

Summary of Motions 2020-11-19 Municipal Council

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Minutes of the regular session of Municipal Council held on Thursday, November 19, 2020, at 10:01 a.m., at the Annapolis Basin Conference Centre, in accordance with the Direction of the Minister under a Declared State of Emergency.

Roll Call

District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Alan Parish, present
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, present
District 7 – David Hudson, present
District 8 – Michael Gunn, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, present
District 11 – Diane Le Blanc, present

Also Present: CAO John Ferguson, Municipal Clerk Carolyn Young, and other staff including; A. Dunphy, D. Campbell, W. Atwell.

Additions

The Warden added under New Business 6F Warden Access to Documents and CAO Contract.

The Clerk requested that a letter dated November 16, 2020 from EA Farren be added to the agenda and it was added under 6D New Business. This was circulated to desks prior to the meeting.

The Clerk also requested that RBC Signing Authorities be added to the agenda under New Business as 6G.

The Warden added two In-Camera items 22(2)(f) litigation or potential litigation and 22(2)(c) personnel; and the CAO added to In-Camera under (e) contract negotiations.

Councillor Sheridan requested to add under New Business Media Hire as 6H.

Approval of the Agenda (Order of the Day)

It was moved by Deputy Warden Gunn, seconded by Councillor LeBlanc, to approve the agenda as amended. Motion carried unanimously.

Minutes

Re: Regular Session October 20, 2020

MOTION 201119.01 Minutes 2020-10-20 Regular

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to approve the minutes as amended to correct motion 201020.04 to read ‘beginning December 2020 - July 2021’. Motion carried unanimously.

Re: Special Session 2020-10-28

MOTION 201119.02 Minutes 2020-10-28 Special

It was moved by Councillor Morrison, seconded by Councillor Prout, to approve the minutes of October 28, 2020, as circulated.

Councillor Longmire moved, seconded by Councillor Gunn, to table the matter until we have clarification on the validity of the meeting. Motion carried. 8 in favour, 3 against.

MOTION 201119.03 Minutes 2020-11-04 Special

Councillor Connell moved, seconded by Councillor Longmire, to table. Motion carried, 9 in favour, 2 against.

MOTION 201119.04 Minutes 2020-11-10 Special

It was moved by Deputy Warden Gunn, seconded by Councillor Hudson, to approve the minutes of the special session of council held on November 10, 2020. Motion carried unanimously.

Lunch

Warden Parish declared a lunch break from 12:00 p.m. until 1:00 p.m.

Councillor Comments

District 1 – Councillor Prout (as submitted)

First of all, I wish to thank the people of District 1 for putting their trust in me in reelecting me in the recent election. I will do my best to serve both you and the residents of Annapolis County.

Today I wish to highlight the efforts of three local businesses, located in District 1. Through their efforts they show they are great examples of the goodness and resourcefulness in our community.

I am speaking of Greenleaf Enterprises in Wilmot, Aldred Excavation and Spurr Brothers Farms, both of Melvern Square.

In recent months, Greenleaf Enterprises have been involved in their Seeds of Love and Support program. They donated over 2500 seed packages, which included seeds, soil, fertilizer, worksheets and instructions to children they did this from the end of March to early June.

Many of the children sent back pictures to Greenleaf showing their successes.

Greenleaf also sponsors three Bantam H hockey players from our local area each year.

In addition, they have a Community Donation Jar which they give to local projects or people in need twice a year.

During the leadup to Hurricane Teddy this fall, Rick Aldred, owner of Aldred Excavations pulled his work crews from their job sites and contacted Spurr Brothers Farms to offer assistance in preparing orchards for the impending storm. By doing the structural work, preparing the wires and lines in the orchards, this assistance allowed the workers at Spurr Brothers to continue harvesting the crops right up until the arrival of Hurricane Teddy.

Spurr Brothers have also been involved in a number of community programs. They recently held a Pumpkin Decorating Contest in which they gave out free small pumpkins to be decorated by children to be later returned and exchanged for a “treat” from the farm.

On October 24th there was a winner drawn from all of entrants, Emma Nesbitt was chosen as the winner of a gift certificate to Mind Bender Toys in the Greenwood Mall.

In addition, Spurr Brothers also donates apples to many of the local school programs as well as potatoes to Feed Nova Scotia’s Food Hampers at Christmas.

In conclusion, I believe we would all agree that it is local businesses such as these who demonstrate through their generosity that they are the backbone of our communities

District 2 – Councillor Connell gave out 600 pamphlets during his door-to-door campaign. While visiting in my community, the issues arising were - why is the county not talking to Valley Waste, and transparency around support for the Gordonstoun school. They know nothing at all about how much tax money was spent on these issues. They want transparency, that's what I promised them. Not living in the community, but I represent my district, the people.

District 3 – Warden Parish noted during my campaign transparency was a big part of my platform and protecting tax payers money. Concern on how money is being spent. I intend to continue in that vein. I am proud to say I had the largest number of votes as anyone. I feel a real support of my principles in my campaign.

District 4 – Councillor Barteaux ran my campaign on accountability and had the highest voter turnout in the county. Since I was sworn in, the majority of correspondence has been supporting Gordonstoun School. I understand we have to be financially accountable. I will work towards getting information. Council will need time to gather the information that led us to where we are now, and making informed decisions. County needs growth, economic growth is a good thing. We need to deal with issues related to everything. The School is a great thing if it unfolds in that direction. We need more. County needs more. Potential for growth, need to pursue that. Thanked people of district 4 for putting trust in me. Infancy of a new council. We will grow. Need time to do that. Not a party to what happened over the past four years. People have put me here to represent them and I will do that to the best of my ability.

District 5 – Councillor Longmire – thank you to the residents of district 5 for trusting me to represent them at council. Even when unable to meet, conversations were exciting – young and old, have many issues. Many business deals on the table being considered. Lots of questions on those big business deals. I have a passion to represent, learn, and share information with answers they need. I will confidently work through the process and be as transparent as I possibly can.

District 6 – Councillor Morrison (*as submitted*)

Welcome back to District 6.

Cornwallis Park and area a main Annapolis County economic driver.

11 Nov Legion remembrance ceremony held at ABCC Champlain Hall. I have attended these ceremonies here in Canada and Canadian and international ceremonies in various countries around the world. This was one of the most impressive, sense of Covid hanging in the air.

Upcoming events: (the stuff, fabric, backbone of the county)

- Clementsport Legion regular supper Friday 20 Nov 5pm
- Deep Brook/Waldeck lions Club, located on Hwy 1, Take out Saturday 4-6pm, fish cakes and beans, or ham and beans
- 5 and 6 Dec: craft market and sale Upper Clements hall

ZURI: work continues, all have read account in business section of 12 Nov Annapolis Valley Register, demolition of old motel and house corner of Burns Hill road has started.

Met with Fundy YMCA manager, she and I hope Council will come and have a look in near future.

ABCC: business increases, 2021 Sea Cadet camp being planned. This contract, as with many others, is granted because of not only ABCC facilities, but because of those present in the wider community

Friends of Gordonstoun NS meeting this evening at ABCC 7pm

Lots of paving being carried out.

Cornwallis Park Community Association: new slate of officers, Pres and V-P younger with new, positive perspectives and ideas

Cornwallis Community Gardens Association, now more than a decade in existence, great gardeners of all ages, significant wider community cooperation, one example is donation of a gazebo by Acadian Seaplants, an international company, HQ in Dartmouth, significant presence here including international research centre.

Gentleman known as Tripp, purchased former museum buildings – great plans for cultural, artistic, centre Bear River Plastic welding, located in Cornwallis Park continues to serve an ever-increasing demand Work on the planned hospice continues and Council will hear follow-up information at an appropriate time in future.

Founders House, residential campus activities proceeding

Frank and Doras closed for season after very successful summer.

Met with warden, extended an invite to come to District 6, every hope it will be taken up soon, same with Council

District 7 – Councillor Hudson has nothing to report, except to thank the residents of district 7 for the trust you placed in me. During my campaign, concerns heard were mainly about the waste transfer site, Gordonstoun school, and the lack of openness and transparency of the council. I have told them I will work to improve my knowledge on these issues and act on their concerns. I will learn what I can about Gordonstoun and will attend the meeting tonight.

District 8 – Councillor Gunn (as submitted)

I would like to begin by welcoming all the new Councillors to the table. I am sure you will do your best for your districts, and I am looking forward to working with each of you. It's going to be a steep learning curve for us all – not just for new Council – since new information continues to come our way. But I do think we would benefit from something Councillor Leblanc has suggested, which is a series of information sessions on some of the critical topics before us ... in the near future. Previous Council had lined up a number of irons in the fire, and it is the task of this Council to deal with them. The sooner we are all informed and understand the issues, the sooner we can get down to business and function as a team.

Now for District 8. I had a number of phone calls and email this past month covering topics including internet for my district, water and sidewalks in Bear River, and the Gordonstoun school. The comments about the school ranged from complete support to concern about how we are committing taxpayers dollars and how secure the return will be.

Cenotaph Remembrance ceremonies were not organized this year, since gatherings were not allowed. But I did manage to lay three wreaths for the County of Annapolis in remembrance: the memorials at Bear River, Clementsvale, and Kempt (which lies on the edge of District 8 and Queens County). I landed at Kempt at 10:55, and my plan was to sing God Save the Queen and have a minute of silence then sing Oh Canada, but I noticed there was a citizen from out that way who had just laid a wreath for her relatives on the memorial. So together we sang and had our moment of silence. I carried this new tradition to the Clementsvale memorial on the next hour, but the wreath in Bear River was laid by the Legion staff, where later evening I had the most excellent supper. My thanks to all who made this event a success, with particular appreciation to Judi Wilson who suggested we share who we thought of when we were reflecting during our moment of silence. It turned into an incredible evening celebrating the contributions made by local families.

District 9 – Councillor Sheridan (as submitted)

A huge thank you to staff for making it possible to have in person meetings. Congratulations to our new Warden Alan Parish and Deputy Warden Michael Gunn. We are off to a challenging start in our new

term as a new team. I am looking forward to working with our new Council and respect the fact that new Councillors require time to access background information on our initiatives. It is essential for success that we work together to achieve the best results for our County.

District 10 – Councillor Redden thanked residents for their support in his district and the warm welcome he received while campaigning. He was thrilled that the Grades 4 and 5 class from Lawrencetown Consolidated School reached out to him during the campaign. He was honoured to respond to them and appreciated their enthusiasm regarding the election.

District 11 – Councillor LeBlanc thank to the residents of district 11 for electing me for another term, I congratulate all here. I welcome any questions, or issues. It is imperative that we as a council sit together to get up to date and refresh ourselves to move forward with clear understanding. New councils always have to review things if not, people get lost. In the near future, we will set dates to discuss different issues to get the information we need. On Remembrance Day I attended the Middleton Legion ceremony, and laid a wreath. It was a small but nicely done ceremony, with many ages in attendance. Everyone was engaged, well distanced, and well prepared. During my campaign, comments and concerns arose. Some have to be dealt with in one way or another. All residents are interested, different interests maybe, but all interested. I have been attending the new council orientation - we are councillors. We represent the people, the district. We are also the voice of the whole county, and what is best for the whole of the county. We must look at benefits for the whole county. We should get several copies of 13 Ways to Kill a Community (book referenced at the training). He is a well-informed author.

Business Arising from the Minutes

None.

Warden Parish asked the Deputy Warden to sit as Chair so that he can speak to the following items.

Deputy Warden Gunn presided as Chair at 11:01 a.m.

New Business

Re: Seek Second Opinion on Validity of Motions Passed After October 17, 2020 – The Warden reiterated statements made at Committee of the Whole.

Seek Second Opinion on Validity of Motions Passed after October 17, 2020

Warden Parish moved, seconded by Councillor Longmire, that the council retain a Nova Scotia solicitor, experienced in municipal law, to provide the municipality with a second opinion to that of Mr. Bruce Gillis, on the validity of the motions passed by council after the election on October 17th, and any ancillary matters that arise therefrom.

In support of his motion, Warden Parish read from a document which had been circulated to councillors.

It was moved by Councillor Connell, seconded by Councillor Longmire, to amend the motion that the Warden be the person on behalf of the municipality to select, retain and instruct the lawyer.

The CAO stated that in his opinion this was not a valid motion.

The Question was called on the amendment. Motion carried, 6 in favour, 5 against.

The Question was called on the motion as amended to read:

MOTION 201119.05 Seek Second Opinion on Validity of Motions Passed after October 17, 2020

Warden Parish moved, seconded by Councillor Longmire, that the council retain a Nova Scotia solicitor, experienced in municipal law, to provide the municipality with a second opinion to that of Mr. Bruce Gillis, on the validity of the motions passed by council after the election on October 17th, and any ancillary matters that arise therefrom; and that the Warden be the person on behalf of the municipality to select, retain and instruct the lawyer. Motion carried, 9 in favour, 2 against.

Lunch

It was moved by Councillor Redden, seconded by Councillor Longmire, to break for lunch at 11:57 a.m., with all returning at 1:00 p.m. as previously noted. Motion carried unanimously.

Regarding the next two agenda items, the Warden noted that they may be premature and withdrew them, adding he may bring them to a future meeting.

Re: Payments to EA Farren or Gordonstoun - withdrawn

Re: Further Work on Gordonstoun - withdrawn

Re: Letter from EA Farren Limited Dated November 16, 2020 – this letter was circulated to desks prior to the meeting.

Re: Warden Access to Documents and CAO Contract –

MOTION 201119.06 Warden Access to Documents and CAO Contract

Warden Parish moved, seconded by Councillor Hudson, that the CAO shall, as soon as possible, provide directly to the Warden, a copy or copies of any documents of the municipality, or in the possession of the municipality, which the Warden may request, including, without limiting the foregoing, a copy of the CAO's employment contract. Motion carried unanimously.

Warden Parish presided as Chair at 1:26p.m.

Re: Royal Bank Signature – Director of Legislative Services D. Campbell noted that, upon review, the resolution presents conflicts with municipal council's *AM-6.6.6 Signing Authorities Policy* which already provides for the Warden and Deputy Warden to be signatories.

It was moved by Councillor Connell, seconded by Councillor Prout to table this item. Motion carried unanimously.

Re: Media Hire – Councillor Sheridan noted the job advertisement for a media person on the county website with a deadline of December 7th. Council has not yet seen the 2nd Quarter budget report, and last year we were over budget.

Councillor Sheridan moved, seconded by Deputy Warden Gunn, to postpone the hiring of a media person until council has an opportunity to review the 2nd quarter budget report.

The CAO noted that full authority for hiring is granted to the Chief Administrative Officer in the *Municipal Government Act* and county policy.

It was moved by Councillor Redden, seconded by Councillor Barteaux, to amend the motion to postpone the hiring of a media person until December 15, 2020. Motion carried unanimously.

The Question was called on the motion as amended to read:

MOTION 201119.07 Postpone Media Hire Until December 15, 2020

Councillor Sheridan moved, seconded by Deputy Warden Gunn, to postpone the hiring of a media person to December 15th, until council has an opportunity to review the 2nd quarter budget report at December 8th COTW. Motion carried unanimously.

Reports and Recommendations

Re: 2020 Election Returning Officer – a report dated November 17, 2020 was circulated in the agenda package.

Deputy Warden Gunn moved, seconded by Councillor LeBlanc to receive for information. Motion withdrawn.

MOTION 201119.08 Invite Returning Officer to Present Final Report to December Committee of the Whole

Deputy Warden Gunn moved, seconded by Councillor Morrison, to invite Mr. Patterson to present to December Committee of the Whole to explain the recommendations in his report. Motion carried unanimously.

MOTION 201119.09 Adhoc Committee to Review Recommendations from Returning Officer

It was moved by Deputy Warden Gunn, seconded by Councillor Morrison, to create an adhoc committee to review the recommendations arising from the Returning Officer. Motion lost, 2 infavour, 9 against.

Re: Committee of the Whole (2020-10-13)

• ***Bear River Deed Request***

MOTION 201119.10 Bear River Deed Request

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, in accordance with the recommendation of Committee of the Whole, that Municipal Council instruct the Municipal Solicitor to prepare a deed to transfer the Bear River Greenhouse property to the Bear River Board of Trade in accordance with the January 8, 2016 Agreement of Purchase and Sale. Motion carried unanimously

• ***AM-3.2.1 Hiring Policy - Amend***

MOTION 201119.11 AM-3.2.1 Hiring Policy - New

In accordance with seven day notice having been given at November Committee of the Whole, it was moved by Deputy Warden Gunn, seconded by Councillor Hudson, that municipal council amend *AM – 3.2.1 Hiring Policy* by deleting Subsections 5.8 b) and c) and adding a header before Sub-section 5.12. Motion carried, 9 in favour, 2 against.

Director of Legislative Services D. Campbell noted that all regular permanent positions go through a hiring competition. Policy allows for temporary hiring to meet an immediate need. If a position is considered for

permanence, it goes to competition. She added that council has an employment equity policy (AM-1.6.1) that can come to Committee of the Whole for council's review.

- ***AM-1.3.6.17 Accessibility Policy - New***

MOTION 201119.12 AM-1.3.6.17 Accessibility Policy - New

Deputy Warden Gunn moved, seconded by Councillor Sheridan, pursuant to seven day notice having been given at Committee of the Whole, that Municipal Council approve *AM – 1.3.6.17 Accessibility Advisory Committee Policy* as circulated. Motion carried unanimously.

- ***Seek Nominee for Western Regional Housing Authority Board***

MOTION 201119.13 Seek Nominee for Western Regional Housing Authority Board

Pursuant to the recommendation of Committee of the Whole, it was moved by Deputy Warden Gunn, seconded by Councillor Longmire, that municipal council advertise on the County's website and social media, and through other media as deemed appropriate by Council, for applications from citizens interested in serving on the Western Regional Housing Authority Board. Motion carried unanimously

- ***Annapolis County Municipal Housing Corporation Recommendations for Appointment to Board***

MOTION 201119.14 Annapolis County Municipal Housing Corporation Recommendations for Appointment to Board

Deputy Warden Gunn moved, seconded by Councillor Morrison, in accordance with the recommendation of Committee of the Whole, that municipal council appoint Nancy McGrath, Gail Grover and Alnoor Rajan for an additional two-year term each, and Judy Green and Nicola McCarthy as new appointments to the Board. Motions carried unanimously

- ***Municipal Buildings to be Open to the Public***

MOTION 201119.15 Municipal Buildings to be Open to the Public

In accordance with the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Connell, that municipal council direct the CAO to arrange for the municipal buildings in Annapolis Royal, Lawrencetown, and Bridgetown to be open to the public with safety precautions being put in place by the end of January 2021. Motion carried unanimously.

- ***Seaside Communications and Eagle Telecom – Monthly Updates with Maps***

Deputy Warden Gunn moved, seconded by Councillor Longmire, pursuant to the recommendation of Committee of the Whole, that municipal council direct the CAO to have Seaside Communication and Eagle Telecom bring monthly updates to municipal council with a map showing the location they've reached and how far they intend to go.

It was moved by Councillor Barteaux, seconded by Councillor Longmire, to amend the motion to include civic addresses for locations on the map. Motion carried unanimously.

The Question was called on the motion as amended to read:

MOTION 201119.16 Seaside Communications and Eagle Telecom Monthly Updates with Maps

Deputy Warden Gunn moved, seconded by Councillor Longmire, pursuant to the recommendation of Committee of the Whole, that municipal council direct the CAO to have Seaside Communication and Eagle Telecom bring monthly updates to municipal council with a map showing civic addresses of the locations they've reached and how far they intend to go. Motion carried unanimously.

• ***Public Waste Drop-Off and Household Hazardous Waste***

Public Waste Drop-Off and Household Hazardous Waste

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Hudson, that municipal council direct the CAO to provide the budget the county has set for public drop off of waste and the projections for a Household Hazardous Waste program.

Councillor Connell moved, seconded by Councillor Redden, to amend the motion to add that while waiting for the budget, no further work be done on the project. Motion carried unanimously.

The Question was called on the motion as amended to read:

MOTION 201119.17 Public Waste Drop-Off and Household Hazardous Waste

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Hudson, that municipal council direct the CAO to provide the budget the county has set for public drop off of waste and the projections for a Household Hazardous Waste program, and that while waiting for the budget, no further work be done on the project. Motion carried unanimously.

• ***Summary of Costs to Date for the Waste Transfer Station***

MOTION 201119.18 Summary of Costs to Date for the Waste Transfer Station

In accordance with the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Connell, that municipal council direct the CAO to provide a full detailed summary of costs to date for the waste transfer station. Motion carried unanimously.

• ***Summary of All Legal Cases With Current Standing and Fees to Date***

MOTION 201119.19 Summary of All Legal Cases With Current Standing and Fees To Date

Deputy Warden Gunn moved, seconded by Councillor Longmire, in accordance with the recommendation of Committee of the Whole, that municipal council direct the CAO to have the solicitors provide a summary of all legal cases and fees and current standing, to report to COTW in December. Motion carried unanimously.

• ***Basinview Projects***

Basinview Projects Request for Information

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Barteaux, that municipal council instruct the CAO to provide council with updated background information regarding the Basinview Centre and the Fuel Switching Project, and to set a date for a workshop about Basinview Centre.

It was moved by Councillor Hudson, seconded by Councillor Connell, to amend the motion to include that the report be provided to December COTW. Motion carried unanimously.

The Question was called on the motion as amended to read:

MOTION 201119.20 Basinview Projects – Request for Information

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Barteaux, that municipal council instruct the CAO to provide council with updated background information at December COTW regarding the Basinview Centre and the Fuel Switching Project, and to set a date for a workshop about Basinview Centre. Motion carried unanimously.

Correspondence

Re: Mountains and Meadows Care Group October 19 2020 – congratulating new and returning Council members. Deputy Warden Gunn moved, seconded by Councillor Barteaux, to receive for information. Motion carried unanimously.

Re: Friends of Gordonstoun NS Via Email Dated October 28, 2020 – of introduction of the group and that they hope to work with council to ensure that there is a united, positive face from the community and adjoining areas. It was moved by Councillor Morrison, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Recess

The Warden declared a brief recess from 2:13 p.m. – 2:25 p.m.

In-Camera

Councillor Gunn moved, seconded by Councillor Redden, to meet in-camera from 2:26 p.m. until 3:46 p.m. in accordance with Section 22(2)(e) contract negotiations of the *Municipal Government Act*.

Councillor Barteaux left at 3:27 p.m. during the in-camera session.

Amend the Order of the Day

It was moved by Councillor Gunn, seconded by Councillor Sheridan to amend the Order of the Day by adding two items - Feasibility Study Gordonstoun and Invitation to Mr. Farren.

Re: Feasibility Study – Gordonstoun

MOTION 201119.21 Feasibility Study - Gordonstoun

Councillor Longmire moved, seconded by Councillor Connell, that an accounting or consulting firm be engaged to conduct a feasibility study regarding the Gordonstoun School Project, and that it be funded from the 7.2 million allotted for Gordonstoun, to be tendered and decided by council. Motion carried unanimously.

Re: Invitation to Mr. Farren

MOTION 201119.22 Invitation to Mr. Farren

It was moved by Councillor Gunn, seconded by Councillor Longmire, to invite Mr. Farren to come to introduce himself to the new council and present on Gordonstoun Nova Scotia, after municipal council has received a feasibility study. Motion carried unanimously.

In-camera

Deputy Warden Gunn moved, seconded by Councillor Sheridan, to meet in-camera from 3:53 p.m. until 4:07 p.m. in accordance with Section 22(2)(f) litigation or potential litigation of the *Municipal Government Act*.

Adjournment

In accordance with a motion by Councillor Prout and Deputy Warden Gunn, the meeting adjourned at 4:09 p.m.

Warden

Municipal Clerk

Direction of the Minister
under a Declared State of Emergency
(Section 14 of the *Emergency Management Act*)
20-008

Under my authority in Section 14 of the Emergency Management Act, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the Emergency Management Act, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:

i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;

ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:

i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and

ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

Original signed by

Hon. Chuck Porter
Minister of Municipal Affairs and Housing