

# 2021-06-15 Municipal Council Summary of Motions

<b>MOTION 210615.01</b>	<b>Minutes 2021-05-18 Regular</b> .....	1
<b>MOTION 210615.02</b>	<b>Accessibility Advisory Committee - Waive Restriction (Age) to Appoint Caelin Lloyd as Citizen Member for Term Ending November 30, 2022</b> .....	3
<b>MOTION 210615.03</b>	<b>Accessibility Advisory Committee Citizen Appointments for Term Ending November 30, 2022: T. Atkins, L. Bartson, C. Garde, C. Hiltz, B. MacDonald, J. Smith, C. Voysey</b> .....	3
<b>MOTION 210615.04</b>	<b>Promotion and Development of Commerce - Refer Matter to Economic Development Committee</b> .....	4
<b>MOTION 210615.05</b>	<b>Purchase Ad – 10<sup>th</sup> Annual NS GSAR Wilderness Survival Guide</b> .....	4
<b>MOTION 210615.06</b>	<b>AC Registry of Heritage Properties Easson House Application – Refer to Heritage Advisory Committee</b> .....	4
<b>MOTION 210615.07</b>	<b>Discontinue Rental Fees for Kayak/Canoe/Paddleboards at Jubilee Park and Raven Haven</b> .....	4
<b>MOTION 210615.08</b>	<b>Municipal Council to Consider Treeline Project Management Ltd. Application to Amend Bridgetown LUB Zoning Map</b> .....	4
<b>MOTION 210615.09</b>	<b>Annapolis County Accessibility Action Plan and Timeline</b> .....	5
<b>MOTION 210615.10</b>	<b>AM-1.4.12 Tax Exemption Policy - Amend</b> .....	5
<b>MOTION 210615.11</b>	<b>2021 Bridgetown School Trust Expenditures \$8,215</b> .....	5
<b>MOTION 210615.12</b>	<b>Renew Animal Control Contract for the Town of Annapolis Royal for 2 years</b> .....	6
<b>MOTION 210615.13</b>	<b>Deny Request to Purchase County-Owned PID 05102785 Clementsport</b> .....	6
<b>MOTION 210615.14</b>	<b>Warden and Clerk Authorized to Sign Lease Agreement with DeWolfe &amp; Morse Surveying Limited</b> .....	7

Minutes of the regular session of Municipal Council held on Tuesday, June 15, 2021, at 10:00 a.m., via Zoom Videoconference, in accordance with the Direction of the Minister under a Declared State of Emergency (*see attached*).

### **Roll Call**

District 1 – Bruce Prout, present  
District 2 - Brian “Fuzzy” Connell, present  
District 3 – Alan Parish, present  
District 4 – Clyde Barteaux, present  
District 5 – Lynn Longmire, present  
District 6 – Alex Morrison, present  
District 7 – David Hudson, present  
District 8 – Michael Gunn, present  
District 9 – Wendy Sheridan, present  
District 10 – Brad Redden, present  
District 11 – Diane Le Blanc, present

**Also Present:** CAO David Dick; Municipal Clerk Carolyn Young; and other staff including W. Atwell, D. Campbell, A. Dunphy, and H. Orde; and 3 members of public.

### **Amendments**

It was requested to add under Business Arising from the Minutes: (A) Wickwire Holm and (B) Kings Transit Report; and under Late Additions: (A) Provincial Training Date and (B) Set Date for Audit Committee.

### **Approval of the Agenda (Order of the Day)**

Upon motion of Deputy Warden Gunn and Councillor Hudson, the Order of the Day was approved as amended. Motion carried unanimously.

### **Minutes**

Re: Regular Session May 18, 2021

#### **MOTION 210615.01 Minutes 2021-05-18 Regular**

It was moved by Councillor Hudson, seconded by Councillor Connell, to approve the minutes of the regular session held on May 18, 2021 as amended to clarify the Warden’s comment on page 2 of 7. Motion carried unanimously.

### **Councillor Comments**

*District 1* – Councillor Prout noted that apple orchards are in bloom, first cut has been done on many (hay) fields, and fresh strawberries are at farm markets. He met with CAO on June 4<sup>th</sup> and gave him a tour of District 1.

*District 2* – Councillor Connell stated that all is good in District 2. Still getting calls on internet - spring has passed and we are into summer, and they are not sure when they are to be hooked up. Hopes to see some movement in that. He wondered if the County is hauling water to Margaretsville already, and the status of that water supply. Otherwise, things are good.

*District 3* – Warden Parish noted that District 3 is the farming district of the county, and the farm machinery has been on the go over the past month. First cut is underway, and it is good to see the rain today – it’s a big help. Over the mountain in Port Lorne, the Bell internet has been up and running for a month or more, and some of that project spills into parts of Clarence. People are pleased with service. There are also many new residents in District 3.

*District 4* – Councillor Barteaux has been receiving calls from District 4 and other areas. Lots going on, including committee work - Forestry Committee has held its first meeting. Constituents calling for numerous issues, including Basinview, and other issues. Council will move forward as expediently as possible to resolve. It takes time to deal methodically to reach conclusion. Planning is vital and cannot be rushed by shortcuts. He will listen to concerns and react to issues. Make council your first contact. Thank you for your patience

*District 5* – Councillor Longmire noted that June brings a wind-down in schools. From District 5, she extended best wishes to Grads of 2021. As school dismisses, stay safe until September. She is pleased that DOT has been busy painting lines on roads.

*District 6* – Councillor Morrison (*as circulated*)

This is the year of the Sunflower - bright, optimistic, resilient, long-lasting. Hope springs eternal.

*District 7* – Councillor Hudson noted that work is underway at the Bridgetown pool to open for the summer. That work involves emptying, cleaning, painting and refilling the pool, and the equipment has been started to ensure it all works. The hope is to be open July 1<sup>st</sup>. The Bridgetown ball field is also scheduled to open the first week of July. Funding for the electronic sign has surpassed their goal because of a significant donation and they are now looking at designs.

*District 8* – Deputy Warden Gunn (*as submitted*)

Happy Pride Month and Indigenous History Month, and although we can’t gather or have parades, there are still things we can celebrate. At the very least, I hope that everyone is enjoying a good garden season. And if you’re in the area, stop by the freshly mown Upper Clements Picnic Park in Councilor Morrison’s district, it’s a beautiful park with incredible views and it’s a great place to walk.

Lots of calls and email this month. The Basinview closure has brought a mix of responses, some in favour of finding ways of keeping it open, and some in favour of selling the building. I certainly empathize with the community that is fearful of a loss of business and facility. I am also optimistic that the change ahead of us will be a good one.

We had a few hours in Bear River where the main road was all but obstructed while repairs continued on the Upper River Road Bridge, but calls were made and conversations were had and traffic was able to resume.

I received a letter from a constituent in Bear River who is running a business and gave a careful breakdown of his water expenditures over the course of a year. It turns out that his water bill is his biggest expense, bigger than electricity and heat combined, and I’m soon going to share the highlights with Councilors so they understand just exactly what we’re dealing with: it’s a part of our Municipality that does not have a water supply. In 2021. No water. I’m optimistic this Council will join me in seeing this as a municipal priority.

*District 9* – Councillor Sheridan had several calls regarding Unsightly or Dangerous premises and has passed them along to staff. She looks forward to Phase 2 of opening. Things are looking up.

*District 10* – Councillor Redden reported that District 10 is quiet. Lots of vaccines happening in Lawrencetown, and it looks like the Lawrencetown pool plans on opening.

*District 11* – Councillor LeBlanc thinks about the grads at the end of the school year, a second year of ‘different’ graduations. She wishes them well in their new adventure, and hopes that reopening continues. Enjoy the summer, be safe, and let’s get open again.

### **Business Arising from the Minutes**

Re: Report on Wickwire Holm – Councillor Hudson asked if there was any update on this. The CAO reported the first file has been sent them, and last week we received their summary of costs, not working on retainer, billing on time served.

Re: Kings transit Report – Councillor Hudson noted that there had been request for a staff report, but no date had been given. The CAO responded that because there are number of other files, he hopes to complete this in the fall. Councillor LeBlanc noted that Kings Transit is looking for information on the next bus purchase as soon as possible; and that we also need to consider the bus stop in Cornwallis. The CAO assured that he is aware of these factors.

### **New Business**

Re: Nominating Committee 2021-06-08 Recommendations

- *Accessibility Advisory Committee (Policy AM-1.3.6.17) Appointments*

**MOTION 210615.02 Accessibility Advisory Committee - Waive Restriction (Age) to Appoint Caelin Lloyd as Citizen Member for Term Ending November 30, 2022**

Pursuant to the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Deputy Warden Gunn, that municipal council waive by resolution the restriction regarding age requirements in this instance, and appoint Caelin Lloyd as a citizen member of the Accessibility Advisory Committee for a term ending November 30, 2022. Motion carried unanimously.

**MOTION 210615.03 Accessibility Advisory Committee Citizen Appointments for Term Ending November 30, 2022: T. Atkins, L. Bartson, C. Garde, C. Hiltz, B. MacDonald, J. Smith, C. Voysey**

In accordance with the recommendation of the Nominating Committee, Councillor LeBlanc moved, seconded by Deputy Warden Gunn, that municipal council appoint Timothy Atkins, Lester Bartson, Christine Garde, Christina (Tina) Hiltz, Brenda MacDonald Lona, John Smith, and Catherine Jean Voysey as citizen members of the Accessibility Advisory Committee for a term ending November 30, 2022. Motion carried unanimously.

Re: Economic Development Committee Proposed Direction – Councillor Redden

- *Refer Matter to Economic Development Committee*

Councillor Redden moved, seconded by Councillor Morrison, that council refer to the relevant subcommittees - Economic Development Committee, to meet expediently to formulate actionable recommendations to the COTW for the promotion and development of commerce in Cornwallis Park area.

Councillor Connell moved, seconded by Deputy Warden Gunn, to amend the motion by adding ‘and other areas of the county’. Motion carried unanimously.

It was moved by Councillor Barteaux, seconded by Councillor Longmire, to amend the motion by removing “relevant subcommittees”. Motion carried unanimously.

Deputy Warden Gunn moved, seconded by Councillor Sheridan to amend the motion by removing 'Cornwallis Park'. **Motion lost**, 2 in favour, 9 against.

The Question was called on the motion as amended to read:

**MOTION 210615.04 Promotion and Development of Commerce - Refer Matter to Economic Development Committee**

Councillor Redden moved, seconded by Morrison, that council refer to the Economic Development Committee to meet expediently to formulate actionable recommendations to Committee of the Whole for the promotion and development of commerce in the Cornwallis Park area, and other areas of the county. Motion carried unanimously.

**Reports and Recommendations**

Re: Committee of the Whole (2021-06-08)

- *NS Ground Search and Rescue Purchase Advertising Request*

**MOTION 210615.05 Purchase Ad – 10<sup>th</sup> Annual NS GSAR Wilderness Survival Guide**

In accordance with the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Sheridan, that municipal council purchase a ½ page colour ad in the 10<sup>th</sup> Annual NS Ground Search and Rescue Wilderness Survival Guide (5” x 3.8”) at a cost of \$560 (\$486.96 plus hst). Motion carried unanimously.

- *Application for Municipal Heritage Registration Easson House*

**MOTION 210615.06 AC Registry of Heritage Properties Easson House Application – Refer to Heritage Advisory Committee**

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, in accordance with the recommendation of Committee of the Whole, that municipal council refer the Easson House Heritage Property Application to the Heritage Advisory Committee for review/recommendation for inclusion in the Annapolis County Registry of Heritage Properties. Motion carried unanimously.

- *Discontinuation of Rental Fees for Canoe/Kayak/Paddleboards at Queen Elizabeth II Jubilee Park and Raven Haven*

**MOTION 210615.07 Discontinue Rental Fees for Kayak/Canoe/Paddleboards at Jubilee Park and Raven Haven**

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Hudson, that municipal council approve the discontinuation of rental rates for the use of kayaks, canoes, and paddleboards, located in Queen Elizabeth II Jubilee Park, Bridgetown, and Raven Haven. Motion carried unanimously.

- *Treeline Project Management Ltd. Bridgetown LUB Zoning Map Amendment Application*

**MOTION 210615.08 Municipal Council to Consider Treeline Project Management Ltd. Application to Amend Bridgetown LUB Zoning Map**

Deputy Warden Gunn moved, seconded by Councillor Hudson, pursuant to the recommendation of Committee of the Whole, that municipal council consider the Treeline Project Management Ltd. Application, ACPS File No. 66520-35-2021-LUB-001, to amend the Bridgetown Land Use Bylaw Zoning Map to rezone 431 Granville Street, PID 05173356 from the Residential Light Density (R1) Zone to the Highway Commercial (C2) Zone to permit the development of a construction equipment and trailer sales facility and to adopt a public

participation process involving appropriate public notifications via newspaper ads and the referral of the application to the Bridgetown Area Advisory Committee (BAAC) and the Annapolis County Planning Advisory Committee (PAC) for their review and recommendation after holding a public meeting in the community. Motion carried unanimously.

- *Annapolis County Accessibility Action Plan and Timeline*

**MOTION 210615.09 Annapolis County Accessibility Action Plan and Timeline**

In accordance with the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Longmire, that municipal council approve the Annapolis County Accessibility Action Plan and timeline as follows for the creation of the Annapolis County Accessibility Plan that is due to the province by April 1, 2022:

- May 2021 Creation of the Accessibility Committee process, application form, advertisements and promotion (deadlines for applications)
- June 2021 Review and selection of applicants by Nominating Committee and approval by Council
- June 2021 Inventory of existing Municipal facilities and mapping
- June 2021 Inventory of existing accessible opportunities – Municipal
- End of June 2021 First meeting of the Accessibility Advisory Committee - Orientation (Establishing meeting guidelines and clarifying expectation)
- June 2021 Assessment and identification of accessible needs of committee
- Ongoing training of committee throughout the process included in all advisory meetings – development of a vision statement or framework statement for the overall plan, etc.
- July 2021 Municipal Staff Capacity Building and Education - ongoing
- July/August Accessibility orientation of municipal facilities and general assessment (this is a general overview and not an official audit)
- Official audits will be required in Year 1 of the plan but it is not part of this process.
- September/October 2021 Public consultation process - Surveys, interviews, in-person meetings pending COVID NS Health regulations or Zoom alternatives, etc.

Motion carried unanimously.

- *AM-1.4.12 Tax Exemption Policy Amend*

**MOTION 210615.10 AM-1.4.12 Tax Exemption Policy - Amend**

Deputy Warden Gunn moved, seconded by Councillor Morrison, in accordance with seven-day notice having been given at Committee of the Whole, that municipal council amend AM-1.4.12 Tax Exemption and Reduction Policy by deleting the following property in District 6:

HMCS/CFB Cornwallis Military Historical Association

Lot 97-2 Bldg. 413 Museum, 726 Broadway Ave., Cornwallis Park

Prop. #607-041-403

AAN 3005731

Motion carried unanimously.

- *2021 Bridgetown School Trust Expenditures*

**MOTION 210615.11 2021 Bridgetown School Trust Expenditures \$8,215**

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor LeBlanc, that municipal council approve a total payout of \$8,215 from the School Trust bank account to:

1. Bridgetown Regional Community School for disbursement of student prizes on graduation night of \$5,415 (\$4,495 and \$920 for programs as per fund directives), and
2. \$2,800 to be available to disburse to educational institutions upon request of scholarship/award recipients.

Motion carried unanimously.

• *Renewal of Animal Control Contract for the Town of Annapolis Royal*

Deputy Warden Gunn moved, seconded by Councillor Connell, pursuant to the recommendation of Committee of the Whole, that municipal council authorize the Warden and Municipal Clerk to sign a five-year agreement for animal control with the Town of Annapolis Royal starting July 1, 2021 ending March 31, 2026.

It was moved by Councillor LeBlanc, seconded by Councillor Redden, to amend the motion to change from five years to two years, ending March 31, 2023. Motion carried unanimously.

The Question was called on the motion as amended to read:

**MOTION 210615.12 Renew Animal Control Contract for the Town of Annapolis Royal for 2 years**

Deputy Warden Gunn moved, seconded by Councillor Connell, pursuant to the recommendation of Committee of the Whole, that municipal council authorize the Warden and Municipal Clerk to sign a two-year agreement for animal control with the Town of Annapolis Royal starting July 1, 2021 ending March 31, 2023. Motion carried unanimously.

**Point of order**

Councillor Morrison thought the following matter had been dealt with last week. Warden Parish noted it had been a recommendation to council.

• *Royal Canadian Legion Branch 122 Clementsport County Land Purchase Request*

**MOTION 210615.13 Deny Request to Purchase County-Owned PID 05102785 Clementsport**

In accordance with the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Barteaux, that the County-owned property at 281 Clementsport Road (PID NO 05102785), not be sold. Motion carried unanimously.

**Correspondence**

None.

**In-Camera**

It was moved by Councillor LeBlanc, seconded by Deputy Warden Gunn, to meet in-camera from 11:38 a.m. until 1:09 p.m. in accordance with Sections 22(2) (e) contract negotiations and (f) litigation or potential litigation of the *Municipal Government Act*. Motion carried unanimously.

The meeting resumed at 1:40 p.m. with Councillor Barteaux re-joining by phone due to connectivity issues.

**Amend the Order of the Day**

It was the consensus of those present that Lease Agreement DeWolfe & Morse Surveying Limited and the Municipality of the County of Annapolis be added as the next item.

**• *Lease Agreement DeWolfe & Morse Surveying Limited and the Municipality of the County of Annapolis***

**MOTION 210615.14 Warden and Clerk Authorized to Sign Lease Agreement with DeWolfe & Morse Surveying Limited**

It was moved by Deputy Warden Gunn, seconded by Councillor Hudson, that the Warden and Clerk be authorized to sign the Lease Agreement between DeWolfe & Morse Surveying Limited and the Municipality of the County of Annapolis. Motion carried unanimously.

**Late Additions**

Re: Set Date for Audit Committee – The Director of Finance reported that the Auditor is available on June 17, 18, 21 and 23.

It was the consensus of those present to leave the matter with staff to meet with Auditor and then take CAO advice for moving forward.

Re: Provincial Training – it was noted that it is preferable to have this training in person, not on zoom. Municipal Advisor Jason Haughn has suggested two days. Those who have not responded to the Clerk with their available days should do so today.

**Adjournment**

Upon motion of Councillors Connell and Redden, the meeting adjourned at 1:49 p.m.

**Warden**

**Municipal Clerk**

\_\_\_\_\_

\_\_\_\_\_

**Direction of the Minister**  
**under a Declared State of Emergency**  
(Section 14 of the *Emergency Management Act*)  
20-008

Under my authority in Section 14 of the Emergency Management Act, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the Emergency Management Act, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:

- i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;
- ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:

- i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and
- ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

**A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.**

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

**Original signed by**

---

Hon. Chuck Porter  
Minister of Municipal Affairs and Housing