



COUNTY of ANNAPOLIS  
NATURALLY ROOTED

# Application for Connecting to Municipal Sewer

## County of Annapolis Office Locations & Hours of Operation

752 St. George Street, Annapolis Royal  
PO Box 100 Annapolis Royal, NS B0S 1A0  
Tel: 902-532-2331 (Fax) 902-532-2096  
Open 8:30-4:30, Monday to Friday

### Office Use Only

System:

SAP:

AAN:

PID:

## Name of Registered Property Owner (Please Print)

Name:

Phone:

Location of Connection (Civic Address):

Cell:

Mailing Address of Property Owner:

Postal Code:

## Contractor Information

Company Name:

Phone:

Mailing Address:

Cell:

Contact Name:

Postal Code:

Comments:

## Description of Service

No. of Connections  
on Property

Purpose of Lateral  
(check all that apply)

Office Use Only

Existing

After work complete

Lateral to be Installed  
(check all that apply)

- New
- Replace Existing
- Gravity
- Pressure

Size of Pipe \_\_\_\_\_

Type of Pipe \_\_\_\_\_

Expected Start Date of  
Construction:

- Single Dwelling
- Mobile Home
- Duplex/Semi-Detached
- Apartment (no. of units) \_\_\_\_\_
- School (no. of units) \_\_\_\_\_
- Nursing Home/Special Care  
(no. of beds) \_\_\_\_\_
- Restaurant (seating capacity) \_\_\_\_\_
- Bar/Lounge (seating capacity) \_\_\_\_\_
- Campground (no. of sites) \_\_\_\_\_
- Office (no. of employees) \_\_\_\_\_
- Other \_\_\_\_\_

Comments

Inspected by \_\_\_\_\_

Date \_\_\_\_\_

Depth to Pipe \_\_\_\_\_

Distance from fixed point (give description)

Inspection  
Fee

\$ \_\_\_\_\_.

\_\_\_\_ Paid

\_\_\_\_ N/A

*Attach location plan or sketch lot; show building footprints, location of sewer main (if known), distance from property lines, distance from road centerline.*

Indicate North



### Municipal Tax Office

Sewer System: \_\_\_\_\_

Sewer Code: \_\_\_\_\_

### Application Check List

Please Initial and Date

Eng. & Public Works \_\_\_\_\_ Date: \_\_\_\_\_

Finance \_\_\_\_\_ Date: \_\_\_\_\_

Planning \_\_\_\_\_ Date: \_\_\_\_\_

## Authorization

I hereby declare this information to be true, accurate and complete to the best of my knowledge and request connection to the municipal sewer system. **PLEASE NOTE: Application not valid unless page 2 is signed.**

Signature of Applicant \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

**SEWER SERVICE CONNECTION**  
**FEES, NOTICE OF INSPECTION REQUIREMENTS AND**  
**SPECIFICATION DETAILS**

This application is for the approval of a sewer connection to the Municipal Sewer System. Not all existing lots have sewer service lateral pipes installed to them. The customer is advised to confirm the presence of a lateral pipe by contacting the Municipal Operations Office at 902-532-1445.

The Municipality's Bylaws provide for the charging of fees for sewer connections. The Bylaws require that persons connecting to the sewer systems comply with technical specifications. The Bylaws require that the Municipality inspect sewer service pipe and fitting installations. The Bylaws require that the installer provide the Municipality sufficient notice to enable the Municipal Inspector to carry out the Municipal inspection.

**THE MUNICIPALITY'S FEES, NOTICE OF INSPECTION REQUIREMENTS, AND SPECIFICATION DETAILS ARE OUTLINED IN THE FOLLOWING:**

**FEES:**

The Municipality charges a fee of \$75.00 for the inspection of a sewer service connection.

The Property Owner is required to pay fees upon application submission, unless the requirement is waived in writing by the Municipality. The Property Owner is required to supply and install all pipes and fittings for the sewer service connection.

**NOTICE OF INSPECTION REQUIREMENTS:**

The customer is required to have the Municipality inspect the work **before it is backfilled. If these requirements are not followed, the customer will be fully responsible for any possible damage or cost relating to a faulty sewer connection and may be asked to uncover the connection for a proper inspection.** The Customer is to notify the Municipality and allow approximately two (2) working days' notice that an inspection is required. To book an inspection please call Municipal Operations at 902-532-1445, between the hours of 8:30 am and 4:30 pm, Monday to Friday, except for Public Holidays.

**SPECIFICATION DETAILS:**

- Sewer pipe shall be PVC, SRD 35, conforming to CAN/CSA B182.1;
- Buried sewer pipe shall be joined using rubber gasket joints (the use of glued joints for buried pipe shall not be permitted);
- Sewer pipe shall have a minimum diameter of 4 inches (100 mm);
- Sewer pipe shall be installed at a minimum gradient (slope) of 1% (1/8 inch per foot) and a maximum gradient of 15% (1 and 3/4 inches per foot);
- Sewer pipe shall be installed and backfilled in accordance with the Manufacturer's instructions.

I hereby agree to comply with the Sewer Bylaw for the Municipality of the County of Annapolis as well as the specifications for installation of sewer lateral(s) on private property.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date