

**MUNICIPAL COUNCIL
November 17, 2015
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Minutes of the regular session of **Municipal Council** held on November 17, 2015, at 10:05 a.m. in Council Chambers of the Municipal Administration building, Annapolis Royal, N.S.

Present: Warden Reg Ritchie, Deputy Warden Timothy Habinski; Councillors Brian “Fuzzy” Connell, Wayne Fowler, Paul McDonald, Gregory Heming, Alex Morrison, Frank Chipman, Martha Roberts, Diane LeBlanc, and Horace Hurlburt, and three members of the public.

Absent: Councillor Marilyn Wilkins

Also

Present: CAO John Ferguson, Municipal Clerk Carolyn Young, other staff.

Additions to the Agenda

Requests were made for the following items to be added to the agenda: 11(A) Letter of Congratulations, (B) February COTW, and to the *in-camera* session: 22(2)(f), litigation or potential litigation (potential LUB violation) and 22(2)(a) acquisition, sale, lease and security of municipal property - Basinview.

Approval of the Agenda

Upon motion of Councillors LeBlanc and McDonald, the agenda was approved as amended.

Minutes

MOTION 151117.01 Minutes Regular Session October 20, 2015

Councillor Fowler moved, seconded by Councillor Hurlburt, that the minutes of the regular session held on October 20, 2015, be approved as circulated. Motion carried unanimously

In-Camera

In accordance with Sections 22(2)(a), acquisition, sale, lease and security of municipal property (Bear River, Bridgetown, Basinview), and (f), litigation or potential litigation (potential LUB violation), it was moved by Councillor Hurlburt, seconded by Councillor Chipman, to meet in-camera at 10:08 a.m. until 12:20 p.m. Motion carried unanimously.

LUNCH

Upon motion of Councillors Roberts and Connell, Council adjourned for lunch at 12:20 p.m. and returned at 1:30 p.m. with all in attendance as previously noted except for Councillor Chipman. Motion carried unanimously.

Municipal Solicitor’s Report

- Monthly Report

A report for the month of October was circulated in the agenda package.

It was moved by Councillor Fowler, seconded by Deputy Warden Habinski, to receive for information. Motion carried unanimously.

Additions to the Agenda

It was moved by Deputy Warden Habinski, seconded by Councillor LeBlanc, that Bear River Greenhouse Public Hearing be added to the agenda as item 11(C). Motion carried unanimously.

Councillor Connell moved, seconded by Councillor LeBlanc, that Letter to Transportation and Infrastructure Renewal – Culvert, be added to the agenda as item 11(D). Motion carried unanimously.

Business Arising from the Minutes

There was no business arising from the minutes.

Councillor Comments

Bridgetown – Councillor Hurlburt noted he had attended the Remembrance Day service at the Bridgetown Legion, along with about 200 people inside and 150 outside. This day marked several milestones: retired 5 years, 3 years in municipal government, 40 years of public service and 40 years of marriage.

District 6 – Councillor Morrison attended the Remembrance Day service at the Clementsport Legion, as well as a Dinner and Awards ceremony later that same day. An additional gathering was held at the Fundy YMCA. Several on-going events include the monthly community breakfast at Felker Hall and the Flea Market at the Deep Brook Hall. A fund-raising Dutch Auction was held at the Upper Clements Hall to raise funds for on-going maintenance and operations. He noted the upcoming first (of five) public meetings being held to gather input on the County strategic planning process, and several other upcoming events. Ending on a floral note, he advised of the 1,000 tulip bulbs gifted to the Community Gardens Association, which have been distributed and planted at various locations around the county.

District 7 – Deputy Warden Habinski was pleased to represent the Municipality at the Remembrance Day service held at the Middleton Legion. He also attended the Bridgetown Sports Hall of Fame dinner, noting the recognition of a runner who has run more than 50,000 miles. Lots of stories were told as this dinner also acted as a home-coming party for those who attended from far away.

District 10 – Councillor Roberts attended three Remembrance Day services – Springfield, Lawrencetown and Brickton, which were all well attended. She also attended a 4H fundraising supper for their application to host the Pro-Show in 2017 and the 4H canteen. She was also at a fundraiser for the Middleton Regional High School girl's hockey team, raising \$5,000 which matched by Scotiabank.

District 8 – Warden Ritchie also attended the Remembrance Day service in Bear River, noting it was very well attended and had moved inside at the fire hall this year because of the weather. He also attended the Bridgetown Sports Hall of Fame dinner and had a chance to speak with new MP Colin Fraser and Premier McNeil – inviting the MP to attend council at some point in the future.

New Business

Re: 2015 UNSM Report – Breaking Down the Fourth Wall – Deputy Warden Habinski submitted a brief report on the Keynote address from the 2015 UNSM Fall Conference, entitled Breaking Down the Fourth Wall, which focused on how to create a culture of local citizen engagement, encouraging meaningful dialogue and participation.

MOTION 151117.02 Improving Public Engagement – Refer to Strategic Planning Committee

Deputy Warden Habinski moved, seconded by Councillor Heming, that the topic of improving public engagement be referred to the Strategic Planning Committee for consideration as a priority in the development of the Municipal Strategic Plan. Motion carried unanimously.

MOTION 151117.03 Refer Recommendations of Youth Engagement Committee to Strategic Planning Committee

It was moved by Deputy Warden Habinski, seconded by Councillor Heming, that Youth Engagement as an integral component of Public Engagement be referred to the Strategic Planning Committee, and further that the five recommendations brought forward to Committee of the Whole by the Youth Engagement Committee in March of 2014 likewise be referred to the Strategic Planning Committee for its consideration. Motion carried unanimously.

MOTION 151117.04 Dissolve Adhoc Youth Engagement Committee

Deputy Warden Habinski moved, seconded by Councillor Heming, as the original mandate of the Youth Engagement Committee stated it should be of short duration, and as it developed five recommendations for Council, and as its area of concern may most efficiently be dealt with as a component of Strategic Planning rather than as a priority unto itself; that Municipal Council dissolve the Youth Engagement Committee. Motion carried unanimously.

Re: Cornwallis Park Snow Plowing Contracts**MOTION 151117.05 Cornwallis Park Snow Control 2015-2017**

It was moved by Deputy Warden Habinski, seconded by Councillor Roberts, that Municipal Council authorize the Warden and Clerk to sign a two-year snow control contract for Cornwallis Park Streets with Annapolis Maintenance Services Ltd. for the monthly amount of \$12,800.00, starting on the first snowfall 2015 and ending March 31, 2017, and further that Somme Lane not be part of the contracted service.

It was moved by Councillor Morrison, seconded by Deputy Warden Habinski, that members of the public in attendance be permitted to speak on this topic. Motion carried unanimously.

Mr. Bobbitt, a resident of Somme Lane, noted that Somme Lane is a private road, which provides access to several residences. Up until 1997 it was plowed by the base. When the Municipality took ownership, they did not provide snow clearing. Since that time, the snow removal has been privately paid for by the residents of Somme Lane, but there has been a problem collecting fees. On behalf of Somme Lane residents, he asked that Council consider including Somme Lane in their snow clearing contract.

Councillor Morrison moved, seconded by Deputy Warden Habinski, to amend the motion by deleting all words after \$12,800 ~~starting on the first snowfall 2015 and ending March 31, 2017, and further that Somme Lane not be part of the contracted service.~~ Motion lost.

The question was called on the original motion. Motion carried, 9 in favour, 2 against (Morrison).

MOTION 151117.06 Basinview Centre Snow Control 2015-2017

It was moved by Deputy Warden Habinski, seconded by Councillor Roberts, that Municipal Council authorize the Warden and Clerk to sign a two-year snow control contract for Basinview Centre parking lot and sidewalks to Orde's Trucking for the per-service amount of \$1,299.00, starting on the first snowfall 2015 and ending March 31, 2017. Motion carried unanimously.

Reports and Recommendations

Re: Committee of the Whole (November 10th)

- ***Cornwallis Community Gardens Association (CCGA)***
MOTION 151117.07 Cornwallis Community Gardens Association
Deputy Warden Habinski moved, seconded by Councillor LeBlanc, in accordance with the recommendation of Committee of the Whole, that Municipal Council send a response on how the Municipality is participating in the *Together with Tulips: Remembering the Canadian Contribution to the Liberation of Holland in 1945* project. Motion carried unanimously.
- ***DUP 2015-008, 244 Granville Road, Bridgetown***
MOTION 151117.08 DUP 2015-008, 244 Granville Road, Bridgetown
In accordance with the recommendation of Committee of the Whole, it was moved by Deputy Warden Habinski, seconded by Councillor Hurlburt, that Municipal Council authorize the Dangerous and Unightly (DUP) Administrator to issue a tender to have the property cleaned up, the outbuilding cleaned out and contents disposed of in appropriate manner, render the residential building inaccessible, and that a lien be placed on the property to recover the cost for 244 Granville Road, Bridgetown. Motion carried unanimously.
- ***DUP 2015-010, 258 Round Hill Road, Round Hill***
MOTION 151117.09 DUP 2015-010, 258 Round Hill Road, Round Hill
Deputy Warden Habinski moved, seconded by Councillor Hurlburt, pursuant to the recommendation of Committee of the Whole, that Municipal Council authorize the Dangerous and Unightly (DUP) Administrator to call a tender to demolish the dilapidated structure at 258 Round Hill Road. Motion carried unanimously.
- ***Repeal AM-2.8.9 Harassment Policy, Approve AM-2.8.9 Respectful Workplace Policy New***
MOTION 151117.10 AM-2.8.9 Harassment Policy - Repeal, AM-2.8.9 Respectful Workplace Policy- Approve
Pursuant to seven-day notice having been given, Deputy Warden Habinski moved, seconded by Councillor Connell, that Municipal Council repeal *AM-2.8.9 Harassment Policy* and approve *AM-2.8.9 Respectful Workplace Policy*. Motion carried unanimously.
- ***Approve AM-1.4.10 Annapolis County Fire Services Association Grant Policy – New***
MOTION 151117.11 AM-1.4.10 Annapolis County Fire Services Association Grant Policy - Approve
It was moved by Deputy Warden Habinski, seconded by Councillor Roberts, in accordance with seven-day notice having been given, that Municipal Council approve *AM-1.4.10 Annapolis County Fire Services Association Grant Policy*. Motion carried unanimously.
- ***Repeal AM-2.5.4 Secondment Policy***
MOTION 151117.12 AM-2.5.4 Secondment Policy - Repeal
In accordance with seven-day notice having been given, Deputy Warden Habinski moved, seconded by Councillor McDonald, that Municipal Council repeal *AM-2.5.4 Secondment Policy*. Motion carried unanimously.
- ***Development of Municipal Land in Nictaux, Playground***
MOTION 151117.13 Development of Municipal Land in Nictaux - Playground
It was moved by Deputy Warden Habinski, seconded by Councillor LeBlanc, pursuant to the recommendation of Committee of the Whole, that Municipal Council authorize staff to work

in cooperation with the “Let’s Get a Playground in Nictaux Society” to create a playground and park on the lands purchased by the Municipality of the County of Annapolis (the County) in 2014, and that the County oversee all pre construction, site preparation, digging, tree removal and infill, (if necessary) in addition to overseeing the installation; the County will provide insurance and maintain a park playground in Nictaux as part of the County’s network of parks and work in cooperation with the “Let’s Get a Playground in Nictaux Society” who will fundraise and source out funding for the playground, provide ongoing community support and monitoring in cooperation with the County. Motion carried unanimously.

- ***Stormwater Resilient Communities: Adapting to a Changing Climate***
MOTION 151117.14 Stormwater Resilient Communities: Adapting to a Changing Climate – Support to CARP Application
Pursuant to the recommendation of Committee of the Whole, Deputy Warden Habinski moved, seconded by Councillor Heming, that Municipal Council provide support to the Clean Annapolis River Project (CARP) by submitting the ‘Confirmation of Support’ form in support of their application for Stormwater Resilient Communities: Adapting to a Changing Climate, and also provide collaborative support for the implementation of the project. Motion carried unanimously.
- **TD Green Streets Municipal Funding Program**
MOTION 151117.15 TD Green Streets Municipal Funding Program – Submit Proposal
It was moved by Deputy Warden Habinski, seconded by Councillor Morrison, in accordance with the recommendation of Committee of the Whole, that Municipal Council support the development of a proposal to TD Green Streets that would be submitted by the County of Annapolis, with CARP doing the bulk of the work on the application with input from County staff and with CARP providing appropriate engineering and other approvals as required, and, if successful, CARP would conduct planting in partnership with the County of Annapolis. Motion carried unanimously.
- **GIS Map-Based Assessment of Riparian Health**
MOTION 151117.16 GIS Map-Based Assessment of Riparian Health – Support CARP Application
In accordance with the recommendation of Committee of the Whole, Deputy Warden Habinski moved, seconded by Councillor McDonald, that the Municipality submit the ‘Confirmation of Support’ form in support of the CARP application for a GIS Map-Based Assessment of Riparian Health. Motion carried unanimously.

Correspondence

Re: CARP – Annapolis River Festival (October 26th) – expressing their appreciation for Council’s support of the Annapolis River Festival which took place on July 18, 2015. Councillor McDonald moved, seconded by Councillor Heming, to receive for information. Motion carried unanimously.

Re: Card of Thanks – D. Wright (October 26th) – of thanks for the fruit basket. It was moved by Councillor Fowler, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Additions to the Agenda

Re: Letter of Congratulations

MOTION 151117.17 Letter to Colin Fraser, MP West Nova

It was moved by Councillor Morrison, seconded by Councillor McDonald, that Municipal Council write a congratulatory letter to Mr. Fraser congratulating him on his new post as the Member of Parliament for West Nova, and noting that Municipal Council looks forward to meeting with him before the end of 2015. Motion carried unanimously.

Re: February COTW – The Warden noted that both he and the Deputy Warden will be attending the Federation of Canadian Municipalities Sustainable Communities Conference which starts on February 9th, which is the date for February Committee of the Whole,

MOTION 151117.18 February 2016 Committee of the Whole – Change the Date

It was moved by Councillor Heming, seconded by Councillor Connell, that the regular meeting of Committee of the Whole, be changed in February 2016, from Tuesday February 9th to Monday, February 8th. Motion carried unanimously.

Re: Bear River Greenhouse Public Hearing

MOTION 151117.19 Public Hearing – Bear River Greenhouse

Deputy Warden Habinski moved, seconded by Councillor Heming, pursuant to Section 51 of the *Municipal Government Act*, that Municipal Council hold a public hearing at 11:00 a.m. on Tuesday, December 15, 2015, regarding Council’s intent to sell PID 0519777 to the Bear River Board of Trade at less than market value. Motion carried unanimously.

Re: Letter to Transportation and Infrastructure Renewal – Culvert

MOTION 151117.20 Request Traffic Authority to Send Letter to TIR Re Culvert at Adam Drive, Wilmot

Councillor Connell moved, seconded by Councillor Leblanc, that Municipal Council request the Annapolis County Traffic Authority to write a letter to NS Transportation and Infrastructure Renewal giving them permission to install a culvert on municipal property at Adam Drive in Wilmot, adjacent to PID 05191671 and 05191879 depending on final access location as determined by TIR, with a copy of the letter sent to Mr. Landry. Motion carried unanimously.

Re: REMO Coordinator – David McCoubrey’s last official day before retirement is November 30th. He is a gracious and dignified gentleman who has coordinated this over the past ten years and his work is well respected. Formal recognition of his services will take place at December Council.

Adjournment

The meeting adjourned at 2:22 p.m. upon motion of Councillors Connell and Heming.

Warden

Municipal Clerk