to access the facility as well. Limited parking is available between the Amphitheatre and the Town Hall and along St. George Street which allows patrons close access.

Photos




Current Maintenance

Maintained by Town of Annapolis Royal.

Current and Future Uses

The property is a recreational facility utilized to host community events and entertainment, such as concerts, weddings, theatre, and tai chi. The site has is set up for electrical. The location has served as an assembly area for large running, biking events and theatre style plays from youth to adult. Its location along the waterfront provides for spectacular views of the Annapolis River Basin. Patrons enjoy sightseeing and stopping for a rest.

 COUNTY of ANnapolis <small>ANnapolis Royal, Prince George's County, Maryland</small>	Owner: Town of Annapolis Royal	Property Identifier: ANNAPOLIS ROYAL PADDY'S DOG PARK
	PID#: 05318449	Size: 7800 SQFT
	Civic Address: 112 Prince Albert Road	Community: Annapolis Royal

Description

Annapolis Royal Paddy's Dog Park is a small 120 foot x 65 foot off leash fenced in dog park. The fenced in area is grassy with perimeter benches.

Parking is a gravel and is shared with the start of the French Basin Trail, Harvest Moon Trailway, Skatepark and dog park. Accessible porta pottie is available in the shared parking lot which is located off Prince Albert Road.

Photos




Current Maintenance

Maintained by Town of Annapolis Royal.

Current and Future Uses

The property is to allow for off-leash activities with dogs in a confined area.

 COUNTY of ANNAPOLIS <small>AN APPEALING QUALITY OF LIFE</small>	Owner: Town of Annapolis Royal	Property Identifier: ANNAPOLIS ROYAL SKATEBOARD PARK
	PID#: 05318449	Size: n/a
	Civic Address: 112 Prince Albert Road	Community: Annapolis Royal

Description

Annapolis Royal Skateboard Park was officially opened in 2011 and is located next to the Paddy's Dog Park and the entrance to the French Basin Trail and the start of the Harvest Moon Trailway. The small park has excellent skateboarding facilities including a half pipe, rails, green space, shade trees, and benches for spectators. Parking is shared with the trails and the dog park users. Accessible porta pottie is available in the shared parking lot.

Photos




Current Maintenance

Maintained by Town of Annapolis Royal.

Current and Future Uses

The property is a recreational space used for skateboarding and local spectators and is a popular youth attraction.

 COUNTY of ANNAPOLIS ANnapolis is a beautiful place	Owner: Town of Annapolis Royal	Property Identifier: ANNAPOLIS ROYAL SPORTS FIELD
	PID#: 05268784	Size: 7 ACRES
	Civic Address: 162 Champlain Drive	Community: Annapolis Royal

Description

Annapolis Royal Sports Field is in Annapolis Royal at the end of St. Patricks Lane. It can be accessed from the high school parking lot known as the Annapolis West Education Centre or from St. Patricks Lane. It is a large open field for many sporting activities and has movable soccer nets however; its main use is for school and community soccer. It was created when the school was opened in 1976.

Photos




Current Maintenance

Summertime maintenance operations is coordinated by the Annapolis Royal Football Club which is the local soccer group. They hire a student to mow, whip, line the field and do the scheduling. They also supply a porta pottie when they can afford to do so.

The school does mow it during school months.

Current and Future Uses

Used primarily for soccer practices, games and tournaments for both school and community however; other activities occur informally that include flag football and other special events.

 COUNTY of ANNAPOLIS <small>AN APPLICABLE SERVICE</small>	Owner: Town of Annapolis Royal	Property Identifier: ANNAPOLIS ROYAL TENNIS COURTS
	PID#: 05000401	Size: 26132 SQFT
	Civic Address: 100 Champlain Drive	Community: Annapolis Royal

Description

Annapolis Royal Tennis Courts are located on the same property as the community pool and is located next to the high school known as the Annapolis West Education Centre. The courts consist of 2 regulation tennis courts enclosed by a chain link fence. The Town partners with the Annapolis Royal Tennis Club in the operations and maintenance of the courts.

Photos




Current Maintenance

Maintained by Town of Annapolis Royal and Annapolis Royal Tennis Club.

Current and Future Uses

The property is a recreational facility utilized for tennis and other court type activities.

 COUNTY of ANNAPOLIS ANnapolis ROYAL WHARF	Owner: Town of Annapolis Royal	Property Identifier: ANNAPOLIS ROYAL WHARF
	PID#: 05003769	Size: 1.8 Acres
	Civic Address: 181 St. George Street	Community: Annapolis Royal

Description

Annapolis Royal Wharf has been located on the Annapolis Basin for over a century. It supports a working wharf with local fisherman and is located next to the boat launch and the Haul Up facility on the east side.

In 2014, a gangway and floating dock for recreational boaters were added. The wharf includes four guest moorings in the Annapolis Basin. The floating dock and gangway allow boaters to land safely at the Wharf through a greater range of tide. The floating dock is in place from April to November.

Moorings for visiting vessels are available on a first-come, first-served basis for a fee.

In 2023, the town partnered with volunteer groups to create a new space at the end of the wharf which includes benches, site features an indigenous painting and viewing apparatus that visitors and residents can view down the basin.

Photos




Current Maintenance

Maintained by Town of Annapolis Royal.

Current and Future Uses

The property is a community space used for parking, mooring boats, boat launch and a sitting area to view the Annapolis Basin.

 COUNTY of ANnapolis ANnapolis, Prince George's County, Maryland	Owner: Town of Annapolis Royal	Property Identifier: FRENCH BASIN TRAIL
	PID#: 05002266	Size: 65 Acres
	Civic Address: 160-166 Prince Albert Road	Community: Annapolis Royal

Description

French Basin Trail starts in this location and is located just off of Prince Albert Road and shares a start to the Harvest Moon Trailway. The French Basin Trail shares a gravel parking lot with the local skateboard park and dog park. The trail is a 1.2 kms walk around a Ducks Unlimited wetland. The gravel trail loops around the marshland and utilizes part of the Harvest Moon Trailway (former rail corridor) as part of that loop. Accessible porta pottie located in the town shared parking lot and has artistic bike racks and a bike repair station.

Photos




Current Maintenance

Maintained by Town of Annapolis Royal.

Current and Future Uses

The property is a passive recreational facility utilized for walking/hiking and snowshoeing. Great place for sightseeing, popular for photography for wildlife and often the following are seen along the trail; Great Blue Herons, muskrats, turtles, foxes, and Canada geese. Used for walking events in all seasons including interpretive walks.

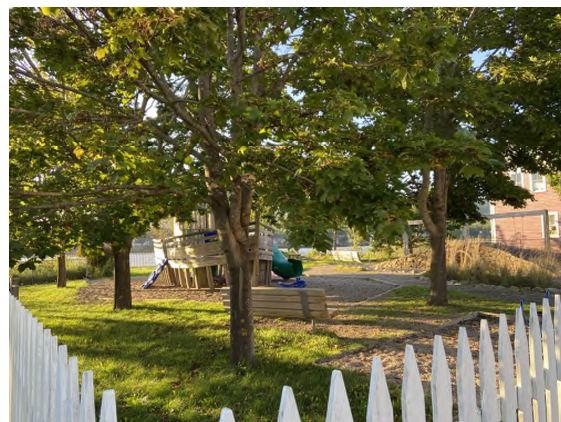
 COUNTY of ANNAPOLIS <small>ANnapolis Royal</small>	Owner: Town of Annapolis Royal	Property Identifier: GRANT POTTER MEMORIAL PARK AND PLAYGROUND
	PID#: 05003744	Size: 19913 SQFT
	Civic Address: 167 St. George Street	Community: Annapolis Royal

Description

Grant Potter Memorial Park and Playground is in the Town of Annapolis on the shore of the Annapolis Basin. To the east is a commercial property and to the west is the Annapolis Royal Wharf/boat launch/haul up facility. This outdoor park contains both natural play space and traditional playground equipment with views of the Annapolis River and Granville Ferry. It is fenced in on all four corners as it is in a busy downtown core next to a working haul up.

Includes an adventure hill with climbing and sliding features and has sitting areas for people of all ages to enjoy. Swings and other features are available to a variety of age groups.

Photos




Current Maintenance

Maintained by Town of Annapolis Royal.

Current and Future Uses

The property is a passive recreational space utilized as a playground and community event space.

 COUNTY of ANNAPOLIS ANnapolis, Maryland	Owner: Town of Annapolis Royal	Property Identifier: KING'S THEATRE
	PID#: 05003777	Size: 5456 sq ft
	Civic Address: 209 St. George Street	Community: Annapolis Royal

Description

King's Theatre in the heart of downtown Annapolis Royal is located next to the Annapolis Wharf and across from the Farmers and Traders Market. Features a 220-seat theatre with soft cushions and air conditioning.

It has a welcoming foyer and a small lobby with canteen services.

A new outside deck overlooks the wharf and the Annapolis River on the boardwalk promenade.

The stage features both live performances and capable of hosting amateur drama and musical entertainment. It is a popular movie house with new technologies.

It has a 100-year history and was restored in 1982 by the development commission. It is owned by the Town of Annapolis Royal and a newly formed King's Theatre Society in 1987 took over the overall management of the building providing both musicals, live drama productions and offered movies that continue today.

Photos




Current Maintenance

Maintained by the Board of Directors of the King's Theatre Society who hire staff and work in cooperation with many volunteers and agencies.

Current and Future Uses

King's Theatre host local, regional, and international musical entertainment that includes live on-stage drama productions. They foster close relationships with both the schools and community to host both youth and adult productions. Host large meetings, volunteers' awards, drama productions and host many other community events.

 COUNTY of ANNAPOLIS <small>ANnapolis is the heart</small>	Owner: Annapolis Royal Historic Gardens Society	Property Identifier: ANNAPOLIS ROYAL HISTORIC GARDENS
	PID#: 05001516	Size: 17 ACRES
	Civic Address: 441 St. George Street	Community: Annapolis Royal

Description

Annapolis Royal Historic Gardens Historic was established in the 1970's to promote history and horticulture of the region. The 17-acre site fronts St. George Street and features a house, admission buildings, café, water fountain, ponds, gazebos, and washroom facilities. The gardens include a rose collection, innovative garden, reconstructed Acadian House based on Pre - deportation 1671 and many pathways that ramble along the property including along the old Acadian Dykelands that give views of Allain's Creek.

Photos



Current Maintenance

Maintained by Annapolis Royal Historic Gardens Society.

Current and Future Uses

The property is a passive recreational facility utilized for walking and sightseeing. The society creates many special events that benefit the region that are both celebratory, fun and contribute financially to the efforts of society projects supporting the health of the gardens.

**TOWN OF MIDDLETON
COMMUNITY SPACES 2023**

TOWN OF MIDDLETON INVENTORY SUMMARY

Middleton Riverside Park

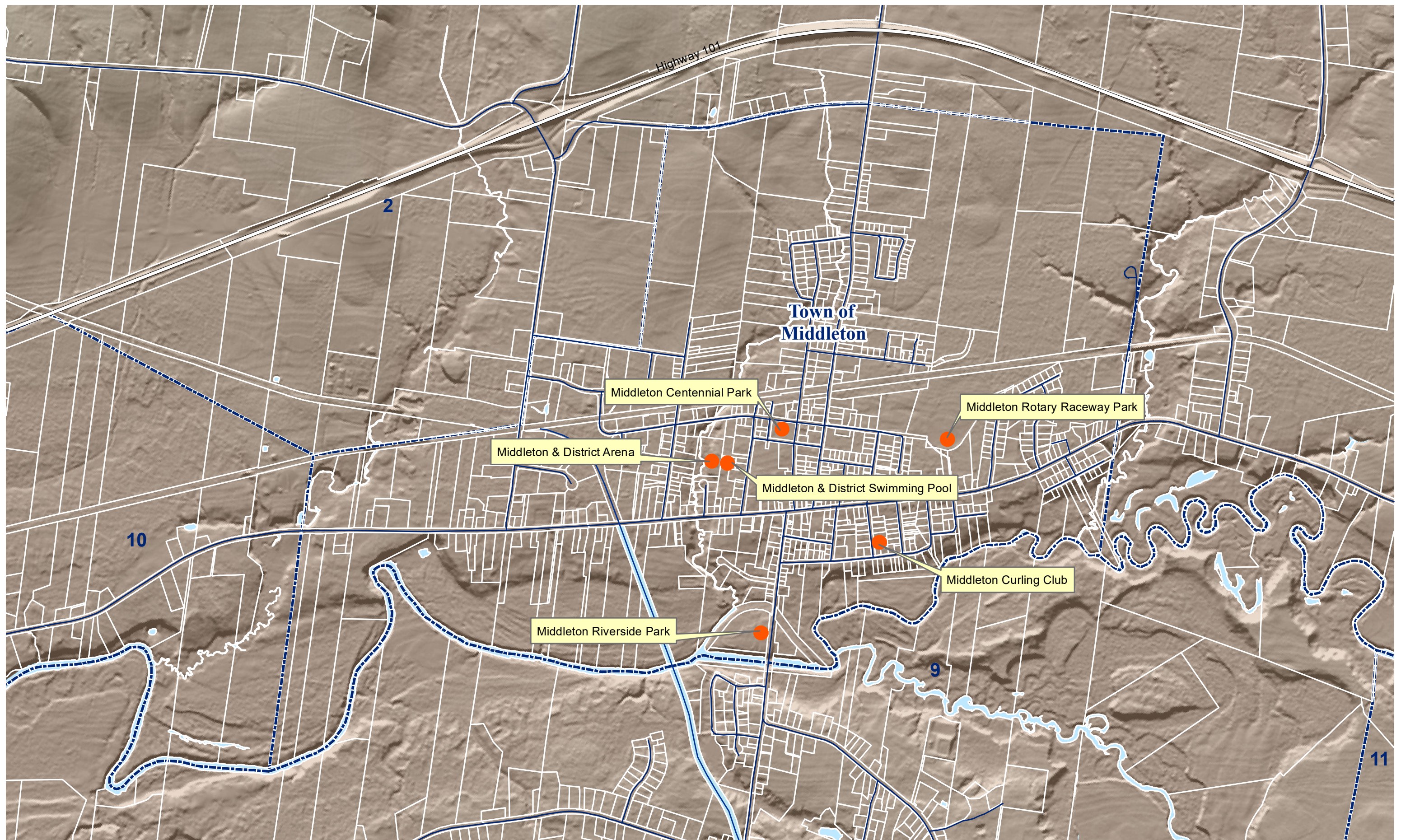
Middleton & District Swimming Pool


Middleton Rotary Raceway Park

Middleton and District Arena

Middleton Centennial Park

Middleton Curling Club



 COUNTY of ANnapolis <small>ANnapolis, Prince George's County, Maryland</small>	Owner: Town of Middleton	Property Identifier: MIDDLETON & DISTRICT ARENA
	PID#: 05082375	Size: 4 ACRES
	Civic Address: 31 Gates Avenue	Community: Middleton

Description

Middleton & District Arena is an indoor arena located in Middleton, Nova Scotia. This local hockey rink is a haven for both aspiring athletes and avid fans of the sport. The rink contains a canteen, warm room that over looks the ice and a DJ booth in the corner of the stands. The arena is owned by the Town and operated by Middleton District Arena staff & volunteers.

Photos




Current Maintenance

Volunteers & staff maintain the arena. At the start of the season, staff paint lines and fill ice surface to prepare for the winter season. Ice is cleaned before every session; canteen runs for hockey games and parts of the day. Dressings rooms and bathrooms are cleaned by staff. In the winter months, Middleton Public Works are responsible for snow removal on the parking lot directly in front of the arena.

Current and Future uses

The arenas main use is primarily during winter months when hockey, speed skating, and figure skating are in season. Ice time can be rented for private sessions. The arena also offers free skates all winter. When there is no ice in, the arena can be used for multiple different things. Sports can be played in the arena, events with vendors and other community events. The arena was a semi-finalist for the 2015 Kraft Hockeyville contest earning \$25,000 for arena upgrades. This community facility is used year-round but very popular during the winter months.

 COUNTY of ANNAPOLIS <small>AN. QUALITY OF LIFE</small>	Owner: Town of Middleton	Property Identifier: MIDDLETON & DISTRICT SWIMMING POOL
	PID#: 05082367	Size: 4.2 ACRES
	Civic Address: 26 Gates Avenue	Community: Middleton

Description

This seasonal facility is located directly next to the Middleton Arena. It is only used during the summer months. Town of Middleton owns the pool; Middleton Pool Society hires the pool staff and coordinate operations for the summer. Twenty-five metre pool with two diving boards and a slide.

Photos

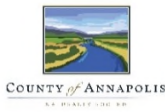


Current Maintenance

Town of Middleton is responsible for getting the pool ready for the summer season. This includes regular check ups on the pools pumps and testing water to ensure proper chemical levels. Middleton Pool Society is responsible for hiring lifeguards for the summer months.

Current and Future uses

Middleton's District Pool runs swimming programs, recreational swimming, and swimming safety education/lessons. Recreation programs include night swims/movie nights, themed public swims, fitness programed swims, and day camp swims. The pool can be rented out by the hour by the public for events like birthday parties.

	Owner: Town of Middleton	Property Identifier: CENTENNIAL PARK
	PID#: 05082151	Size: 1.9 ACRES
	Civic Address: 41 School Street	Community: Middleton

Description

Centennial Park is centrally located, a pergola was constructed in 2009 to commemorate the town Centennial year. The parks name was changed from Canada 125 to Centennial Park. In the summer, Centennial Park hosts families or individuals that seek to cool off on a splash pad that has been recently added to the park. This interactive splash pad is a great opportunity for parents to relax as their kid enjoys a safe place to play. Picnic tables scatter the park, giving opportunities for rest or a meal. Tall and short trees offer shade on a sunny day. Chess tables and a ping pong table were recently installed by recreation services.

Photos



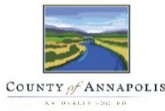
Current Maintenance

Town of Middleton is responsible for maintenance of this park during the summer months. One of their duties is maintaining the splash pad, ensuring it is operational, mowing the grass, trimming trees, garbage cleanup, and watering flowers in planters at the parks entrance.

Current and Future uses

Recreation events are frequently held at this central park. Movie nights, picnics in the park, Canada Day celebrations and many more events are hosted.

It is a day park used by many individuals and families looking for a place to spend time with friends and loved ones, have a meal, or just take a moment to rest.

	Owner: Town of Middleton	Property Identifier: ROTARY RACEWAY PARK
	PID#: 05030960	Size: 24 ACRES
	Civic Address: 337 Marshall Street	Community: Middleton

Description

Rotary Raceway Park is situated on the site of the former Middleton Driving Park, a horse racing facility operated from 1908 to the early 1950's. The track is still in place and encompasses two ball fields, a soccer field, beach volleyball pit, horseshoe pits, basketball courts with lights. The track has a total distance of 880 meters. There are 2 tennis courts and a pavilion. In the early 1970's, Town of Middleton began planning for recreational use of the site. Between 1984 and 1987 the current Park was developed by the Town, with assistance from the Rotary Club and many hours of volunteer labour. This recreational facility also offers a children's pre-school playground. Next to the facility is a skatepark. Rotary Park is an excellent choice for any outdoor recreational event, with washroom facilities and a pavilion for shade on hot summer days.

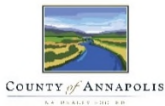
Photos



Current Maintenance

Town of Middleton Recreation is responsible for maintaining the park during summer months. This includes garbage/washroom cleanup, mowing/trimming grass, bathroom and overall maintenance. Hard work and multiple hours are put in at a time to maintain Middleton's largest outdoor park. In the winter months, plowing snow off the parking lot is done by Public Works.

Current and Future uses: Rotary Raceway Park is used for many different town events, especially municipal events like the Century Ride and Heart Run. Many tournaments are held here. It has since been extensively used for active recreation and competitive sports including softball, soccer, rugby, basketball, volleyball, and horseshoes. The pavilion is used for group BBQ's and other large gatherings.

	Owner: Town of Middleton	Property Identifier: RIVERSIDE PARK
	PID#: 05076468	Size: 6.9 ACRES
	Civic Address: 80 Bridge Street	Community: Middleton

Description

Middleton's waterfront park is a great destination for locals and tourists. Park comprised of a small floating dock, heart shaped walking path, multiple picnic tables and benches. The Annapolis River runs right beside the park, allowing for canoe and kayak loans during the summer months. The site has yoga signs located along the pathways for inspiration.

Photos



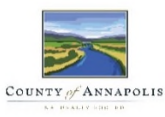
Current Maintenance

In the summertime, Middleton's Recreation team brings the sea crate containing rental boats and boating supplies. Recreation maintains the park by mowing, whipper snipping and watering the flowers that grow in the park.

Current and Future uses

Leisure in the park, walking trail, boat loans, community events.

Middleton recreation department coordinates free boat loans, also providing safety equipment and river guidance.

	Owner: Town of Middleton	Property Identifier: MIDDLETON CURLING CLUB
	PID#: 05079223	Size: 22496 SQFT
	Civic Address: 6 King Street	Community: Middleton

Description

In 1930, curling was moved from the towns arena to a newly built curling rink. Middleton Curling Club stands as a gathering place for both seasonal enthusiasts and newcomers. The club's three curling sheets provide ample space for simultaneous matches, fostering an environment of friendly rivalry and spirited engagement. Middleton Curling Club has a viewing room that overlooks the ice surface for spectators to watch in warmth.

Photos



Current Maintenance

The Curling Club is run by a committee in the Town of Middleton. Middleton Curling Club staff and volunteers are responsible for putting in ice and maintaining the building.

Current and Future uses

Leisure curling, competitive curling, youth/adult curling programs, tournaments, and competition. The curling rink can be rented out by the hour for private sessions.

VILLAGE OF LAWRENCETOWN

COMMUNITY SPACES 2023

VILLAGE OF LAWRENCETOWN INVENTORY SUMMARY

(Asterisk * not owned the Village of Lawrencetown)

Lawrencetown Boat Launch

Lawrencetown Exhibition Youth Arena *


Lawrencetown Pool *

Lawrencetown School Field Complex *

Lawrencetown Ballfield *

Annapolis Valley Exhibition *



 COUNTY of ANNAPOLIS <small>ANnapolis County</small>	Owner: Lawrencetown Village Commission	Property Identifier: LAWRENCETOWN BOAT LAUNCH
	PID#: 05125422	Size: 19,375 sq.ft.
	Civic Address: 12 Lawrencetown Lane	Community: Lawrencetown

Description

Lawrencetown Boat launch was opened in 2018 and is owned by Lawrencetown Village Commission. It is located on the Annapolis River and the road leading to the boat launch is off Lawrencetown Lane and listed as 12 Lawrencetown Lane.

Land is located behind Bees Knees business located on 498 Main Street whose property borders on the west side of the boat land property. The village must have a ROW across the Bees Knees property. The boat launch is for small craft such as canoe and kayaks and there is picnic table on site.

Photos




Current Maintenance

Maintained by the Lawrencetown Village Commission.

Current and Future Uses

The property is a passive recreational space that is used for short picnic lunches or a rest stop for viewing the river. It has a picnic table and the boat launch that is designed for small craft such as kayaks and or canoes. There are discussions to have the facility expanded to include a small playground area with more benches and picnic tables. The Village Commission has arranged an Autumn River Festival and other boating events on site. Many people plan their river paddling adventure either leaving or paddling to this site. Annapolis River is one of the paddling routes in Canoe Annapolis County and well maintained boat launches create many opportunities.

 COUNTY of ANnapolis <small>NOVA SCOTIA</small>	Owner: Nova Scotia Federation of Agriculture	Property Identifier: Annapolis Valley Exhibition
	PID#: 05124490	Size: 6.4 acres
	Civic Address: 570 Main Street	Community: Lawrencetown

Description

Annapolis Valley Exhibition is located in Lawrencetown and located across from the fire department. It borders the Annapolis River and Main Street in Lawrencetown. It is owned by the NS Federation of Agriculture and operated by a regional board of directors which host a weeklong annual agricultural exhibition. Valley Exhibition dates back to 1927 as the Riverside Guernsey Club Show, then the Annapolis County Exhibition and later the Annapolis Valley Exhibition.

The Exhibition has many large buildings on site and a main ring with bleachers for viewing events such as barrel racing, horse/ox pulls, and sheep rodeo to name only a few. Exhibits are housed in the large red building and the youth arena and other locations on site.

There is an exhibition stage area called "Riverside Stage" with a unique post and beam design. Located on site is the farm museum which started in 1998.

Photos




Current Maintenance

Maintained by the Board of Directors of the Annapolis Valley Exhibition who hire staff and work in cooperation with hundreds of volunteers.

Current and Future Uses

The exhibition sites is used for a variety of activities throughout its history but most recent it is the week long celebration held in August that showcases the agricultural community. Celebrations of 4-H day, many livestock shows, horsemanship, ox pulls, horse pulls, mini equine, parade, fruit and vegetable, draft horse,dairy, cooking, beef show, rabbit show, sheep showmanship, cavy, rodeo. There is music entertainment, displays of valley businesses and community organizations. There is food and amusement rides and a celebration of fun.

Farm museum open mid June to Labour Day weekend Thursday to Saturday 11 am – 4-pm.

 COUNTY of ANnapolis ANnapolis 2000	Owner: Nova Scotia Federation of Agriculture	Property Identifier: LAWRENCETOWN EXHIBITION YOUTH ARENA
	PID#: 05124490	Size: 6.4 acres
	Civic Address: 590 Main Street	Community: Lawrencetown

Description

Land is owned by the Nova Scotia Federation of Agriculture. Lawrencetown Exhibition and Youth Arena Board of Directors own the buildings and responsible for operations, Youth Arena parking is a gravel lot and access is from Highway #1. Arena dimensions are 60 feet x 160 feet.

Photos




Current Maintenance

Lawrencetown Exhibition Youth Arena Board of Directors and its volunteers oversee the arena operations and hire an arena manager. Capital and maintenance is coordinated by this volunteer group.

Current and Future uses

Hockey Arena: Private rentals, figure skating, free skate, shinny, tournaments, games, and practice and community events.

 COUNTY of ANNAPOLIS AN APPALACHIAN COMMUNITY	Owner: Lawrencetown Fire Department	Property Identifier: LAWRENCETOWN POOL
	PID#: 05118237	Size: 7.3 acres
	Civic Address: 159 Trout Lake Road	Community: Lawrencetown

Description

Lawrencetown Pool is located at the end of 159 Trout Lake Road. Five lane pool with lifeguard office and two change rooms. Outside the pool fence is a grass area with picnic tables and a playground. Lawrencetown Fire Department owns the pool, and they are responsible for filling the pool with water. Lawrencetown & District Pool Association is responsible for hiring lifeguards & overall operations.

The fire department own the land and buildings as they started the community pool years ago and operated the pool for decades. They handed operations over to the Lawrencetown and District Pool Association many years ago.

The pool is in a ravine like setting and the access from Trout Lake Road is a steep dirt road. The property borders land on the west side owned by the village commission.

Photos




Current Maintenance

Lawrencetown District Pool Association operates the pool during the season. This includes all maintenance of pool and property around it. Pool staff clean pool, change rooms & washrooms. They hire pool staff, provides pool schedule, regulate pool chemicals and maintains grass area surrounding the pool.

Current and Future uses

Swimming lessons, free swim, exercise programs, private rentals.

 COUNTY of ANNAPOLIS ANnapolis Valley Regional Centre for Education	Owner: Annapolis Valley Regional Centre for Education	Property Identifier: LAWRENCETOWN SCHOOL FIELD COMPLEX
	PID#: 05123997	Size: 11.8 acres
	Civic Address: 10 Middle Road	Community: Lawrencetown

Description

Lawrencetown's School Field Complex is made up of a soccer field, running track and tennis courts. Soccer field used by the school during the school season, field is open to public outside those hours. Running track surrounds the soccer field. Tennis courts are equipped with lines and nets for tennis.

Photos




Current Maintenance

Maintained by the AVRCE.

Current and Future uses

Recreation & sport opportunities for school and community. Tennis court is used for physical activity by the schools (LCS & LEC). The running track is used by school and community and seven laps around equates to one mile.

 COUNTY of ANNAPOLIS AN APPALACHIAN COMMUNITY	Owner: Annapolis Valley Regional Centre for Education	Property Identifier: LAWRENCETOWN BALLFIELD
	PID#: 05123997	Size: 11.8 acres
	Civic Address: 10 Middle Road	Community: Lawrencetown

Description

The ballfield is located off the driveway located on the east side of the LEC. It shares a PID number with the school complex.

The field includes two dugouts, batting cage and has a backstop and fencing. The washroom building and shed is owned by the Lawrencetown & District Recreation Commission. Commission does the scheduling of the field and buildings.

Photos



Current Maintenance

Lawrencetown and District Recreation Commission is responsible for maintaining the ball field, dugouts, washrooms and the shed for storage. They also coordinate the summer scheduling.

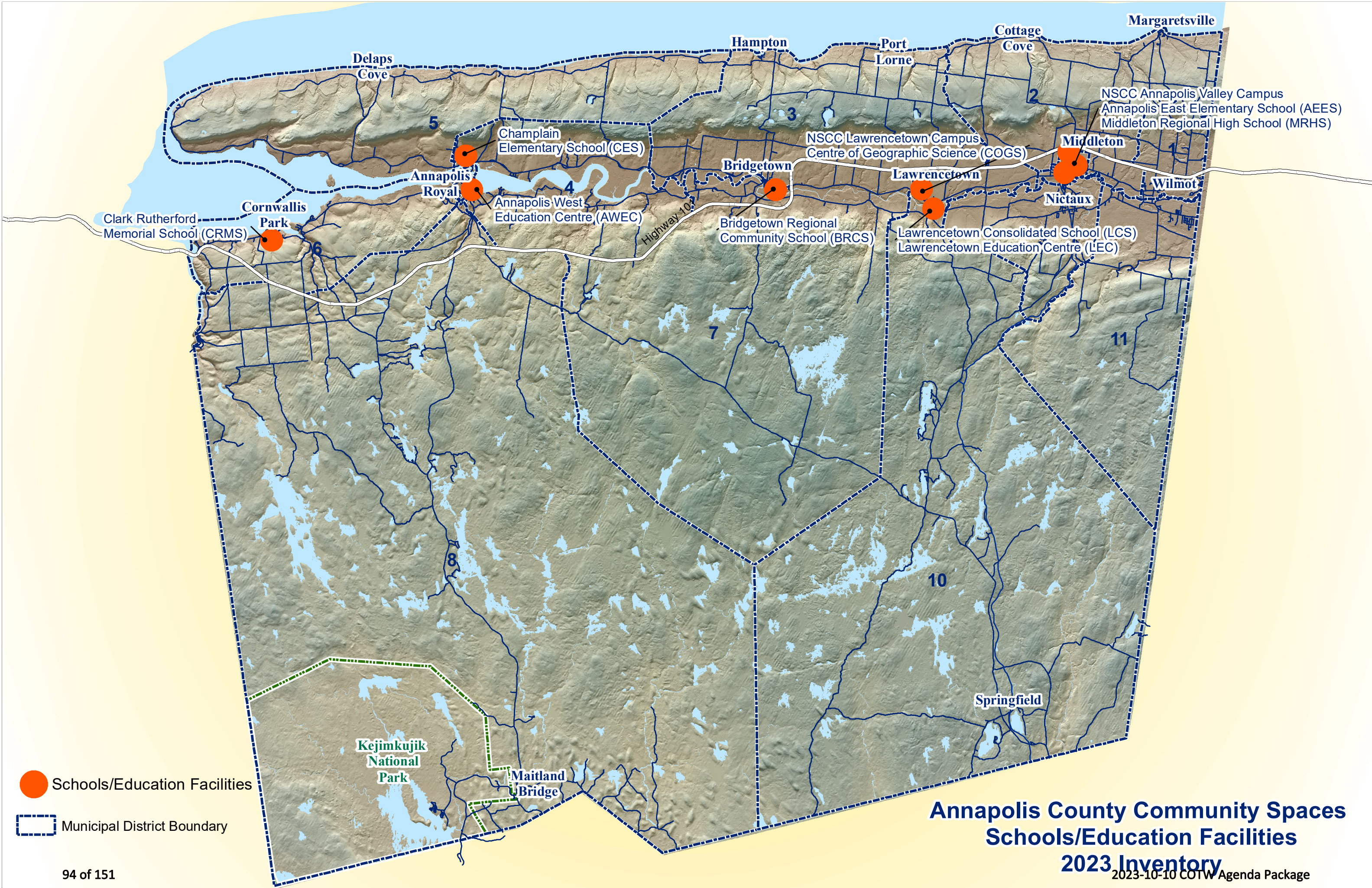
Current and Future uses



Youth softball events, practices, tournaments, and games, community use. Used for summer youth programs with Family Matters.

SCHOOLS/EDUCATIONAL FACILITIES 2023


SCHOOLS / EDUCATIONAL FACILITIES INVENTORY SUMMARY

Annapolis West Education Centre (AWEC), Annapolis Royal
Champlain Elementary School (CES), Granville Ferry
Clark Rutherford Memorial School (CRMS), Cornwallis Park
Bridgetown Regional Community School (BRCS), Bridgetown
Lawrencetown Education Centre (LEC), Lawrencetown
Lawrencetown Consolidated School (LCS), Lawrencetown
Annapolis East Elementary School (AEES), Middleton
Middleton Regional High School (MRHS), Middleton
Nova Scotia Community College (NSCC) Annapolis Valley Campus, Middleton
Centre of Geographic Sciences-COGS (NSCC), Lawrencetown



-  Schools/Education Facilities
-  Municipal District Boundary

**Annapolis County Community Spaces
Schools/Education Facilities
2023 Inventory**

 COUNTY of ANNAPOLIS AN APPALACHIAN COUNTY	Owner: Town of Annapolis Royal	Property Identifier: Annapolis West Education Centre (AWEC)
	PID#: 05000385	Size: 7.4 ACRES
	Civic Address: 100 Champlain Drive	Community: Annapolis Royal

Description

Annapolis West Education centre houses grades six to twelve. The school was opened in 1976. The school has a large gymnasium, cafeteria, and library and numerous classrooms. Outdoor facilities include multi purpose play areas basketball nets. It is adjacent to the sports field that the Town of Annapolis Royal owns as well.

AWEC is also adjacent to the pool, splash pad and the tennis courts to the north west which offers unique programming opportunities in close proximity.

Photos




Current Maintenance

Maintained by Annapolis Valley Regional Centre for Education.

Current and Future uses

Public School, community events, sport, and numerous activities.

 COUNTY of ANNAPOLIS AN APPALACHIAN VALLEY	Owner: Department of Education and Early Childhood Development	Property Identifier: CHAMPLAIN ELEMENTARY SCHOOL
	PID#: 05214820	Size: 9 Acres
	Civic Address: 109 North Street	Community: Granville Ferry

Description

Champlain Elementary School property consists of a paved driveway and parking lot on south side with a outdoor pavilion, Large outdoor mowed field/softball field, playground and a perimeter pathway on the north side of the school. The building is accessible and consists of classrooms, accessible washrooms and a gymnasium. The property is bordered by residential properties and treed lot to the north.

Photos




Current Maintenance

Maintained by Annapolis Valley Regional Centre for Education.

Current and Future Uses

The property is an elementary school consisting of pre-primary to grade 5. The facility may be used for community events.

 COUNTY of ANNAPOLIS <small>AN APPALACHIAN VALLEY</small>	Owner: Department of Education and Early Childhood Development	Property Identifier: CLARK RUTHERFORD MEMORIAL SCHOOL
	PID#: 05207691, 05217617	Size: 4.7 Acres
	Civic Address: 234 Spinnaker Drive	Community: Cornwallis Park

Description

Clark Rutherford Memorial School property is located on the corner of Spinnaker Drive and Labrador Lane, with the schools paved parking lot located on the west side of Labrador Lane which acts as the access driveway to the school. The school property consists of a paved large outdoor space with playing fields and a playground. The building is accessible and consists of classrooms, accessible washrooms, and a gymnasium. The property is bordered by residential properties and across the street on the north side a business area.

Photos



Current Maintenance

Maintained by Annapolis Valley Regional Centre for Education.

Current and Future Uses

The property is an elementary school consisting of pre-primary to grade 5. The facility may be used for community events.

05144001  COUNTY of ANnapolis <small>AN APPALACHIAN COMMUNITY</small>	Owner: Nova Scotia Department of Education and Early Childhood Development	Property Identifier: BRIDGETOWN REGIONAL COMMUNITY SCHOOL
	PID#: 05144001	Size: 27 ACRES
	Civic Address: 25 Cromwell Court	Community: Bridgetown

Description

Bridgetown Regional Community School (BRCS) houses grades pre-primary to twelve. The school was opened in 2017, the first graduating class in 2018. Bridgetown's sport teams go by "the Hawks". The school contains a cafetorium. The stage is designed in the middle to connect it to a large gymnasium on one side and the cafeteria side on the other. A playground is located to the right of the front entrance. Basketball courts are located within the bus loop. A grass soccer field referred to as "North Field" is owned and maintained by the AVRCE. Parking is in a paved lot to the right of the school.

Located off Faye Street and borders on the Sports Hub Property (west) and private property to the east and the north side. The south side of the property borders on the Harvest Moon Trailway.

Photos




Current Maintenance

Maintained by Annapolis Valley Regional Centre for Education.

Current and Future uses

Public School, community events, sport, and activities.

 COUNTY of ANNAPOLIS AN APPALACHIAN COUNTY	Owner: Municipality of the County of Annapolis	Property Identifier: LAWRENCETOWN EDUCATION CENTRE
	PID#: 05123997	Size: 11.8 Acres
	Civic Address: 10 Middle Road	Community: Village of Lawrencetown

Description

Lawrencetown Education Centre (LEC) provides educational opportunities for students who struggle with traditional schooling. LEC focuses on the individual rather than a entire class. This middle to high school provides an environment that suits the needs of their students. LEC has its own gym, cafeteria and multipurpose space with basketball hoops & skateboard/scooter ramps located in front of the school.

Photos




Current Maintenance

Maintained by Annapolis Valley Regional Centre for Education.

Current and Future uses

Education center, public school, adventure education, outdoor education, personal wellness, service learning, community events/activities.

 COUNTY of ANnapolis AN APPALACHIAN VALLEY COMMUNITY	Owner: Municipality of the County of Annapolis	Property Identifier: LAWRENCETOWN CONSOLIDATED SCHOOL
	PID#: 05123997	Size: 11.8 Acres
	Civic Address: 10 Middle Road	Community: Village of Lawrencetown

Description

Lawrencetown elementary school contains grades pre primary up to grade 5. LCS has their own gym, outdoor classroom, cafeteria, and playground located on the east side of the school. Co-located with LEC, using some of the same amenities (soccer field, multi purpose space, etc.).

Photos




Current Maintenance

Maintained by Annapolis Valley Regional Centre for Education.

Current and Future uses

Community events, public school, extra curricular sport & activities.

 COUNTY of ANNAPOLIS AN APPALACHIAN COMMUNITY	Owner: Annapolis District School Board	Property Identifier: ANNAPOLIS EAST ELEMENTARY SCHOOL (AEES)
	PID#: 05080387	Size: 5.6 Acres
	Civic Address: 325 Marshall St	Community: Middleton

Description

Public elementary school in Middleton houses grades pre primary to five. The school has their own playground behind it, but also has access to rotary park by being directly next to it. AEES has a large cafeteria and gym that events can be hosted in.

Photos




Current Maintenance

Maintained by Annapolis Valley Regional Centre for Education.

Current and Future uses

Primary use is an elementary school during the school year. Community events may be held within the school. Kids camps run provincially and by municipal groups are run in the school during summer months.

 COUNTY of ANNAPOLIS AN APPALACHIAN VALLEY	Owner: Town of Middleton	Property Identifier: MIDDLETON REGIONAL HIGH SCHOOL
	PID#: 05082284	Size: 7.2 Acres
	Civic Address: 18 Gates Ave	Community: Middleton

Description

This public school founded in 1948, Middleton Regional High School houses grades six to twelve. The school serves the communities of Middleton, Nictaux, Lawrencetown, Torbrook, Wilmot, Spa Springs, and Margaretsville. MRHS offers many sport teams. The school added on an additional gym which leaves the school with two gyms and a cafeteria within the building. A soccer field is located right next to the newly built gym, owned by the AVRCE.

Photos




Current Maintenance

Maintained by Annapolis Valley Regional Centre for Education.

Current and Future uses

Primarily used as a Middle/High School during the school year. Many community events and sport events are hosted at MRHS. During the summer months, a recreation day camp uses the school.

 COUNTY of ANnapolis ANnapolis Valley	Owner: NS SUPPLY & SERVICES HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF NOVA SCOTIA	Property Identifier: NOVA SCOTIA COMMUNITY COLLEGE (NSCC) ANNAPOLIS VALLEY CAMPUS
	PID#: 05031315	Size: 10 Acres
	Civic Address: 295 Commercial St	Community: Middleton

Description

Nova Scotia Community College has an Annapolis Valley Campus in Middleton. The College offers a wide range of programs and courses you can enroll in. This campus has a cafeteria and gym as areas for large meeting groups and community events. A Child Care Centre is attached to the building, containing a play space behind the school.

Photos




Current Maintenance

Maintained by Nova Scotia Community College.

Current and Future uses

Education during the college school year, community events, NSCC events.

 COUNTY of ANnapolis <small>ANNO DOMINI 1709</small>	Owner: N S SUPPLY & SERVICES HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF NOVA SCOTIA	Property Identifier: NOVA SCOTIA COMMUNITY COLLEGE (NSCC) CENTRE OF GEOGRAPHIC SCIENCES (COGS)
	PID#: 05062757	Size: 242 acres
	Civic Address: 50 Elliott Road	Community: Village of Lawrencetown

Description

NSCC Centre of Geographic Sciences (COGS) is located in the Village of Lawrencetown on Elliott Road. COGS is part of the NSCC system which became autonomous from the Province of NS in 1996 by incorporating itself as an independent institution with a Board of Governors.

COGS was founded in 1948 and started as a survey school in Lawrencetown and has expanded and grown through the generations.

COGS is the largest geomatics -focused educational institution in Canada and a world leader in geospatial engineering and technology. It includes the COGS Innovation Centre which features geographic information systems technology, remote sensing and an unmanned aerial vehicle (UAV) drone facility, for data collection, post processing and analytics and includes other fields of study.

Facility has a large gymnasium, stage, audio visual room, board room and other spaces.

W.K.Morrison Special Map Collection Library is located at this NSCC site.

The newest addition to this site is the On - Campus Housing and the solar farm.

Photos



Current Maintenance

Maintained by Nova Scotia Community College.

Current and Future Uses

The facility is used for educational training for students. The gymnasium, stage, audio visual room, board room have been used for community meetings/events, workshops, small conferences and seminars. The cafeteria has also been utilized as part of the community seminar/conferences.



Community Spaces
are for residents
&
visitors





COUNTY of ANNAPOLIS
NATURALLY BOUND

STAFF REPORT

Report To: Committee of the Whole
Meeting Date: October 10, 2023
Prepared By: Chris McNeill, Chief Administrative Officer
Report Number: **SR2023-75 Hospital Parking Fees Letter to NS Minister of Health**
Subject: Letter to Minister of Health Regarding Hospital Parking Fees

RECOMMENDATION

That Committee of the Whole recommend to Council that the Municipality of the County of Annapolis send a letter to the Nova Scotia Minister of Health and Wellness requesting that parking fees be removed from all public hospital facilities in Nova Scotia immediately.

BACKGROUND

A few decades ago, the province put in place District Health Authorities (DHA's) with responsibility for managing local health care facilities and were provided with their own operating and capital budgets. To increase revenues though, many of these DHA's instituted paid parking at their facilities. Although district health authorities were eliminated many years ago, the paid parking systems remained, and the moneys were paid into general provincial revenues.

DISCUSSION

In 2023, health care is in a state of turmoil with more residents needing a family physician than ever before since the regular keeping of these records began province wide. Additionally, the level of poverty and the percentage of persons with health issues in Nova Scotia is amongst some of the highest rates in the country.

Despite this, the Province continues to require residents of "some" communities to pay to park at health care facilities, while in other parts of the province no fees are charged. This discourages low-income persons from going to their local hospital and seeking the required medical attention that they need. When this happens, it prevents our residents from receiving the treatments they require, and they lead less healthy lives, leading to more stress on the health care system and themselves.

The requirement to pay to park at a public health care facility on its face seems contrary to public health policy concerning free access to basic medical care. Much of Nova Scotia is rural and lacks reliable public transportation to health care facilities, leaving residents but with no choice but to drive, or to get a family member or friend to drive them.

It is therefore proposed that Council send a letter to the Minister of Health and Wellness, copying local MLA's and provincial advocacy bodies noted in the attached letter, and request that these fees be removed immediately, and all Nova Scotians be able to access parking at public health care facilities free of charge to empower them to take charge of their own health care without a financial penalty. If the provincial government requires additional funding to support health care, it should do so within its own budget resources, and not at the expense of low-income residents, or those requiring medical attention at a community or regional hospital.

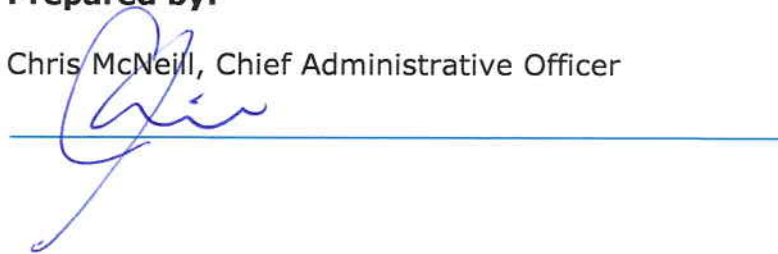
LEGISLATIVE AUTHORITY

Section 9A of the *Municipal Government Act* states that the purposes of a municipality are to

- (a) provide good government;
- (b) provide services, facilities and other things that, in the opinion of the council, are necessary or desirable for all or part of the municipality; and
- (c) develop and maintain safe and viable communities.

Prepared by:

Chris McNeill, Chief Administrative Officer





COUNTY of ANNAPOLIS
NATURALLY ROOTED

752 St. George Street, PO Box 100
Annapolis Royal, Nova Scotia, Canada B0S 1A0
Phone: (902) 532-2331 Fax: (902) 532-2096
Website: AnnapolisCounty.ca

October 17, 2023

Honourable Michelle Thompson
Minister of Health and Wellness
Province of Nova Scotia
P.O. Box 488
Halifax, Nova Scotia
B3J 2R8
health.minister@novascotia.ca

Re: Parking Fees at Hospitals

Dear Honourable Minister Thompson:

Health care is on the forefront of minds of every Nova Scotian everyday. It takes up time on every news broadcast and factors greatly in every on-line and print media publication each week. Social media is aghast with posts about health care and residents' struggles to access timely health care.

Your government has gone to great lengths to improve health care in this province over the past two years and has invested heavily in health care professionals and facilities. However, one critical aspect of your investments has been missing and needs your immediate support.

There are 41 hospital facilities across Nova Scotia from east to west and north to south. Despite a reasonable and fair distribution of facilities and properties, what is not fair is that some health care facilities charge residents for parking while others do not. Our research shows that the reason for such was established decades ago by local district health authorities which no longer exist. The money generated back then was re-invested into local hospitals.

Today, we understand that the revenues go into general government revenues and the province then decides if it wishes to use the money for health care or some other provincial service. In the past, the money has been used to provide training and send health care workers away to conferences. Even those facilities that did not charge parking fees were, and may still be, receiving this additional funding despite not contributing to the fund.

Parking fees now range from free in nearly half of the health care facilities to between \$2 and \$4 in all other facilities without any rationale reason as to why. The fees are even higher in downtown Halifax.

As you are well aware, many of our hospital and health care facilities are used proportionately more by low-income residents. This financial burden is increased when individuals must make multiple trips for tests, blood work, or to visit sick family members. We have been provided with no reason why some facilities are charging \$3-\$4, while many others are free.

While the public may expect that some community hospitals are charging this fee to be able to buy more equipment or provide additional services, we understand that the Province is actually receiving in excess of \$10 million annually in only select parts of the province to redistribute to all areas of the province or not at all on health care.

Parking fees at public hospitals are unfair and should not be used as a barrier for low-income people to access vital and needed health care services.

A review of parking fees at Nova Scotia 41 hospitals has revealed the following parking fees:

18 Hospitals	FREE	44%
2 Hospitals	\$1/hr.	5%
5 Hospitals	\$2	12%
10 Hospitals	\$3	24%
6 Hospitals	\$4	15%
TOTAL	41	100%

Surprisingly, the Annapolis Valley, South Shore, and South West Shore all pay the most, \$3-\$4 per visit with only one free hospital facility. This despite, Western Nova Scotia having some of the lowest average incomes per household and highest poverty rates. Clearly, charging residents in the Western part of Nova Scotia the highest fees for parking while nearly 50% of all others receive free parking is unfair.

Our focus needs to be on providing world class health care for all residents, including attracting more front-line health care workers, and less on the administrative burdens of charging, collecting, and accounting for community loonies and toonies in some communities and not others. Investing in staff training and needed medical equipment must be funded by all taxpayers through normal Harmonized Sales Tax and not parking fees at "some" hospitals.

We encourage you and your government to seriously consider removing all parking fees from publicly funded hospitals immediately to show your true compassion for hundreds of thousands of low-income Nova Scotians who shouldn't have to decide if they can seek medical treatment or required blood work today for fear of not being able to pay for parking. We need to remove this preventable barrier today. We are sure there are more appropriate ways to raise additional health care revenue if that is your desire.

We know it is not your intention to unfairly penalize certain residents of Nova Scotia and re-distribute this money to those who do not need the funding. We look forward to your positive and timely response to our request.

If you would like any clarification of our concerns, we would be pleased to have those discussions at your convenience. I can be reached by phone at (902) 638-3416 or email at amorrison@annapoliscounty.ca.

Yours sincerely,

Alex Morrison
Warden

- c. Council
 - Honourable Jill Balser, Digby-Annapolis MLA
 - Carmen Kerr, Annapolis MLA
 - Mayor Amanda McDougall-Merrill, President, NSFM
 - John McKinnon, President, AMANS

SCHEDULE "A"

Health Care Facility

Parking Fee

Annapolis and Kings Counties

Annapolis Community Health Centre , Annapolis Royal	\$3
Eastern Kings Memorial Community Health Centre , Wolfville	\$3
Soldiers Memorial Hospital , Middleton	\$3
Valley Regional Hospital , Kentville	\$3
Western Kings Memorial Health Centre , Berwick	Free

Cape Breton County, Northern and Central Inverness County and Victoria County

Buchanan Memorial Community Health Centre , Neil's Harbour	Free
Cape Breton Regional Hospital , Sydney	\$3
Inverness Consolidated Memorial Hospital , Inverness	Free
New Waterford Consolidated Hospital , New Waterford	\$3
Northside General Hospital , North Sydney	\$3
Sacred Heart Community Health Centre , Cheticamp	Free
Victoria County Memorial Hospital , Baddeck	Free

Halifax Regional Municipality and Hants County

Cobequid Community Health Centre , Lower Sackville	\$1/hr.
Dartmouth General Hospital , Dartmouth	\$2/hr.
Eastern Shore Memorial Hospital , Sheet Harbour	Free
Hants Community Hospital , Windsor	Free
Musquodoboit Valley Memorial Hospital , Middle Musquodoboit	Free
QEII Health Sciences Centre, Halifax	\$3/hr.
The Nova Scotia Hospital , Dartmouth	\$1/hr.
Twin Oaks Memorial Hospital , Musquodoboit Harbour	Free
IWK Health Centre , Halifax	\$3/hr.

Colchester County and Municipality of East Hants

Colchester East Hants Health Centre , Truro	\$2/hr.
Lillian Fraser Memorial Hospital , Tatamagouche	Free

Cumberland County

All Saints Springhill Hospital , Springhill	Free
Bayview Memorial Health Centre , Advocate Harbour	Free
Cumberland Regional Health Care Centre , Amherst	\$3
North Cumberland Memorial Hospital , Pugwash	Free
South Cumberland Community Care Centre , Parrsboro	Free

Guysborough, Antigonish and Richmond Counties and the southern portion of Inverness County

Eastern Memorial Hospital, Canso	Free
Guysborough Memorial Hospital, Guysborough	Free
St. Martha's Regional Hospital, Antigonish	\$2
St. Mary's Memorial Hospital, Sherbrooke	Free
Strait Richmond Hospital, Evanston	\$2

Pictou County

Aberdeen Hospital, New Glasgow	\$2
Sutherland Harris Memorial Hospital, Pictou	Free

Lunenburg and Queens Counties

Fishermen's Memorial Hospital, Lunenburg	\$4
Queens General Hospital, Liverpool	\$4
South Shore Regional Hospital, Bridgewater	\$4

Digby, Shelburne and Yarmouth Counties

Digby General Hospital, Digby	\$4
Roseway Hospital, Shelburne	\$4
Yarmouth Regional Hospital, Yarmouth	\$4



STAFF REPORT

Report To: Committee of the Whole
Meeting Date: October 10, 2023
Prepared By: Cheryl Mason, Manager of Protective Services
Report Number: SR2023-76 RCMP Policing Services Facilities Agreement – Town of Middleton
Subject: RCMP Policing Services Facilities Agreement

RECOMMENDATION:

That Municipal Council authorize the Warden and Municipal Clerk to sign the Agreement for the joint use of facilities for the RCMP within the Middleton Town Hall facility at 131 Commercial Street, Middleton, NS for a period of five (5) years effective June 21, 2022, and ending on March 31, 2027, with an option for a further five-year renewal term.

LEGISLATIVE AUTHORITY

Municipal Government Act Sections 47(5) and 60(3)(d)

BACKGROUND

When the Town of Middleton decided to change the police provider to RCMP in 2000, there was an agreement signed between the Town and the County to share in the costs for space, parking and any furnishings and equipment to have officers located in the east end of the County (Middleton Town Hall).

This agreement was renewed in June 2017 for a five-year term and the contract has since expired as of June 20, 2022.

The County of Annapolis received a request from the Town of Middleton to renew the contract for a further five-year agreement with an option for a further five-year renewal term which would take it to the expiry of the current RCMP contract with the Province of Nova Scotia.

DISCUSSION

The cost, although not prohibitive to the budget, is over and above RCMP costs for services already provided for at the Bridgetown office. The Manager of Protective Services and Director of Corporate Services met with the Acting District Commander, Sergeant Maxwell and Corporal Fleming, to discuss the continued need for the office in the east end of the County rather than all members working from Bridgetown. Due to the population levels in the eastern part of the County, it makes sense for there to be members available for a faster response when needed. About half of the officers working out of this office are County members.

FINANCIAL IMPLICATIONS

The cost has not been excessive to date. Over the past 5 years it has gone from \$6,500 to \$7,038. However, it should be noted that if there is a need for major repairs to the building, equipment or parking lot, there could be an unbudgeted expense shared under the calculation of space as previously agreed.

The calculation has been based on a formula of the percentage of the town hall area used by the RCMP and 50% share for the upkeep and maintenance of the office space, equipment and the parking area. In the past, when there was a need for major upgrades, it was discussed between the Town of Middleton and County of Annapolis for unbudgeted costs, but the recent meeting confirmed at this time there were no intentions for further capital expenditures for the running of the office.

POLICY IMPLICATIONS

None known

ALTERNATIVES / OPTIONS

- 1 – Not approve the signing of a new Agreement
- 2 – Recommend a shorter term of Agreement

NEXT STEPS

Notice to Town of Middleton and RCMP Annapolis detachment advising the County of Annapolis decision.

ATTACHMENT

Proposed Renewal Agreement June 21, 2022 to March 31, 2027

Prepared by:

Cheryl Mason, Manager of Protective Services

Reviewed by:

Dawn Campbell, Director of Corporate Services/Deputy Chief Administrative Officer

Approved by:


Chris McNeill,
Chief Administrative Officer

Approval Date:


OCTOBER 4, 2023

(Date)

This Agreement is made this day ____ of _____, A.D., 2023

BETWEEN

THE TOWN OF MIDDLETON

-and-

THE MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

RE: PROVISION OF JOINT RCMP POLICING SERVICES FACILITIES

The Town of Middleton and the Municipality of the County of Annapolis hereby agree that the following shall be the basis for financial arrangements between the two municipalities in respect of provision of facilities, furnishings and equipment for a blended RCMP service to operate out of the Town Hall facilities at 131 Commercial Street, Middleton, NS.

OPERATIONAL COSTS

1. Operational costs shall include the provision of upkeep and maintenance of the joint policing services office accommodation and parking area, including furnishings and equipment as deemed the responsibility of the Municipalities to supply for the policing operation.
2. The formula for building operating and maintenance costs shall be based on a percentage of the square footage of the area occupied by the policing services within the Town Hall two-story facility as at April 1st yearly, with that percentage applied against the operation and maintenance costs for the Town Hall property for the then current year. The resulting amount shall then be split between the Town and the County on the percentage of police officer complement that each Municipality is responsible for of the total police officer complement designated to the Community office in that year.
3. The direct costs of office furnishings and equipment purchased for the RCMP community office and maintenance of the RCMP office parking areas in any year shall be shared on the basis of the proportion of officer complement in effect for that year.

TERM OF AGREEMENT

This Agreement for the joint use of facilities within the Middleton Town Hall facility at 131 Commercial Street, Middleton, NS shall begin on June 21, 2022 and end on March 31, 2027, with an option for a further five-year renewal term.

SIGNED, SEALED & DELIVERED

in the presence of

_____)	The Municipality of the County of Annapolis
)	
Witness)	per _____
)	Warden
)	
)	per _____
)	Municipal Clerk

_____)	Town of Middleton
)	
Witness)	per _____
)	Mayor
)	
)	per _____
)	Municipal Clerk



STAFF REPORT

Report To: Committee of the Whole
Meeting Date: October 10, 2023
Prepared By: Nancy Whitman, Recreation Manager
Report Number: **SR2023-77 Policy 101 Community Grants New**
Subject: Policy 101 – Community Grants

REQUEST FOR RECOMMENDATION TO COUNCIL

That Municipal Council approve *Policy 101 – Community Grants*, and repeal policies 1.4.9 Community Grants, 1.4.3 Harbour Authorities & Societies Capital Assistance Program, and 1.4.11 Community Contributions. Seven-day notice.

LEGISLATIVE AUTHORITY

Sub-section 47(1) of the *Municipal Government Act* states:

The council shall make decisions in the exercise of its powers and duties by resolution, by policy or by by-law.

Sub-section 48(3) of the *Municipal Government Act* further states:

In addition to matters specified in this Act or another Act of the Legislature, the council may adopt policies on any matter that the council considers conducive to the effective management of the municipality.

The process to approve a policy is described in Sub-section 48(1) of the *Municipal Government Act*:

Before a policy is passed, amended or repealed the council shall give at least seven days' notice to all council members.

BACKGROUND

Council requested that staff provide a review and recommendation of the Grants Policies to October Committee of the Whole to update them to be more in line with existing costs and conditions.

The process to develop the new policy included a review of past funding programs (i.e., types of facilities, programs and projects), and took into consideration the rising costs of equipment, supplies, and associated expenses.

This policy repeals and replaces the following municipal policies which are available for review on the County's website:

- AM-1.4.3 Harbour Authorities & Societies Capital Assistance Program
- AM-1.4.9 Community Grants
- AM-1.4.11 Community Contributions

DISCUSSION

The new, Community Grant policy is more in line with existing costs, conditions and easier for applicants to understand the application process. The table below provides an overview

of significant changes that would be enacted upon approval of this policy and repeal of the existing policies.

Policy section/item	Change
Categories	<p>Previously several categories to choose from.</p> <p><u>Change:</u> Two (2) funding categories. Community Facilities, and Community Projects.</p>
Maximum grant amounts	<p>Previously each category outlined specific maximum amounts which varied greatly (ranging from \$500 to \$25,000), and in some cases based on facility size.</p> <p><u>Change:</u> Both categories have a maximum amount.</p> <ul style="list-style-type: none"> • Community Facilities: \$20,000 • Community Projects: \$5,000
Applicant contribution	<p>Previously applicant contributions varied from no contribution required to up to half of the program cost.</p> <p><u>Change:</u> Both categories require applicant contribution.</p> <ul style="list-style-type: none"> • Community Facilities: Applicants must be able to demonstrate a minimum 1/3 contribution to the total project cost. This contribution may include proof of other funding source(s), cash, and/or in-kind donations. • Community Programs: Maximum grants shall be up to 50% of the program cost to a maximum of \$5,000. Grant applicants should be able to demonstrate active fundraising efforts to support the continuation of the program, if applicable.
Accessibility	<p>Previously accessibility was not considered in the policies.</p> <p><u>Change:</u> Applications must clearly show their inclusiveness and demonstrate equitable opportunities to improve accessibility for persons with disabilities.</p>
Eligibility	<p>Previously other government agencies, and un-registered groups could apply.</p> <p><u>Change:</u> Applicant organizations must be registered, and the following are not eligible to apply - religious organizations except their community hall facility when used for general community use, businesses, political organizations, labour unions, mass appeals, other levels of government, and organizations funded through the general operating budget.</p>

Follow up	<p>Previously there was no requirement in the policies for final reporting.</p> <p><u>Change:</u> Approved applications must submit their Final Report upon completion of the proposed project/facility upgrade no later than 12 months after approval. Failure to do so will result in the organization being ineligible to submit future grant applications.</p>
Approval	<p>Previously each application was authorized by municipal council.</p> <p><u>Change:</u> Chief Administrative Officer will have the authority to approve applications requesting an amount of up to \$2,500. Applications above \$2,500 will see a recommendation brought forward to Municipal Council.</p>
Recognition	<p>Previously recognition of the County of Annapolis was not a requirement in the policy.</p> <p><u>Change:</u> Municipality of the County of Annapolis shall be identified in all promotional material pertaining to the facility, project or program such as printed material, social media, etc. The organization must promote the County using designated County of Annapolis logos, and messaging, as approved by the Municipality.</p>
Organization expectations	<p>Policy AM 1.4.11 Community Contributions currently lists 17 organizations with pre-determined amounts to receive an annual contribution pending policy requirements are satisfied. The amounts range from \$500 to \$40,000.</p> <p><u>Change:</u> Most of these groups would be required to apply for funding through the new Community Grants Policy except for Trans County Transportation, Annapolis County Ground Search and Rescue, Annapolis County Seniors Safety Program and Annapolis County Exhibition Society. These groups will be recommended to be supported through the annual operating budget in amounts determined by Council.</p>

FINANCIAL IMPLICATIONS

Subject to annual review and at the discretion of Municipal Council, the general operating budget shall annually provide funding to support this policy in an amount agreed to by Council.

Trans County Transportation, Annapolis County Ground Search and Rescue, Annapolis County Seniors Safety Program and Annapolis County Exhibition Society are being recommended to be supported through the annual operating budget in amounts determined by Council.

POLICY IMPLICATIONS

The recommended policy will replace and repeal three (3) previous grant policies.

ALTERNATIVES / OPTIONS

Council can approve the new policy.

Council could decide to refer the new policy back to staff for changes.

Council could decide not to approve the new policy and continue with the previous policies unchanged.

NEXT STEPS

If Council wishes to approve the recommended policy, the following recommendation from Committee of the Whole is required:

THAT Municipal Council approve Policy 101 – Community Grants (7-day notice).

ATTACHMENTS

Policy 101 – Community Grants (draft as proposed).

Prepared by:

Nancy Whitman, Recreation Manager

Approved by:



Chris McNeill
Chief Administrative Officer

Approval Date:

OCT. 4, 2023
(Date)

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	101
Section MUNICIPAL SERVICES	Subject Community Grants Policy

This policy governs grants to registered community organizations. The objective of the community grants policy is to provide financial assistance to organizations that provide meaningful activities and support to the residents and communities within the County of Annapolis.

INTRODUCTION

1. Subject to annual review and at the discretion of Municipal Council, the general operating budget shall annually provide funding to support this policy in an amount agreed to by Council.
2. Initial application deadline is April 1st of each year for the ensuing fiscal year of April 1st to March 31st. Applications submitted after this will be evaluated as submitted subject to available funds remaining in the program throughout the fiscal year.

PRINCIPLES

This policy shall be guided by the following principles:

1. One application per organization may be approved under this policy in each funding year.
2. Municipal Council may fund applications from organizations operating outside the geographical boundaries of the County of Annapolis if the applicant clearly demonstrates the benefit to Annapolis County residents and communities.
3. Applications must demonstrate and support strategic priorities of the municipality and support meaningful programs, infrastructure, services, and events to enhance the well-being of Annapolis County communities and residents.
4. Applications must demonstrate financial need and identify all other revenue sources such as other grants and fundraising activities, including supplying a copy of their most recent financial statements.
5. Applications must demonstrate the ability to complete the project or program within the approved fiscal year and show a plan or strategy for future sustainability.
6. Applications must clearly show their inclusiveness and demonstrate equitable opportunities to improve accessibility for persons with disabilities.

ELIGIBILITY

1. Any registered charitable, nonprofit or not-for-profit organization is eligible to apply excluding religious organizations except their community hall facility when used for general community use, businesses, political organizations, labour unions, mass appeals, other levels of government, and organizations funded through the general operating budget.
2. No applicant is eligible to receive funding from the Municipality of the County of Annapolis from more than one funding area in any one fiscal year, unless support was from the Community Facility Generator Program.
3. Applicants may only apply for one project or facility per application.

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	101
Section MUNICIPAL SERVICES	Subject Community Grants Policy

FUNDING CATEGORIES

1. Community Facilities. Projects that support enhancement and development of public use for new or existing facilities in Annapolis County. The facility must be used for activities of a recreational, educational, environmental, cultural, community, or social nature and be accessible for use by the general public. Operational costs are not supported under this category (i.e., oil, power, insurance, etc.) Some examples of eligible facilities are community:

- Halls and centres.
- Parks, trails and recreational facilities.
- Public Wharves; and
- Lighthouses and museums.

Eligible projects may include:

- New facilities.
- Facility upgrades or repairs.
- Installation or replacement of fixtures, appliances or equipment.
- Accessibility projects that will enhance and complement the whole journey approach for the built environment.

The application must identify all funding partners and provide any applicable documentation as it pertains to the partners.

Maximum grants shall not exceed \$20,000. Applicants must be able to demonstrate a minimum 1/3 contribution to the total project cost. This contribution may include proof of other funding source(s), cash, and/or in-kind donations.

2. Community Projects. Assistance to initiate or continue to develop events and/or structured programs to support the enhancement of community well-being and quality of life for Annapolis County residents and visitors. Eligible projects may include:
 - Events and festivals that provide a regional benefit and support meaningful partnerships within the Municipality.
 - Artistic events which celebrate the culture and heritage of Annapolis County.
 - Recreational activities. (i.e., Community gardens, food literacy).
 - Physical activity opportunities for all ages and abilities (i.e., local sports clubs, senior fitness, inclusion / accessibility enhancement programs).
 - Social support. (i.e., family programs, assistance with accessing programs for well-being, social economic challenges).

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	101
Section MUNICIPAL SERVICES	Subject Community Grants Policy

Maximum grants shall be up to 50% of the program cost to a maximum of \$5,000. Grant applicants must be able to demonstrate active fundraising efforts to support the continuation of the program, if applicable.

EVALUATION

Each application received shall be reviewed by designated municipal staff and measured against policy guidelines and available approved funding. Chief Administrative Officer will have the authority to approve applications requesting an amount of up to \$2,500. Applications above \$2,500 will be evaluated and a recommendation brought forward to Municipal Council.

Approved applicants must submit their Final Report upon completion of the proposed project/facility upgrade no later than 12 months after approval. Failure to do so will result in the organization being ineligible to submit future grant applications.

RECOGNITION

Municipality of the County of Annapolis shall be identified in all promotional material pertaining to the facility, project or program such as printed material, social media, etc. in recognition of their financial support. The organization must promote the County using designated County of Annapolis logos, and messaging, as approved by the Municipality.

The Municipality will annually publish a list of the organizations and grants issued in the previous fiscal year on the County website.

Municipal Clerk's Annotation for Official Policy Book	
I certify that this policy was adopted by Municipal Council as indicated below:	
Seven (7) Day Notice	Month, Day, Year
Council Approval	Month, Day, Year
<div style="display: flex; justify-content: space-between;"> <div>Municipal Clerk</div> <div>Date</div> </div> <div style="text-align: center;">At Annapolis Royal Nova Scotia</div>	



STAFF REPORT

Report To: Committee of the Whole
Meeting Date: October 10, 2023
Prepared By: Angela Anderson, Director of Finance
Report Number: **SR2023-78 Policy 103 Asset Retirement Obligations New**
Subject: Asset Retirement Obligations Policy

RECOMMENDATION(S):

That Municipal Council approve Policy 103 – Asset Retirement Obligations. 7 day notice.

LEGISLATIVE AUTHORITY

Public Sector Accounting Standards (PSAS) – PS 3280 Asset Retirement Obligations (ARO)

BACKGROUND

PS 3280 – Asset Retirement Obligations (ARO) was issued by the Public Sector Accounting Standards Board in August 2018 and is effective for fiscal years beginning on or after April 1, 2022.

The ARO liability represents the net present value of the cost to the Municipality upon sale or disposal of assets that will require remediation. For example, the Annapolis Royal administration building is a substantial component of the liability due to the amount of asbestos and lead paint it may contain.

The liability arises if the Municipality were to modify the facility and remediation of the contaminants would be required. Additionally, there may be a requirement to remediate in the event of a sale or accept a lower sale price/valuation to accommodate for the remediation.

DISCUSSION

The Municipality contracted Atlantic Infrastructure Management Network (AIM) to perform the initial Asset Retirement Obligations report and valuation due to staffing capacity limitations internally. A substantial amount of the work required had already been completed by AIM as they conducted the asset management project as well.

The policy, attached, is required in order to implement the standard for the 2022/23 financial statements. AIM provided a draft policy and staff have reviewed and converted it to the County's format.

The attached policy provides guidelines for defining scope, financial measurement and recognition. Many of these guidelines are standardized as Municipalities have been working together to achieve successful implementation.

FINANCIAL IMPLICATIONS

The anticipated financial implications will result in a liability of approximately \$130,000 on the 2022/23 consolidated financial statements. This is due to the first year of adoption as the whole liability will have to be setup. All subsequent years will only result in an accretion expense (increase to liability carrying amount).

The valuation for the liability will be presented with the financial statements and is separate from the policy.

There are no cash based financial impacts and no change, at this time, to any budgetary processes as the liability does not have a requirement to be funded.

POLICY IMPLICATIONS

This results in the creation of a new policy for the Municipality that governs the creation, implementation and subsequent measure of Asset Retirement Obligations as required under PS 3280.

ATTACHMENTS

103 – Asset Retirement Obligations Policy

Prepared by:

Angela Anderson, CPA, Director of Finance

Approved by:



Chris McNeill
Chief Administrative Officer

Approval Date:

OCTOBER 4, 2023



Policy 103 ASSET RETIREMENT OBLIGATIONS (ARO)

1. PURPOSE

The purpose of this Policy is to comply with Section 3280 of the Public Sector Accounting Board (PSAB) Handbook (PS3280) that requires a municipality to define the accounting processes for asset retirement obligations (ARO) of its physical assets so that readers of the Municipality's financial statements can interpret information about these assets, and their end-of-life obligations. The principal issues in accounting for ARO's are the recognition and measurement of these obligations.

2. DEFINITIONS

Words in this policy shall have their normal dictionary definition of the Canadian language, except the following:

Accretion expense is the increase in the carrying amount of a liability for asset retirement obligations due to the passage of time.

Asset retirement activities include all activities related to an asset retirement obligation. These may include, but are not limited to:

- decommissioning or dismantling a tangible capital asset that was acquired, constructed, developed, or leased;
- remediation of contamination of a tangible capital asset created by its normal use;
- post-retirement activities such as monitoring; and
- constructing other tangible capital assets to perform post-retirement activities.

Asset retirement cost is the estimated amount required to retire a tangible capital asset.

Asset retirement obligation is a legal obligation associated with the retirement of a tangible capital asset.

Retirement of a tangible capital asset is the permanent removal of a tangible capital asset from service. This term encompasses sale, abandonment or disposal in some other manner but not its temporary idling.

3. IMPLEMENTATION

- a. The Municipality shall account for and report on asset retirement obligations for all of its departments, boards and agencies falling within the legal reporting requirements of the Municipality that possess asset retirement obligations including assets owned or under the legal ownership of the Municipality and assets controlled by the Municipality.
- b. The policy applies to all applicable assets, including those that have not been capitalized or recorded as a tangible capital asset for financial statement purposes.
- c. The legal obligation, including obligations created by promises made without formal consideration, associated with retirement of tangible capital assets controlled by the Municipality will be recognized as a liability in the Municipality's books in accordance with PS3280 which will be adopted starting April 1, 2023.
- d. Asset retirement obligations may result from the acquisition, construction, development or normal use of an asset where these obligations are predictable, likely to occur, and unavoidable, and shall not include retirement obligations from contaminated site liabilities as asset retirement obligations are not necessarily associated with contamination.

4. RECOGNITION

- a. A liability shall be recognized when, as at the financial reporting date:
 - i. there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
 - ii. the past transaction or event giving rise to the liability has occurred;
 - iii. it is expected that future economic benefits will be given up; and
 - iv. a reasonable estimate of the amount can be made.
- b. A liability for an asset retirement obligation will not be recognized unless all the criteria above are satisfied.
- c. The estimate of the liability will be based on requirements in existing agreements, contracts, legislation or legally enforceable obligations, and technology expected to be used in asset retirement activities.
- d. Discount rates will be based on the 15-year borrowing rate and inflation rates will be based on the previous 20-year average rate for building construction.

- e. The estimate of a liability shall include costs directly attributable to asset retirement activities including post-retirement operation and maintenance and monitoring that are an integral part of the retirement of the tangible capital asset.
- f. Directly attributable costs shall include, but are not limited to, payroll and benefits, equipment and facilities, materials, legal and other professional fees, and overhead costs directly attributable to the asset retirement activity.
- g. Upon initial recognition of a liability for an asset retirement obligation, the Municipality will recognize an asset retirement cost by increasing the carrying amount of the related tangible capital asset (or a component thereof) by the same amount as the liability. Where the obligation relates to an asset which is no longer in service, and not providing economic benefit, or to an item not recorded by the Municipality as an asset, the obligation shall be expensed upon recognition.
- h. The capitalization thresholds applicable to different asset categories will be applied to the asset retirement obligations to be recognized within each of those asset categories.

5. SUBSEQUENT MEASUREMENT

- a. The asset retirement costs will be allocated to accretion expense in a rational and systemic manner (straight-line method) over the useful life of the tangible capital asset or a component of the asset.
- b. On an annual basis, the existing asset retirement obligations will be assessed for any changes in expected cost, term to retirement, or any other changes that may impact the estimated obligation. In addition, any new obligations identified will also be assessed.

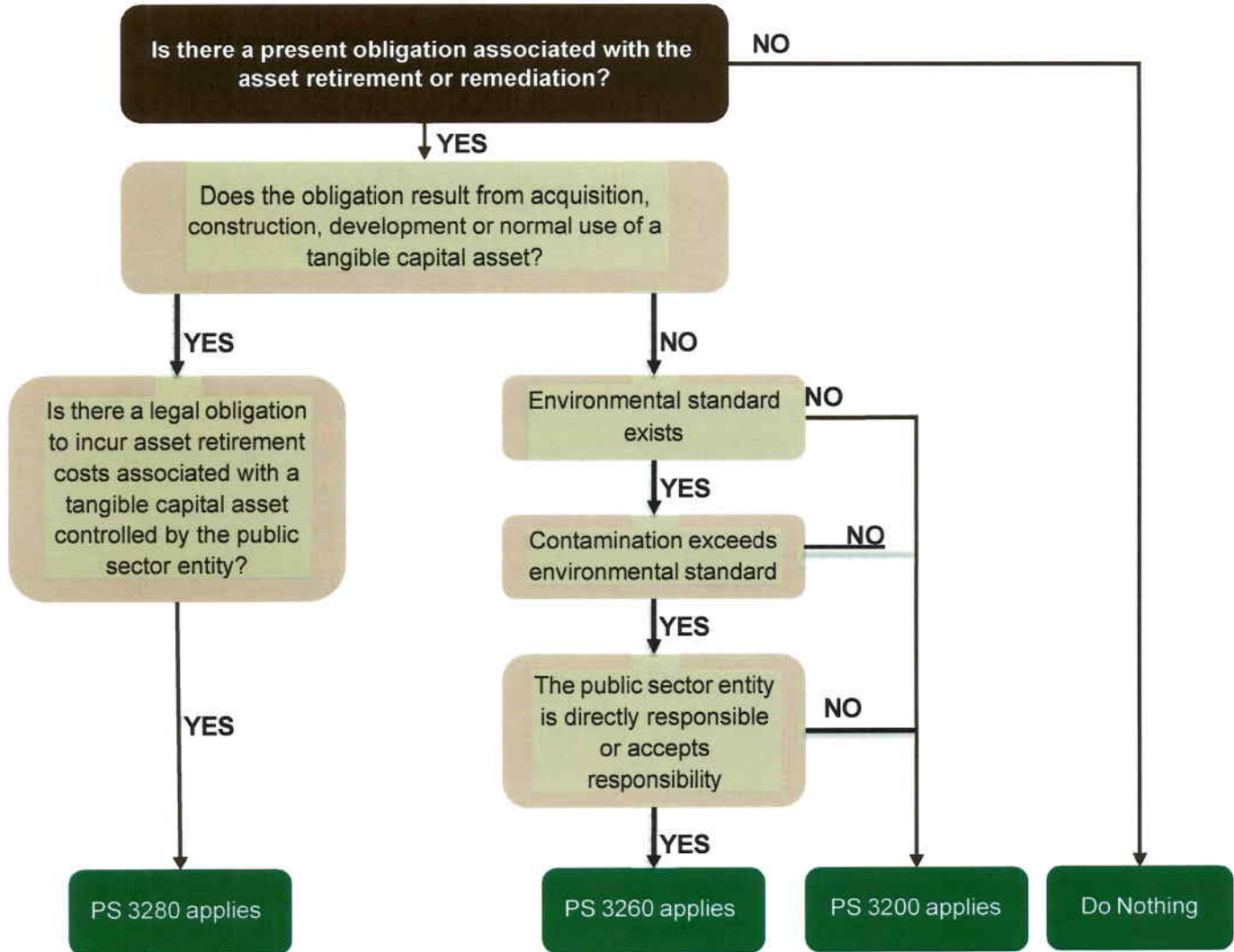
6. PRESENTATION AND DISCLOSURE

The liability for asset retirement obligations will be disclosed in the notes of the consolidated financial statements of the Municipality each year.

Municipal Clerk's Annotation for Official Policy Book	
I certify that this policy was adopted by Municipal Council as indicated below:	
Seven (7) Day Notice.....	PENDING
Council Approval	PENDING
<u>Carolyn Young</u>	<u>PENDING</u>
Municipal Clerk	Date
At Annapolis Royal Nova Scotia	

SCHEDULE "A"

DECISION TREE - SCOPE OF APPLICABILITY



STAFF REPORT

Report To: Committee of the Whole
Meeting Date: October 10, 2023
Prepared By: Nancy Whitman, Recreation Manager
Report Number: SR2023-79 2023/24 Community Grants Applications
Subject: 2023-24 Community Grants Applications

RECOMMENDATION(S):

That Municipal Council approve a grant to the Springfield & District Volunteer Fire Department in the amount of \$2,400 to support upgrades to the kitchen and bathroom in accordance with *AM 1.4.9 Community Grants, Community Halls and Centres Assistance Program*.

That Municipal Council approve a grant to the Cornwallis Park Community Association in the amount of \$2,400 to support upgrades to the community hall in accordance with *AM 1.4.9 Community Grants, Community Halls and Centres Assistance Program*.

That Municipal Council approve a grant to the Royal Canadian Legion Branch 33, Bridgetown in the amount of \$5,000 to support heating upgrades in accordance with *AM 1.4.9 Community Grants, Capital Projects Assistance Program, Small Project Matching Grants*.

That Municipal Council approve a grant to the Port George Regional Recreation Centre in the amount of \$5,000 to support the cost of replacing their furnace and hot water tank in accordance with *AM 1.4.9 Community Grants, Capital Projects Assistance Program, Small Project Matching Grants*.

LEGISLATIVE AUTHORITY

Section 65A, *Municipal Government Act*

AM-1.4.9 Community Grants Policy

BACKGROUND

AM-1.4.9 Community Grants Policy allows organizations to apply for funding to support their services, programs and initiatives. There are several categories under which they can apply and each section outlines the criteria for the application.

Applications listed below follow policy requirements, and eligible for approval by Municipal Council.

DISCUSSION

Grant Applications listed by category.

Community Halls & Centres Assistance Program (Maximum grants shall not normally exceed \$1,200. At the discretion of Municipal Council, a facility may be eligible for a grant of up to \$2,400 if it exceeds 2,000 square feet in size.)				
Group	Amount Requested	Total Project Cost	Recommended	Identified Project / Need
Springfield & District Volunteer Fire Department	\$2,400.00	\$3,528.12	\$2,400.00	Installation three high rise toilet seats, two deep sinks, and 2 pot filler hoses.
Cornwallis Park Community Association	\$2,400.00	\$41,308.00	\$2,400.00	Replacing roof, furnace and oil tank barrel installation.
Small Project Matching Grants - Eligible applications include initiatives that demonstrate significant benefit to the region or a high degree of creativity, innovation, unique appeal or benefit, as determined by the council. Awards are one-time grants and shall not normally exceed \$5,000. Grant approval shall require proof of matching funds in cash and/or "in kind" contribution by the applicant.				
Royal Canadian Legion Branch 33 Bridgetown	\$10,945.16	\$27,545.16	\$5,000.00	Installation of three heat pumps.
Port George Regional Recreation Centre	\$5,000.00	\$12,880.00	\$5,000.00	Replace hot water furnace and hot water tank.

AM 1.4.9 Community Grants Policy - Summary

Total Requested/Recommended	\$20,745.16		\$14,800.00	
Total cost of projects/programs impacting Annapolis Co.		\$85,261.28		
Remaining in Budgeted			\$63,320.19	
Remaining funding for fiscal year based on recommendations above			\$48,520.19	

FINANCIAL IMPLICATIONS

County of Annapolis
SR2023-79 2023/24 Community Grants Applications

Page 2 of 3

The 2023-24 General Operating Budget has \$63,320.19 remaining in the current fiscal year for *Community Grants Policy*. If the above recommendations are approved there will be \$48,520.19 remaining for this fiscal year.

POLICY IMPLICATIONS

Recommended funding is in accordance with current policy.

ALTERNATIVES / OPTIONS

Council can approve the recommendation(s).

Council could decide to approve (a) lesser or greater amount(s); or

Council could decide not to approve the applications.

NEXT STEPS

Issue grants as approved and inform applicants of Council's decisions regarding their applications.

ATTACHMENTS

None

Prepared by:

Nancy Whitman, Recreation Manager

Approved by:



Chris McNeill
Chief Administrative Officer

Approval Date:



(Date)

BOARDS and COMMITTEES

Information Report

Joint, Regional or Community Organizations (AM-1.3.7)

Report To: Committee of the Whole
Submitted by: Councillor Bruce Prout
Submission Date: October 10, 2023
Subject: **2023-09-20 TCTS AGM and Monthly Board Meeting**

Background

TCTS is a Community Organization which has a MCA Councillor who attends their meetings. The Annual General Meeting , (AGM), and the Monthly Board Meeting of TCTS were held in the Bridgeton Legion on September 20th beginning with the AGM at 3:30. The following items comprise highlights of the meetings:

AGM

1. The meeting was called to order at 3:34 with regrets from Bruce Gillis.
2. The minutes of the last AGM, held on September 21, 2022, were approved.
3. Under New Business
 - a) The Annual General Manager Report was accepted and approved. Highlights included:
 - i) under Staffing, Danielle is now full time.
 - ii) TCTS received a one-time investment from the governments of Canada and Nova Scotia of \$53,030.00 for the impacts of COVID-19.
 - iii) discussions with Rural Transit Solutions Fund, (RTSF), have taken place in order to set up a new agreement called the Advance Payment Agreement. Discussions are ongoing.
 - iv) the new 2022 Toyota Hybrid side-entry van from Malley Industries was ready for pick up in June.
 - v) partial funding from Annapolis County, (\$20,000), has been received with the remaining \$40,000 to follow.
 - vi) the updated Five Year Business Plan for TCTS was completed as of February 1, 2023.
 - vii) the weekly schedule is increasing along with the number of charters.
4.
 - a) Peter Whitley resigned from the Board.
 - b) The Election of Directors and Officers saw all of current Directors and Officers agreeing to serve for the upcoming year.
5. The notice of Reader was accepted.
6. Under Special Business:
 - a) the Report of the Board Chair was accepted as presented.
 - b) one Staff retirement and two Staff anniversaries were noted:
 - i) Tom Medcraft retired after six years of service.
 - ii) Donald Manship was recognized for five years of service.
 - iii) Nicole Hackenschmidt was recognized for ten years of service.
7. The date for next years AGM was set for September 18, 2024.
8. The meeting was adjourned at 4:00.

Monthly Board Meeting

1.The meeting was called to order at 4:12 with regrets from Bruce Gillis.

2. The minutes of the July 6, 2023 Board Meeting were approved.

3. There was no Business Arising or Correspondence.

The General Manager Report was accepted and approved. Highlights included:

a) Danielle returned to full-time in September.

b) As of last week, the cash flow submission with RTSF was approved and Move Mobility is ready to ship the P3 Pro Master to TCTS.

c) Two older vehicles, the 2014 CV96 and 2016 P1531 were declared surplus and both were sold in August.

d) The new Toyota Sienna Hybrid is not yet in service but is expected to be ready in October.

e) The new Dispatch System continues to be a work in progress.

f) TCTS hosted the Mid Valley Region Physician Recruitment & Retention group on a charter Whale Watching Tour on July 29th. Future charters are in the planning stages.

5.The Treasurers Report was accepted and approved.

6. There was no New Business.

7. The date for the next Monthly Board Meeting was set for October 18th at 3:30 at the TCTS office in Bridgetown.

8. The meeting was adjourned at 4:37.



COUNTY of ANNAPOLIS
NATURALLY KNOWN

BOARDS and COMMITTEES

Recommendations

AdHoc, Standing, and Advisory Committees

To: Committee of the Whole

Meeting Date: October 10, 2023

Subject: 2023-09-25 Annapolis REMO Advisory Committee Recommendation

RECOMMENDATIONS:

That Municipal Council approve the "Annapolis REMO – Intermunicipal Emergency Services Agreement" between the Town of Annapolis Royal, Town of Middleton and the Municipality of the County of Annapolis, as recommended to all Annapolis County REMO councils by the Annapolis REMO Advisory Committee.

ATTACHMENTS

Appendix A – Annapolis REMO - INTERMUNICIPAL EMERGENCY SERVICES AGREEMENT

Appendix B – Annapolis REMO - INTERMUNICIPAL EMERGENCY SERVICES AGREEMENT – List of Revisions

AN INTERMUNICIPAL EMERGENCY SERVICES AGREEMENT

THIS INTERMUNICIPAL SERVICE AGREEMENT is made in triplicate and sets forth a framework for a Regional Emergency Management Organization on this ____ day of _____, 2023.

BETWEEN:

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS (hereinafter “the County”), a municipal body corporate pursuant to Section 7 of the *Municipal Government Act*, S.N.S., 1998 c.;

-and-

TOWN OF ANNAPOLIS ROYAL (hereafter “Annapolis Royal”), a municipal body corporate pursuant to Section 8 of the *Municipal Government Act*, S.N.S., 1998 c.;

-and-

TOWN OF MIDDLETON (hereafter “Middletown”), a municipal body corporate pursuant to Section 8 of the *Municipal Government Act*, S.N.S., 1998 c.;

(collectively the “parties hereto”).

WHEREAS Section 60 of the *Municipal Government Act* (MGA) provides for the delivery of municipal services on such terms and conditions as agreed by the Participating Municipal Units (PMU), and for the delegation of service delivery to a party to an agreement;

WHEREAS the parties hereto previously executed an inter-municipal agreement on April 13, 2022, to provide for a coordinated joint municipal response to an emergency occurring within any PMU;

WHEREAS a cooperative partnership has been established operating under the name Annapolis Regional Emergency Management Organization (REMO) with a purpose to provide comprehensive emergency services to the region, to render mutual aid with respect to personnel and equipment during an emergency, and for joint provision of service and facilities by the parties hereto in accordance with Section 60 of the *Municipal Government Act* and Section 10 of the *Emergency Management Act*;

WHEREAS the parties hereto desire to develop a regional emergency response plan that includes complementary regional emergency management bylaws, a common risk assessment plan and Memorandum of Understanding with other interested parties;

WHEREAS the parties hereto agree to appoint and purchase the services from the County as the Host Unit to provide management of the service, to ensure operational efficiency and accountability to the participating municipalities;

WHEREAS the parties hereto agree that this regional initiative will include having a Regional Emergency Management Coordinator (an employee or contractor of the Host Unit); a Regional Emergency Management Advisory Committee (comprised of elected officials of each participating municipality); and a Regional Emergency Management Planning Committee (comprised of public sector staff and regional not-for-profit personnel);

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT, for and in consideration of the joint and several mutual covenants herein contained, and other valuable consideration, the receipt and sufficiency of which is acknowledged by all participating municipalities, the parties hereto mutually covenant and agree with each other as follows:

DEFINITIONS

1. In this Agreement words and phrases have the same meaning as in the *Emergency Management Act* or as provided below:
 - (a) **CAO** means Chief Administrative Officer, and has the same meaning as in the *Municipal Government Act* or successor legislation as may be enacted from time to time;
 - (b) **“Councils”** means the Councils of the participating municipalities;
 - (c) ***Emergency Management Act (Act)*** means *Emergency Management Act*, S.N.S., 1990, c. 8, as amended;
 - (d) **Fiscal Year** means the 12-month period beginning April 1 and ending March 31 of

INTERMUNICIPAL EMERGENCY SERVICES AGREEMENT
(Town of Annapolis Royal/Town of Middleton/Municipality of the County of Annapolis)

the following calendar year;

- (e) **Host Unit** means the participating municipality authorized by the parties hereto to provide general management and administration of regional emergency services including but not limited to accounting, legal, human resource, and administrative oversight in accordance with this Agreement;
- (f) **MGA** means *Municipal Government Act*, S.N.S., 1998, c. 18, as amended;
- (g) **Participating Municipalities** means, collectively, the parties hereto;
- (h) **Regional Emergency Management Advisory Committee (Advisory Committee)** means the Warden / Mayors (or their designate) and one member of Council of each participating municipality;
- (i) **Regional Emergency Management Coordinator (Coordinator)** means the employee or contractor of the Host Unit responsible to coordinate plans and responses related to an emergency;
- (j) **Regional Emergency Management Organization (REMO)** means the Advisory Committee, the Coordinator, and the Planning Committee, and collectively is the municipal emergency management organization for the participating municipalities;
- (k) **Regional Emergency Management Planning Committee (Planning Committee)** means the committee comprising of public sector staff and not-for-profit personnel detailed in "Schedule B"

EFFECT

- 2. The parties hereto agree that this Agreement is effective as at the date first above written and replaces the Inter-municipal Services Agreement signed on April 13, 2023.
- 3. The participating municipalities hereby agree that the provision of services governed by this Agreement shall be managed and delivered by REMO which shall, effective as at the date of execution of this Agreement, commence operations in accordance with the provisions herein.

DECLARING A STATE OF LOCAL EMERGENCY

- 4. In accordance with the *Emergency Management Act*, a Council or Councils of the parties hereto may, when satisfied that an Emergency exists or may exist in all or any area of their Municipality, declare a State of Local Emergency.
- 5. If a Council(s) is unable to act promptly, in accordance with Section 12 of the *Act* the Warden or Mayor of those municipalities may declare a State of Local Emergency.
- 6. Once the State of Local Emergency is declared, the Warden and Mayors of the participating municipalities may authorize [pursuant to Section 15(1)(b) of the *Act* and Section 60 of the *Municipal Government Act*] the REMO to act in their stead during the declared State of Local Emergency.
- 7. When the declared State of Local Emergency is exclusive to one of the parties hereto, the incremental costs incurred by REMO associated with that specific declaration shall be borne exclusively by the party to which the emergency relates. Where the participating municipality objects to the assignment of costs, the Advisory Committee shall consider an alternate cost-sharing formula, and if not agreed by all parties hereto, the dispute provisions of the Agreement shall govern.

LOCAL AND REGIONAL EMERGENCY MANAGEMENT

- 8. An Emergency may be declared a State of Local Emergency by the Council or the Warden / Mayor of the parties hereto in accordance with the *Emergency Management Act* regardless of whether the State of Local Emergency is wholly or in part specific to their municipality.
- 9. In accordance with Section 10 of the *Emergency Management Act*, the parties hereto agree to appoint and maintain an Advisory Committee comprised of elected officials to advise on the development of regional emergency management plans.
- 10. In accordance with Section 24 of the *MGA*, the Advisory Committee shall serve as an advisory committee to the councils of the participating municipalities and shall make joint recommendations to the respective councils.
- 11. The Advisory Committee shall operate in accordance with the terms of reference appended

INTERMUNICIPAL EMERGENCY SERVICES AGREEMENT
(Town of Annapolis Royal/Town of Middleton/Municipality of the County of Annapolis)

to this Agreement as “Schedule A.”

12. The Advisory Committee shall have the authority to approve budget reallocations if the total budget is not exceeded and an allocation does not involve the acquisition of a tangible capital asset or long-term debt.
13. The Regional Emergency Management Advisory Committee shall be considered as acting in the stead of an Emergency Management Advisory Committee for each participating municipality, thereby meeting the requirements of Section 10(1)(d) of the *Emergency Management Act*.
14. The Regional Emergency Management Planning Committee shall be considered as acting in the stead of an Emergency Management Planning Committee for each participating municipality.
15. The Regional Emergency Management Coordinator shall be considered as acting in the stead of an Emergency Advisory Coordinator for each participating municipality, thereby meeting the requirements of Section 10(1)(c) of the *Emergency Management Act*.
16. The parties agree that each participating Municipality shall appoint a staff member as an Alternate Emergency Management Coordinator to act as a liaison with the Regional Emergency Management Coordinator.

REMO GOVERNANCE

17. The parties hereto agree that enactment of REMO-related policies and bylaws shall be designed to be, to the extent possible, complementary policies and bylaws which require adoption of by each participating municipality pursuant to the *MGA*.
18. The Chief Administrative Officer (or designate) of the Host Unit shall be responsible for the duties assigned to the Host Unit under this Agreement including:
 - a) general management and administration of regional emergency services;
 - b) supervision and management of the Regional Emergency Management Coordinator;
 - c) administration of the REMO budget; and
 - d) financial reporting.
19. The CAO's (or designates) of the participating municipalities shall jointly develop and approve the job description for the Regional Emergency Management Coordinator. The job description shall be reviewed bi-annually in March.
20. The participating municipalities agree that the Municipality of the County of Annapolis is the Host Unit pursuant to this Agreement. Any subsequent change to the Host Unit appointment must be made by unanimous consent passed by all of the participating municipalities.
21. The Host Unit shall:
 - a) procure goods and services, in accordance with the procurement requirements *Public Procurement Act*, 2011, c.12;
 - b) maintain accounts for the financial administration and record keeping of REMO and provide budget / expenditure updates to the Advisory Committee and CAO's of participating municipalities on an annual basis;
 - c) convene a minimum of two meetings per year of the CAO's (or designates) of participating municipalities to review work plans, progress reports and expenditure reports prepared by the Host Unit with such meetings to be held in advance of the applicable Advisory Committee meetings; and
 - d) execute contracts including equipment, facilities, personnel, and funding agreements with other orders of government, pursuant to an approved work plan.

REGIONAL EMERGENCY MANAGEMENT COORDINATOR

22. The Host Unit shall employ or contract for the services of a Regional Emergency Management Coordinator on a full-time permanent basis in accordance with this Agreement.
23. The Regional Emergency Management Coordinator is an employee or contractor of the Host Unit for payroll, accounting, employment rights and budget administration purposes.
24. The Regional Emergency Management Coordinator shall report to the CAO (or designate) of the Host Unit.

INTERMUNICIPAL EMERGENCY SERVICES AGREEMENT
(Town of Annapolis Royal/Town of Middleton/Municipality of the County of Annapolis)

25. The Host Unit will provide office space for the Regional Emergency Management Coordinator on a cost-recovery basis while the remaining participating municipalities will provide as-needed office space *gratis*.
26. Should the position of the Regional Emergency Management Coordinator become vacant it will be the responsibility of the CAO of the Host Municipality to fill the vacancy in accordance with the hiring policies of the Host Municipality. The selection committee shall consist of the CAO's of the participating municipalities.

REGIONAL EMERGENCY PLANNING COMMITTEE

27. The parties hereto agree that REMO shall form and maintain a Regional Emergency Management Planning Committee in accordance with the terms of reference appended hereto as "Schedule B."

TERM AND TERMINATION

28. The term shall commence on the date of execution of this Agreement and continue year over year subject to annual reviews for contract adjustments that will be considered by councils of participating units no later than December 31st each year.
29. The parties hereto may elect to terminate this Agreement for any reason at any time on agreement of all parties hereto in writing, without liability, with sixty (60) days' written notice.
30. Upon termination of this Agreement, the current assets and liabilities of the REMO are vested in the participating municipalities to the Agreement at the time of termination in proportion to their contributions to the REMO budget.

WITHDRAWAL

31. A participating municipality may withdraw from this Agreement at the beginning of any fiscal year by providing written notice to the other participating municipalities a minimum of twelve (12) months in advance of the commencement of the fiscal year in which they intend to withdraw.
32. Any party withdrawing from this Agreement remains responsible for their proportionate share of any liabilities of the REMO incurred up to the date of the withdrawal as well as any severance, penalty or other costs necessarily incurred by the REMO as a result of the withdrawal.
33. The remaining participating municipalities shall not be financially responsible for costs incurred by a withdrawing municipality as a result of the withdrawal.

REMO ACTIVATION

34. REMO shall be activated by the Host Unit at the request of any participating municipality.
35. REMO shall be activated by the Host Municipality at the request of an Incident Commander should an incident occur where the size, potential hazard or seriousness appears beyond the capacity of the first response agencies.
36. The Regional Emergency Management Coordinator shall initiate the response through the Emergency Coordination Centre (ECC) at the level appropriate to the emergency.
37. The regional Emergency Coordination Centre shall be located within the Municipality of the County of Annapolis Administration Building located at 752 St. George Street, Annapolis Royal.
38. An alternate Emergency Coordination Centre shall be located within the Town of Middleton Administration Building located at 131 Commercial Street, Middleton, or the Nova Scotia Community College – Annapolis Valley Campus located at 295 Commercial Street, Middleton.
39. The Regional Emergency Management Coordinator is responsible for ensuring that Nova Scotia Emergency Management Organization (NSEMO) is informed of any activation of REMO.

REMO OPERATION

40. Under the direction of the ECC Manager (CAO), the Regional Emergency Management Coordinator is responsible for resource coordination for emergency response operations in accordance with the approved Regional Emergency Management Plan.

INTERMUNICIPAL EMERGENCY SERVICES AGREEMENT
(Town of Annapolis Royal/Town of Middleton/Municipality of the County of Annapolis)

41. In the event REMO capacity is or is likely to be exceeded, REMO, via the Host Unit, will engage in support from other agencies as required, and to that end shall develop regional agreements with other REMOs with said agreements being administered pursuant to provision 21(d) of this Agreement.

FINANCIAL OPERATIONS

42. The fiscal year of the REMO shall be from April 1 to March 31 of the following year.
43. The parties shall share the cost of the operations of the REMO based on a contribution of \$3,500 annually from each Town and the County, and the remainder of the annual budget divided proportionally based upon current uniform assessments and population (*See sample per "Schedule C."*)
44. The actual dollar contribution of the Municipalities shall be based on the annual expenditures of the REMO. The Host Unit shall annually invoice the other participating municipalities for their share of the annual expenses following the end of the fiscal year.
45. The REMO budget shall be submitted for review by the Advisory Committee prior to January 31st of the fiscal year prior to the fiscal year of the recommended budget. The Advisory Committee shall make a recommendation to municipal councils regarding the proposed budget.
46. If REMO requires additional money for any purpose, such an increase is subject to prior approval by all parties.
47. Any participating municipality may request resources from the other parties as required, to be provided at cost to the requesting municipality.
48. Where an emergency event does not involve all participating municipalities and any participating municipality objects to the application of the operating cost-sharing formula, the Advisory Committee shall consider and recommend an alternate cost-sharing formula; and if not agreed by all parties hereto, the dispute provisions of this Agreement shall prevail.

DISPUTE RESOLUTION

49. Notwithstanding any other provision in this Agreement, any dispute that cannot be resolved shall be referred to mediation. Where a dispute remains unresolved by mediation, then any participating municipality may refer such dispute to arbitration by provision of written notice to all parties hereto. In the event of arbitration, the arbitrator appointed shall be agreed by the parties within 30 days of submission to arbitration; in default of agreement, the parties

NOTICE

50. Any notice under this Agreement, unless otherwise provided, may be given if delivered or mailed, postage prepaid, or by facsimile transmission or electronic transmission to:

Chief Administrative Officer,
Municipality of the County of Annapolis
PO Box 100, 752 St. George Street, Annapolis Royal, NS B0S 1A0

Chief Administrative Officer,
Town of Annapolis Royal
PO Box 310, 285 St. George Street, Annapolis Royal, NS B0S 1A0

Chief Administrative Officer,
Town of Middleton
PO Box 340, 131 Commercial Street, Middleton, NS B0S 1P0

APPLICABLE LAW

51. The laws governing this Agreement and any action, matter or proceeding based upon or relating to this Agreement shall be the laws of the Province of Nova Scotia, which shall have exclusive jurisdiction over any action or proceeding based upon or relating to this Agreement.

SEVERABILITY

52. The parties covenant and agree that the invalidity or unenforceability of any provision of this Agreement will not affect the validity or enforceability of any other provision, and any invalid provision will be severable, or will be deemed to be severable.

INTERMUNICIPAL EMERGENCY SERVICES AGREEMENT
(Town of Annapolis Royal/Town of Middleton/Municipality of the County of Annapolis)

WAIVERS AND AMENDMENTS

53. No action by any party to this Agreement shall be construed as a waiver saving express written provision of such waiver, and this Agreement shall not be amended except by express written provision of such amendment by all parties hereto.

FURTHER ASSURANCES

54. The parties hereto agree to execute and deliver any further documents or assurances or to furnish any further information or perform any other act reasonably necessary to give full effect to the terms herein.

TIME

55. Time shall in all respects be of the essence in this Agreement.

THIS AGREEMENT shall ensure to the benefit of and be binding upon the parties hereto, their heirs, executors, administrators, estates, and assigns.

IN WITNESS WHEREOF the parties have executed this Agreement by their respective officials, duly authorized on that behalf, on the day and year first above written.

SIGNED AND SEALED
in the presence of:

_____) **TOWN OF ANNAPOLIS ROYAL**
 _____)
 _____) Per: _____, Mayor

_____) Per: _____, Clerk

_____) **TOWN OF MIDDLETON**
_____) _____
_____) Per: _____, Mayor

) Per: _____, Clerk

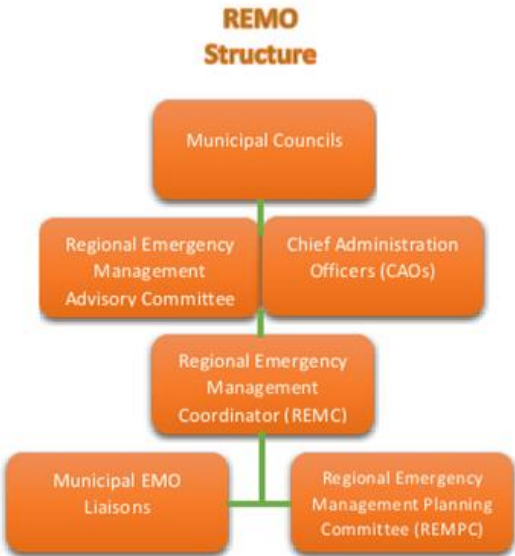
) **MUNICIPALITY OF THE COUNTY OF ANNAPOLIS**
)
) Per: _____, Warden

_____) Per: _____, Clerk

SCHEDULE A

Terms of Reference – Regional Emergency Management Advisory Committee

Background	Under s. 10(1)(d) of the <i>Nova Scotia Emergency Management Act</i> , municipalities are required to “ <i>appoint a committee consisting of members of the municipal council to advise it on the development of emergency management plans</i> ”.
Mandate	Advise on the development of the Regional Emergency Management Plan(s) and brief / advise Council(s)
Duties / Responsibilities	<ul style="list-style-type: none">• Exercise all powers necessary as delegated to the Committee once a declaration has been made [<i>Sections 6 and 7 IMSA</i>] and as conferred by the <i>Emergency Management Act</i>• Once the State of Local Emergency is declared, and when the declared State of Local Emergency involves two or more of the parties to an agreement, the Warden / Mayor may authorize the Advisory Committee to act in their stead during the declared State of Local Emergency per subsection 15(1)(b) of the <i>Act</i>.• If required, renew the State of Local Emergency declaration every seven (7) days• During a State of Local Emergency, advise and continually update Municipal Councils on the current emergency situation• To consider and recommend to Councils any plan amendments proposed by the Regional Emergency Management Coordinator or the Regional Emergency Management Planning Committee• Support and approve regional emergency management plans
Chair	The Chairperson of the Annapolis Regional Emergency Management Advisory Committee shall be determined by the Committee at the first meeting of each calendar year
Composition / Term	<p>The Regional Emergency Management Advisory Committee shall be comprised of the Warden / Mayors (or their designate) and one member of Council of each participating municipality [<i>per Inter-municipal Services Agreement</i>]</p> <p>The Municipal Council representatives on the Advisory Committee shall be appointed for two-year terms of office which align with the dates of general municipal elections</p> <p>The Regional Emergency Management Coordinator (and Alternate Regional Emergency Management Coordinator) shall attend Advisory Committee meetings in the capacity of staff support person(s); and pursuant to Section 31(2)(a) of the <i>Municipal Government Act</i>, CAO’s from participating municipalities may attend and make observations and suggestions.</p>



Schedule of Meetings		The committee shall meet at such time and place which it sets at a preceding meeting <u>or</u> at such other time and place as the committee’s chairperson or a quorum of committee members may set by providing notice of meeting to all committee members at least 5 business days in advance.
Meeting Quorum		A quorum of the committee shall be a majority (more than half) of the members appointed by Municipal Council at the time the meeting occurred and including at least one representative from each participating municipality.
Agenda Minutes	/	<p>A recording secretary shall be provided by the meeting host municipality.</p> <p>All agenda items must be forwarded to the chairperson and recording secretary at least ten (10) working days prior to the next scheduled meeting. The agenda and related documents will be provided to meeting participants at least three (3) working days prior to a scheduled meeting.</p>

DRAFT

SCHEDULE B

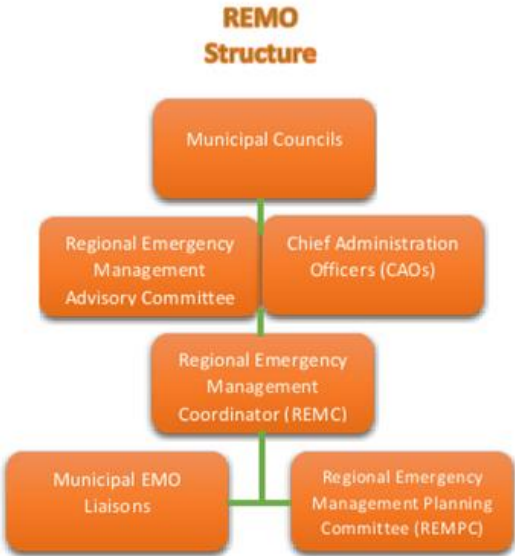
Terms of Reference – Regional Emergency Management Planning Committee

Background	<p>The purpose of a Regional Emergency Management Organization is to plan for emergencies and coordinate emergency response. The effective exchange of emergency information with the community, and more importantly, those impacted directly by an emergency event is critical to a successful response. Planning for this exchange of emergency information between internal and external stakeholders, the community (both residents and businesses) and the media greatly increases the chances of an effective response and organized recovery from the emergency.</p> <p>Annapolis REMO has been formed pursuant to Sections 9(b) and 10(1)(b) of the <i>Nova Scotia Emergency Management Act</i>, and through an Inter-municipal Services Agreement enabled under s. 60 <i>Municipal Government Act</i>. Through these authorities, the participating municipal units have determined that a Regional Emergency Management Planning Committee should be formed to provide advice and guidance relative to emergency planning.</p>
Mandate	<p>The role of the Regional Emergency Management Planning Committee is to:</p> <ul style="list-style-type: none">• provide interactive and effective communication between municipal staff / officials and emergency response stakeholders on matters of Emergency Management;• promote education and training for emergency preparedness; and• offer advice to the Regional Emergency Management Coordinator and the Regional Emergency Management Advisory Committee.
Duties / Responsibilities	<p>The Regional Emergency Management Planning Committee shall be responsible for recommending procedures for maintaining a reasonable state of preparedness for emergencies and assisting the Regional Emergency Management Coordinator in the preparation and coordination of regional emergency management plans. Specifically, the Committee will:</p> <ul style="list-style-type: none">• contribute to the identification of risks arising from emergencies in Annapolis County;• provide information and expertise relating to the occurrence and mitigation of potential emergencies in Annapolis County;• participate in the continuous improvement of the Regional Emergency Management Plan through monitoring, review and development. (as coordinated by the Regional Emergency Management Coordinator);• as required, participate in functional sub-committees and work groups to plan for specific emergencies, address issues, and develop and implement projects;• support the development of Plans to address emergencies based on existing and emerging hazards;• test components of the Regional Emergency Management Plan and Other Contingency & Action Plans through the planning, development and participation in emergency exercises; and• advise the Regional Emergency Management Advisory Committee on development and amendment of Regional Emergency Management Plan(s).
Chair	<p>The Regional Emergency Management Coordinator shall be the chair of the Regional Emergency Management Planning Committee.</p>

- Schedule of Meetings**
- Four meetings per fiscal year with additional meetings to be scheduled if deemed necessary by the Committee;
 - After a major emergency or incident that required the use of the Regional Emergency Management Plan;
 - When significant amendments have been made to the Regional Emergency Management Plan; and
 - Upon identification of a new risk or hazard.

Committee Membership

The Regional Emergency Management Planning Committee shall consist of municipal staff and representatives of emergency services and other agencies which may have direct operational responsibilities in an emergency (*See further - Regional Emergency Management Plan*).



Meeting Quorum

Meeting Quorum shall be a majority of the standing members of the REMPC.

- Agenda Items and Minutes**
- The recording secretary for meetings to record the minutes shall be either the Alternate REMC from one of the participating municipal units, or the Information Officer.
- All Agenda items must be forwarded to the REMPC within ten (10) working days prior to the next scheduled meeting.
 - The Agenda with related documents will be made available to the Committee members at least three (3) working days prior to the next scheduled meeting.

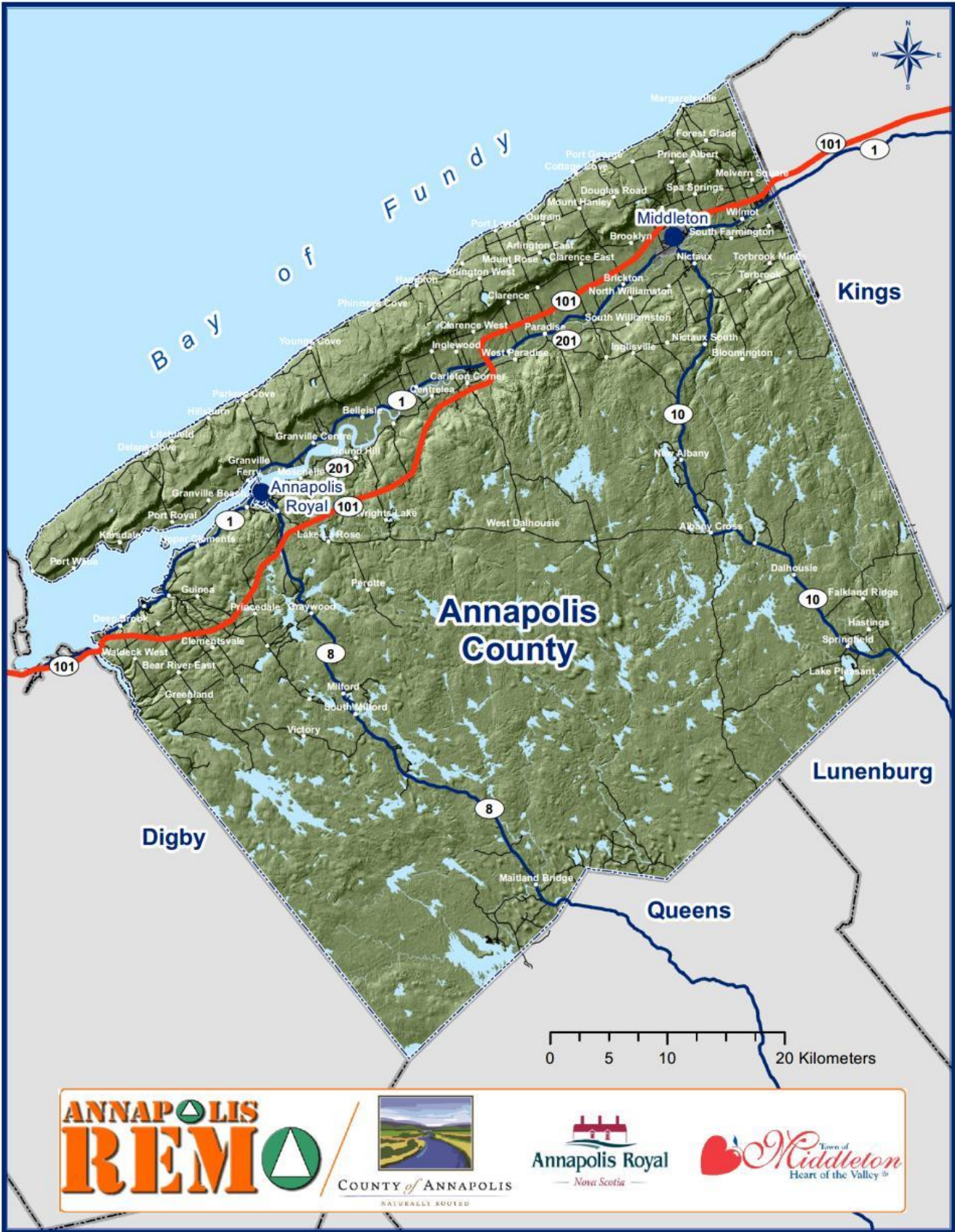
SCHEDULE C – SAMPLE BUDGET

Regional Emergency Management Organization (REMO)	BUDGET 202X-2X
Salaries & Benefits	71,841
Professional Development	6,240
IT Services	4,329
Materials & Supplies	4,550
Repairs & Maintenance	2,000
Professional Services	300
Contracted Services	5,270
Total Expenses	94,530

2023-24 projected expenses	\$94,530
Less: Base Contributions Per Inter-Municipal Agreement	\$10,500 (Each PMU contributes \$3,500)
Remainder for formula	\$84,030

Municipality	UA 2021-22	%	Population 2021 Census	%	Avg Percentage	Remainder	Base	Total Due
County of Annapolis	1,292,991,207	87.65%	18,834	88.68%	88.17%	\$74,088	\$3,500	\$77,588
Annapolis Royal	70,660,149	4.79%	530	2.50%	3.64%	\$3,061	\$3,500	\$6,561
Middleton	111,501,434	7.56%	1873	8.82%	8.19%	\$6,881	\$3,500	\$10,381
	1,475,152,790	100%	21,237	100%	100%	\$84,030	\$16,500	\$94,530

Map of Annapolis County



Annapolis REMO
INTERMUNICIPAL EMERGENCY SERVICES AGREEMENT
List of Revisions 2023

- WHEREAS the parties hereto previously executed an inter-municipal agreement on **March 2, 2017 April 13, 2022**, to provide for a coordinated joint municipal response to an emergency occurring within any PMU;
- WHEREAS the parties hereto desire to develop a regional emergency response plan that includes complementary regional emergency management bylaws, a common risk assessment plan and Memorandum **a** of Understanding with other interested parties;
- **Removed- “Special Resolution”** definition. Explained in section 21
- #16 – ***“The parties agree that each Municipality shall appoint a staff member as an Alternate Emergency Management Coordinator to act as a liaison with the REMC”*** – Replaces ***“With the exception of the Host Unit, each of the other parties hereto shall appoint a municipal staff member to serve as a liaison between their respective municipality and the Regional Emergency Management Coordinator.”***
- #19 – Change **from “Annually” to “Bi-annually”** review of REMC job description
- #20 – Change **from “Special Resolution” & “A Majority” to “Unanimous Consent”** passed by **“All”** PMUs
- #21b – Change from **“semi annual” to “annual”**
- #22 – Change **“part-time” to “full-time permanent”**
- #38 – **Addition – “Nova Scotia Community College – Annapolis Valley Campus”**
- #41 – Added ***“In the event REMO capacity is or is likely to be exceeded, REMO, via the Host Unit, will engage support from other agencies as required, and to that end shall develop regional agreements with other REMOs with said agreements being administered pursuant to provision 21(d) if this Agreement.”***
- #43 – Corrected amount of **“\$3500”**
- #45 – Date change **from “February 28” to “January 31”**

Revisions to REMAC – Terms of Reference

- Addition of section title “Schedule of Meetings”
- Addition of REMO structure graphic.



Revisions to REMPC – Terms of Reference

- Duties/Responsibilities:
 - Bullets #1 and #2 added “In Annapolis County”
 - Added Bullet #4 & #5 “As required, participate in functional sub-committees and work groups to plan for specific emergencies, address issues, and develop and implement projects;” “Support the development of Plans to address emergencies based on existing and emerging hazards;”
 - Bullet #6 added “and Other Contingency & Action Plans” and “Planning”
- Committee Membership:
 - Added graphic



- Added section: Meeting Quorum
 - “Meeting Quorum shall be 50% plus 1 of the standing members of the REMPC
- Added Section: Agenda Items & Minutes
 - “The recording secretary for meetings to record minutes shall be either the alternate REMC, or an Information officer, from on of the participating municipal units.”
 - All agenda items must be forwarded to the REMC within ten (10) working days prior to the next scheduled meeting.
 - The Agenda with related documents will be made available to the Committee members at least three (3) working days prior to the next scheduled meeting.



COUNTY of ANNAPOLIS
NATURALLY ROOTED

BOARDS and COMMITTEES Recommendations

AdHoc, Standing, and Advisory Committees

To: Committee of the Whole
Meeting Date: October 10, 2023
Prepared By: C. Young, Municipal Clerk
Subject: **2023-10-03 Audit Committee – Recommendation**

RECOMMENDATION:

That Municipal Council adopt the consolidated financial statements for the year ended March 31, 2022, as presented.